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LANE TRANSIT DISTRICT SPECIAL BOARD MEETING

Wednesday, April 25, 2007
5:30 p.m.

LTD BOARD ROOM
3500 E. 17th Avenue, Eugene
(off Glenwood Blvd in Glenwood)

A G E N D A

Page No.

I. CALL TO ORDER

II. ROLL CALL

Kortge _____ Gaydos _____ Evans _____ Dubick _____

Ban _____ Davis _____ Eyster _____

The following agenda items will begin at 5:30 p.m.

III. PRELIMINARY REMARKS BY BOARD PRESIDENT

IV. ANNOUNCEMENTS AND ADDITIONS TO AGENDA 04

V. BOARD CALENDARS (5 minutes) 05

VI. EMPLOYEE OF THE MONTH – May 2007 (10 minutes) 06

VII. AUDIENCE PARTICIPATION

◆ Each speaker is limited to three (3) minutes.

VIII. ITEMS FOR ACTION AT THIS MEETING

A. Consent Calendar (1 minute) 07

1. Minutes of the March 12, 2007, special Board meeting (Page 08)

B. Second Reading and Adoption of Amended Fare Ordinance (5 minutes) 15

IX.	ITEMS FOR INFORMATION AT THIS MEETING	
A.	Board Member Reports (respond if questions)	21
1.	Meetings Held or Attended	
(a)	Metropolitan Policy Committee—April 12	
(b)	Board HR Committee—April 16	
2.	No Meeting/No Report	
(a)	LCOG Board of Directors	
(b)	Board Service Planning & Marketing Committee	
(c)	EmX Steering Committee	
(d)	Board Finance Committee	
B.	Monthly Financial Report—March 2007 (5 minutes)	23
C.	Student Transit Pass Program Changes (10 minutes)	35
D.	Legislative Update (5 minutes)	38
E.	Monthly Department Reports (respond if questions)	40
F.	Monthly Performance Reports (respond if questions)	47
X.	ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING	54
A.	Budget Committee Meetings and FY 2007-08 Budget Adoption	
B.	Labor Negotiations	
C.	Board HR Committee Recommendation on General Manager’s Goals and Objectives	
D.	UO Economics Students’ Presentation on Payroll Tax Forecasting	
E.	Resolution Reaffirming LTD Boundaries	
F.	Pioneer Parkway EmX Design and Budget	
G.	Park & Ride Program	
H.	Surface Transportation Policy Project	

XI. ADJOURNMENT

Alternative formats of printed material and or a sign language interpreter will be made available with 48 hours' notice. The facility used for this meeting is wheelchair accessible. For more information, please call 682-6100 (voice) or 1-800-735-2900 (TTY, through Oregon Relay, for persons with hearing impairments).

Q:\Reference\Board Packet\2007\04\Special Mtg 4-25-07\bdagenda.doc

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: ANNOUNCEMENTS AND ADDITIONS TO AGENDA

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: This agenda item provides a formal opportunity for Board members to make announcements or to suggest topics for current or future Board meetings.

ATTACHMENT: None

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: BOARD CALENDARS

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: Discussion of Board member participation at LTD and community events and activities

BACKGROUND: Board members are asked to coordinate the Board Activity Calendars with their personal calendars for discussion at each Board meeting. Updated Board Activity Calendars are included with this packet for Board members.

Please contact Jo Sullivan with any changes in your availability for LTD-related meetings and events, or to provide your spring and summer vacation dates.

ATTACHMENT: Board activity calendars are included separately for Board members.

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: MAY 2007 EMPLOYEE OF THE MONTH

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

BACKGROUND: **May 2007 Employee of the Month:** Operations Supervisor Gary Taylor has been selected as the May 2007 Employee of the Month. He was hired as a bus operator for LTD in 1972, and was promoted to office supervisor in 1980. From 1994 to 2002, Gary moved out into the field to fill the position of road supervisor. He was the lead Certified Commercial Driver's License Examiner from 1995 to 2005 and has served on the Service Advisory Committee. Gary was nominated by a bus operator who appreciates Gary's ability to maintain a, "very calm manner," and help other operators, "manage our stress through the day." Gary is retiring this month after 35 years with LTD.

When asked to comment on Gary's selection as Employee of the Month, Transit Operations Manager Sue Quick said:

When Gary began his career as a bus driver with LTD in 1972, he began driving one of the 20 foot green buses affectionately known as the "Green Meanies". He enjoyed the interaction with the customers and being involved in a new transit district that had great promise.

As a Transit Operations supervisor, Gary has always enjoyed 'opening the doors in the mornings.' How many people would request to begin their workday at 3:55 a.m.?

I will miss Gary's steadfast positive attitude with his co-workers and with everyone with whom he has come in contact with at LTD. His contributions to the District are numerous and he will leave a void when he retires on Friday, April 13.

Congratulations to Gary for his selection as the May 2007 Employee of the Month!

AWARD: Gary will attend the April 25, 2007, meeting to be introduced to the Board and receive his award.

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: CONSENT CALENDAR

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: Approval of Consent Calendar Items

BACKGROUND: Issues that can be explained clearly in the written materials for each meeting, and that are not expected to draw public testimony or controversy, are included in the Consent Calendar for approval as a group. Board members can remove any items from the Consent Calendar for discussion before the Consent Calendar is approved each month.

The Consent Calendar for April 25, 2007:

1. Approval of minutes: March 12, 2007, special Board meeting

ATTACHMENTS:

1. Minutes of the March 12, 2007, special Board meeting

PROPOSED MOTION: I move that the Board adopt the following resolution:

LTD Resolution No. 2007-015: It is hereby resolved that the Consent Calendar for April 25, 2007, is approved as presented.

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

SPECIAL BOARD MEETING/WORK SESSION
PUBLIC HEARING ON FARES AND SERVICE

Monday, March 12, 2007

Pursuant to notice given to *The Register-Guard* for publication on March 8, 2007, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held a special meeting on Monday, March 12, 2007, beginning at 5:30 p.m., in the Bascom/Tykeson Room of the Eugene Public Library, 100 West 10th Avenue, Eugene, Oregon.

Present: Gerry Gaydos, President, presiding
Debbie Davis, Treasurer
Michael Dubick
Greg Evans
Mike Eyster
Dean Kortge, Secretary
Stefano Viggiano, Assistant General Manager
Jo Sullivan, Clerk of the Board
Lynn Taylor, Minutes Recorder

Absent: Susan Ban, Vice President

CALL TO ORDER/ROLL CALL – Mr. Gaydos called the meeting to order and Mr. Viggiano called the roll. Ms. Davis was not yet present.

PRELIMINARY REMARKS BY BOARD PRESIDENT – Mr. Gaydos welcomed those in attendance and thanked them for taking the time to speak to the Board.

PUBLIC HEARING ON FY 2007-08 FARE RECOMMENDATIONS – Director of Service Planning, Accessibility, and Marketing Andy Vobora indicated that the fare recommendations had not changed since the first public hearing on February 12, 2007. He noted that the agenda packet included public comments on the fare and service recommendations. He said the Board would not take action at the meeting but asked that its direction be affirmed to the audience at the conclusion of the hearings.

Mr. Vobora reviewed increases in the monthly pass and group pass prices. He indicated that the District created a discount structure to provide an incentive for riders to purchase prepaid fares and compared pass prices to cash fares. He said the last pass price increase had occurred in FY 2002.

Opening of Public Hearing: Mr. Gaydos opened the public hearing and called for testimony.

Valerie Anne of Springfield strongly objected to any price increases because transit was a federally funded program and there was no reason for a price increase. She said there were many people on fixed incomes who depended on transit as their only means of transportation. She said the proposed Lane County income tax would take away from that small income and the District should consider their needs.

Ms. Davis arrived at 5:40 p.m.

Misha Seymour of Eugene registered his concern about the disparity between people who had access to a pass program through their employers and those low-income people who had to purchase passes. He said that fares should not be raised; they should be lowered so that people who did not have a job were not prevented from riding the bus. He said the system should be just and equitable.

Ed Pliml of Eugene introduced his daughter, Bo. He stated that he was originally from Chicago and it was his experience that in the large metropolitan areas in the eastern part of the country people used mass transit by choice, but that was not the case in Eugene. He said that one of the biggest factors in use of transit here was the cost of owning and operating a car and most riders used transit because they had to. He said that raising prices hurt those riders who were forced to use the system.

Closing of Public Hearing: There being no further testimony, Mr. Gaydos closed the public hearing and called for comments from staff.

Mr. Vobora stated that the Board Finance Committee had reviewed the recommendation and supported it. He pointed out that LTD's fare structure was slightly below the average prices for districts of comparable size in college towns. He said that LTD was not subsidized by the federal government; funding came from a payroll tax on local businesses that cared very much about the fact that riders who used the system paid a fare share for the system.

Board Discussion: There were no comments from Board members.

PUBLIC HEARING ON FY 2007-08 SERVICE RCOMMENDATIONS – Mr. Vobora reviewed the four categories involved in the Annual Route Review (ARR) and highlighted the service additions. He indicated that staff recommended that changes in #28 and #36 service be implemented in June instead of September, as requested at the previous hearing. He said the additions totaled 6,317 hours and reflected a 2.11 percent increase in service. He said that future service presentations would identify the District's investment in accessible services.

Opening of Public Hearing: Mr. Gaydos opened the public hearing and called for testimony.

Mel Barnes of Springfield reminded the Board of his testimony at the February 12, 2007, public hearing and submission of a petition regarding bus service on Laura Street from Q Street to Hayden Bridge. He suggested a route on Virginia Street and Daisy Street to Thurston Station and down Jasper Road to serve high-density development in that area and

another route in the Hayden Bridge area to serve the River Glen development and Briggs Middle School.

Ed Pliml of Eugene said he had been riding the bus since before his daughter was born and there were a number of issues that were frustrating to riders. He listed the following concerns:

- inability to replace a lost youth pass without paying additional money
- children should not be charged to take the bus to go to school
- the difference between a transit district's rules and its practices and the importance of being flexible in applying those rules
- other transit districts would waive the fare if a rider could not pay

Mr. Pliml said he was pleased with the service additions but it was very difficult for riders when a route was eliminated. He urged that routes be given enough time to build a constituency for that service. He encouraged the District to add a trip planner to its website, as many other districts offered on their websites, to simplify trip planning for riders. He expressed concern that often a bus by design arrived at the Eugene Station five minutes after other buses had left, making transfers impossible. He said there were similar situations elsewhere in the system. He applauded the implementation of EmX service but thought that riders might be angry when fares were eventually charged.

Marion Walter of Eugene urged Breeze service on weekends, particularly with the opening of the new movie theater. She was pleased that #28 service was being implemented in June. She said she sometimes took the EmX and was concerned with pedestrian safety in the area of the Walnut Station. She hoped the Board could put pressure on the City to make improvements. She preferred the old shelters to the new design. She was concerned about people who could not afford to ride the bus and suggested that those who were eligible for a free pass could donate funds to nonprofit organizations to help buy passes for those who could not afford one.

Christine Gherardi of Springfield distributed written testimony to Board members. She said that no service on #18 and #19 after 6:45 p.m. was a problem and that service changes should be based on customer and driver input. She said she had ridden EmX when she attended the last public hearing and the bus was so full of passengers that she had to "fight" her way to the door. She said that made it difficult for elderly people or people with bikes to get off the bus before the doors closed. She said that drivers should be allowed to be flexible about enforcing rules, as customer safety should come first.

Misha Seymour of Eugene said that the security guards at LTD facilities should be public servants and not employed by a private security company. He agreed with earlier comments that EmX service was good but it was very difficult for people with bikes or those who were slow to get off the bus before doors closed. He said there should be a button to push to request a stop. He thought the bus stop on 13th Avenue near Kincaid Street should be restored and there should be increased service to South Eugene residents. He asked that #11 service to Springfield be restored and service to Pleasant Hill on Sundays offered.

Valerie Anne of Springfield stated that the four-block spacing of EmX stops was not convenient for the public. She described advertising regarding public meetings as inadequate because the notices did not include specific information. She said that holding meetings at the Glenwood offices made them inaccessible to the public. She urged that notices of meetings be done three months in advance. She said that copies of "Bus Talk" were not available until after the meeting. In conclusion, she urged no fare increases, holding public meetings in a facility like the Library and placing "Bus Talk" on buses by the third of each month. She also remarked that a new bus, 6205, was lovely but the windows had been steamed up and none of them opened.

Andy Fernandez of Eugene, manager of the Hilyard Community Center, thanked the Board for schedule changes to #28. He said many of the center's patrons were people with disabilities and the changes would be very helpful to them.

Scott Meyers of Eugene said he was a disabled veteran and complained that a driver would not lower the bus to allow him to board more easily. He said he often walked in the rain because he could not afford bus fare and was concerned with the price increases. He thought there should be proper consideration for those with disabilities. He questioned why additional money was needed by the District.

Don Putnam of Donna Road, outside of the city, was appalled at the cruelty to riders and said he had observed instances of rider abuse at LTD and other districts. He said that drivers should be able to be flexible and assist passengers instead of being focused entirely on the schedule.

Sage Silverstein, Eugene, commented that there were always two sides to every situation. She said that her family and friends took the bus and had many stories of kindnesses shown by drivers to passengers or members of the public. She said that bus drivers were wonderful people and related an instance when a driver had shown compassion and been flexible.

Darien Davison of Roosevelt Middle School, winner of the LTD Smart Ways to School carpool contest, applauded the entire program. He said it helped him get to and from school by offering a wide range of choices in terms of the schedule and routes, and drivers had been very flexible when he lost his pass.

Closing of Public Hearing: There being no further testimony, Mr. Gaydos closed the public hearing. He noted that Mr. Meyers had left the meeting and asked staff to provide a written response to his comments.

Board Discussion: Regarding concerns about scheduling, Mr. Vobora said that coordinating all of the trips in the system was very complicated and occasionally trips took longer and were scheduled after transfers. He said that was a consequence of degradation of the system in terms of running times. He said staff could follow up on specific instances.

Mr. Evans asked about notification of public meetings. Mr. Vobora said that "Bus Talk" typically was printed in the first week of the month and placed on buses on Sundays and into the customer service center as soon as they were published. He was not certain why "Bus Talk" was not found by one of the people testifying and said he would follow up on that issue.

He would also review whether more specific meeting information should be provided. He said that notices of all public meetings were posted on the LTD website and placed in the *Register-Guard*. He said press releases were also issued, but staff would explore ways to get the word out more broadly.

Mr. Evans asked if a trip planner could be added to the website. Mr. Vobora said the District had explored that possibility several years ago by working with computing science interns from the University, but the complexity of the schedule defeated that effort. He said that many of the large districts, such as TriMet, had trip planners, but those were extremely expensive to develop and required a large information technology staff to maintain. He said that trip planners had to be custom systems because they used a district's scheduling data. He said that LTD had been chosen by Google as a test site for developing a trip planner function similar to the Google mapping function. He said another organization was also developing a trip-planning program and, if perfected, it would be free for any system to use, although it would require the system to provide daily information updates.

Ms. Walter stated that often "Bus Talk" was not available on buses. Mr. Vobora said that the number of copies printed would be doubled and copies would be available on the platforms for both main stations.

Mr. Evans suggested distributing copies to community centers and other locations. Mr. Vobora said he would consider that but it was a resource issue. He noted that "Bus Talk" was also posted on LTD's website.

Mr. Gaydos conducted a straw poll that indicated unanimous support for the fare and service recommendations.

WORK SESSION

Commuter Solutions Annual Report —Commuter Solutions Program Manager Connie Bloom Williams stated that Commuter Solutions was a regional program to encourage travel by means other than driving alone and was supported by local jurisdictions and the Oregon Department of Transportation (ODOT), with LTD as the lead agency. She said that Commuter Solutions was a sponsor of the Climate Masters program to reduce greenhouse gases in the community. She provided an overview of the Commuter Solutions partner agencies, programs and services as described in detail in the *Commuter Solutions 2005-2010 Strategic Plan*, copies of which were distributed to Board members. She described several of the successful projects done in conjunction with ODOT and local jurisdiction to mitigate congestion during roadway construction projects.

Ms. Williams said the strategic plan was focused on two goals:

1. Increase participation in regional transportation options programs and services
2. Support local, regional, and statewide land use/transportation policies

Ms. Williams reviewed activities in various programs and noted that participation in bus pass programs was steadily increasing. She explained that the Smart Ways to School program

was begun as a pilot program on a two-year grant from the Department of Energy (DOE). She said the program evolved into a research and development project with DOE and expanded to include Lane Council of Governments and Pacific Continental Bank as partners.

She said that 27,000 students were covered by the program. However, it no longer qualified for DOE funding and school districts had declined to pay a fee per student, so staff were exploring other funding options.

Mr. Eyster referred to testimony during the public hearing from the young man who praised the Smart Ways to School program and suggested that word about the need for funding should be spread broadly to stakeholders to encourage financial support.

Mr. Evans suggested that the City of Eugene's sustainability program would be a good partner and that possibly the City would be willing to help subsidize the program. Ms. Williams said that the issue of funding had been discussed with staff from local school districts and the matter would be presented to the Metropolitan Policy Committee.

Mr. Viggiano said the Chalkboard Project, a statewide K-12 education initiative, was considering ways to change how transportation was funded and would be presenting a proposal to the legislature regarding increased flexibility in how school districts could use their transportation funding, including student transit passes.

Mr. Gaydos thought that the Board should be more involved in advocating for the program and suggested that the Service Planning and Marketing Committee should take the issue under consideration.

Ms. Williams reviewed current funding for Commuter Solutions, which consisted of state, regional, and local funds. She said the program used a "corridor" approach to prioritize implementing services because of heavy demands. She listed the criteria used to identify a priority corridor or project. She continued with a review of activities and performance.

Mr. Kortge asked if the program was considering the transportation impact of the new hospital planned for Junction City. Service Planner Ruth Linoz replied that she was on a committee involved with Junction City's development and had emphasized the need to make transit a part of the planning process.

Mr. Evans asked about the status of land acquisition and construction for Park and Ride facilities and to what extent other agencies shared those costs. Ms. Williams said that LTD owned two facilities and the other were used at the discretion of the property owner. She said that two facilities had been withdrawn over the past six months and she hoped that the Park and Ride program would be the subject of some long-term planning efforts. Director of Planning and Development Tom Schwetz said that Park and Ride was a large part of the EmX strategies and he was looking at a spectrum of options, including joint development opportunities.

Mr. Gaydos asked that Park and Ride be discussed by the Board Service Planning and Marketing Committee.

Gateway Mall Station Relocation Project Update – Mr. Schwetz said that the Gateway transit station would be moved in connection with the Pioneer Parkway project in order to serve EmX better and provide more efficient routing to the mall. This project was funded through ConnectOregon. He used slides of conceptual drawings to illustrate the existing station and routing and compare it with the proposed station and routing. He said there would be a walkway from the station to the mall entrance. He said the walkway design was intended to channel pedestrians to the mall entrance and would result in a net gain of three parking spaces. He said the design also would provide some degree of traffic calming and had met with the approval of the mall owners. He also was working with six key mall tenants.

Mr. Eyster asked if the walkway was subject to any standards regarding accessibility, with respect to length. Mr. Schwetz said he was not aware of any requirements beyond width, but would check on that issue.

Mr. Schwetz noted that the new facility would be at the north end of the mall entrance instead of at one end, as the original design had indicated.

The meeting adjourned at 7:30 p.m.

Board Secretary

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: FISCAL YEAR 2006-2007 PRICING PLAN AND SECOND READING AND ADOPTION OF AMENDED FARE ORDINANCE

PREPARED BY: Andy Vobora, Director of Service Planning, Accessibility, and Marketing

ACTION REQUESTED: Hold the second reading and adopt the Fourteenth Amended Ordinance No. 35, which sets fares for Fiscal Year 2007-2008

BACKGROUND: Public notice regarding the fare changes was provided and public hearings were held in February and March 2007.

The following changes to the District fare structure are recommended:

1. Increase monthly pass prices:
 - Adult monthly pass price from \$35 to \$38
 - Youth, senior, and half-fare monthly pass price from \$17.50 to \$19
 - Adult three-month pass price from \$95 to \$103
 - Youth, senior, and half-fare three-month pass price from \$47.50 to \$51.50
2. Increase group pass rates by 8.1 percent on January 1, 2008:
 - Current quarterly rates: \$11.04 taxpayer
 \$12.84 non-taxpayer
 - Proposed quarterly rates: \$11.94 taxpayer
 \$13.89 non-taxpayer

Fare changes must be implemented by ordinance. The first such ordinance, Ordinance No. 35, was adopted in June 1992. This will be the fourteenth amendment to Ordinance No. 35. The first reading of Fourteenth Amended Ordinance No. 35 was held on March 21, 2007. The Board can elect to read the ordinance by title only. Staff will have additional copies of the ordinance available for anyone in the audience who desires a copy.

CONSEQUENCES OF REQUESTED ACTION: Following adoption, a copy of Fourteenth Amended Ordinance No. 35 will be filed with the County Clerk and made available for public inspection.

ATTACHMENTS:

- (1) Pricing Proposal Summary
- (2) Fourteenth Amended Ordinance No. 35, An Ordinance Setting Fares for Use of District Services

PROPOSED MOTION: (1) I move that Fourteenth Amended Ordinance No. 35 be read by title only.

(Following an affirmative vote, the ordinance should be read: Fourteenth Amended Ordinance No. 35, An Ordinance Setting Fares for Use of District Services.)

(2) I move the following resolution:

LTD resolution No. 2007-016: Be it resolved that the LTD Board of Directors hereby adopts Lane Transit District Fourteenth Amended Ordinance No. 35, An Ordinance Setting Fares for Use of District Services.

LANE TRANSIT DISTRICT
FOURTEENTH AMENDED ORDINANCE NO. 35
An Ordinance Setting Fares for Use of District Services

The Board of Directors of Lane Transit District does hereby ordain that Ordinance No. 35 of said District is hereby amended to read as follows:

1.01 Definitions. As used in this ordinance, unless the context requires otherwise:

- (1) "District" means Lane Transit District.
- (2) "Service Area" means the area designated in Ordinance No. 24 of Lane Transit District entitled "An Ordinance Altering the Territorial Boundaries for Lane Transit District," adopted November 17, 1999, as such area is now constituted and as it may be altered from time to time hereafter by ordinance of this District.

1.02 Fares.

- (1) Fares on the District transit system shall vary according to the status of the rider and method of payment and shall be in accordance with the following schedule:

(a) Cash Fare (Effective 7/01/01).

	Monday-Sunday
Adult (ages 19–61)	\$1.25
Youth (ages 6-18)*	\$.60
Half-Fare**	\$.60
Senior (ages 62-69)	\$.60

(b) Monthly (Effective 6/24/07) or 3-Month Passes (Effective 6/15/07).

<u>Pass Type</u>	<u>Monthly</u>	<u>3-Month</u>
Adult (19-61)	\$38.00	\$103.00
Youth (6-18)*	\$19.00	\$51.50
Senior (62-69), Half-fare**	\$19.00	\$51.50

* Youth fare applies to ages 6-18. Children age five and under ride free with parent or guardian.

** Half-fare applies to all persons who meet the Federal Transit Administration-approved definition of persons with disabilities.

(c) Day Pass (Effective 9/01/00).

The Day Pass rate is 2 times the cash fare.

(d) Tokens (Effective 7/01/06).

Tokens are worth \$1.25 toward any LTD ride. Tokens are sold in lots of 5 for \$5.50. Tokens are sold to guests through LTD vending machines and for program use to public agencies and certified private not-for-profit agencies.

- (2) Group Pass Program. The general manager, or his/her designated representative, is authorized to sign contracts on behalf of the District to provide transit service to groups of riders at reduced rates pursuant to policies established by the Board at its May 2, 1990, meeting, as amended, or pursuant to such policies as the Board may hereafter adopt by resolution or ordinance.

Group Pass (*Effective January 1, 2008*)

Current quarterly rates: \$11.04 taxpayer

\$12.84 non-taxpayer

Proposed quarterly rates: \$11.94 taxpayer

\$13.89 non-taxpayer

- (3) Special Event Discounts. The promotional distribution of free tickets from time to time is necessary or convenient for the provision of a public transit system. The general manager, or his/her designated representative, is authorized to reduce or eliminate fares, or to approve the distribution of free tickets for use of District facilities during special events, or at specified times, on a finding by the general manager, or his/her designated representative, that the fare reduction or elimination will promote increased use of the District's public transit system or will otherwise further the provision of a public transit system.

- (4) Reduced Fares for Low-Income Persons. The general manager, or his/her designated representative, is authorized to sign contracts with local nonprofit agencies whereunder the District may agree to provide transit fare instruments at reduced prices to such agencies, for distribution to low-income persons within the service area who need transportation assistance. Definitions of those who are "low-income persons" and "who need transportation assistance" shall be part of such contracts, verbatim or by reference.

- (5) Paratransit. Fare structure (*Effective 7/01/01*):

RideSource	\$2.50	one way
Escort*	\$2.50	one way
RideSource Shopper**	\$2.00	round trip
Social Service Agencies***	100	percent
Book of Ten Tickets	\$20.00	

* Escort is limited door-to-door transportation for medical rides.

** **RideSource** Shopper is specialized transportation service for grocery shopping. **RideSource** Shopper fares are based on round-trip rides. All other fares are one-way rides.

*** Social service agencies will contract for service and pay 100 percent of the marginal cost of service.

- 2.01 Large-quantity Pass Purchases. The District will provide a discount of 5 percent to private sales organizations authorized by the District to sell passes to the general public.

3.01 Effective Date. This ordinance shall take effect 30 days after adoption, at which time this Fourteenth Amended Ordinance will stand in the stead of Ordinance No. 35 in all particulars and all previous amendments, and will govern all fares charged by the District.

ADOPTED this _____ day of _____, 2007.

President and Presiding Officer

ATTEST:

Recording Secretary

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LANE TRANSIT DISTRICT

**Pricing Proposal Summary
2007-2008**

Cash Fare

	Current:	Proposed:
Adult	\$1.25	n/c
Youth	\$0.60	n/c
Child	\$0.60	n/c
Half-fare Program	\$0.60	n/c
Senior	\$0.60	n/c

RideSource

	Current:	Proposed:
Regular	\$2.50	n/c
Escort	\$2.50	n/c
Shopper*	\$2.00	n/c
<i>10 Tickets</i>	\$20.00	n/c
*Round-trip fare		

Passes

Adult		
1-Month:	\$35.00	\$38.00
3-Month:	\$95.00	\$103.00

Youth, Senior, Half-fare Program

1-Month:	\$17.50	\$19.00
3-Month:	\$47.50	\$51.50

Sales Outlet Wholesale Discount

Current: **Proposed:**

Day Pass

Adult	\$2.50	n/c
Youth, Senior, Half-fare Program	\$1.20	n/c

Passes

0-500+	Discount 5.0%	Discount n/c
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Tokens

Full Fare	\$1.10 (5 for \$5.50)	n/c
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Breeze Fare	\$0.50	n/c
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EmX Green Line - free

Special Programs - not covered by ordinance		Group Pass (2008 change)	+8.1%
Summer Youth Pass - July/Aug	\$19.95	Current quarterly rates:	\$11.04 taxpayer \$12.84 non-taxpayer
		Proposed quarterly rates:	\$11.94 taxpayer \$13.89 non-taxpayer

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: BOARD MEMBER REPORTS

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: Board members have been appointed to Board Committees and to the Metropolitan Policy Committee (MPC), the Lane Council of Governments (LCOG) board of directors, and, on occasion, to other local or regional committees. Board members also present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

MEETINGS HELD

Board members can take this opportunity to report briefly on any one-on-one meetings they have held with local officials or other meetings they have attended on behalf of LTD.

1. **Metropolitan Policy Committee:** MPC meetings generally are held on the second Thursday of each month. Board members Gerry Gaydos and Susan Ban are LTD's MPC representatives, with Greg Evans as an alternate. MPC met on April 12, 2007. Key items on the agenda included: adoption of the FY 2008 Unified Planning Work Program (UPWP), draft letters to ODOT regarding FY 2010-13 Statewide Transportation Improvement Plan (STIP) criteria and make up of the Stakeholder Committee, presentation of results for the TravelSmart program, and discussion of the Regional Transportation Plan (RTP) 2031 update and land use scenarios.
2. **Board HR Committee:** The Board HR Committee (Susan Ban, Mike Eyster, and Chair Gerry Gaydos) met on April 16 to review the general manager's performance goals and objectives.

NO MEETINGS HELD

1. **LCOG Board of Directors:** LTD Board Member Mike Dubick represents LTD on the LCOG Board of directors as a non-voting member. The Board meets every other month on the fourth Thursday of the month. The next meeting is scheduled for April 26.
2. **Board Service Planning & Marketing Committee:** The Board's Service Planning & Marketing Committee is comprised of Greg Evans, Mike Dubick, and Chair Mike Eyster. The committee plans to meet again in May 2007 on a date to be determined.
3. **EmX Steering Committee:** Board President Gerry Gaydos and Board members Debbie Davis and Greg Evans are members of LTD's EmX Steering Committee, along with members of local units of government and community representatives. The committee meets quarterly. The next meeting is scheduled for June 5, 2007.
4. **Board Finance Committee:** The Board Finance Committee (Mike Dubick, Debbie Davis, and Chair Dean Kortge) last met on February 8 to discuss the proposed revised Long-Range Financial Plan and approve a revision to the proposed Capital Improvement Program. No meeting of the Board Finance Committee is currently scheduled.

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: MARCH FINANCIAL STATEMENTS

PREPARED BY: Diane Hellekson, Director of Finance & Information Technology

ACTION REQUESTED: None

BACKGROUND: Financial results for the first nine months of the FY 2006-07 fiscal year are summarized in the attached reports.

Passenger fares were up 1.5 percent for the first nine months of the current year over the same period last year. Boardings for the rolling twelve-month period, which ended March 31, were 6.6 percent over the previous year.

Payroll tax receipts increased 5.1 percent, still below the approximately 9 percent growth anticipated by the current-year budget. Year to date, the slower growth has resulted in a negative variance of \$866,000. This variance has been more than offset by a higher than anticipated beginning working capital balance and stronger than anticipated self-employment tax receipts and interest income. The current Long-Range Financial Plan assumed 5 percent payroll tax receipt growth after FY 2006-07, so there are no immediate negative consequences as a result of the slower growth.

Self-employment receipts coincide with State tax payment deadlines, none of which occurred in March. However, revenue was received in March for prior-year amounts owed and from taxpayers who filed 2006 returns before the deadline. Receipts for the nine-month period are up 27.9 percent over last year due to a special collection effort on the part of the Oregon Department of Revenue aimed at insurance agents who also sell non-insurance products and services.

State-in-lieu receipts are distributed quarterly. Through the quarter ended March 31, receipts are up 7.1 percent and \$85,000 over budget.

Interest earnings for the first nine months of the current fiscal year are 33.2 percent higher than the same period in the last fiscal year.

Total personnel services expenditures, the largest category of operating expense, show 7.1 percent growth over the previous year, down slightly from the 7.2 percent growth reported for February. The growth increase continues to be almost entirely attributable to preparation for and implementation of EmX service. EmX has not been in service long enough

to project what long-term operating costs are likely to be. Expenditures are closely tracked.

Materials and services results vary widely from department to department. Overall spending is within budget for the year to date. It should be noted that insurance costs are up 20.3 percent over the previous period in FY 2005-06 due to an increase in workers' compensation insurance costs due to negative experience ratings that will last through FY 2007-08.

Transfers to the Accessible Services Fund have increased almost 26 percent over FY 2005-06 and now exceed the FY 2006-07 plan by \$176,000 year to date. March results are slightly better than those reported for February, which showed transfers to the Accessible Services Fund at 29.8 percent over the prior year. However, the rate of growth, which is driven by demand, is a significant concern. Transfers to the Accessible Services Fund are expected to exceed budget by \$300,000 by fiscal year end. In that event, a supplemental budget will be required in June to increase the appropriation for the transfer.

There are no transfers from the General Fund to the Capital Projects Fund scheduled in FY 2006-07.

Fuel prices, after a pre-election decline, rose steadily from mid-November to mid-December and then leveled off and started to decline again. The current-year budget assumed \$2.25 per gallon. The highest price paid year to date was \$2.8643 per gallon on August 23. A new year-to-date low was set on January 22, 2007, of \$1.7009. The high and low prices per gallon in March were \$2.1075 and \$1.9789, respectively, up slightly from February results. The year-to-date average price through March was \$2.1573 per gallon, another modest decrease from the previous month. While it is good news that fuel prices are below budget for the year, prices appear to be rising. On April 10, LTD purchased diesel fuel for \$2.1676 per gallon. With three months remaining in the current fiscal year, staff are cautiously optimistic that fuel expenditures will not exceed budget for the year.

The General Fund is stable through March despite concerns regarding Accessible Services expenditures.

Commuter Solutions Fund activities are generally as expected through the first nine months of the current fiscal year. The Accessible Services Fund is experiencing higher demand for service and, therefore, higher costs, requiring an increase in General Fund support.

In the Capital Projects Fund, March expenditure activity slowed reflecting the completion of the Franklin EmX corridor construction and the acceptance of twenty new 40-foot Gillig buses in February.

A meeting to brief the seven citizen members of the Budget Committee was held on April 10 to review LTD's strategic plan, EmX Franklin corridor experience to date, future EmX corridor plans, and labor considerations. The Budget Committee is scheduled to meet on April 25 and on April 26, 2007, to consider the FY 2007-08 Proposed Budget.

ATTACHMENTS:

Attached are the following financial reports for March for Board review:

1. Operating Financial Report - comparison to prior year
2. Comparative Balance Sheets
 - a. General Fund
 - b. Commuter Solutions Fund
 - c. Accessible Services Fund
 - d. Capital Projects Fund
3. Income Statements
 - a. General Fund
 - b. Commuter Solutions Fund
 - c. Accessible Services Fund
 - d. Capital Projects Fund

PROPOSED MOTION:

None

AGENDA ITEM SUMMARY

DATE OF MEETING: March 21, 2007

ITEM TITLE: NEWS ARTICLES ABOUT TRANSIT ISSUES AROUND THE COUNTRY

PREPARED BY: Mark Pangborn, General Manager

ACTION REQUESTED: None

BACKGROUND: Each month's Board packet includes articles about transit issues, including bus rapid transit (BRT) initiatives throughout the U.S. and the world. These articles are included in the packet for information purposes only.

ATTACHMENTS: See news article

PROPOSED MOTION: None

LTD Board Packet

Student Transit Pass Program Overview

During the 2006-07 school year, grades 6-12 students enrolled in public and private schools in the Eugene-Springfield and nearby communities have been able to ride LTD buses for free. The program will continue through June 30, 2007, however, the Oregon Department of Energy will not fund the continuation of the Student Transit Pass Program after the current year.

The Student Transit Pass Program was made possible because the Oregon Department of Energy replaced the approximate \$600,000 in LTD student fare revenue with research and development grant funds through a partnership involving Oregon Department of Energy, Commuter Solutions' Smart Ways to School Program, LTD, Lane Council of Governments, and Pacific Continental Bank.

The project began three years ago serving 5,000 high school students, and expanded during the past two years to its present size serving about 27,000 students. It increased the number of students who rode LTD, especially for school transportation.

LTD has a very successful Group Bus Pass Program with area businesses and organizations, and has offered this program to public school districts and private schools to provide students with LTD passes for the coming year. The cost is \$3.68 per month for students from September 1, 2007 through June 30, 2008.

While a good value, the program represents a cost that school districts have not previously incurred. Bethel, Eugene 4J, and Springfield school districts have declined to purchase the program, citing the need to fund other educational priorities. Several private schools have indicated their interest in purchasing a Group Pass Program for their students.

LTD and Commuter Solutions have appreciated the opportunity to provide students with a free ride experience as part of the Student Transit Pass Program. We will continue to seek low-cost ways to serve youth riders. We hope the positive experience students and parents enjoyed through the Student Transit Pass Program has shown them that public transit is a viable lifestyle choice and that they will choose LTD as a transportation option.

History and Scope of the Student Transit Pass Program

Year	Time Period	Scope	Comment
1	February 1, 2005 thru June 30, 2005	4,986 students (grades 9-12) in Eugene-Springfield	Initial pilot program
2	October 1, 2005 thru June 30, 2006	20,940 students (grades 6-12) in Eugene-Springfield	Expanded to include all high school students and added all middle school students in urban area
3	September 1, 2006 thru June 30, 2007	27,650 students (grades 6-12) in Lane County urban and rural communities in LTD service area	Expanded to include all high school and middle school students in rural communities (maximum program size)

Effect of the Student Transit Pass Program on Youth Ridership

The research project increased the number of students in grades 6-12 who rode LTD, especially for school transportation. More than 6,000 LTD boardings per school day were attributed to students in the program. Students, parents, school staff, and community leaders appreciated the value of the program in encouraging students to try LTD and use public transit more often for their school transportation and other purposes.

Pre- and post-survey data showed that in year one, nearly 90 percent of respondents used the pass during the five-month program. Nearly 70 percent of respondents said they rode LTD more often because they had the free pass, and more than 60 percent used the pass to travel to/from school.

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: STUDENT TRANSIT PASS PROGRAM CHANGES

PREPARED BY: Lisa VanWinkle, Smart Ways to School Project Lead

ACTION REQUESTED: Information Only

BACKGROUND: At the March 12, 2007, LTD Board meeting, Commuter Solutions Manager Connie Bloom Williams reported that the Oregon Department of Energy would not fund the continuation of the Student Transit Pass Program as a research and development Business Energy Tax Credit project. This arrangement had replaced the approximately \$600,000 LTD youth fares received annually before the program began.

LTD has offered a Group Pass Program to the public school districts and private schools for their students and/or staff. The public school districts have declined, stating that they cannot fund a Group Pass Program given the need to fund other educational priorities. Several private schools have expressed interest in the program and are expected to purchase a Group Pass Program.

LTD and Commuter Solutions are working cooperatively with the public school districts and private schools to communicate to students and parents about the program change. Staff are also sharing this news with community stakeholders.

Meanwhile, LTD and Commuter Solutions are seeking ways to reduce the cost of serving youth. LTD staff met with representatives of the Chalkboard Project, a statewide organization that focuses on improving the efficiency of Oregon's public schools. Chalkboard Project is interested in supporting pilot programs that explore ways to reduce the cost of school transportation. LTD and Commuter Solutions have offered to work with local public school districts on a pilot program and are awaiting their replies. Staff will continue to seek partnerships that address policies and processes where LTD service can assist school transportation in cost-effective ways.

Staff will update the Board on this topic through the Board Service Planning and Marketing Committee and/or future Board packet information items.

RESULTS OF RECOMMENDED ACTION: None

ATTACHMENT: Student Transit Pass Program Overview

PROPOSED MOTION: None

Q:\Reference\Board Packet\2007\04\Special Mtg 4-25-07\Student transit pass program.doc

LTD Board Packet

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AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: LEGISLATIVE UPDATE

PREPARED BY: Stefano Viggiano, Assistant General Manager

ACTION REQUESTED: None. Information only.

BACKGROUND: Included in this packet is a summary of the status of legislative bills that have been identified as a high priority for LTD. The summary reflects the status of the bills at the time this packet was prepared. Updates on significant changes that occurred to the status of these bills since the summary was written can be provided at the Board meeting.

ATTACHMENTS: Legislative Report: LTD Priority Bills

PROPOSED MOTION: None

Legislative Report: LTD Priority Bills Status as of April 11, 2007

HB 2278: ConnectOregon 2 (Issuance of lottery bonds for transportation funded from Multimodal Transportation Fund)

Board Position: Support

Status: The House Transportation Committee sent this bill to Ways and Means on March 12, 2007. There continues to be strong support for this bill. However, it is likely that action on the bill will not be taken until nearer the end of the session.

HB 2422: Increase in cigarette tax by three cents to fund Elderly and Disabled Transportation

Board Position: Support

Status: The House Transportation Committee has passed this bill on to the Revenue Committee. That committee has not taken action on the bill. The primary challenges for this bill are general opposition to cigarette tax increases, and the competition for cigarette tax revenues, particularly from the Governor's Healthy Kids/Healthy Oregonians proposal that would add 84.5 cents to the cigarette tax. Alternate sources of funding are being explored.

HB 2537: Prohibits transit employees from striking; contracts subject to binding arbitration if no agreement is reached

Board Position: No Position

Status: The House Business and Labor Committee held a public hearing for this bill on March 19, 2007. The bill is supported by ATU. The Oregon Transit Association spoke in opposition to the bill, but neither LTD nor Tri-Met has taken a position. There appears to be strong committee support for this bill.

SB 476: Changes the governance structure of the LTD Board from seven appointed positions to five elected and two appointed positions

Board Position: Oppose

Status: As expected, this bill has been amended by Senator Morrisette to require seven elected positions and two appointed positions, resulting in a nine-member Board. This change from five elected positions to seven elected positions was done to avoid redistricting costs. A public hearing was held on the original bill (before the amendment) on February 22, 2007. No further action on this bill has been scheduled at this time.

High-Capacity Transit Bonds

Lottery bonds currently funding the Westside Max Light Rail project in Portland will be paid off in the 2009-11 biennium. LTD is seeking to have \$10 million of this bonding capacity allocated for the third EmX corridor. These state funds can be used to match federal funds.



Lane Transit District
P. O. Box 7070
Eugene, Oregon 97401

(541) 682-6100
Fax (541) 682-6111

MONTHLY DEPARTMENT REPORTS

April 25, 2007

PLANNING AND DEVELOPMENT

Tom Schwetz, Director of Planning and Development

PIONEER PARKWAY CORRIDOR

Anita Yap, Transit Development Planner

Project Development: LTD, Oregon Department of Transportation (ODOT), and City of Springfield staff have begun regular meetings to discuss and review the project design process, approvals, and communications.

LTD staff met with FTA Region 10 representatives to discuss the engineering design for Pioneer Parkway EmX, FTA oversight for Small Starts funding for design and construction, and construction grant agreement requirements. LTD will meet on a regular basis with FTA for reporting and project oversight.

METROPOLITAN PLANNING

Anita Yap, Transit Development Planner

Metropolitan Policy Committee (MPC)/Transportation Planning Committee (TPC): At the April meeting, MPC adopted the FY 2008 Unified Planning Work Program (UPWP), endorsed a letter of support for Coburg's Transportation and Growth Management (TGM) grant request, reviewed draft letters to ODOT regarding the FY 2010-13 Statewide Transportation Improvement Program (STIP) Criteria and Factors, listened to a presentation on the TravelSmart program, and discussed the Regional Transportation Plan (RTP) 2031 update.

Walnut Station/Franklin Corridor Planning: The American Institute of Architects (AIA) held a second design workshop on April 13-14 to review a community vision for the Franklin Corridor. Charlie Simmons provided a tour of the Franklin EmX Corridor and Tom Schwetz and Anita Yap participated in the planning and the workshop. The AIA will conduct a follow-up workshop in June and present the results to the community and elected officials.

West Eugene EmX Planning: LTD staff continue to meet with the City of Eugene and other interested groups regarding West Eugene transportation planning issues. LTD staff are beginning to gather background data for the corridor. LTD will coordinate public involvement and other work tasks with the City of Eugene.

LTD staff held interviews with consultants for on-call environmental services. Consultants are expected to be selected in the next few weeks. These consultants will assist with the West Eugene EmX environmental planning, Small Starts applications, and other miscellaneous environmental planning projects.

COMMUTER SOLUTIONS

Connie B. Williams, Program Manager

Program Management: Staff presented information at the Neighborhood Climate Council's Climate Masters training program. Staff have participated in meetings with the Springfield Gateway Development Committee. Connie will be implementing the Bike Light Safety Project with the City of Eugene.

Group Pass/ETC Programs: Staff provided trip planning and ***Get on Board!*** campaign kit distribution at Semperian and the International Society of Technology in Education (ISTE). The ***Get on Board!*** campaign will continue through the month of April.

CarPool/VanPool/Emergency Ride Home Program (ERH): Twenty-four individuals have registered for the Emergency Ride Home Program.

Staff met with Ken Boegli, Parking and Transportation Director at the University of Oregon, regarding Rideshare and the Emergency Ride Home program.

The staff position of Rideshare Program Coordinator is vacant. A strategic plan for Rideshare Development and Delivery of Services will be created in the next two months.

Smart Ways to School Program (SWTS): SWTS continues to assist Monroe and Roosevelt middle schools in promoting "Safe Routes to School" activities that encourage more walking and biking and decrease traffic congestion by utilizing carpools and riding buses. School staff, parent volunteers, and city staff (police, traffic engineers, recreation services, and public works) serve on the school teams for these efforts. The Monroe project was recently mentioned during a KMTR news broadcast that discussed safety concerns at local schools due to traffic congestion that resulted from many parents driving their children to and from school.

Lisa Van Winkle met with Bethel and Springfield district staff to encourage them to conduct "Safe Routes to School" activities; however, they do not have sufficient staff time to move forward this year.

Student Transit Pass Program (STPP): Eugene 4J, Springfield, and Bethel school districts have declined to purchase a student Group Pass Program for the coming school year, saying that while they believe it is a great program, they simply cannot justify the cost compared with other funding priorities. Staff are coordinating with the school districts to communicate the news to students, parents, and the community.

A few private and alternative schools have expressed interest in purchasing a student Group Pass Program for the coming school year.

Smart Ways to School has offered to the public school districts the idea of developing a pilot project in partnership with Chalkboard Project to seek ways to improve the efficiency of student transportation for middle and high school students. The school districts want to discuss the idea further before making any commitments.

Regional Transportation Issues: Connie Williams continues to work with agency staff and businesses in the Gateway area. Meetings on the Beltline/Gateway Intersection project began and will be ongoing. Connie is serving on the Olympic Trials Committee and will be coordinating Bike Valet Parking. She is also working on transportation communications with the Olympic Trials Communications Team.

Park & Rides: Connie met with staff from the City of Springfield and reached an agreement for LTD to use 22 parking spaces at the Booth Kelly site for overflow parking from the Springfield Station Park & Ride lot. A lease agreement is underway. We hope to announce the additional capacity by June 1, 2007.

Background information on Park & Ride facilities is being compiled for Planning and Development to use for future long-range planning discussions.

CAPITAL PROJECTS

Charlie Simmons, Facilities Services Manager

Shelter Replacement: Staff have been taking advantage of the few dry days of weather this season and are busy placing shelters in new locations and replacing older shelters.

Franklin EmX: Construction on the Franklin EmX Corridor is complete; however, signal timing adjustments to the East 11th and Patterson intersection have reduced travel times to an average of 14 minutes, 49 seconds for the inbound trips and 16 minutes, 15 seconds on the outbound trips.

Gateway Station: LTD staff and Rowell Brokaw Architects are working on site plan revisions and preparing to submit them to the City of Springfield for review. Station design will continue with ongoing reviews by the General Growth architects.

SERVICE PLANNING, ACCESSIBILITY, AND MARKETING

Andy Vobora, Director of Service Planning, Accessibility, and Marketing

Service: Staff are focusing on summer and fall bid work. Planners are facing an accelerated timeline for fall bid due to the need to train EmX operators. With the fall bid timeline moved up four weeks, both fall and summer bid work overlaps.

Media: Topics were varied over the past month. LTD was featured in articles discussing the District's organizational climate survey, bike crowding on EmX, labor negotiations, and legal issues regarding two LTD bus operators.

ASUO Group Pass: A survey of students will occur in mid-April. The on-line survey will go to all students and will assess current commuting habits, use of the group bus pass, and support of the incidental fee for the pass program. Data analysis may be complete by the May Board meeting and, if so, staff will present the results.

Summer Youth Pass: Work is underway on the summer youth pass promotions. The discounted three-month pass will go on sale in June and features discounts for youth at venues around town. Staff are working on an "Amazing Race" activity for youth that will provide opportunities for them to find clues by using the bus and winning prizes for their efforts. More details will be available soon.

Summer Event Shuttles and More: Event planning is in full swing. Contracts are in the works or signed with the Oregon Country Fair, Lane County Fair, Eugene Marathon, Ridgeline Ramble, Freedom Festival, and Butte to Butte. More events may be coming!

ACCESSIBLE SERVICES

Terry Parker, Accessible Services Manager

A Request for Proposal was distributed for RideSource, Oakridge, and Call Center services. A pre-proposal meeting was held with potential bidders, and proposals are due to LTD on April 25, 2007. Grant applications were submitted to ODOT's Public Transit Division to request Federal Section 5311 funding for the Florence Rhody Express and South Lane Wheels operations.

Rand Stamm met with Chris Miller from TriMet, the developer of the call center/brokerage software that is being used statewide. LTD's Information Technology staff will be assisting with the development of the scheduling module for an updated version. Rand continues to meet with numerous medical, care, and human services providers throughout the area to introduce the RideSource Call Center and establish contacts as the development of the Call Center progresses. An advisory committee is being established and will hold its first meeting in mid-May.

On April 12, 2007, RideSource volunteer driver Marvin Poissot was honored at the OASIS 12th Anniversary Senior Role Model Breakfast at the Valley River Inn. Mr. Poissot has been a RideSource volunteer driver for nearly 12 years (volunteering approximately 140 hours and providing more than 165 rides each month). At RideSource, Mr. Poissot is known as "Marvelous Marvin, the Mighty Mobility Man." OASIS is a national organization dedicated to enhancing the quality of life for mature adults. At the OASIS breakfast celebration, LTD staff had the opportunity to thank Mr. Poissot for his generous contribution.

TRANSIT OPERATIONS

Mark Johnson, Director of Transit Operations

GM Award Recipient Lunch at the Town Club: Nine bus operators, recipients of the General Manager's Award for Excellence, were treated to lunch at the Town Club, with General Manager Mark Pangborn, Director of Transit Operations Mark Johnson, and Board members Gerry Gaydos and Susan Ban in attendance. Everyone enjoyed good food and great conversation. These operators were recognized for their outstanding job performance and this luncheon was held in their honor. The 2006 recipients include operators Kiyoko Clark, Armando Reyes, Melinda Raven, Ray McCann, Lora Rangel, Richard Shrope, Mike Duran, John Dukes, Van Snyder, Richard Auckerman, Arturo Moreno, and Jackie Cessna.

Operations Supervisor Training to Take Place the Week of April 23: Once each year the Operations supervisors interrupt their normal routines to participate in developmental training. This year the training will last five days. The training includes everything from receiving CPR recertification to becoming familiar with new equipment. This year's training will also include Basic Spanish, Team Building, and Leadership modules. It will be a packed week, but it is beneficial to have the supervisors together in one place for a period of time each year to learn new things in a different environment.

MAINTENANCE

George Trauger, Director of Maintenance

EmX Vehicles: Because warmer temperatures have affected the H.V.A.C. systems, buses have been equipped with a water modulator update kit. This should resolve the issues; nevertheless maintenance employees will monitor the situation during the spring and summer seasons.

A prototype bike rack has been installed in bus 6104. Users' comments and suggestions will be reviewed by staff.

Gillig Buses: All but three vehicles have been in service since April 5, 2007. Buses 6219 and 6220 are scheduled for service within the next few days; however, bus 6212 is still experiencing electrical wiring problems. With the eventual absorption of the 6200s into the active fleet, the contingency fleet will expand to 25 buses: all of the 950s, eighteen of the 900s, and two of the 100s.

New Articulated Bus Build: Build drawings and specifications are being reviewed by staff.

New Fueling System: The new FuelFocus system has been in use for more than 30 days and is working well.

**FINANCE AND INFORMATION
TECHNOLOGY**

Diane Hellekson, Director of Finance and Information Technology

FINANCE

Carol James, Accounting Manager

Three hundred and fifty-eight (358) vendor paper and electronic checks totaling \$3,796,347 were processed during the month of March, including \$1,614,141 to Gillig Corporation, as final payment on twenty new 40-foot revenue vehicles. Approximately \$4.1 million in federal formula grant reimbursement anticipated for these vehicles awaits overall congressional action to appropriate federal FY 2007 funds. This delay was anticipated, and interim financing of \$3 million was placed and received in December 2006 to cover the District's cash outflow while awaiting congressional action.

One hundred and eighteen (118) payroll checks and 1,430 payroll direct deposits totaling \$1,250,664 were made in March 2007. These numbers reflect three pay dates in March.

Thirteen (13) cash fare deposits totaling \$118,491 were made in March 2007.

PURCHASING

Jeanette Bailor, Purchasing Manager

Staff met with PB Americas (formerly Parsons Brinckerhoff) to review their proposal for design services for the Pioneer Parkway EmX Corridor. Although the project was advertised and numerous requests for qualifications packages were mailed to qualified proposers, only one proposal was received. After the meeting, it was determined that it would be appropriate to proceed with negotiations for a contract with PB Americas for these services.

Interviews for Environmental Planning Services were held, but, to date, no contract has been awarded. Requests for bids have gone out for filters, and will go out in the near future for uniforms.

HUMAN RESOURCES

Mary Adams, Human Resources Director

Health Care: The new LTD Employee Health Improvement Committee met for the second time on April 4. Charis Robinson from PacificSource gave an extensive presentation on services that PacificSource provides to LTD employees and their family members. Laurie Muggy from EWEB and LouAnne Rogers, RN, from Cascade Medical gave a presentation on the comprehensive wellness program at EWEB. The group will meet in late April to hear an in-depth report from PacificSource about health plan utilization and possible areas within which to focus wellness activities.

Selection and Hiring: Four positions are currently open at LTD. A general service worker position, open due to the promotion of Allen Shipp to journeyman mechanic, closed on March 30. Thirty applications were received. An inside bus cleaner position, which was posted to fill in for an inside bus cleaner on long-term medical leave, closed on April 12. More than 70 applications were received. The maintenance technical supervisor, a new position created in the 2006-07 budget, is currently posted. An internal posting for a transit operations supervisor, to replace retiring supervisor Gary Taylor, closed April 20.

Looking to the Future Plan: Significant progress has been made on several goals in this plan. The Accident Prevention Program had several activities. Five members of the Safety Committee attended the Governor's Occupation Safety and Health conference in Portland, to gain valuable knowledge about safety programs, inspections, certification, and many other topics. The Risk Oversight Committee completed an extensive review of all programs related to employee safety and created a list of training activities to support these needs. In addition, the Rewards and Recognition Committee has begun a comprehensive review of all current rewards programs to determine if each program fits the long-term goals of the District. A new Wellness Committee has begun meeting (covered above under Health Care).

Other Activities: The Labor Management Committee, a joint committee formed under the collective bargaining agreement, attended a two-day seminar for joint committees. The training was conducted by Paul Stuckenschneider, retired federal mediator. Among the topics learned were processes for solving issues and setting committee ground rules. The seminars also included a discussion of other ways to increase the committee's effectiveness.

A three-hour training was conducted for ATU officers on the topic of retirement. Pete Sturdivan, actuary for LTD's pension plans, conducted the training. It was well received.

AGENDA ITEM SUMMARY

DATE OF MEETING: April 25, 2007

ITEM TITLE: MONTHLY PERFORMANCE REPORTS

PREPARED BY: Mark Pangborn, General Manager

ACTION REQUESTED: None

BACKGROUND: In response to a request by the Board for regular reporting on the District's performance in several areas, monthly performance reports are provided for the Board's information.

ATTACHMENTS: March 2007 Performance Report
March 2007 RideSource Activity and Productivity Report

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

- DATE OF MEETING:** April 25, 2007
- ITEM TITLE:** ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING
- PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board
- ACTION REQUESTED:** None at this time
- BACKGROUND:** The action or information items listed below will be included on the agenda for future Board meetings:
- A. **Budget Committee Meetings and Budget Adoption:** The Budget Committee will hold meetings at 6:30 p.m. on April 25 and 26 in the LTD Board Room in Glenwood. The fiscal year 2007-08 proposed budget will be on the agenda for adoption at the June 20, 2007, regular Board meeting. The budget must be adopted before the end of the fiscal year on June 30.
 - B. **Labor Negotiations:** Labor negotiations begin on April 19, 2007. The Board of Directors will be updated during negotiations, and will ultimately approve final recommendations of the bargaining team.
 - C. **Board HR Committee Recommendation on General Manager's Goals and Objectives:** The Board HR Committee will review the General Manager's Goals and Objectives and will present its recommendations to the full Board at a future meeting.
 - D. **UO Economics Students' Presentation on Payroll Tax Forecasting:** The results of a project on payroll tax forecasting will be presented by University of Oregon economics students at the June 11, 2007, Board work session.
 - E. **Resolution Reaffirming LTD Boundaries:** State law requires that LTD annually determine the territory in the District in which the transit system will operate. If boundary changes were to be made, that would be done by ordinance. Since no changes are planned, a resolution reaffirming the current boundaries will be scheduled for approval at the June 20, 2007, regular Board meeting.
 - F. **Pioneer Parkway EmX Design and Budget:** The Board will periodically review the Pioneer Parkway EmX design and budget as the project proceeds to construction.
 - G. **Park & Ride Program:** Issues regarding LTD's Park & Ride facilities will be discussed with the Board's Service Planning and Marketing Committee, and then brought to the full Board for discussion at a future Board meeting.
 - H. **Surface Transportation Policy Project (STPP):** This program will be discussed with the Board Service Planning and Marketing

Committee, and then brought to the full Board for discussion at a future meeting.

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AGENDA ITEM SUMMARY

- DATE OF MEETING:** April 25, 2007
- ITEM TITLE:** DESIGNATION OF LTD TEAM TO NEGOTIATE REAL PROPERTY TRANSACTIONS
- PREPARED BY:** Mark Pangborn, General Manager
- ACTION REQUESTED:** Designate persons to conduct real property transactions for property acquisitions
- BACKGROUND:** Oregon Public Meetings law provides that the Board of Directors may hold an executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”
- During the next several years, there are expected to be property purchases associated with EmX corridor development, park and ride lots, and transit stations. It is recommended that the Board designate three LTD staff—the general manager, the director of Planning and Development, and the facilities manager—to conduct property transactions. This designation does not preclude the use of consultants in the process.
- It should also be noted that any property to be acquired by the District requires a declaration by the Board regarding the public need for the property. In addition, the Board would be involved in any purchase that required eminent domain proceedings.
- ATTACHMENT:** None
- PROPOSED MOTION:** I move the following resolution:
- LTD Resolution No. 2007-017: It is hereby resolved that the LTD Board of Directors designates the LTD general manager, the LTD director of Planning and Development, and the LTD facilities manager to negotiate real property transactions.

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