

(This packet was printed on recycled paper.)

Public notice was given to *The Register-Guard* for publication on May 7, 2009.

**LANE TRANSIT DISTRICT
SPECIAL BOARD MEETING/WORK SESSION**

**Monday, May 11, 2009
5:30 p.m.**

**LTD BOARD ROOM
3500 E. 17th Avenue, Eugene
(off Glenwood Boulevard in Glenwood)**

A G E N D A

Page No.

I. CALL TO ORDER

II. ROLL CALL

Towery _____ Dubick _____ Evans _____ Eyster _____
Gaydos _____ Kortge _____ Necker _____

The following agenda items will begin at 5:30 p.m.

- III. PRELIMINARY REMARKS BY BOARD PRESIDENT
- IV. ANNOUNCEMENTS AND ADDITIONS TO AGENDA 02
- V. BOARD CALENDARS (5 minutes) 03
- VI. WORK SESSION
 - A. West Eugene EmX Extension Project Update (10 minutes) 04
 - B. Eugene City Council Briefing on West Eugene EmX Extension Project (50 minutes) 06

The following agenda items will begin at 6:30 p.m.

- VII. EMPLOYEES OF THE MONTHS – MAY AND JUNE 2009 (10 minutes) 28
- VIII. ITEMS FOR INFORMATION AT THIS MEETING
 - A. Legislative Update (10 minutes) 30
- IX. ADJOURNMENT

Alternative formats of printed material and or a sign language interpreter will be made available with 48 hours' notice. The facility used for this meeting is wheelchair accessible. For more information, please call 682-6100 (voice) or 1-800-735-2900 (TTY, through Oregon Relay, for persons with hearing impairments).

AGENDA ITEM SUMMARY

DATE OF MEETING: May 11, 2009

ITEM TITLE: ANNOUNCEMENTS AND ADDITIONS TO AGENDA

PREPARED BY: Jeanne Schapper, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: This agenda item provides a formal opportunity for Board members to make announcements or to suggest topics for current or future Board meetings.

ATTACHMENT: None

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: May 11, 2009

ITEM TITLE: BOARD CALENDARS

PREPARED BY: Jeanne Schapper, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: Discussion of Board member participation at LTD, and community events and activities

BACKGROUND: Board members are asked to coordinate the Board Activity Calendars with their personal calendars for discussion at each Board meeting. Updated Board Activity Calendars are included with this packet for Board members.

Please contact Jeanne Schapper with any changes in your availability for LTD-related meetings and events, or to provide your spring and summer vacation dates.

ATTACHMENT: Board activity calendars are included separately for Board members.

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: May 11, 2009

ITEM TITLE: MAY AND JUNE 2009 EMPLOYEES OF THE MONTHS

PREPARED BY: Jeanne Schapper, Administrative Services Manager/Clerk of the Board

BACKGROUND: **May 2009 Employee of the Month:** Bus Operator Josh Schmit was selected as the May 2009 Employee of the Month. Josh was hired as a bus operator in June 1995 and was promoted to Temporary Supervisor in March 2008. Josh has received the Safe Driving Award each of his 13 years with LTD.

Josh was nominated for Employee of the Month by a fellow employee who wished to recognize Josh for his calm and cool performance during a recent busy and stressful Vacation Bid Week. Josh maintained the office duties and single-handedly scheduled bid reliefs without asking for help, while sustaining the usual daily flurry of activities.

When asked to comment on Josh's selection as the Employee of the Month, Transit Operations Field Supervisor Van Snyder said:

Josh Schmit has been a dedicated employee for nearly 14 years. Josh worked many years as an Extra Board operator and worked long hours from early morning to closing time. In March of 2008, Josh applied for, and was selected from a pool of applicants to be trained as, a temporary supervisor.

He is not only a quick study, but he excels in all avenues of temporary supervision. Josh has been given lead responsibilities for special events such as basketball and football and has proven himself both in the field and behind the scenes. His outgoing attitude is contagious, and he inspires team building among his co-workers.

It comes as no surprise that Josh was picked for May 2009 Employee of the Month. He is well deserving of this award. He is a hard worker, well liked among his peers, and a contributor to LTD's success. Congratulations and thank you, Josh, for a job well done.

June 2009 Employee of the Month: Customer Service Representative Beth Dunlap was selected as the June 2009 Employee of the Month. Beth came to LTD in September 1978, has been nominated for Employee of the Month numerous times, and also received the award in September 1993. Last September Beth celebrated 30 years with LTD, and during that time, has received an Exceptional Attendance Award twice.

Beth was nominated for the Employee of the Month by a fellow employee who observed Beth going the extra mile for a customer. A first-time passenger on board a bus was frustrated and unsure about where she was going. Beth, who was riding the bus on her way home after finishing her work day, kindly assisted the woman by getting off the bus with her and accompanying her to her destination. Beth truly demonstrates professionalism, a core value of LTD.

When asked to comment on Beth's selection as the Employee of the Month, Security Manager Rick Bailor said:

It is easy to understand why Beth has been nominated so many times for this award. She is friendly and professional, always smiling and laughing with customers and co-workers, rarely absent from work, and very well respected by her co-workers.

As her supervisor, I find that she is a dedicated employee who is punctual, reliable, and truly cares about her job. She sets a great example for her fellow employees.

One of her co-workers said to me: "Beth is a very reliable and valuable employee. She is unfailingly kind and patient with all of our customers. She is a great asset to LTD, and she is a lot of fun to work with." This sentiment is shared by all of us. Thanks, Beth, and congratulations.

Congratulations to Josh and Beth on being selected as the May and June 2009 Employees of the Months, respectively!

AWARD:

Josh and Beth will attend the May 11, 2009, meeting to be introduced to the Board and receive their awards.

AGENDA ITEM SUMMARY

- DATE OF MEETING:** May 11, 2009
- ITEM TITLE:** EUGENE CITY COUNCIL BRIEFING ON WEST EUGENE EmX EXTENSION PROJECT
- PREPARED BY:** Tom Schwetz, Director of Planning and Development
- ACTION REQUESTED:** None. Information only.
- BACKGROUND:** The Eugene City Council has scheduled a work session on the West Eugene EmX Extension (WEEE) project for Wednesday, May 13. Attached are the materials that the Council will receive for that work session.
- LTD staff and Board members have been meeting with individual councilors in preparation for this work session. These discussions have generally followed the structure of the attached Memorandum and its enclosures:
1. Project Status and Schedule Update
 - a. Work Accomplished To Date
 - b. Schedule Update and Process Remaining
 - c. Public Process
 - d. West Eugene Collaborative Report
 2. Role of EmX in Transforming the Region's Growth and Development
 3. EmX Contributions to Addressing Key Community Issues
 4. From Here: Coordinating the Decision on the Locally Preferred Alternative
- At the May 20 regular meeting, staff will review with the Board the main elements that came out of the discussion with the Eugene City Council.
- ATTACHMENT:** None.
- PROPOSED MOTION:** None.

Josh Schmit was hired on June 19th, 1995 as a bus operator. He has been a dedicated employee for nearly 14 years. Josh worked many years as an extra –board operator, working long hours from early morning to closing time. In March of 2008, Josh applied for and was selected from a pool of applicants to be trained as a Temporary Supervisor.

He is not only a quick study but he excels in all avenues of Temporary Supervision. Josh has been given lead responsibilities for special events such as basketball and football and has proven himself both in the field and behind the scenes. His outgoing attitude is contagious and inspires team building among his co-workers.

Josh was chosen for this prestigious award because of his calm and cool performance during a very busy and stressful Vacation Bid Week. Josh maintained the office duties and single handedly scheduled bid reliefs without asking for help, while sustaining the usual daily flurry of activities.

It comes as no surprise that Josh was picked for May 2009 Employee of the Month. He is well deserving of this award. He is a hard worker, well liked among his peers and a contributor to LTD's success. Congratulations and thank you, Josh, for a job well done.

Van Snyder

Operations Field Supervisor

AGENDA ITEM SUMMARY

- DATE OF MEETING:** May 11, 2009
- ITEM TITLE:** LEGISLATIVE UPDATE
- PREPARED BY:** Stefano Viggiano, Assistant General Manager
- ACTION REQUESTED:** None. Information only.
- BACKGROUND:** LTD has three high priority revenue items before the Oregon State Legislature. The status of these items is as follows:
- Elderly and Disabled (E&D) Transportation Funding (HB 2379 and HB 2122): Two of the four bills that propose an increase in the tobacco tax for E&D transportation are active. The House Transportation Committee referred HB 2379, which proposes a seven cent increase for E&D transportation, to the House Revenue Committee. The House Health and Human Services referred HB 2122 to House Revenue. That bill, which includes an increase in the cigarette tax for a number of health-related purposes, did not specify the amount of the increase for E&D transportation. One complicating factor in the tobacco tax bills is that the federal 61 cent tax that was recently enacted reduces tobacco consumption and, thus, revenue from existing tobacco taxes. There is consideration of making existing programs funded with the tobacco tax “whole” before funding any increases. Other funding options for E&D transportation may be considered.
 - West Eugene EmX Funding (HB 2396): The House Transportation Committee referred this bill to the Joint Ways and Means Committee, where it will compete for funding with other lottery funding requests. It is likely that lottery funding decisions will be made near the end of the session.
 - Payroll Tax (SB 34): The proposal to increase the payroll tax from .007 to .008 was separated from the Governor’s Jobs and Transportation Act and is now by itself in Senate Bill 34. SB 34 was passed out of the Senate Business and Transportation and Finance and Revenue committees and will be voted upon by the full Senate shortly.
- ATTACHMENT:** None.
- PROPOSED MOTION:** None.

April 28, 2009

Name
Address
City, etc.

Dear :

As a member of Lane Transit District's EmX Steering Committee, you are invited to participate in the next scheduled LTD Board of Directors special work session:

Monday, May 11, 2009
5:30-6:30 p.m.
LTD Board Room

The work session discussion will focus on the West Eugene EmX Extension, including preparation for a presentation at the May 13 Eugene City Council Meeting, and a revision to the Purpose and Need Statement.

Dinner will be provided.

Please let LTD Administrative Assistant Jonnie Myers know if you will be able to attend the work session. Jonnie's telephone number is 682-6101, or she can be reached by e-mail at jonnie.myers@ltd.org.

In preparation for this work session, you will be receiving a full agenda packet for your review prior to the meeting.

Thank you for your service. Our volunteers are a much valued part of LTD.

Sincerely,

Tom Schwetz
Director of Planning & Development

TS:jms

cc: Doris Towery, LTD Board of Directors
Gerry Gaydos, LTD Board or Directors
Greg Evans, LTD Board of Directors

Q:\Reference\Board Packet\2009\05\Spec Meeting 05-11-09\letter to EmX Steerg Comm.docx

April 28, 2009

«First» «Last»
«Company»
«Address»
«City», «State» «ZipPostal_Code»

Dear «First»:

As a member of Lane Transit District's EmX Steering Committee, you are invited to participate in the next scheduled LTD Board of Directors special work session:

Monday, May 11, 2009
5:30-6:30 p.m.
LTD Board Room

The work session discussion will focus on the West Eugene EmX Extension, including preparation for a presentation at the May 13 Eugene City Council Meeting, and a revision to the Purpose and Need Statement.

Dinner will be provided.

Please let LTD Administrative Assistant Jonnie Myers know if you will be able to attend the work session. Jonnie's telephone number is 682-6101, or she can be reached by e-mail at jonnie.myers@ltd.org.

In preparation for this work session, you will be receiving a full agenda packet for your review prior to the meeting.

Thank you for your service. Our volunteers are a much valued part of LTD.

Sincerely,

Tom Schwetz
Director of Planning & Development

TS:jms

cc: Doris Towery, LTD Board of Directors
Gerry Gaydos, LTD Board of Directors
Greg Evans, LTD Board of Directors

Q:\Reference\Board Packet\2009\05\Spec Meeting 05-11-09\letter to EmX Steerg Comm.docx

AGENDA ITEM SUMMARY

DATE OF MEETING: May 11, 2009

ITEM TITLE: WEST EUGENE EmX EXTENSION (WEEE) PROJECT UPDATE

PREPARED BY: Tom Schwetz, Director of Planning and Development

ACTION REQUESTED: None. Information only.

BACKGROUND: The West Eugene EmX Extension (WEEE) project update includes the following:

1. Purpose and Need Statement Revision
2. Amazon Alignment Change
3. Schedule Update

1. Purpose and Need Statement Revision

On February 3, 2009, the U.S. Army Corps of Engineers (USACE), the Federal Transit Administration (FTA), and Lane Transit District (LTD) met to discuss the WEEE project Purpose and Need Statement. USACE expressed concern about the legal sufficiency of the Statement and, based on the USACE's recent experience, suggested that the Purpose Statement should have a broader basis (not specifying "bus rapid transit"). The Statement should reflect the region's evaluation of alternatives that ultimately led to the selection of BRT in the Regional Transportation Plan (RTP).

LTD, FTA, and USACE staff agreed to the following revision (*underlined information added, strikethrough information deleted*):

The Purpose of the proposed West Eugene EmX Extension project is to implement high-capacity public transportation service, ~~through bus rapid transit (BRT)~~, in the West 11th Corridor (east/west), utilizing the adopted high capacity transit mode identified in the Regional Transportation Plan, that is less hindered by congestion and that provides efficient, effective, dependable and visually appealing service throughout the life of the project.

Because this is a minor change meant to strengthen and clarify, the revised Purpose and Need Statement does not require formal adoption by the LTD Board. In its review of the Purpose statement and other project materials, USACE was comfortable with the range of alternatives identified by LTD and FTA during the WEEE scoping process. USACE also was comfortable with the evaluation of High Capacity Transit modes conducted during the development of TransPlan.

2. Amazon Alignment Change

The Amazon Alignment west of Buck Street has been eliminated from further consideration in the project DEIS. The design change to the Amazon Alignment is being made because it appears to be highly unlikely that the extension of West 13th Avenue and the potential associated land use changes will not occur within the timeline of the WEEE’s Project Development process. As such, the current roadway network and land uses (generally industrial) are most likely to be in place over the near to mid-term. It is reasonable to conclude that the benefits of serving those land uses with BRT would not warrant the costs (in particular a crossing of the Amazon to the south side) and potential environmental impacts that would be associated with an Amazon Alignment west of Buck Street.

Instead, the Amazon Alignment would connect with the West 11th Avenue Alignment Alternative, generally at Seneca Road (as does the West 7th Place Alignment Alternative). The details of the design for that connection are still being developed, with several options being evaluated for a connection at a location somewhere between Conger Street and Seneca Road.

3. Schedule Update

The DEIS is expected to be available for public and agency review in January 2010 (changed from June 2009). The project schedule has slipped due to extended discussion around design and problems in the development of the Travel Demand Forecasting model. LTD met with FTA on May 1, 2009, to discuss progress on the project and strategies to address model issues. LTD staff are currently following up on suggestions provided by FTA staff at this meeting to resolve issues related to the model and to stay on schedule with final Locally Preferred Alternative selection in May 2010.

ATTACHMENT: None.

PROPOSED MOTION: None.