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**LANE TRANSIT DISTRICT
REGULAR BOARD MEETING**

**Wednesday, February 21, 2007
5:30 p.m.**

**LTD BOARD ROOM
3500 E. 17th Avenue, Eugene
(off Glenwood Blvd in Glenwood)**

A G E N D A

Page No.

I. CALL TO ORDER

II. ROLL CALL

Kortge _____ Ban _____ Davis _____ Evans _____

Dubick _____ Eyster _____ Gaydos _____

The following agenda items will begin at 5:30 p.m.

- | | |
|-----------------------------------------------------------------------------------------------------------------|----|
| III. PRELIMINARY REMARKS BY BOARD PRESIDENT | |
| IV. ANNOUNCEMENTS AND ADDITIONS TO AGENDA | 04 |
| V. BOARD CALENDARS (5 minutes) | 05 |
| VI. EmX PLAQUE PRESENTATION (5 minutes) | |
| VII. UO ARCHITECTURE STUDENTS' PRESENTATION ON MULTI-WAY BOULEVARD CONCEPTS FOR FRANKLIN BOULEVARD (25 minutes) | 06 |
| VIII. REVIEW OF ANNUAL ROUTE REVIEW AND PRICING PLAN TESTIMONY (10 minutes) | 07 |

The following agenda items will begin at 6:30 p.m.

IX. EMPLOYEE OF THE MONTH – March 2007 (10 minutes) 08

X. AUDIENCE PARTICIPATION

- ◆ Each speaker is limited to three (3) minutes.

XI.	ITEMS FOR ACTION AT THIS MEETING	
A.	Consent Calendar (1 minute)	09
1.	Minutes of the January 17, 2007, regular Board meeting (Page 10)	
2.	Budget Committee Nomination (Page 20)	
B.	Capital Improvements Program Adoption	22
XII.	ITEMS FOR INFORMATION AT THIS MEETING	
A.	House Bill 2537/Legislative Update (20 minutes)	26
B.	Semi-Annual Performance Report (20 minutes)	28
C.	Board Member Reports (respond if questions)	37
1.	Meetings Held or Attended	
(a)	Metropolitan Policy Committee —February 8	
(b)	Board Finance Committee —February 8	
(c)	Board HR Committee—January 23	
2.	No Meeting/No Report	
(a)	EmX Steering Committee	
(b)	Board Service Planning & Marketing Committee	
D.	Monthly Financial Report—January 2007 (5 minutes)	39
E.	Pioneer Parkway EmX Update (respond if questions)	51
F.	Monthly Department Reports (respond if questions)	52
G.	Monthly Performance Reports (respond if questions)	59
XIII.	ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING	62
A.	FY 2007-2008 Service Recommendation	
B.	FY 2007-2008 Pricing Plan	
C.	Commuter Solutions Annual Report	
D.	Long-Range Financial Plan Adoption	

E. West Eugene Corridor Discussion

F. LCOG Board Participation Update

G. Budget Adoption

XIV. ADJOURNMENT

Alternative formats of printed material and or a sign language interpreter will be made available with 48 hours' notice. The facility used for this meeting is wheelchair accessible. For more information, please call 682-6100 (voice) or 1-800-735-2900 (TTY, through Oregon Relay, for persons with hearing impairments).

Q:\Reference\Board Packet\2007\02\Regular Meeting 2-21-07\bdagenda.doc

AGENDA ITEM SUMMARY

- DATE OF MEETING:** February 21, 2007
- ITEM TITLE:** Capital Improvements Program (CIP)
- PREPARED BY:** Diane Hellekson, Director of Finance & Information Technology
- ACTION REQUESTED:** Approve plan as proposed or amended.
- BACKGROUND:** On January 10, 2007, the Board Finance Committee approved a revised Capital Improvements Program and directed that it be forwarded to the full Board for consideration and approval. As Board members know, the Capital Improvements Program is a rolling plan that is reviewed and revised annually with focus placed on the first eight years. Components of the Capital Improvements Program were discussed at the November Board work session at Lane Community College. On February 7, 2007, the Finance Committee approved a modified revised Capital Improvement Program.
- The plan reviewed by the Board Finance Committee includes the following components:
- Completing the last details of the Franklin EmX corridor with the exception of the automated traveler information system and future fare collection system.
 - Continuing work on the Pioneer Parkway EmX corridor currently scheduled for completion in FY 2009-10.
 - Successfully obtaining federal New Starts/Small Starts funding for the Pioneer Parkway corridor at 80 percent. The previous version of the revised CIP provided for federal funding at 60 percent, but information received on February 6, 2007 supports an 80 percent funding assumption.
 - Adding a fourth vehicle to the Pioneer Parkway EmX project. (Last year's revised plan showed nine vehicles allocated to the Franklin and Pioneer Parkway corridors. The current revised plan now includes ten.)
 - Installing automated fare machines at stations to go into service with the implementation of Pioneer Parkway EmX service.
 - Planning and implementing a third EmX corridor currently anticipated to be a West Eugene extension. The plan provides for no Lane Transit District local matching funds.

- Maintaining LTD's investment in hardware, software, and technology that supports all aspects of District operations.
- Replacing LTD's radio system in FY 2007-08 to comply with new federal specifications.

The Capital Improvements Program, as presented, will no longer require \$8,560,000 in debt proceeds that were previously proposed as local match when 60 percent federal funding of the Pioneer Parkway EmX corridor was assumed. It is not a certainty that the project will receive the full 80 percent funding, because the New Starts/Small Starts Proposed Allocations of Funds for Fiscal Year 2008 includes only half of the project with proposed funding of the other half in federal fiscal year 2009. Full funding is probable, however, over the two-year period. LTD, as part of its United Front appeal, will request that all of the project funds be allocated in federal fiscal year 2008.

RESULTS OF RECOMMENDED ACTION:

The first year of the plan (FY 2007-08) will become the basis for the Capital Projects Fund FY 2007-08 Proposed Budget.

ATTACHMENT:

Capital Improvements Program

PROPOSED MOTION:

I move that the Board adopt the following resolution:

LTD Resolution No. 2007-009: It is hereby resolved that the revised Capital Improvements Program is approved as presented [amended].

AGENDA ITEM SUMMARY

2

DATE OF MEETING: February 21, 2007

ITEM TITLE: JANUARY FINANCIAL STATEMENTS

PREPARED BY: Diane Hellekson, Director of Finance & Information Technology

ACTION REQUESTED: None

BACKGROUND: Financial results for the first seven months of the FY 2006-07 fiscal year are summarized in the attached reports.

Passenger fares were up 2.9 percent for the first seven months of the current year over the same period last year. Ridership for the rolling twelve-month period, which ended January 31, was unavailable at the time this report was prepared. A technical problem with the automatic passenger counting system occurred in January resulting in missing data. Efforts to replace the data are underway, and it is hoped that performance reports for January 2007 will be distributed at the February 21 meeting.

Payroll tax revenues appear to be about the same as last year and down significantly versus current-year budget. However, there was either a large late taxpayer payment for the September-December quarter, or the Oregon Department of Revenue was slow to disburse receipts in January, because revenue through mid-February is back at 6 percent growth. That number is still below the 9 percent growth assumed by the FY 2006-07 budget but is not an immediate cause of concern. This important resource is monitored closely.

Self-employment receipts coincide with State tax payment deadlines, none of which occurred in January. However, revenue was received in January for prior-year amounts owed. Receipts for the seven-month period are up 40 percent over last year due to a special collection effort on the part of the Oregon Department of Revenue aimed at insurance agents who also sell non-insurance products and services.

State-in-lieu receipts are distributed quarterly. Through the quarter ended December 31, receipts are up 4 percent.

Interest earnings for the first seven months of the current fiscal year are 39 percent higher than the same period in the last fiscal year.

Total personnel services expenditures, the largest category of operating expense, show 6.8 percent growth over the previous year, up from

6 percent reported in November. The recent growth increase is almost entirely attributable to preparation for and implementation of EmX service. EmX operators are paid a \$2.00 per hour premium for EmX work. In addition, there was a substantial increase in overtime for both operators and Maintenance employees related to EmX vehicles and service.

Materials and services results vary widely from department to department. Overall spending is within budget for the year to date.

Transfers to the Accessible Services Fund are up and now exceed the FY 2006-07 plan. Through seven months, transfers are \$180,000 over budget and 27.1 percent over the same period last year. There are no transfers from the General Fund to the Capital Projects Fund scheduled in FY 2006-07.

Fuel prices, after a pre-election decline, rose steadily from mid-November to mid-December and then leveled off and started to decline again. The current-year budget assumed \$2.25 per gallon. The highest price paid year to date was \$2.8643 per gallon on August 23. A new year-to-date low was set on January 22, 2007, of \$1.7009. The year-to-date average price through January was \$2.2009 per gallon, down from the six-month average of \$2.2694 per gallon reported in January. While it is good news that fuel prices are now below budget for the year, there are indications that prices may be about to rise again. With five months remaining in the current fiscal year, staff are cautiously optimistic that fuel expenditures will not exceed budget for the year.

The General Fund is stable through January despite concerns about payroll tax receipts and Accessible Services expenditures.

The Commuter Solutions Fund's activities are generally as expected through the first seven months of the current fiscal year. The Accessible Services Fund is experiencing higher demand for service and, therefore, higher costs requiring an increase in General Fund support.

In the Capital Projects Fund, \$4,800,000 was posted for federal grant income. Most of this amount represented earmarked funds for the purchase of EmX vehicles. Since Lane Transit District had already paid for the EmX vehicles while awaiting the authority to draw down the grant funds, this income represents a reimbursement.

The Finance Committee met on February 7 to approve a revision to the proposed revised Capital Improvements Program. Various models of a revised Long-Range Financial Plan were also discussed. The Capital Improvements Program is scheduled as an action item at the February 2007 Board meeting. The revised Long-Range Financial Plan is tentatively scheduled for the March 2007 Board meeting.

ATTACHMENTS: Attached are the following financial reports for January for Board review:

1. Operating Financial Report - comparison to prior year
2. Comparative Balance Sheets
 - a. General Fund
 - b. Commuter Solutions Fund
 - c. Accessible Services Fund
 - d. Capital Projects Fund
3. Income Statements
 - a. General Fund
 - b. Commuter Solutions Fund
 - c. Accessible Services Fund
 - d. Capital Projects Fund

PROPOSED MOTION: None

Special Mobility Services: RideSource Activity and Productivity Information

December-06	Current Month	Prior Year's Month	% Change	Current YTD	Previous YTD	% Change	Current 12 Month	Prior 12 Month	% Change
RideSource Ridership	10,687	10,159	5.2%	68,482	64,329	6.5%	137,156	130,402	5.2%
RideSource(All Modes)	8,042	7,051	14.1%	51,167	45,404	12.7%	101,507	90,277	12.4%
Shopper	514	516	-0.4%	3,225	3,461	-6.8%	6,457	7,203	-10.4%
Escort Volunteers-Metro	689	880	-21.7%	4,600	4,906	-6.2%	9,208	11,438	-19.5%
Escort Volunteers-Rural	1,442	1,712	-15.8%	9,490	10,558	-10.1%	19,984	21,484	-7.0%
RideSource Cost per Ride	\$ 20.72	\$ 18.44	12.4%	\$ 18.57	\$ 16.48	12.7%	\$ 17.81	\$ 15.77	13%
RideSource(All Modes)	\$ 26.82	\$ 25.69	4.4%	\$ 24.08	\$ 22.56	6.7%	\$ 23.28	\$ 22.04	5.6%
RideSource Shopper	\$ 8.99	\$ 7.24	24.2%	\$ 8.99	\$ 7.24	24.2%	\$ 8.99	\$ 7.24	24.2%
RideSource Escort	\$ 2.70	\$ 2.39	12.9%	\$ 2.79	\$ 2.29	21.4%	\$ 2.71	\$ 2.01	34.9%
Ride Reservations	9,034	8,137	11.0%	57,284	51,921	10.3%	113,830	103,938	9.5%
Cancelled Number	909	840	8.2%	5,299	4,824	9.8%	10,618	9,905	7.2%
Cancelled % of Total	10.06%	10.32%		9.25%	9.29%		9.33%	9.53%	
No-Show Number	127	88	44.3%	779	552	41.1%	1,349	1,094	23.3%
No-Show % of Total	1.41%	1.08%		1.36%	1.06%		1.19%	1.05%	
Ride Refusals Number	2	0	#DIV/0!	32	16	100.0%	56	48	16.7%
Ride Refusals % of Total	0.02%	0.00%		0.06%	0.03%		0.05%	0.05%	
Service Hours	4,355	3,695	17.9%	26,779	22,978	16.5%	52,723	45,332	16.3%
Agency Staff	4,133	3,455	19.6%	25,287	21,644	16.8%	49,297	42,805	15.2%
Agency SMS Volunteer	222	240	-7.5%	1,492	1,334	11.8%	3,426	2,527	35.6%
Avg. Trips/Service Hr.	1.96	2.05	-4.4%	2.03	2.13	-4.7%	2.05	2.15	-4.7%
RideSource System Miles	62,105	52,842	17.5%	394,748	333,511	18.4%	773,381	652,006	18.6%
Avg. Miles/Trip	7.26	6.98	3.9%	7.26	6.83	6.3%	7.16	6.69	7.1%
Miles/Vehicle Hour	14.26	14.30	-0.3%	14.74	14.51	1.6%	14.67	14.38	2.0%

Special Mobility Services: RideSource Activity and Productivity Information

<u>December-06</u>	<u>Current Month</u>	<u>Prior Year's Month</u>	<u>% Change</u>	<u>Current YTD</u>	<u>Previous YTD</u>	<u>% Change</u>	<u>Current 12 Month</u>	<u>Prior 12 Month</u>	<u>% Change</u>
On-Time Performance %	91.7%	90.5%	1.3%	92.0%	90.8%	1.2%	91.6%	90.7%	1.1%
Sample	7,333	6,197		46,181	40,734		90,256	80,873	
On-Time	6,727	5,610		42,476	37,004		82,715	73,315	

- RideSource (All Modes) includes rides done by taxi and SMS volunteers.
- Escort Volunteers-Metro includes in-district volunteer rides and SMS volunteer escort rides.
- Escort Volunteers-Rural is out of district volunteer rides.

- RideSource cost per Ride (All Modes) does not include volunteer mileage reimbursement.
- Shopper cost per ride is from the most recent quarterly cost model.
- Escort cost per ride is mileage reimbursement to all volunteers.

- RideSource System Miles includes miles by volunteers in agency vehicles.

- On-Time Performance reflects a 100% sample of all rides with scheduled pickup times, plus will-call rides. The standard is +/- 10 minutes for scheduled pickups and within 30 minutes of will-call request.

AGENDA ITEM SUMMARY

- DATE OF MEETING:** February 21, 2007
- ITEM TITLE:** HOUSE BILL 2537
- PREPARED BY:** Mary Adams, Director of Human Resources and Risk Management
- ACTION REQUESTED:** Establish a Board position on HB 2537, a bill that prohibits employees of mass transit districts from striking, and requires LTD to use the same binding arbitration process as police officers and other emergency responders.
- BACKGROUND:** House Bill 2537 would change how collective bargaining contracts for transit are resolved in Oregon. This bill would add “an employee of a mass transit district, transportation district, or municipal bus system” to the current list of public safety employees who are prohibited from striking or recognizing a picket line of a labor organization while in the performance of official duties. If a collective bargaining agreement is not reached through regular negotiations, the parties would be required to submit final proposals to an arbitrator who would choose one proposal or the other. The arbitrator’s decision is binding.
- As a matter of public policy, Oregon’s legislature carved out a specific list of public safety-related occupations that do not have the right to strike. In exchange for giving up the right to strike, all parties are required to send unsettled labor contracts to arbitrators for final resolution. Mass transit has never been part of this list. The Amalgamated Transit Union has expressed its desire to have mass transit included in this list.
- Staff will have more information and a position recommendation by the February 21 meeting. Should the Board adopt a position, staff will develop a plan to communicate the Board’s position on this bill to legislators. This will include coordinating with other transit properties, the Oregon Transportation Association, and other community members and organizations who share the same perspective on this issue.
- ATTACHMENT:** House Bill 2537
- PROPOSED MOTION:** I move the following resolution, LTD resolution No. 2007-00 : Be it resolved that the LTD Board of Directors hereby states its (opposition, support or neutrality) to House Bill 2537.

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: ANNOUNCEMENTS AND ADDITIONS TO AGENDA

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: This agenda item provides a formal opportunity for Board members to make announcements or to suggest topics for current or future Board meetings.

ATTACHMENT: None

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: REVIEW OF ANNUAL ROUTE REVIEW AND PRICING PLAN TESTIMONY

PREPARED BY: Andy Vobora, Director of Service Planning, Accessibility, and Marketing

ACTION REQUESTED: Review and direction regarding fare and service change proposals

BACKGROUND: On February 12, 2007, the Board heard testimony from the public regarding recommended changes in fares and service for 2007-08. Staff will be present to review this testimony and discuss input received from the public. Any changes that result in modifications to the final fare and service proposals will go back to the public for testimony at the March 12, 2007 public hearings.

RESULTS OF RECOMMENDED ACTION: Final fare and service packages will be available for public review.

ATTACHMENT: None

PROPOSED MOTION: None



*Lane Transit District
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**CONSENT CALENDAR ITEM:
BUDGET COMMITTEE NOMINATION**

February 21, 2007

The LTD Budget Committee is comprised of the seven Board members and seven community members who are nominated and approved by the Board and serve for three-year terms. The non-Board Budget Committee members must reside within the District's service boundaries, but are not required to live in the same subdistrict as the Board member making the appointment.

Board member Debbie Davis is nominating B. Dean Huber for reappointment to the LTD Budget Committee. Mr. Huber has served one three-year term, which expired on January 1, 2007. His new term would begin immediately and end on January 1, 2010.

Ms. Davis's form nominating Mr. Huber is attached. The Board is asked to approve the nomination of Mr. Huber in the Consent Calendar presented for approval by the Board at the February 21 Board meeting.



**NOMINATION FOR BUDGET COMMITTEE
LANE TRANSIT DISTRICT**

BUDGET COMMITTEE APPOINTMENT QUALIFICATIONS: ORS 294.336

Budget Committee: (2) The budget committee shall consist of the members of the governing body and a number, equal to the number of members of the governing body, of qualified electors of the municipal corporation appointed by the governing body. . . . (5) The appointive members of the budget committee shall be appointed for terms of three years. The terms shall be so staggered that one-third or approximately one-third of the appointive members' terms ends each year.

Board Member: Debbie Davis

Date of Nomination: February 21, 2007

Term of Budget Committee Appointment: February 22, 2007 January 1, 2010
Effective Date Term Expiration Date

Approved by Board: _____
Date

NOMINEE'S NAME: B. DEAN HUBER

Home Address: 1126 S. 44th St., Springfield, OR, 97478

Telephone Number: 747-1126

Business Address: Kernutt Stokes Brandt & Company, LLP, CPAs, 1170 Pearl St., Eugene, 97401

Telephone Number: 687-1425

PREFERRED MAILING/DELIVERY ADDRESS: _____

Occupation: CPA

Brief statement of nominee's background that is relevant to budget committee appointment:

Mr. Huber has been a CPA with Kernutt Stokes Brandt & Company for more than 13 years. He also has been involved in numerous community activities, including as the treasurer of the Springfield Chamber of Commerce and a member of the Blue Ribbon panel for the fire district. He originally was recommended for this position by Springfield Chamber of Commerce Executive Vice President Dan Egan, and has served one three-year term on the LTD Budget Committee.

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: BOARD MEMBER REPORTS

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: Board members have been appointed to Board Committees and to the Metropolitan Policy Committee (MPC), and, on occasion, to other local or regional committees. Board members also present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

MEETINGS HELD

Board members can take this opportunity to report briefly on any one-on-one meetings they have held with local officials or other meetings they have attended on behalf of LTD.

1. **Metropolitan Policy Committee:** MPC meetings generally are held on the second Thursday of each month. Board members Gerry Gaydos and Susan Ban are LTD's MPC representatives, with Greg Evans as an alternate. The next MPC meeting is scheduled for Thursday, February 8, 2007. Key items on the agenda include: A public hearing for programming of Surface Transportation Program–Urban (STP-U) funds for FY 07-09 for preservation, modernization, and project development; an application for passenger boarding improvements; a report from the Citizens Advisory Committee (CAC); a presentation of Oregon Department of Transportation (ODOT) projects in the pipeline for 2007; and a follow-up of the Oregon Metropolitan Planning Organization (MPO) Consortium (OMPOC) meeting. A special presentation on Peak Oil is scheduled for Wednesday, February 28, 2007, at 5:30 to 8:00 p.m. at the Eugene Public Library Bascom-Tykeson Room. Presenters include staff from Oregon Department of Energy, Oregon Department of Transportation Sustainability Program, and Lane Council of Governments.

2. **Board Finance Committee**: The Board Finance Committee (Dean Kortge and Mike Dubick, Debbie Davis absent) met on February 8 to discuss the proposed revised Long-Range Financial Plan and budget issues. A revision to the proposed revised Capital Improvement Program was also approved.
3. **Board HR Committee**: The Board HR Committee (Susan Ban, Mike Eyster, and Chair Gerry Gaydos) last met on January 23, 2007. The Committee heard a presentation from Training Specialist Pat Rather about his six-month work plan. It included an overview of the six major projects he is working on. The Committee also reviewed a draft of the General Manager's Proposed Goals and Objectives.

NO MEETINGS HELD

1. **EmX Steering Committee**: Board President Gerry Gaydos and Board members Debbie Davis and Greg Evans are members of LTD's EmX Steering Committee, along with members of local units of government and community representatives. The committee meets quarterly. The last meeting was held on December 5, 2006. The next meeting is scheduled for March 6, 2007.
2. **Board Service Planning & Marketing Committee**: The Board's Service Planning & Marketing Committee is comprised of Mike Eyster, Greg Evans and Mike Dubick. Prior members David Gant and Dean Kortge met on July 17, 2006. The Committee will be meeting between now and March 12, 2007, to discuss the Annual Route Review.

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR BOARD MEETING

Wednesday, January 17, 2007

Pursuant to notice given to *The Register-Guard* for publication on January 11, 2007, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held a regular board meeting on Wednesday, January 17, 2007, beginning at 5:30 p.m., in the LTD Board Room at 3500 East 17th Avenue, Eugene.

Present: Gerry Gaydos, President, presiding
Susan Ban, Vice President
Debbie Davis, Treasurer
Michael Dubick
Greg Evans
Mike Eyster
Mark Pangborn, General Manager
Jo Sullivan, Clerk of the Board
Lynn Taylor, Minutes Recorder

Absent: Dean Kortge, Secretary

CALL TO ORDER – Mr. Gaydos called the meeting to order at 5:33 p.m.

ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – Mr. Gaydos said that he would reserve his remarks until just before the Employee of the Month agenda item.

Mr. Pangborn complimented Mr. Gaydos on the excellent job he did at the EmX dedication event on Sunday, January 14. Ms. Ban agreed, and Mr. Gaydos also complimented staff on an excellent job in planning the event.

DESIGNATION OF LTD NEGOTIATION TEAM – Director of Human Resources and Risk Management Mary Adams discussed the agenda item summary appearing on pages 6 and 7 of the agenda packet. She explained that historically the Board had appointed a bargaining team at the beginning of the process for each new labor contract. However, it seemed more practical to have one designated person on an ongoing basis, so that there would always be one person managing the process. In discussing with District counsel how to structure this, counsel recommended that the Board appoint the HR director as the permanent designee, and then as the District neared contract negotiations, the Board could make an assessment about how to structure the negotiating team for that year's process. Ms. Adams said that if the Board would approve the resolution on page 7 of the agenda packet, she would be able to discuss labor issues with the Board in executive session that evening, and then staff would come back to the Board with a recommended negotiating team before negotiations began.

MOTION Mr. Eyster moved LTD Resolution No. 2007-001: "It is hereby resolved that the LTD Board of Directors (the "Board") designates the LTD Director of Human Resources and Risk Management (the "HR Director") as its permanent designee for the purpose of carrying on labor negotiations

and such people as the HR Director selects as its designated negotiating team (the "Negotiating Team") for the purpose of carrying on labor negotiations for each new labor contract, provided that the Board shall approve all Negotiating Team members selected by the HR Director prior to the Negotiation Team conducting any deliberations in executive session." Mr. Evans seconded the motion.

VOTE There was no further discussion, and the motion carried as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)

NAYS: None

ABSTENTIONS: None

EXCUSED: Kortge (1)

MOTION **EXECUTIVE (NON-PUBLIC) SESSION** – Mr. Eyster moved that the Board meet in Executive Session pursuant to ORS 192-660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Ms. Davis seconded, and the motion carried as follows:

VOTE AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)

NAYS: None

ABSTENTIONS: None

EXCUSED: Kortge (1)

The Executive Session began at 5:35 p.m. Counsel Jackie Damm also was present for this session.

RETURN TO REGULAR SESSION – The Board returned to open session at 6:23 p.m.

BOARD CALENDARS – Mr. Pangborn noted that the preliminary public hearing on service and fare recommendations for Fiscal Year 2007-08 would be held on February 12 at the Eugene Library. He said that staff were not anticipating a lot of feedback this year because not many changes were being recommended. Mr. Pangborn also passed around a program for the Special Districts of Oregon Association's annual conference and noted an all-day session on Thursday, February 8, "Great Boards Are Made, Not Born." If Board members were interested in attending, he asked that they contact Jo Sullivan. Ms. Ban stated that she would not be present at the February 21 Board meeting.

BREAK – The Board recessed from 6:27 p.m. to 6:35 p.m.

PRELIMINARY REMARKS BY BOARD PRESIDENT – Mr. Gaydos emphasized to LTD employees that the Board understood that there were many things going on in the organization and that the policies and decisions made by the Board affected staff. He appreciated the staff's responsiveness to Board direction and the many new initiatives being implemented. He thanked employees for making Lane Transit District one of the top districts in the country.

EMPLOYEE OF THE MONTH – Transit Operations Director Mark Johnson introduced Bus Operator Dorothy Libby, the February 2007 Employee of the Month. He noted that Ms. Libby retired on January 11 and had made many contributions to the District during her employment. He said she had undertaken the challenging task of serving on the Uniform Committee for a

number of years. He said Ms. Libby's customers had nominated her in appreciation of her care and courtesy.

Ms. Libby thanked the Board for her award and said how much she had enjoyed her time with LTD. She was looking forward to riding the new EmX service.

AUDIENCE PARTICIPATION – Mr. Gaydos determined that there was no one wishing to speak.

ITEMS FOR ACTION AT THIS MEETING

MOTION **Consent Calendar** – Mr. Dubick moved adoption of LTD Resolution 2007-002: "It is hereby resolved that the Consent Calendar for January 17, 2007, is approved as presented." Mr. Evans provided the second. The Consent Calendar consisted of the minutes of the November 10-11, 2006, Board strategic planning work session, the November 15, 2006, regular Board meeting, the December 11, 2006, special Board meeting, the December 20, 2006, canceled regular Board meeting, and the Budget Committee nomination for Peter Davidson.

VOTE The Consent Calendar was approved as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)

NAYS: None

ABSENCES: None

EXCUSED: Kortge (1)

Approval, Public Hearing, and Authorization for Public Transit Discretionary Grant 2007-2009 – Accessible Services Manager Terry Parker introduced Human Services Transportation Coordinator Rand Stamm and welcomed him to the District. She described the State's grant process, which combined funds from a number of State and federal sources and used a single application that had to meet requirements for all funding categories. She said a review committee and advisory committee processed the application to ensure that all relevant information was included, and no changes were made to the recommendations before the Board. She said that projects were listed in the agenda packet.

Public Hearing on Application for Public Transit Discretionary Grant 2007-2009 – Mr. Gaydos opened the public hearing and called for testimony. There being no one wishing to speak, he closed the public hearing.

MOTION Ms. Ban moved approval of LTD Resolution 2007-003: "It is hereby resolved that the LTD Board of Directors approves the LTD Public Transit Discretionary Consolidated Grant Application for FY 2007 through FY 2009 and authorizes the general manager to submit applications to the Oregon Department of Transportation, Public Transit Division. Mr. Eyster provided the second.

VOTE The motion was approved as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)

NAYS: None

ABSENCES: None

EXCUSED: Kortge (1)

Mr. Gaydos commended Ms. Parker's passion for helping people with different abilities use the transit system.

Review and Adoption of the Lane Coordinated Public Transit Human Services Transportation Plan for 2006-07 – Ms. Parker said the plan represented the history of accessible services at LTD and described how the District had provided leadership in coordination of services in the community. She said that developing the plan was a beneficial process and new projects and partnerships would emerge as a result. She said the plan would be submitted along with the grant application.

Mr. Dubick thanked Ms. Parker for the history of services.

Ms. Ban asked if the plan would be updated periodically. Ms. Parker replied that final guidance on that had not been received from the Federal Transit Administration (FTA).

MOTION Ms. Davis moved adoption of LTD resolution No. 2007-004: "Be it resolved that the LTD Board of Directors hereby adopts the Lane Coordinated Public Transit – Human Services Transportation Plan for 2006-07. Mr. Evans provided the second.

VOTE The motion was approved as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)

NAYS: None

ABSENTIONS: None

EXCUSED: Kortge (1)

Mr. Evans asked if stakeholders included representatives of the Human Rights Commission. He observed that sometimes people with disabilities did not come to the District but sought assistance through other avenues, including the commission. Ms. Parker replied that Hugh Massengill was a commission member and chair of the commission's Accessibility Committee; he participated in the process as a member of the Accessible Transportation Advisory Committee.

Mr. Dubick and Mr. Gaydos commended the work of staff and the District's collaborative efforts.

LTD Board Participation on LCOG Board – Director of Planning and Development Tom Schwetz said the agenda item represented follow-up on the Board's interest in having a representative on the Lane Council of Governments (LCOG) Board of Directors. He said the LCOG Board Executive Committee would meet on January 18 to discuss LTD's involvement. He said that LCOG's charter specified that formal membership required a policy-level governing body composed of officials elected directly by popular vote. He said the proposal would be to grant LTD *ex officio* membership similar to that extended to the Lane County legislative delegation. This would allow the LTD representative to receive full meeting materials and participate in LCOG Board discussions, but not vote. He said if the Executive Committee approved the proposal it would go to the full Board for consideration on April 22. He said the LCOG Board was interested in a broad range of topics, many of concern to LTD, and it would be very beneficial for the District to have a seat at the table.

Ms. Ban asked if there were staffing implications to LCOG Board membership, and remarked that the future role of transportation was critical and having the District at the table would keep

that issue before the Board. Mr. Schwetz anticipated that there would be some added staff responsibilities.

Mr. Gaydos felt that participation on the LCOG Board would help LTD's Board reach out to other communities in its district and obtain input from those elected officials.

Mr. Dubick commented that LTD had much to contribute to LCOG's discussions of services and planning activities and the District's voice should be heard.

MOTION LCOG Board Participation – Mr. Evans moved adoption of LTD resolution No. 2007-005: "The LTD Board of Directors hereby approves LTD Board member participation on the Lane Council of Governments Board of Directors, following discussion and approval by the LCOG Board. Ms. Davis provided the second.

VOTE The motion was approved as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)
NAYS: None
ABSENTIONS: None
EXCUSED: Kortge (1)

Strategic Plan Update – Assistant General Manager Stefano Viggiano stated that the Board was being asked to approve a minor update of the Strategic Plan. He said the only changes were related to performance goals and implementation strategies. He explained that this was the first time the plan included performance goals instead of performance measures, and some of the changes were prompted by discussions during the Board's strategic planning workshop.

Mr. Eyster pointed out a typographical error on page 51. He said it was not immediately obvious to him in reviewing the plan what had been changed. Mr. Viggiano referred to the performance goals on pages 5 and 6 of the plan and the related implementation strategies.

Ms. Ban asked about the strategy to implement an independent telephone system. Ms. Hellekson explained that LTD was part of LCOG's telephone system and the possibility of an independent system had been proposed several years ago.

Mr. Viggiano said that the strategy under the fiscal integrity goal was to use transfers from the General Fund to provide the local match for FTA formula funds. The match for the third EmX corridor would come from other (non-LTD) sources. He said it was challenging to develop objective measurable goals under the topic of leadership. He reviewed those goals and pointed out new implementation strategies related to a sustainability plan for operations and periodic Board self-evaluations based on strategic planning goals.

Mr. Eyster asked how ridership counts were taken. Mr. Viggiano replied that an infrared automated passenger count system was used. He said a report keyed to performance goals would be provided to the Board every six months.

In response to a question from Mr. Dubick, Director of Human Resources and Risk Management Mary Neidig said that an organizational succession plan was being developed in response to an earlier goal related to employee turnover, which for LTD was almost exclusively due to retirements. She said the succession plan was in the Strategic Plan because it represented a method for filling positions. She said a recently hired training specialist would be responsible for

the succession planning process. She indicated that each position would have a set of skills and aptitudes and when a vacancy occurred, that would be used to determine any interest within the organization in moving to that position; it would also allow people to prepare themselves to be candidates for jobs.

Ms. Ban commented that the Human Resources Committee had discussed workforce development and strategies for attracting young people into transit careers. Ms. Neidig said that a bus would be taken to the Lane County Youth Job Fair in February and used as a tool to interest youth in transit careers.

MOTION **Strategic Plan** – Mr. Eyster moved adoption of LTD resolution No. 2007-006: “The LTD Board of Directors hereby approves the January 2007 LTD Strategic Plan.” Ms. Davis provided the second.

VOTE The motion was approved as follows:

AYES: Ban, Davis, Dubick, Evans, Eyster, Gaydos (6)
NAYS: None
ABSENTIONS: None
EXCUSED: Kortge (1)

Board Committee Assignments – Mr. Gaydos noted that a list of tentative committee assignments had been distributed and no objections were raised. He said if a committee chair had not been appointed, the committee could select a chair.

ITEMS FOR INFORMATION AT THIS MEETING

Legislative Briefing – Mr. Viggiano introduced Doug Barber and Kelly Brooks of The Ulum Group to provide a briefing on LTD 2007 legislative priorities and general highlights of the legislative session.

Mr. Barber distributed two handouts: *Lane Transit District 2007 Legislative Priorities* and *The 2007 Session*. He said that Democrats controlled the House for the first time since 1989 and the test would be how well they would work together. He said there currently were separate and inconsistent ethics rules for the House and Senate. He noted that few House Democrats had budget committee experience and there would be a large learning curve. He said the pledge to adjourn the legislative session on June 30 would put pressure on legislators to make budget decisions earlier in the process, and there was discussion of using the December 2006 revenue forecast as the budget number regardless of any increases in the March and May 2007 forecast; any balance would go into a reserve or “rainy day” account.

Mr. Evans asked how local legislators were positioned in terms of leadership and key assignments. Mr. Barber said that local legislators had more power and leadership than they had in years. He said several local legislators had key positions related to budget and revenue and others were committee chairs. Ms. Brooks noted that local legislators in the House were better positioned than those in the Senate, but the Senate was still favorable to transit, although somewhat tilted toward Portland metropolitan issues.

Mr. Barber said the legislature was interested in annual sessions as well as shorter sessions to address budget adjustments and policy issues that might not be resolved during the regular session. He reviewed various tax proposals, including an increase in the tobacco tax linked to universal health care coverage for children.

Ms. Brooks stated that the Ulum Group would monitor and track legislation that might impact the District and pursue a proactive agenda of legislative priorities, often in concert with other districts and the Oregon Transit Association. She briefly discussed the following LTD legislative priorities:

- Additional funding for elderly and disabled transit (paratransit)
- Funding for bus replacements
- ConnectOregon 2 project selection criteria related to connecting people to jobs, making transit projects more competitive
- High-capacity transit bonds
- Eminent domain (Measure 39)

Ms. Brooks said additional paratransit funding would come from an increase in the tobacco tax of \$.03 per pack, bring the total for paratransit to \$.05 per pack. She said the legislation to increase the tax was well positioned in the House but there was considerable work to do, as there were many competing demands for tobacco tax revenue. Mr. Viggiano said that the issue was the top priority for transit statewide.

Mr. Dubick asked if the three-cent increase could be part of a larger increase such as the increase for universal health care. Ms. Brooks said that might be possible but the current legislation for paratransit funding only addressed the three-cent increase. She said the tobacco tax already was a source of paratransit funding, and many paratransit service users were medically needy.

Ms. Brooks said that \$4 million had been included in the Governor's budget for bus replacement, and that ODOT would allocate those funds among districts based on need. She expected that LTD would receive enough funding for one or two replacement buses. She said there would be lobbying to expand the project selection criteria language in ConnectOregon 2 to link transit to job access and economic development. She said that transit received 12 percent of the \$100 million available through ConnectOregon 1, and hoped it would be more competitive with the language change. Mr. Viggiano commented that a project had to be shovel-ready in order to compete for the funding.

Ms. Brooks explained that bonding authority used to build the light rail system in Portland would expire in the 2009-2011 biennium and the Governor's Office had proposed reissuing those bonds for high-capacity transit projects in the Portland metro region. She said the goal was to revise the language to allow LTD, as the only other district with high-capacity transit, to access the funds as well. Mr. Pangborn pointed out that the funds could provide a source of local match for federal funds for subsequent EmX corridors.

Ms. Brooks said that eminent domain was not a significant concern for LTD but Measure 39 could have implications in terms of payment of attorney fees. She had not yet seen legislation related to making the LTD Board elected instead of appointed, but expected that a bill would be introduced. She said that education would be critical to helping legislators understand why the Board is appointed and urged Board members and staff to provide information whenever possible.

Ms. Ban asked for a one-page overview of reasons why transit district boards typically were appointed instead of elected and why that structure worked well. Mr. Viggiano said a package of information would be provided and the Board could discuss taking a position on the issue at its February 2007 meeting. He said the Eugene Chamber of Commerce had taken a position opposing legislation to make the Board an elected body.

Franklin EmX Update – Mr. Johnson announced that the beginning of EmX service on January 14 went well. He said EmX was a complex system and there were still operational details, such as signaling and timing issues, being worked out. He said that a majority of the buses were full and passengers were quickly becoming familiar with the new system.

Ms. Ban asked if there had been problems between the EmX vehicles and other vehicles on the road. Mr. Johnson replied that there had been a few incidents with automobile drivers and pedestrians not accustomed to the dealing with the new system, but bus operators were very watchful and diligent in their efforts to minimize problems.

Director of Service Planning, Accessibility, and Marketing Andy Vobora said that safety and co-existence with EmX had been the major focus of recent public information efforts, but it would take some time for the community to adjust.

Mr. Eyster asked about the status of efforts to educate the public about timing and loads. Mr. Vobora said that the media were pushing for early updates on trip times but realistically it would take four or five weeks for the system to get to a point that reliable information was available.

Ms. Ban remarked that there were standards related to introduction of new technology developed by process engineers, and it might be useful to cite that information when there were unrealistic expectations about initial service.

Mr. Johnson said that drivers would be asked to report on operational issues once more time had been spent on the system.

Mr. Evans asked if rider satisfaction was being assessed. Mr. Johnson said that short-term customer complaints related to EmX were being tracked to identify specific issues. Mr. Vobora said that educational campaigns would target problems related to misunderstandings about how EmX worked.

Board Member Reports – There were no questions.

2006-07 Pricing Plan Discussion – Mr. Vobora stated that the Board Finance Committee had reviewed the proposed pricing plan. He said that in accordance with the fare policy, an increase was recommended in the monthly pass price of approximately 8.5 percent and an increase in group pass rates of approximately 8.1 percent. He reviewed the details of increases for different fare instruments. Mr. Pangborn added that public hearings on the increases would be held in February and March.

In response to a question from Ms. Ban, Mr. Dubick said that the Board Finance Committee had determined that the pricing plan was consistent with the fare policy and expressed no concerns about the proposed increases.

2007 Annual Route Review – Mr. Vobora distributed a compilation of customer comments from the past year. He said the Annual Route Review (ARR) considered service additions and deletions, operational fixes, redesign of current services, and substandard aspects of the system.

He said the Board's preliminary review would be followed by public hearings on February 12 and March 12, with a decision scheduled for the Board's regular meeting on March 21, 2007. He said the ARR was based on customer and operator input and recommendations from the Service Advisory Committee. He reviewed efforts to keep LTD employees and the public informed about the ARR. He highlighted some of the changes made during the fall of 2006.

Ms. Ban remarked that a number of customer comments were in regard to Oregon Medical Laboratories and asked if some of the new service additions would be helpful. Mr. Vobora said that discussions of service to that area would continue as the employee population increased. He hoped that Pioneer Parkway EmX would be the long-term solution. He said that a recent decision by RiverBend to provide employees with no-cost parking onsite would affect LTD's service decisions in that area.

Mr. Vobora described some of the changes being proposed:

- Operational fixes – running time added to 22 routes, begin/end trip changes for 6 routes
- Additions – add trip to address gap in Breeze service on weekdays inbound, restore the Eugene Station connection on #28

In response to a question from Mr. Eyster, Mr. Vobora said that eliminating some Breeze trips between downtown Eugene and the University of Oregon campus because of the inception of EmX service was not feasible, since the Breeze currently was overloaded and it would take some time for people to reorient themselves to using the new EmX service. Continuing with his description of additions, he said there was some discussion with employers of extending #36 to Willow Creek with two trips in the morning and two in the afternoon, to target the 8 a.m. to 5 p.m. workers.

Mr. Vobora cautioned the Board to be prepared for a number of comments regarding EmX during the ARR public hearings. He asked if the Board wanted any changes in the format of the public hearing. Mr. Pangborn thought it served everyone's interests if there was an opportunity to respond to comments and questions from the public; saying nothing left the impression that public input was not meaningful.

Service Planning Manager Will Mueller said that it would be important to provide that feedback in a way that avoided triggering a two-way dialogue between the Board and the audience. He suggested that perhaps staff could respond to issues when information was available and if a new issue was raised let the public know that an answer would be forthcoming.

Mr. Evans suggested offering the public comment cards that could be filled in with questions and comments. He said that would allow the District to acknowledge the public input and respond to it with appropriate information. Mr. Vobora said that an informal approach had been taken in the past.

Ms. Ban favored responding to comments at the hearing by listing the concerns that were expressed, indicating why decisions had been made in the past and what issues the District was willing to take under consideration for the future. She said that would provide a degree of closure

for those in attendance and help them understand how decisions were made based on various factors, such as productivity.

Mr. Pangborn observed that being an appointed board meant that decisions were based on the broader interests of the community and the system, not on the interests of a particular constituency.

Ms. Ban asked if data was available to determine whether reduction of #28 service caused an increase in RideSource demand. Mr. Vobora said he would work with Ms. Parker to research the issue.

FY 2008 United Front Requests – Mr. Viggiano described the three requests from LTD that were included in the FY 2008 United Front package of funding requests:

- 80 percent funding for the Pioneer Parkway EmX from Small Starts (\$29.6 million)
- \$2 million to upgrade the radio system
- \$500,000 to conduct an Alternatives Analysis for the third EmX corridor

Mr. Viggiano noted that the City of Eugene was requesting \$500,000 for planning for West Eugene transportation improvements. He said the requests from the City and District would come from different funding sources, so were kept separate rather than in a combined request.

Monthly Financial Report – Director of Finance & Information Technology Diane Hellekson said the financial report was primarily good news because the growth of personnel services was being controlled successfully and there had been a decrease in the cost of fuel. She said that payroll tax receipts growth was still at 7 percent instead of the 8 percent to 9 percent anticipated in the budget. However, that was not a significant concern as there was only one quarter of receipts to date and typically the biggest quarter included holiday sales. She said that quarter's receipts would be received in February and the next quarter would include the payroll tax increase.

ADJOURNMENT: There was no further discussion, and the meeting adjourned at 8:45 p.m.

Board Secretary

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: BOARD CALENDARS

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: Discussion of Board member participation at LTD and community events and activities

BACKGROUND: Board members are asked to coordinate the Board Activity Calendars with their personal calendars for discussion at each Board meeting. Updated Board Activity Calendars are included with this packet for Board members.

Please contact Jo Sullivan with any changes in your availability for LTD-related meetings and events, or to provide your fall and winter vacation dates.

ATTACHMENT: None

PROPOSED MOTION: None

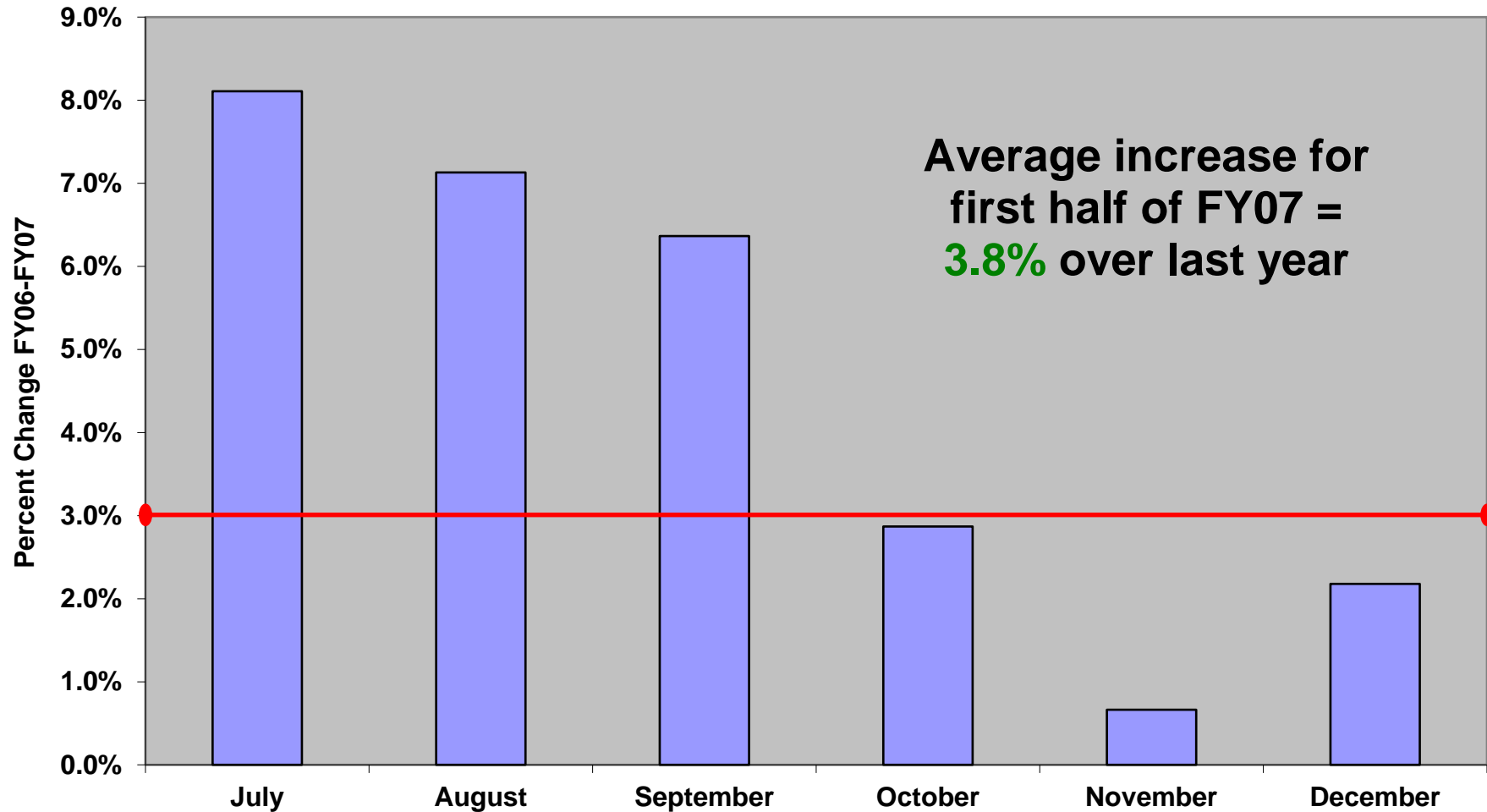
AGENDA ITEM SUMMARY

- DATE OF MEETING:** February 21, 2007
- ITEM TITLE:** CONSENT CALENDAR
- PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board
- ACTION REQUESTED:** Approval of Consent Calendar Items
- BACKGROUND:** Issues that can be explained clearly in the written materials for each meeting, and that are not expected to draw public testimony or controversy, are included in the Consent Calendar for approval as a group. Board members can remove any items from the Consent Calendar for discussion before the Consent Calendar is approved each month.
- The Consent Calendar for February 21, 2007:
1. Approval of minutes: January 17, 2007, regular Board meeting
 2. Budget Committee Nomination: B. Dean Huber
- ATTACHMENTS:**
1. Minutes of the January 17, 2007, regular Board meeting
 2. Budget Committee Nomination for B. Dean Huber
- PROPOSED MOTION:** I move that the Board adopt the following resolution:
- LTD Resolution No. 2007-008: It is hereby resolved that the Consent Calendar for February 21, 2007, is approved as presented.

Goal: Deliver Reliable Public Transportation Service

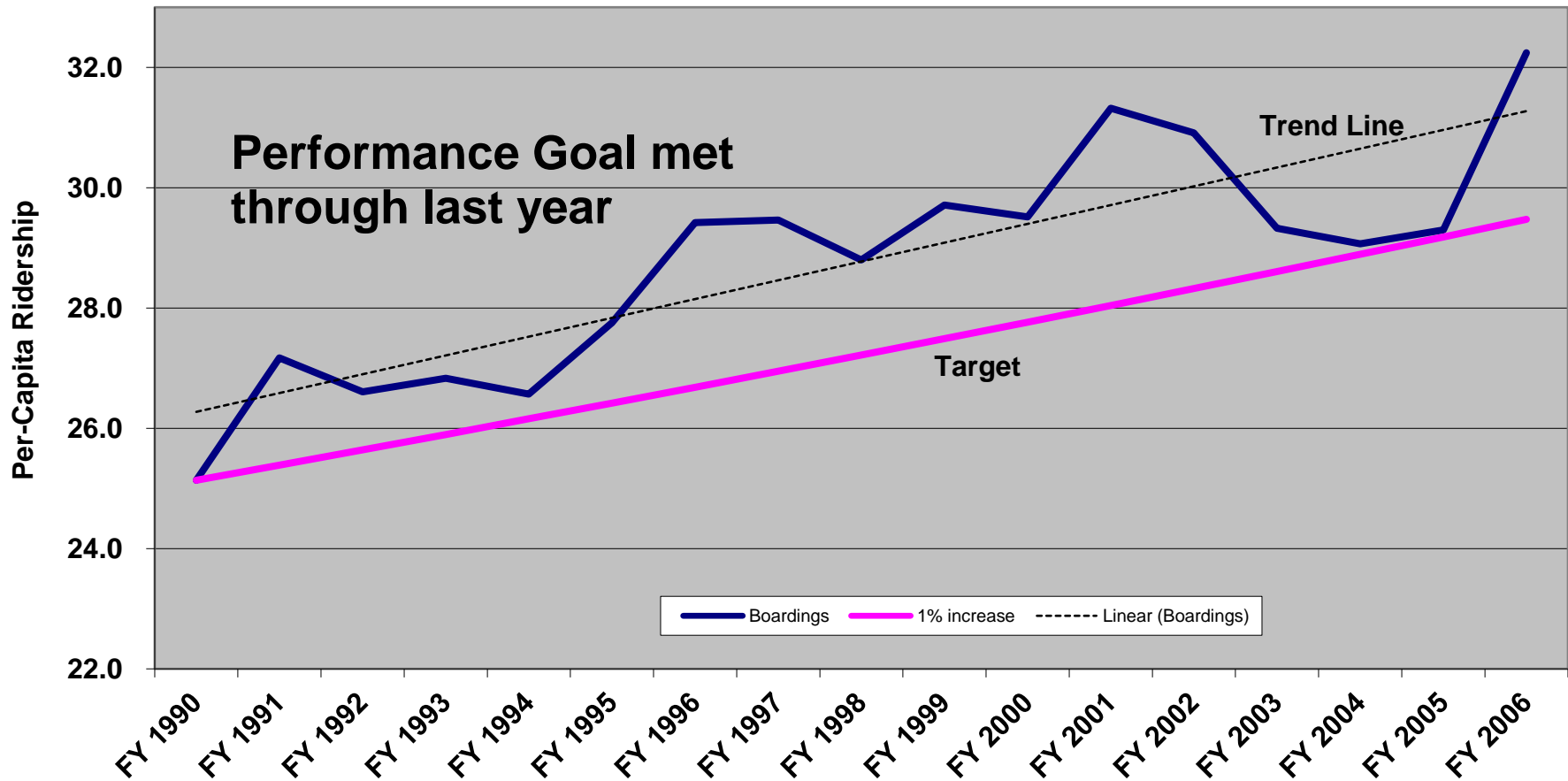
Increase Ridership by 3% in FY 2006-07

Average Weekday Boardings % Change FY 2006 to FY2007



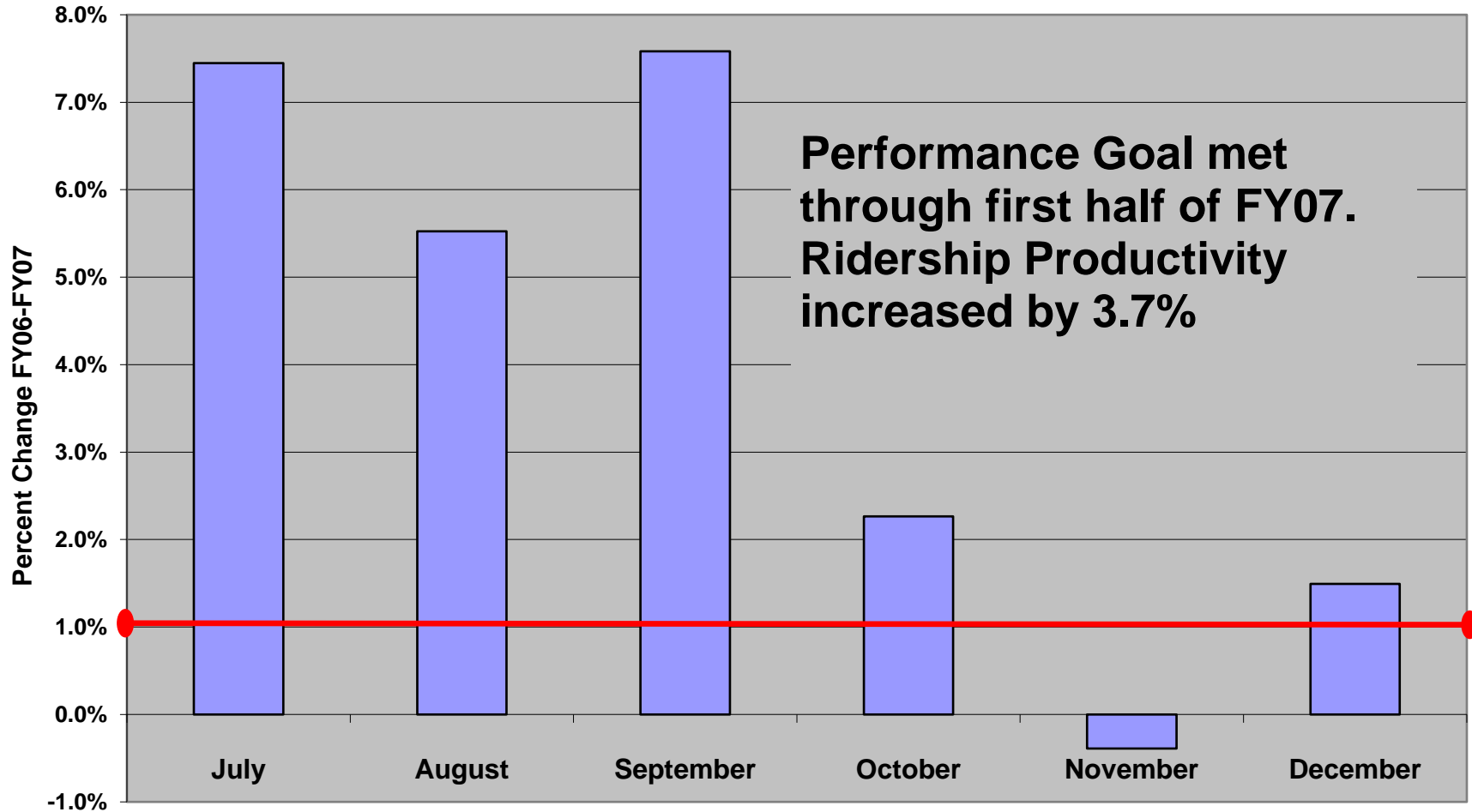
Goal: Deliver Reliable Public Transportation Service Increase Per Capita Ridership by 1 Percent

Per Capita Ridership % Change FY2000 to FY2006



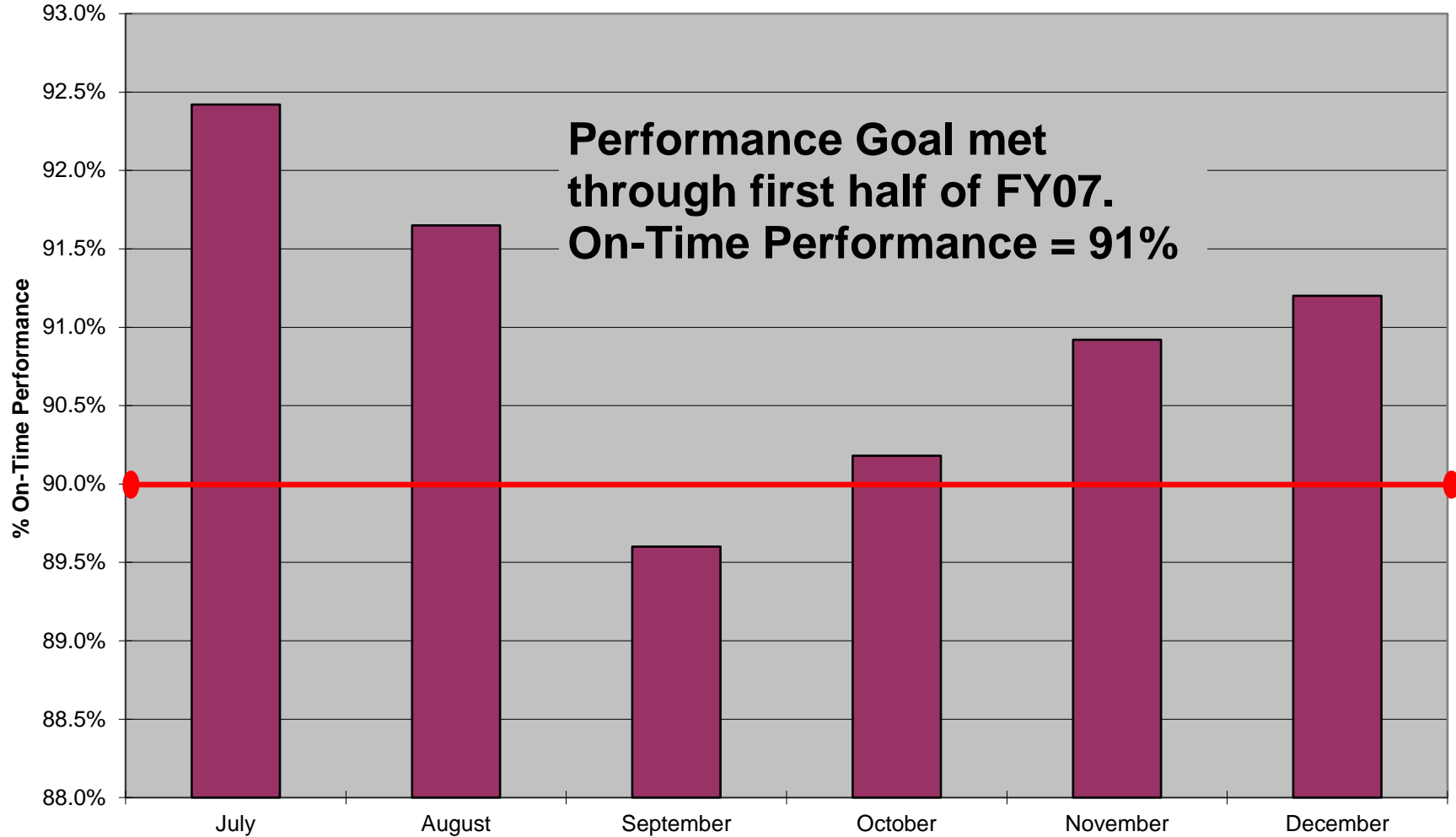
Goal: Deliver Reliable Public Transportation Service Increase Ridership Productivity by 1 Percent

Average Weekday Boardings % Change FY 2006 to FY2007



Goal: Deliver Reliable Public Transportation Service Maintain 90% On-Time Performance at Key Timepoints

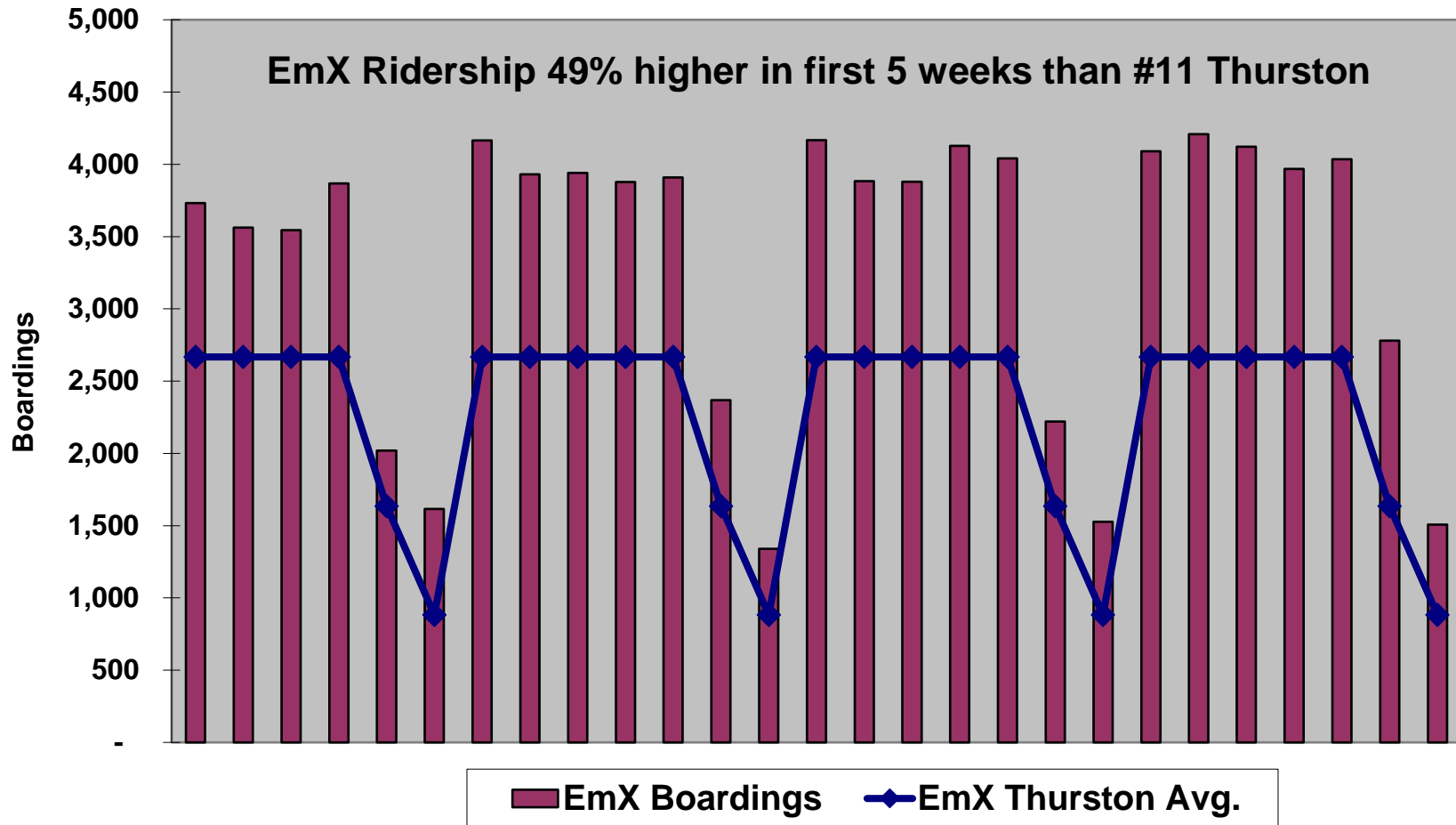
Monthly On-Time Performance at Key Timepoints First Half FY07



Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Increase Ridership on Franklin EmX by 10% in the First Year

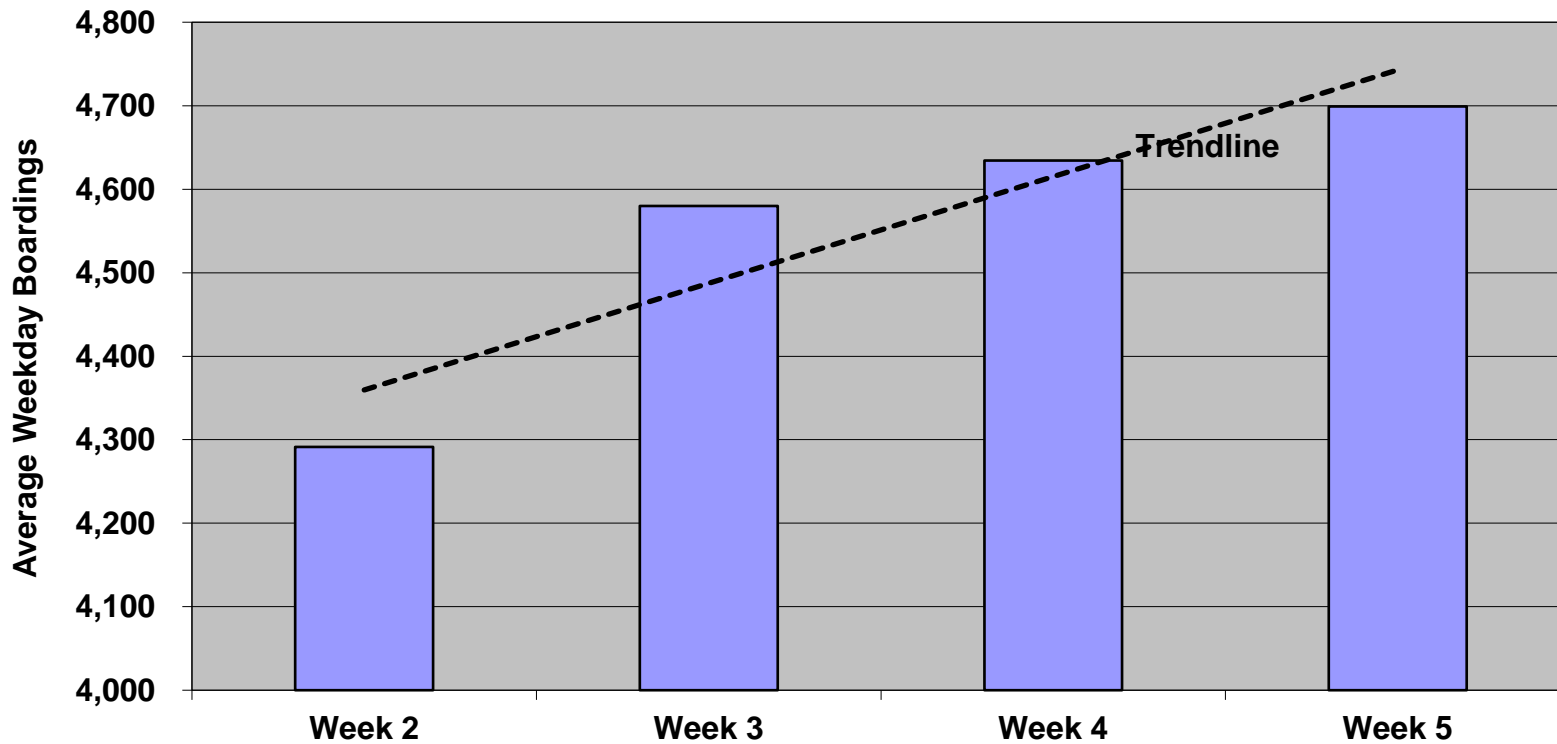
Franklin EmX Ridership January 22-February 18



Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Franklin EmX Average Weekly Boardings Increasing

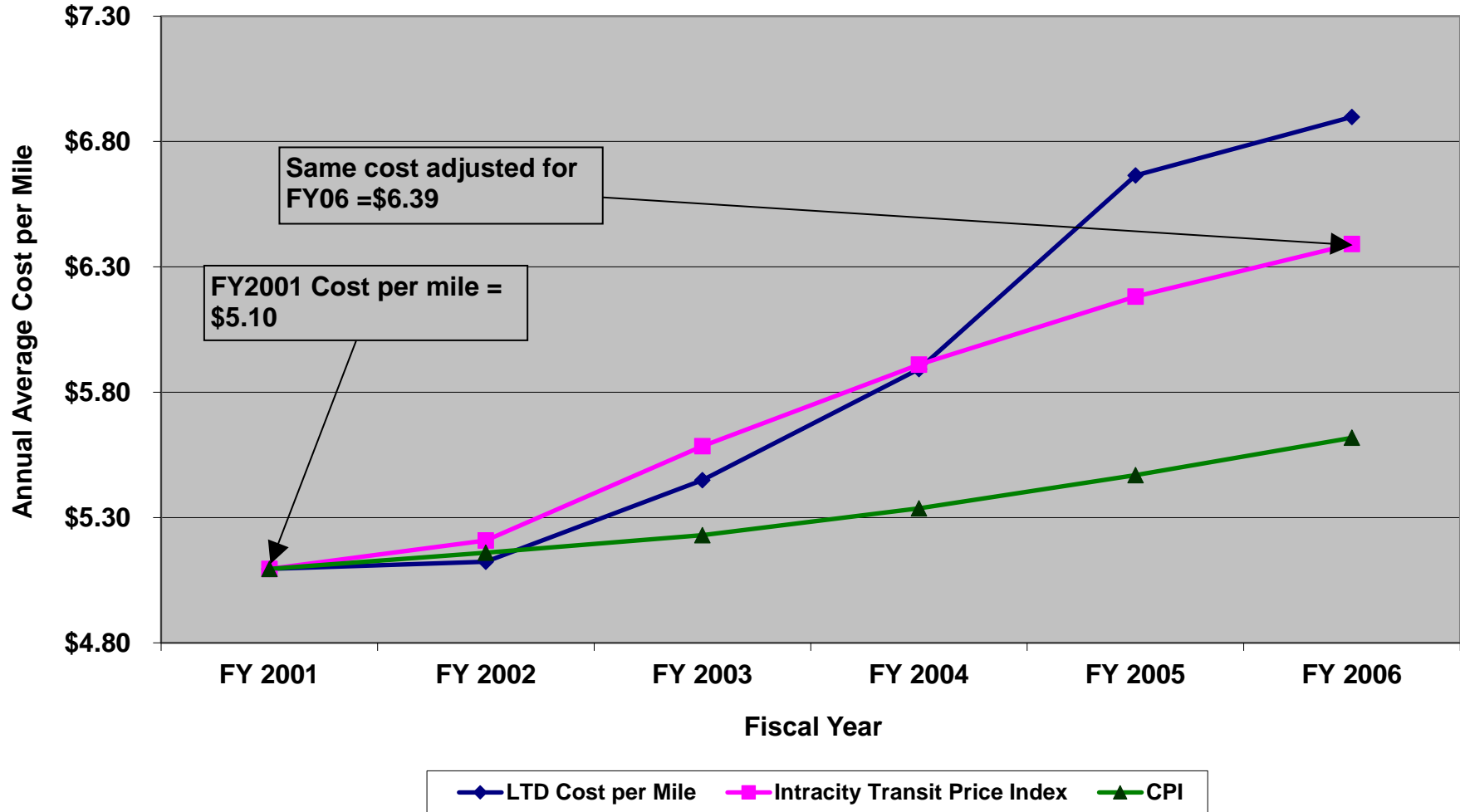
Franklin EmX Average Weekly Boardings January 22-February 18



Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Mile

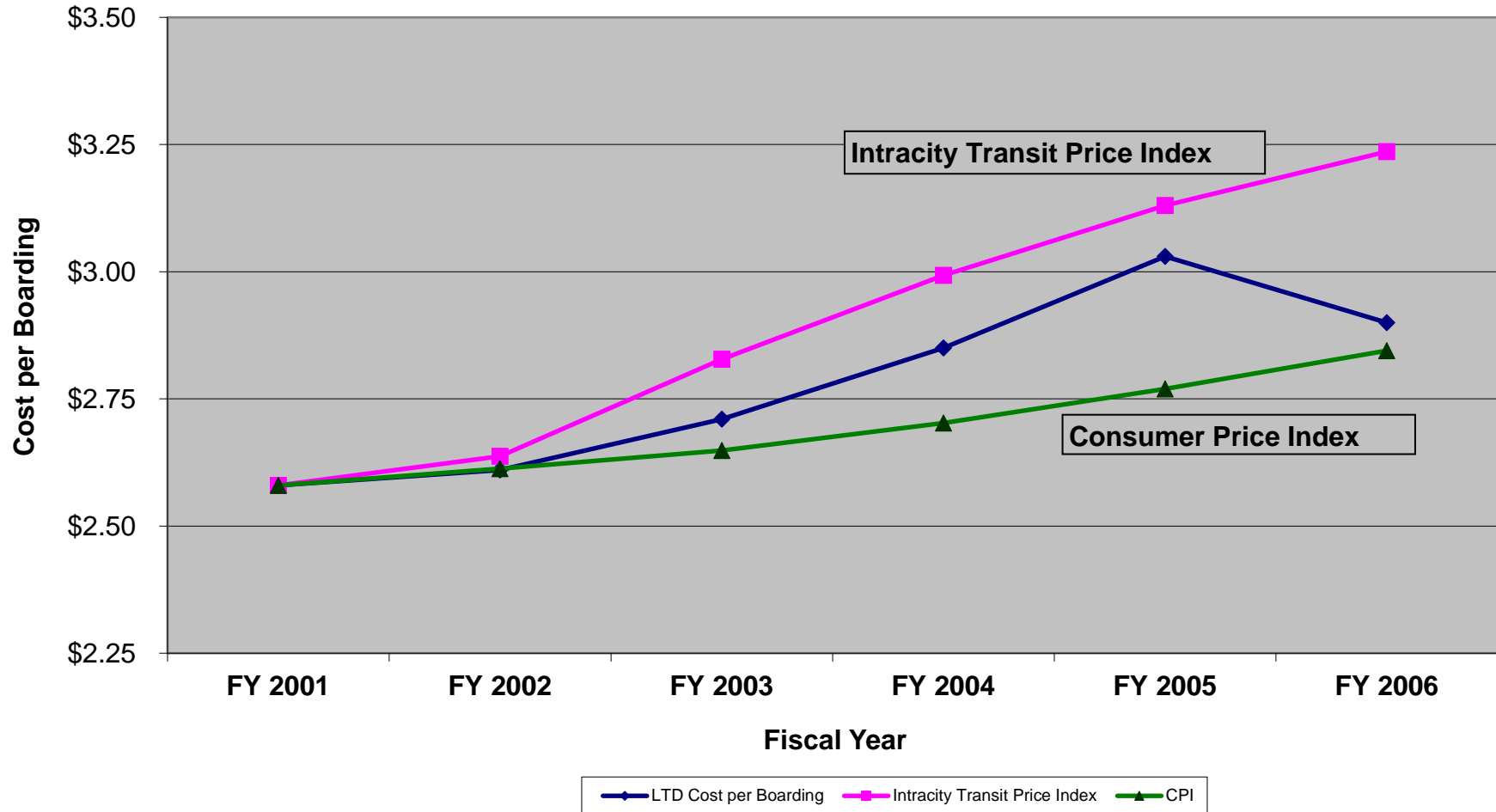
Comparison of Annual Cost per mile and Intracity Transit Price Index and CPI



Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Boarding

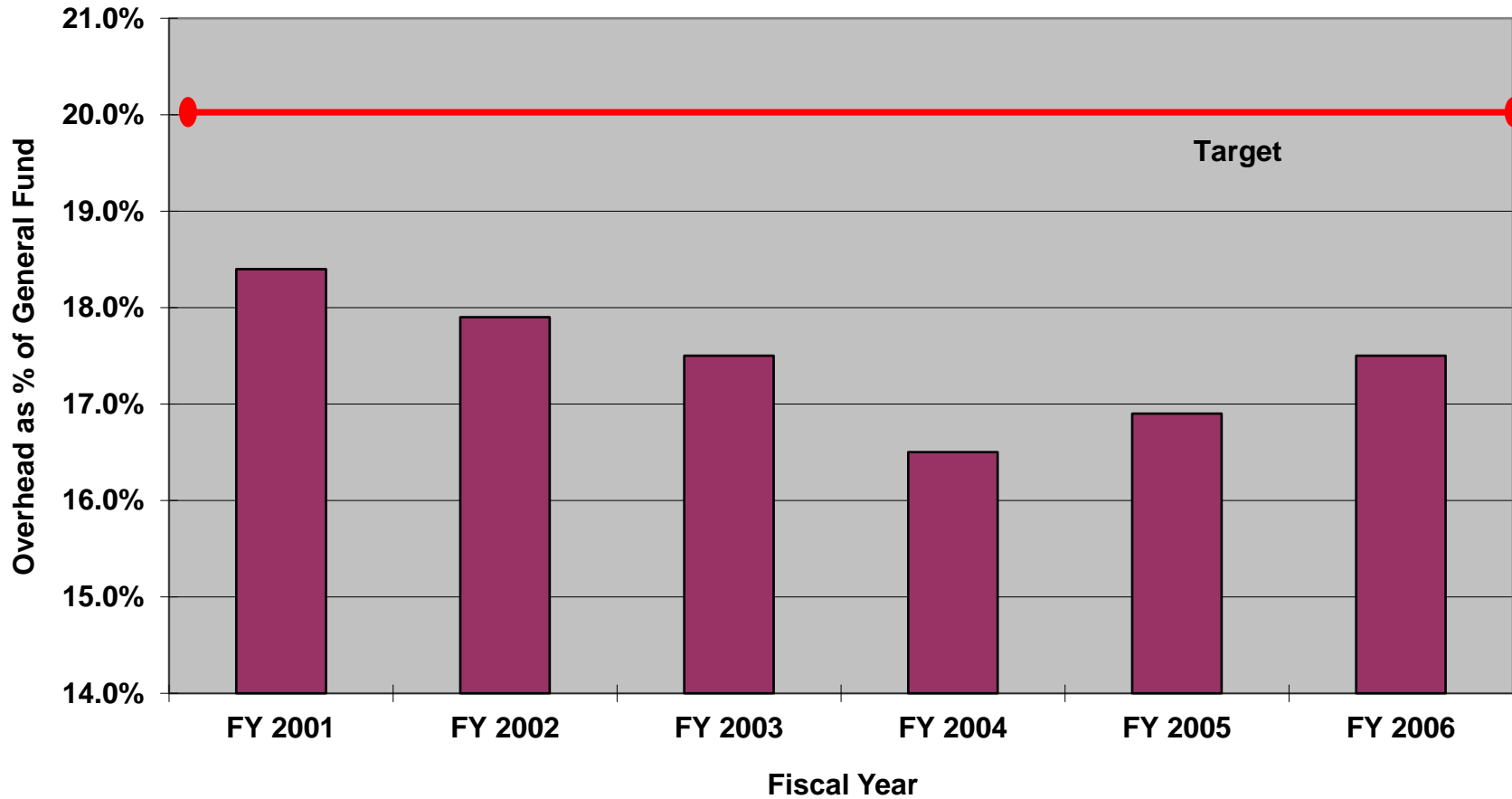
Comparison of Annual Cost per Boarding and Intracity Transit Price Index and CPI



Goal: Mainain LTD's Fiscal Integrity

Maintain Administrative Overhead at No More than 20% of General Fund

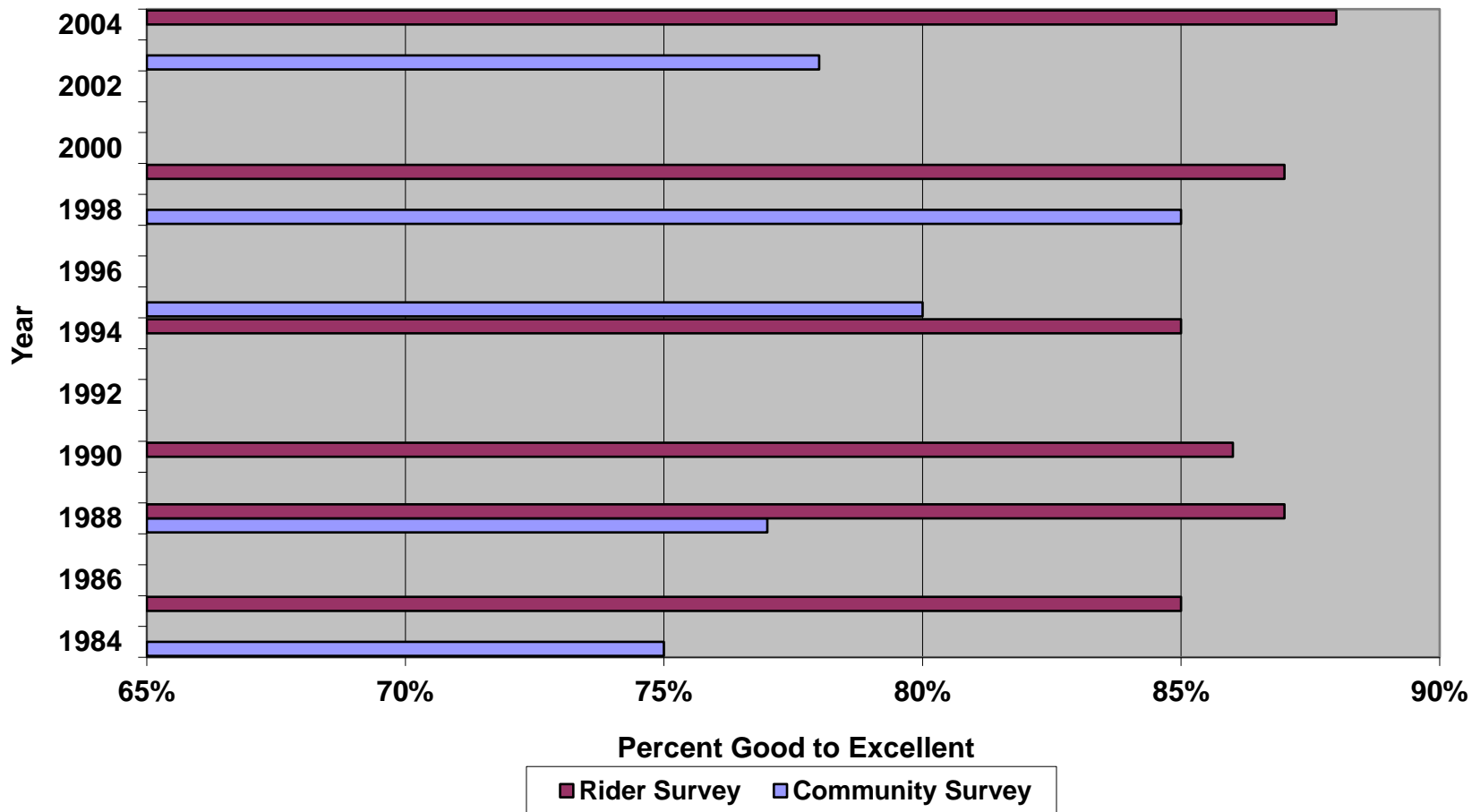
Administrative Overhead as % of General Fund FY 2001 - FY 2006



Goal: PROVIDE LEADERSHIP FOR THE COMMUNITY'S TRANSPORTATION NEEDS

Maintain or Improve "Good to Excellent" Ratings on Surveys

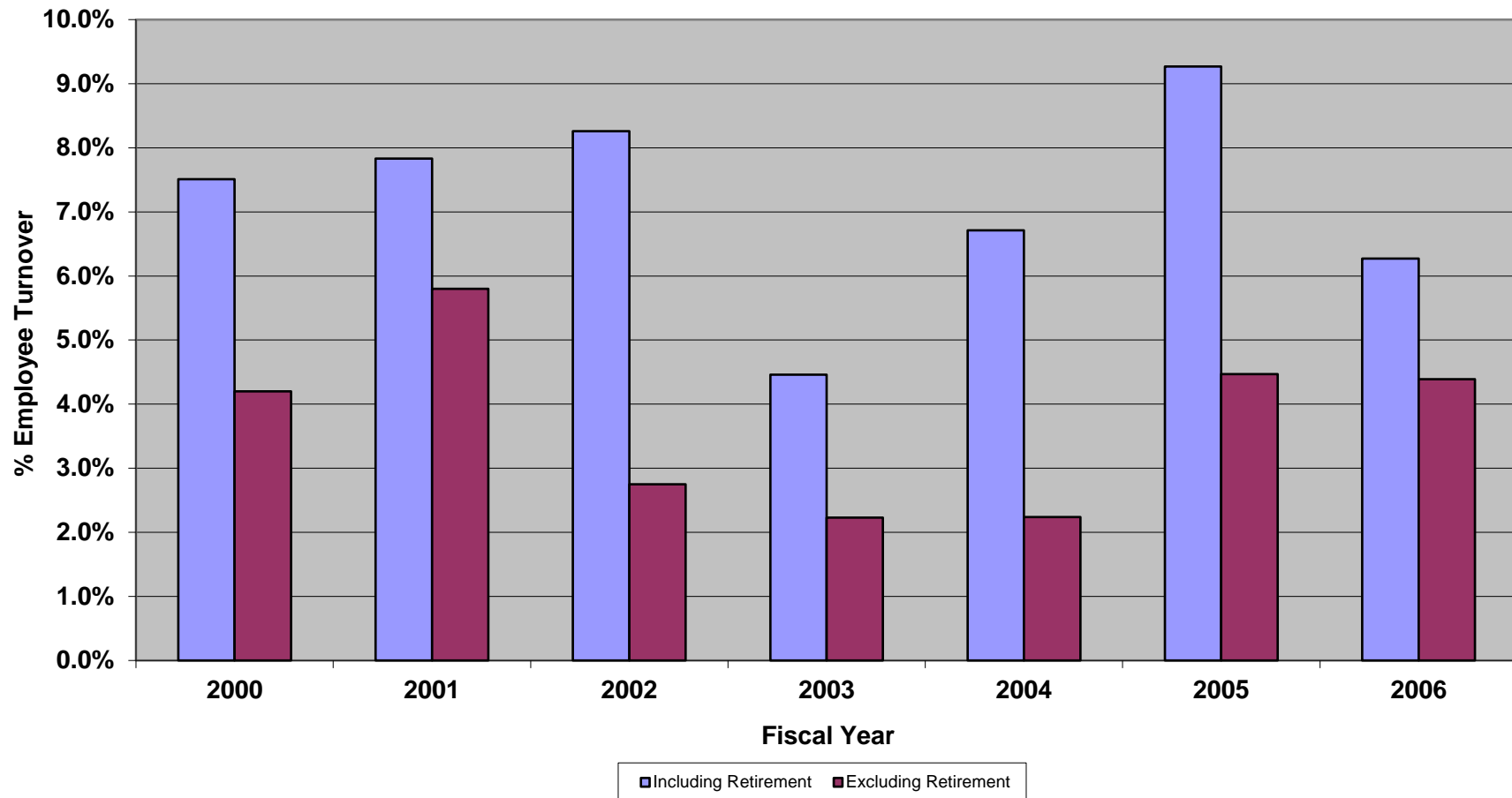
Percent Good/Excellent Ratings on Community and Rider Surveys



Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

Reduce Negative Employee Turnover

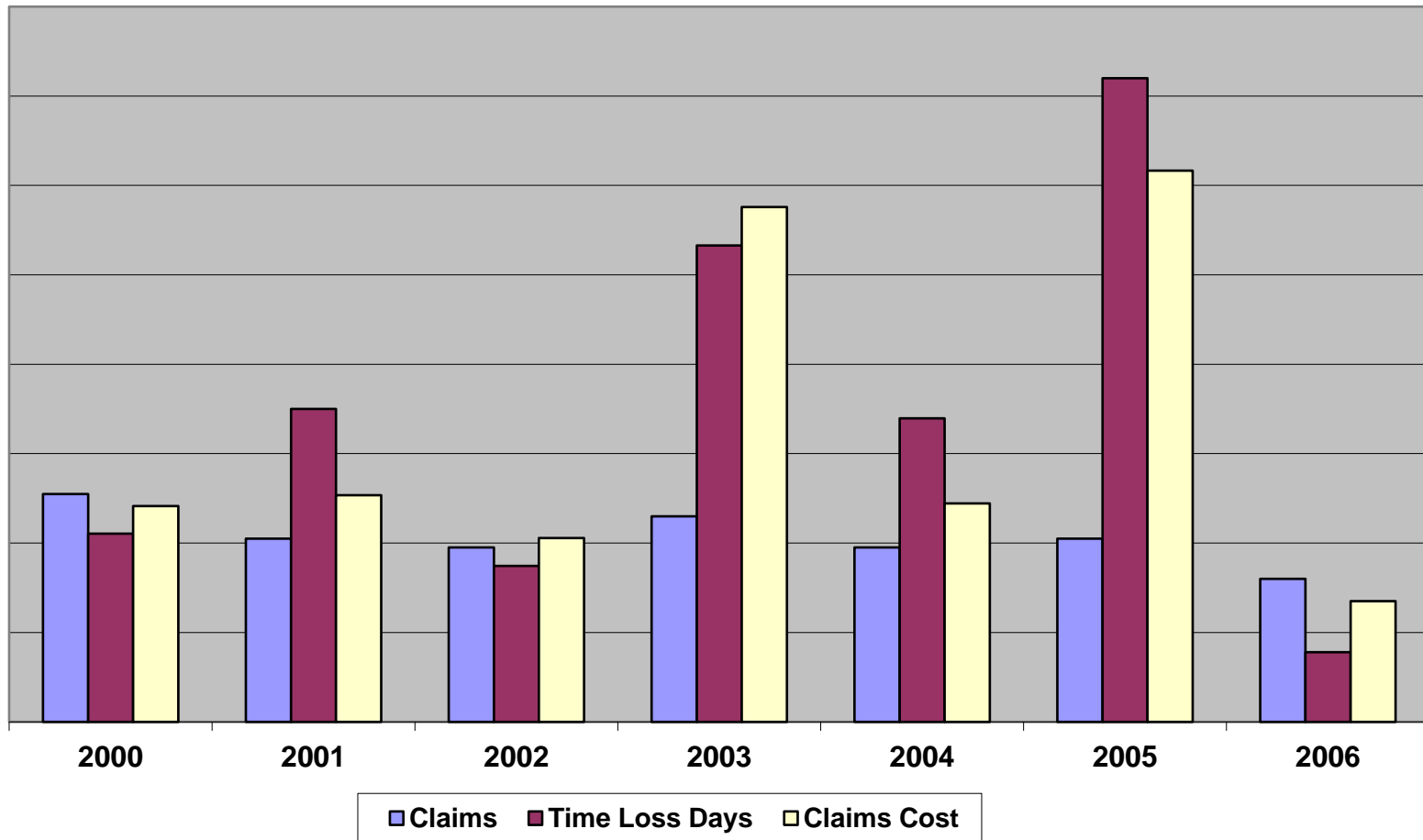
Employee Turnover with and without Retirement - FY 2001 - FY 2006



Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

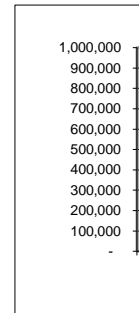
Improve Workplace Safety

Claims, Time Loss, and Claims Cost 2000 to 2006



RIDERSHIP

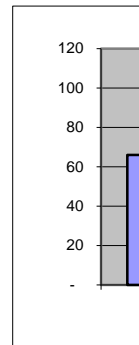
	Monthly Boardings		
	2006	2005	Change
636,295	585,502	July	8.7%
648,007	607,795	August	6.6%
713,508	684,615	September	4.2%
930,175	881,907	October	5.5%
838,021	831,598	November	0.8%
675,831	686,654	December	-1.6%
TOTAL	4,441,837	4,278,071	3.8%



	Average Weekday Boardings			Change
	2006	2005		
July	25,681	23,755	July	8.1%
August	24,616	22,978	August	7.1%
September	30,035	28,238	September	6.4%
October	37,393	36,350	October	2.9%
November	35,520	35,286	November	0.7%
December	28,382	27,777	December	2.2%
AVERAGE	30,271.2	29,064.0		4.2%

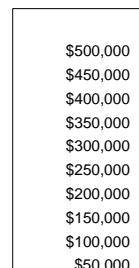
ROAD CALLS

	Monthly Road Calls		
	2006	2005	Change
July	66	92	-28.3%
August	61	71	-14.1%
September	61	67	-9.0%
October	67	96	-30.2%
November	84	101	-16.8%
December			#DIV/0!
TOTAL	339	427	-20.6%



PASSENGER REVENUE

	Monthly Fare Revenue		
	2006	2005	Change
July	\$ 342,763	\$ 319,809	7.2%
August	\$ 371,526	\$ 336,908	10.3%
September	\$ 381,420	\$ 339,866	12.2%
October	\$ 474,841	\$ 473,627	0.3%
November	\$ 405,349	\$ 465,969	-13.0%



December			#DIV/0!
TOTAL	\$ 1,975,899	\$ 1,936,179	2.1%

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RIDERSHIP PRODUCTIVITY

	Boardings per Schedule Hour		
	2006		Change
20.2	18.8	July	7.4%
19.1	18.1	August	5.5%
22.7	21.1	September	7.6%
27.1	26.5	October	2.3%
25.5	25.6	November	-0.4%
20.4	20.1	December	1.5%
AVERAGE	22.5	21.7	3.7%

ON-TIME PERFORMANCE

	On-Time Performance			
	2006		2005	Change
July	92.4%	90.0%	91.1%	1.4%
August	91.7%	90.0%	92.6%	-1.0%
September	89.6%	90.0%	87.8%	2.1%
October	90.2%	90.0%	88.3%	2.1%
November	90.9%	90.0%	89.3%	1.8%
December	91.2%	90.0%	89.6%	1.8%
AVERAGE	91.0%		89.8%	1.3%

	Cost per Mile				Inflation
	LTD Cost per My	Transit Price	CPI	Change	
FY 2006	\$ 6.90	\$ 6.39	\$ 5.62	3.4%	199.8
FY 2005	\$ 6.67	\$ 6.18	\$ 5.47	4.6%	194.5
FY 2004	\$ 5.89	\$ 5.91	\$ 5.34	5.8%	189.8
FY 2003	\$ 5.45	\$ 5.58	\$ 5.23	7.2%	186
FY 2002	\$ 5.12	\$ 5.21	\$ 5.16	2.2%	183.5
FY 2001	\$ 5.10	\$ 5.10	\$ 5.10	0.0%	181.2
					176.4

	Cost per Boarding				Inflation
	LTD Cost per Board	Transit Price	CPI	Change	
FY 2006	\$ 2.90	\$ 3.24	\$ 2.84	3.4%	199.8
FY 2005	\$ 3.03	\$ 3.13	\$ 2.77	4.6%	194.5
FY 2004	\$ 2.85	\$ 2.99	\$ 2.70	5.8%	189.8
FY 2003	\$ 2.71	\$ 2.83	\$ 2.65	7.2%	186

FY 2002	\$ 2.61	\$ 2.64	\$ 2.61	2.2%
FY 2001	\$ 2.58	\$ 2.58	\$ 2.58	0.0%

183.5
181.2
176.4

Actual		Standard
FY 2001	18.4%	0.2
FY 2002	17.9%	0.2
FY 2003	17.5%	0.2
FY 2004	16.5%	0.2
FY 2005	16.9%	0.2
FY 2006	17.5%	0.2

Boardings Per Capita				1% increase
	Boardings	Population	Boardings Boardings	
5,901,995	234,803	FY 1990	25.14	25.14
6,477,592	238,395	FY 1991	27.17	25.39
6,439,592	242,043	FY 1992	26.61	25.64
6,593,335	245,746	FY 1993	26.83	25.90
6,628,704	249,506	FY 1994	26.57	26.16
7,031,215	253,324	FY 1995	27.76	26.42
7,567,219	257,199	FY 1996	29.42	26.68
7,693,820	261,135	FY 1997	29.46	26.95
7,635,934	265,130	FY 1998	28.80	27.22
7,998,370	269,186	FY 1999	29.71	27.49
8,066,108	273,292	FY 2000	29.51	27.77
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8,348,313	284,948	FY 2005	29.30	29.18
9,309,528	288,723	FY 2006	32.24	29.47

	Community Survey	Rider Survey	Good Rating	Excellent Ratings	Combined Rating
1984	75%		56%	19%	75%
1985		85%	49%	36%	85%
1986					

1987					
1988	77%	87%	49%	28%	77%
1989					
1990		86%	51%	35%	86%
1991					
1992					
1993					
1994		85%	56%	29%	85%
1995	80%		57%	23%	80%
1996					
1997					
1998	85%		52%	33%	85%
1999		87%	61%	26%	87%
2000					
2001					
2002					
2003	78%		49%	29%	78%
2004		88%	62%	26%	88%

Franklin EmX Ridership

	EmX Boardings	Thurston Avg.	Adjusted EmX Boardings	Increase
22-Jan	3,732	2,667	4,347	40%
	3,562	2,667	4,177	34%
24-Jan	3,545	2,667	4,160	33%
	3,867	2,667	4,482	45%
27-Jan	2,019	1,635	2,395	23%
	1,615	883	1,818	83%
29-Jan	4,166	2,667	4,781	56%
30-Jan	3,931	2,667	4,546	47%
31-Jan	3,941	2,667	4,556	48%
1-Feb	3,877	2,667	4,492	45%
2-Feb	3,909	2,667	4,524	47%
3-Feb	2,367	1,635	2,743	45%
4-Feb	1,340	883	1,543	52%
5-Feb	4,167	2,667	4,782	56%
6-Feb	3,884	2,667	4,499	46%
7-Feb	3,879	2,667	4,494	45%
8-Feb	4,127	2,667	4,742	55%
9-Feb	4,040	2,667	4,655	51%
10-Feb	2,220	1,635	2,596	36%
11-Feb	1,526	883	1,729	73%
12-Feb	4,091	2,667	4,706	53%
13-Feb	4,208	2,667	4,823	58%
14-Feb	4,121	2,667	4,736	55%
15-Feb	3,967	2,667	4,582	49%
16-Feb	4,034	2,667	4,649	51%

17-Feb	2,779	1,635	3,155	70%
18-Feb	1,506	883	1,709	71%
Totals	90,420	60,745	104,421	49%

Two weeks in February - Weekday

	2006	2007	Change
EmX (#11 in 06)	2,667	4,607	72.7%
#11 (SS east)	2,492	2,389	-4.1%
Breeze	1,977	1,851	-6.4%
All others	29,676	28,355	-4.5%
TOTAL	36,812	37,202	1.1%

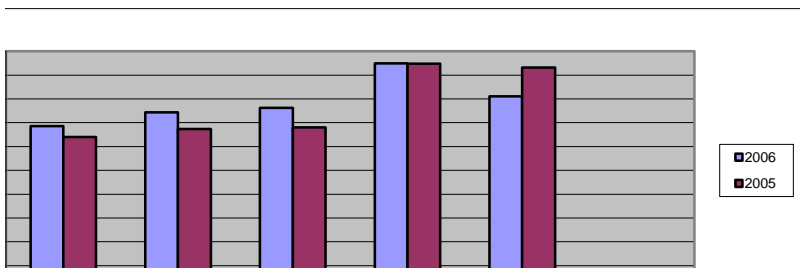
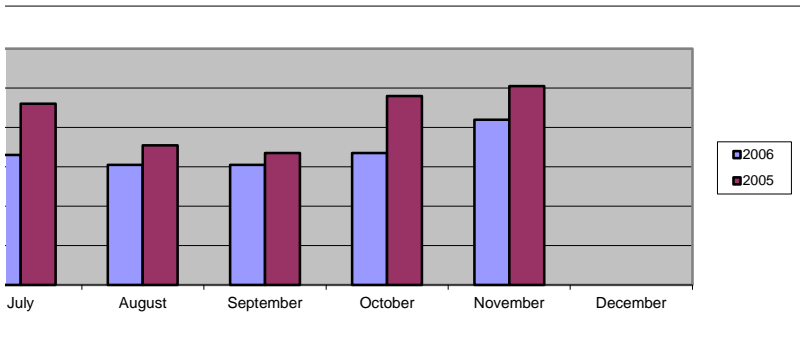
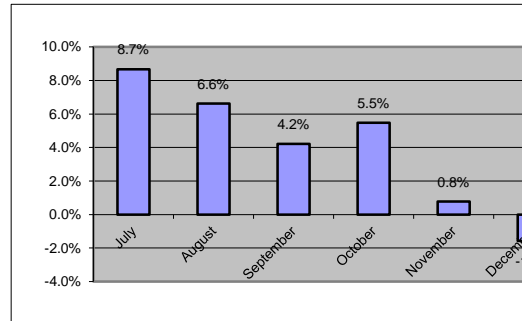
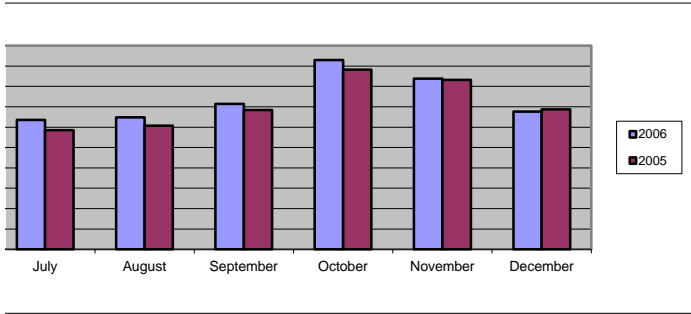
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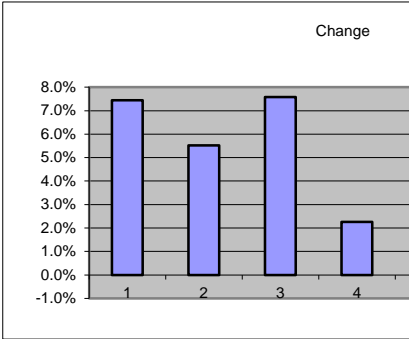
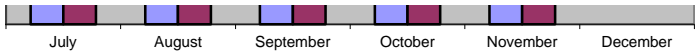
Employee turnover
Including Retire Excluding Retirement

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Intracity Transit Price Index

Year	Annual
2006	225.9
2005	218.5
2004	208.9
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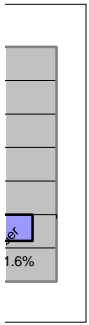
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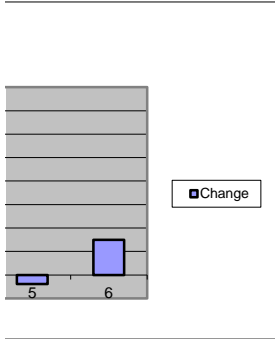
1% increasum. Chanç Avg/year Years

10.1% #REF! #REF! 5

 2 3
 13,186 15,853 #11
 21,379 23,531 EmX
 62% 48%

#11	EmX Avg. Wkdy Rid.		
		EmX	Change
2,667	Week 2	4,292	61%
2,667	Week 3	4,580	72%
2,667	Week 4	4,634	74%
2,667	Week 5	4,699	76%
Total	10,668	18,205	71%



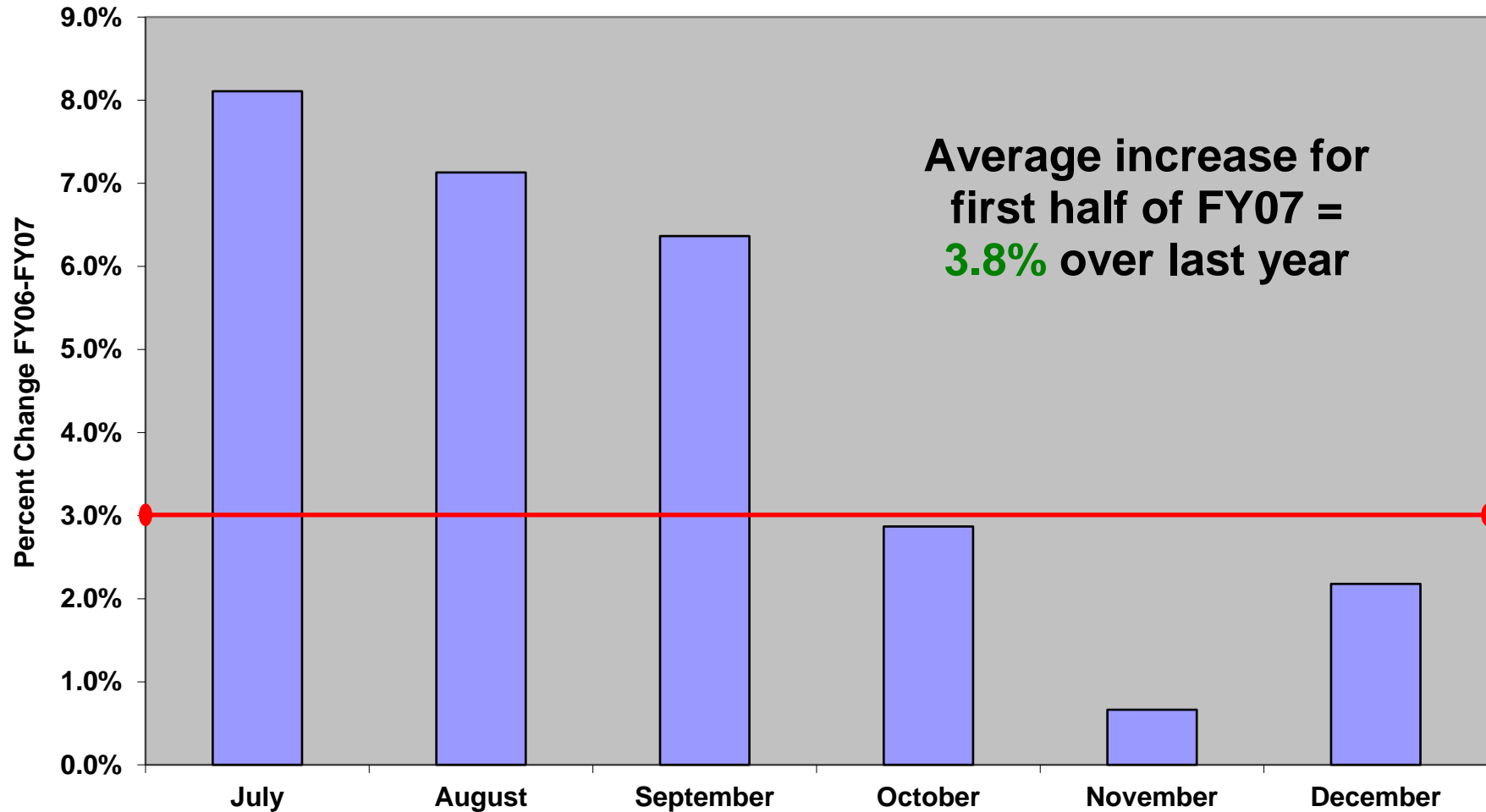


#REF!

Goal: Deliver Reliable Public Transportation Service

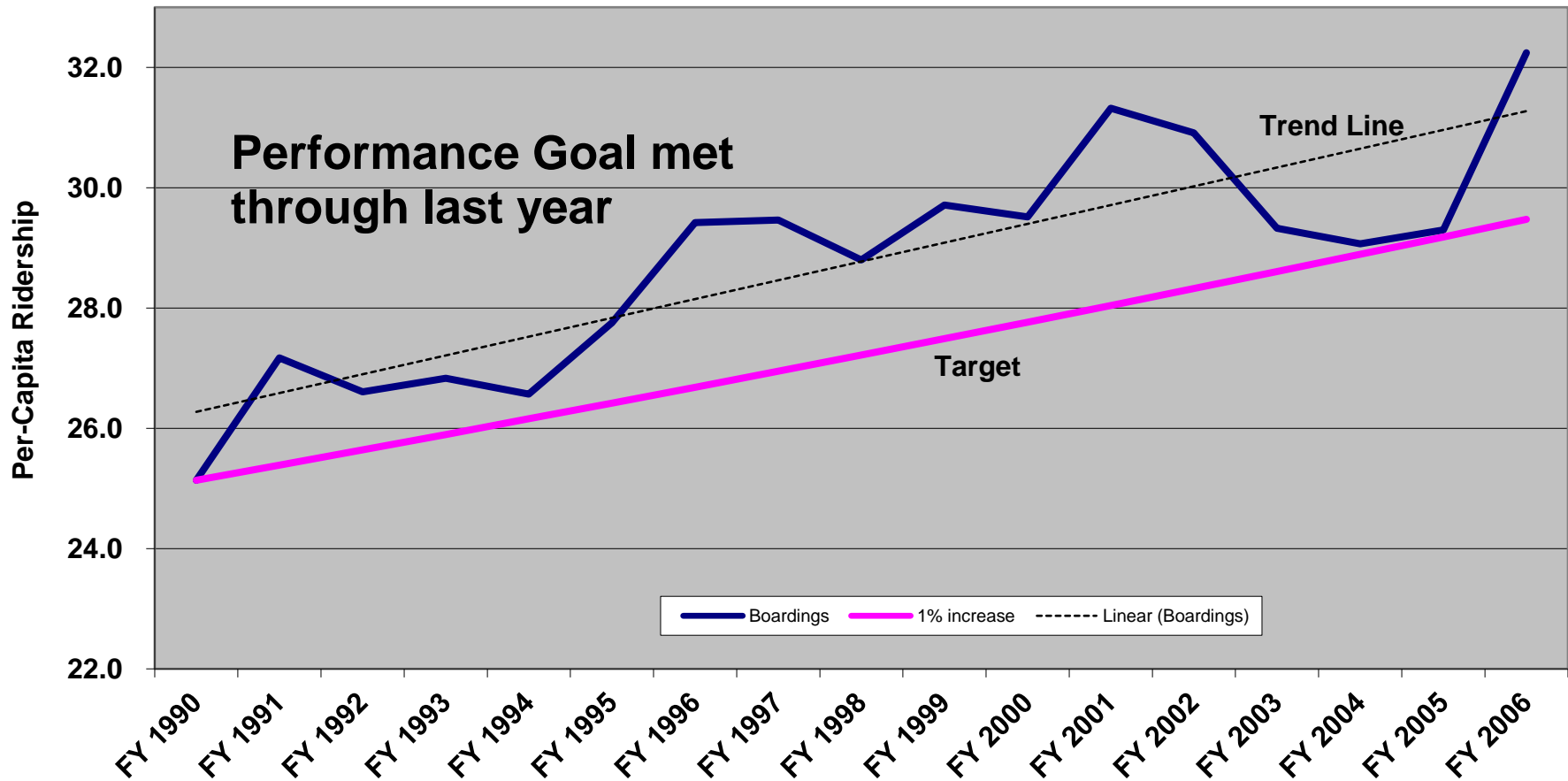
Increase Ridership by 3% in FY 2006-07

Average Weekday Boardings % Change FY 2006 to FY2007



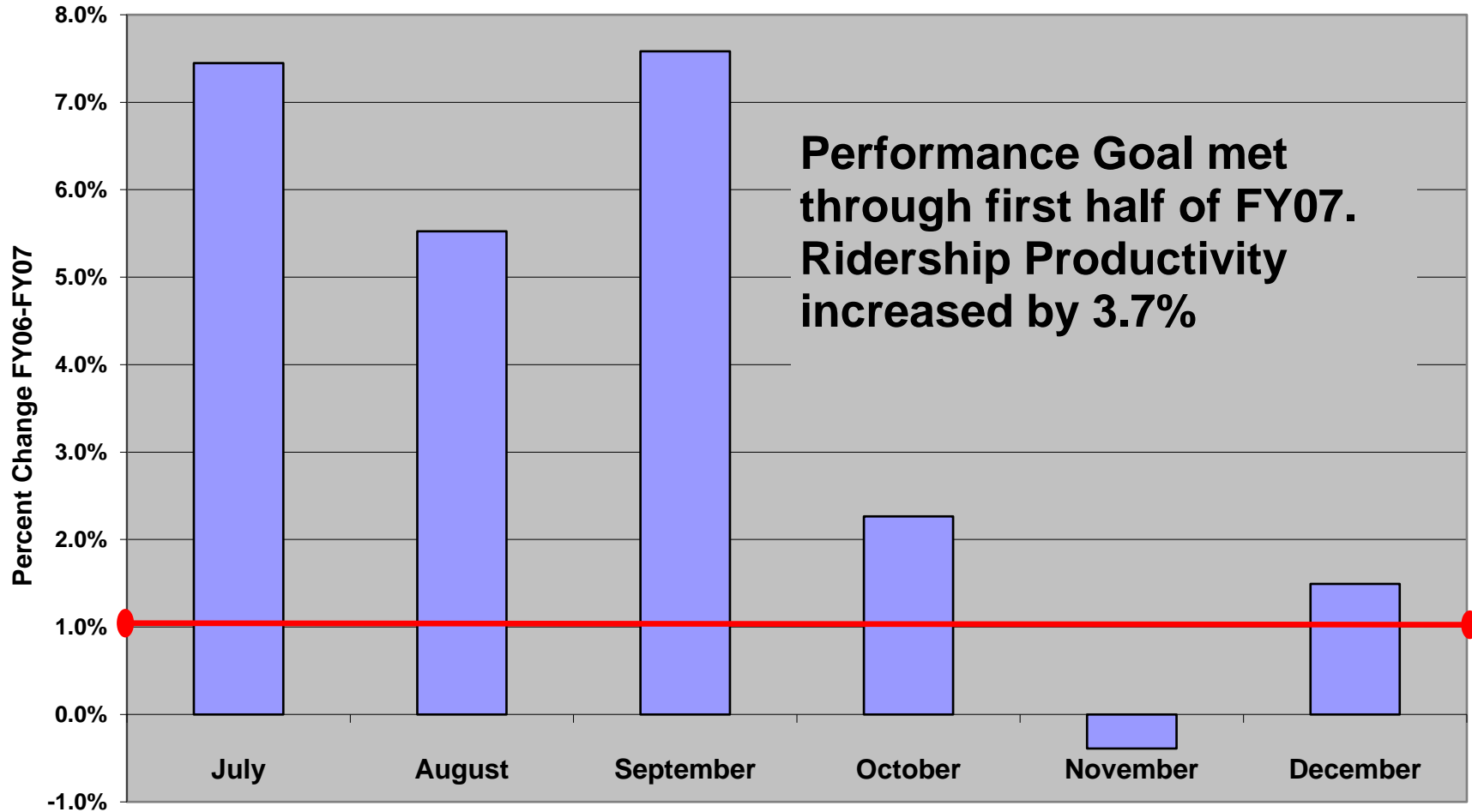
Goal: Deliver Reliable Public Transportation Service Increase Per Capita Ridership by 1 Percent

Per Capita Ridership % Change FY2000 to FY2006



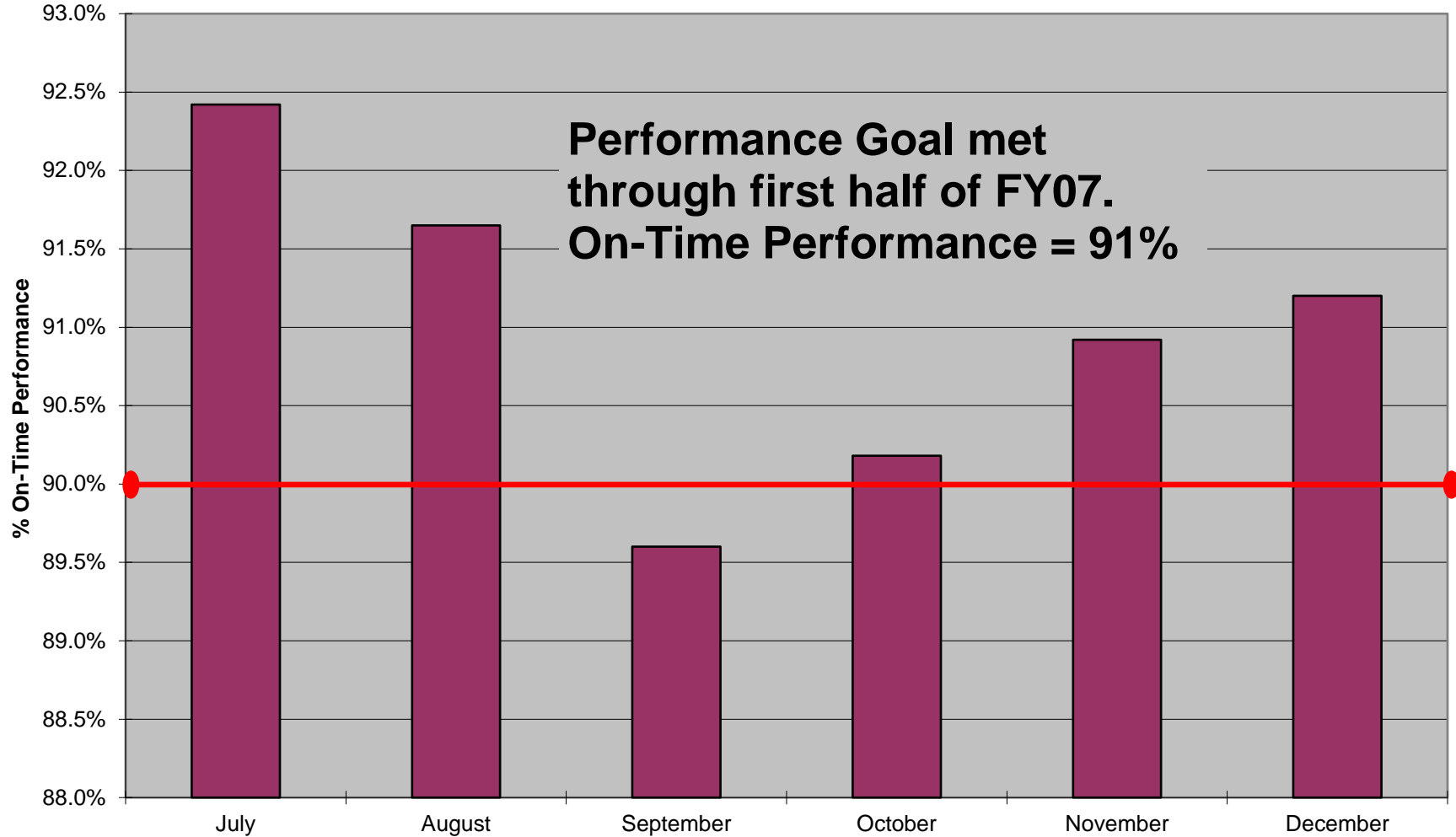
Goal: Deliver Reliable Public Transportation Service Increase Ridership Productivity by 1 Percent

Average Weekday Boardings % Change FY 2006 to FY2007



Goal: Deliver Reliable Public Transportation Service Maintain 90% On-Time Performance at Key Timepoints

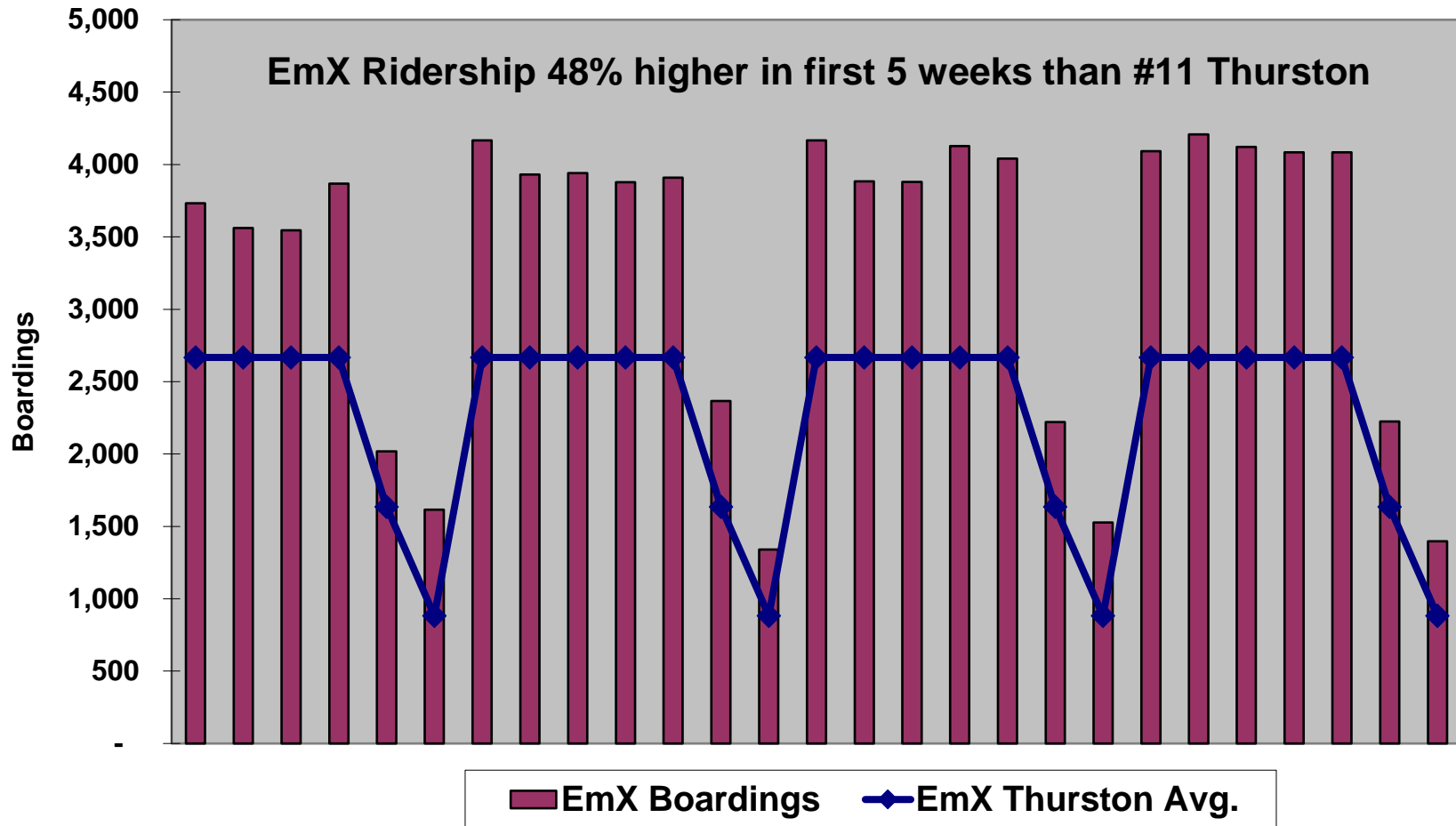
Monthly On-Time Performance at Key Timepoints First Half FY07



Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Increase Ridership on Franklin EmX by 10% in the First Year

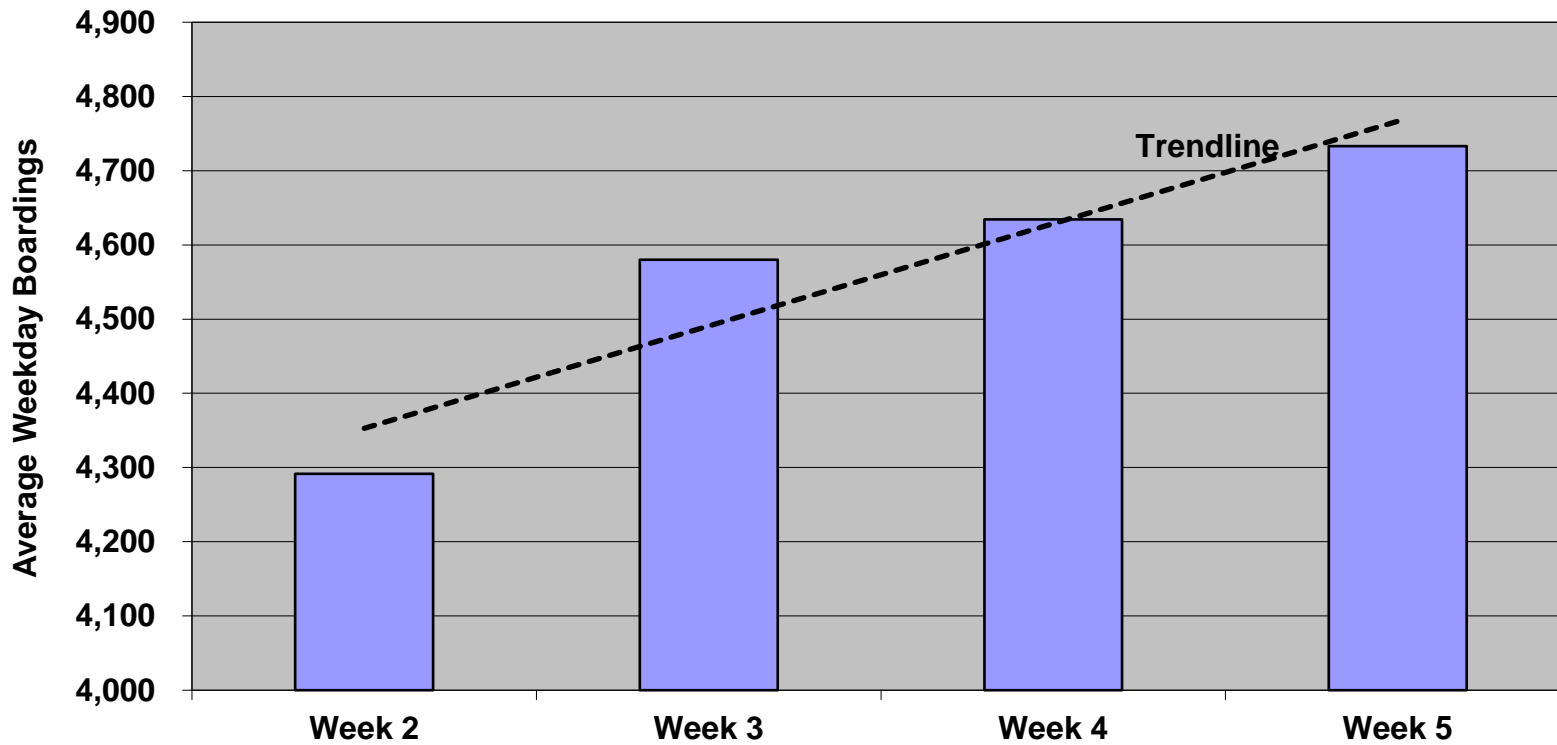
Franklin EmX Ridership January 22-February 18



Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Franklin EmX Average Weekly Boardings Increasing

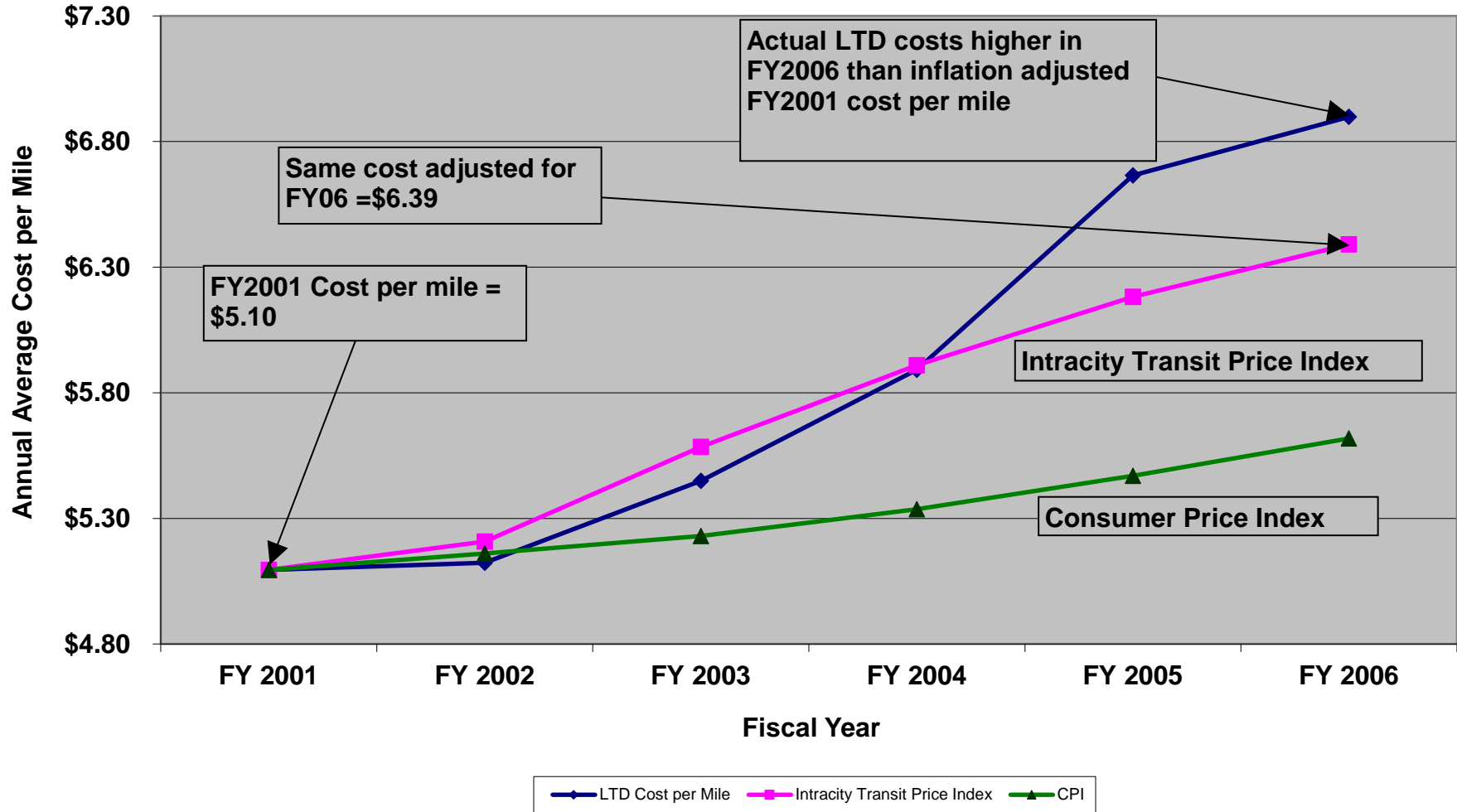
Franklin EmX Average Weekly Boardings January 22-February 18



Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Mile

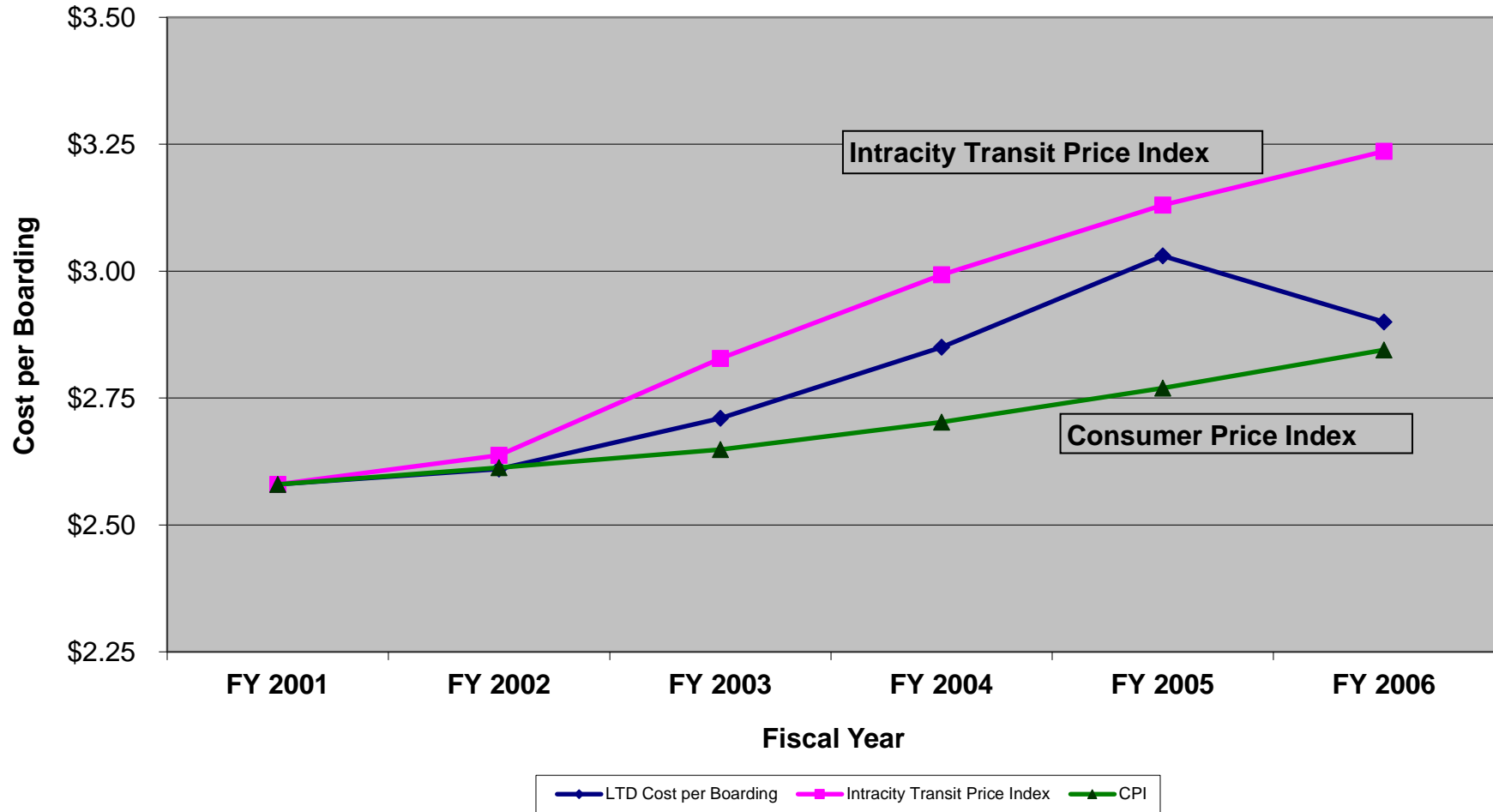
Comparison of Annual Cost per mile and Intracity Transit Price Index and CPI



Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Boarding

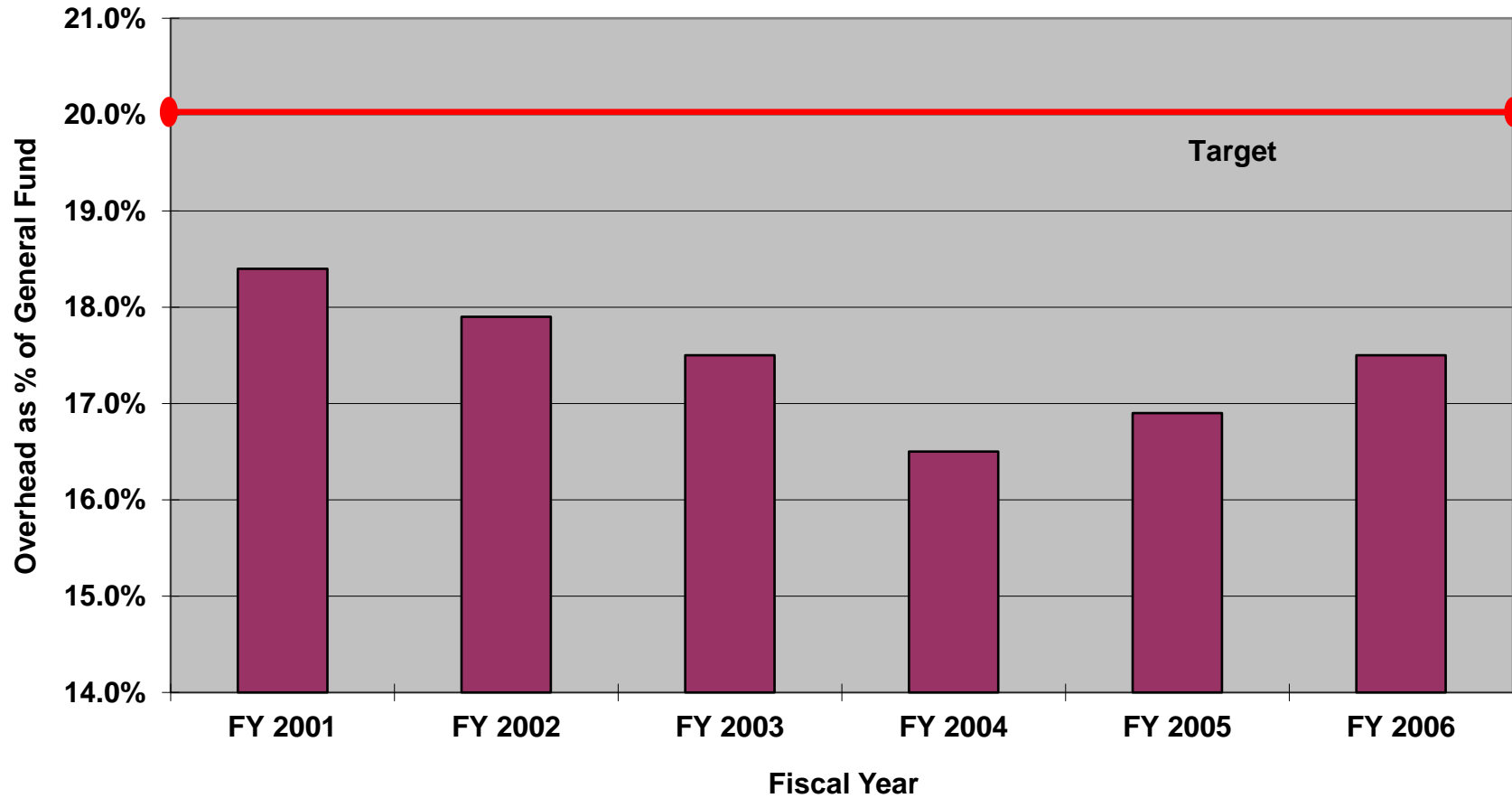
Comparison of Annual Cost per Boarding and Intracity Transit Price Index and CPI

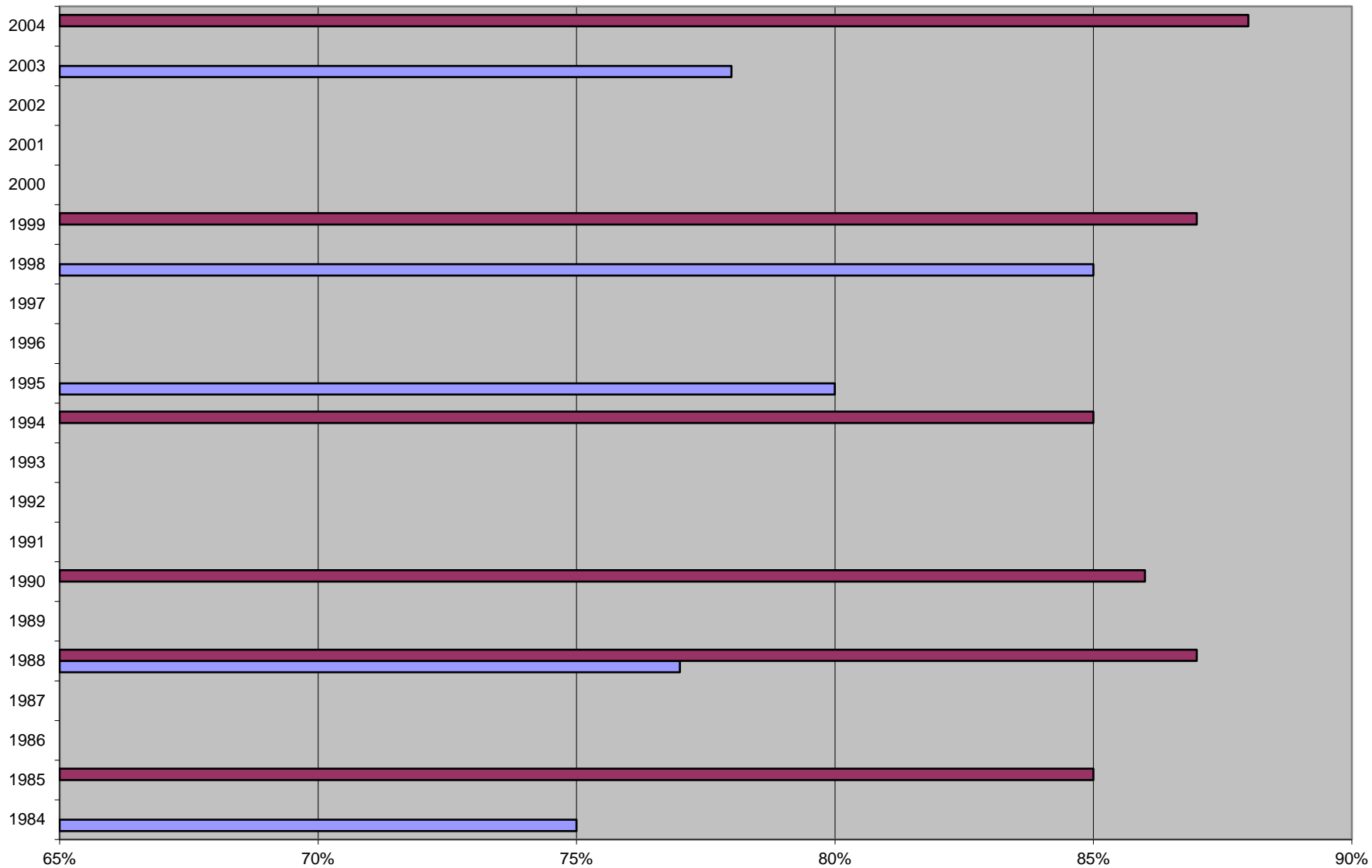


Goal: Mainain LTD's Fiscal Integrity

Maintain Administrative Overhead at No More than 20% of General Fund

Administrative Overhead as % of General Fund FY 2001 - FY 2006



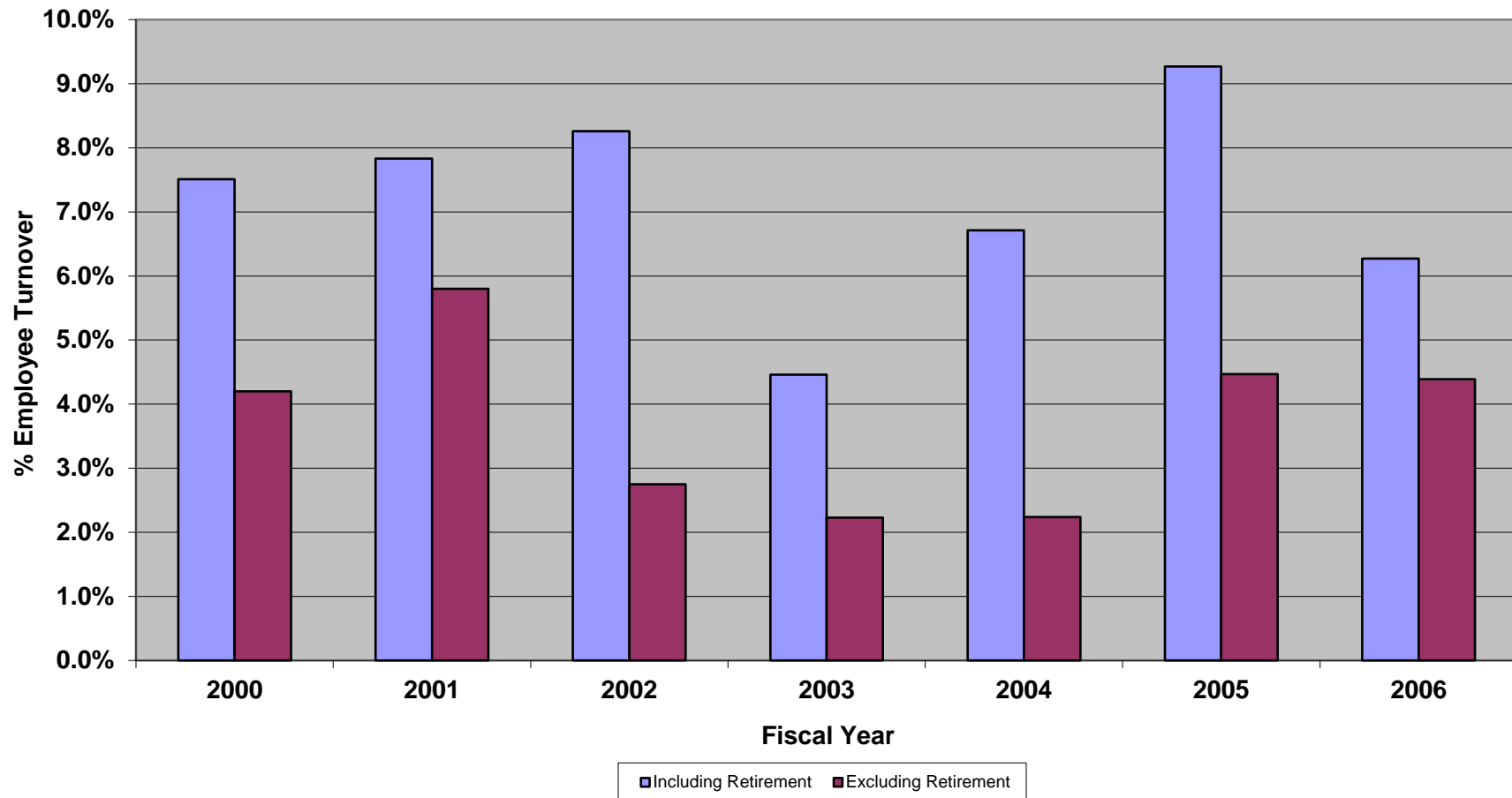


■ Rider ■ Community

Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

Reduce Negative Employee Turnover

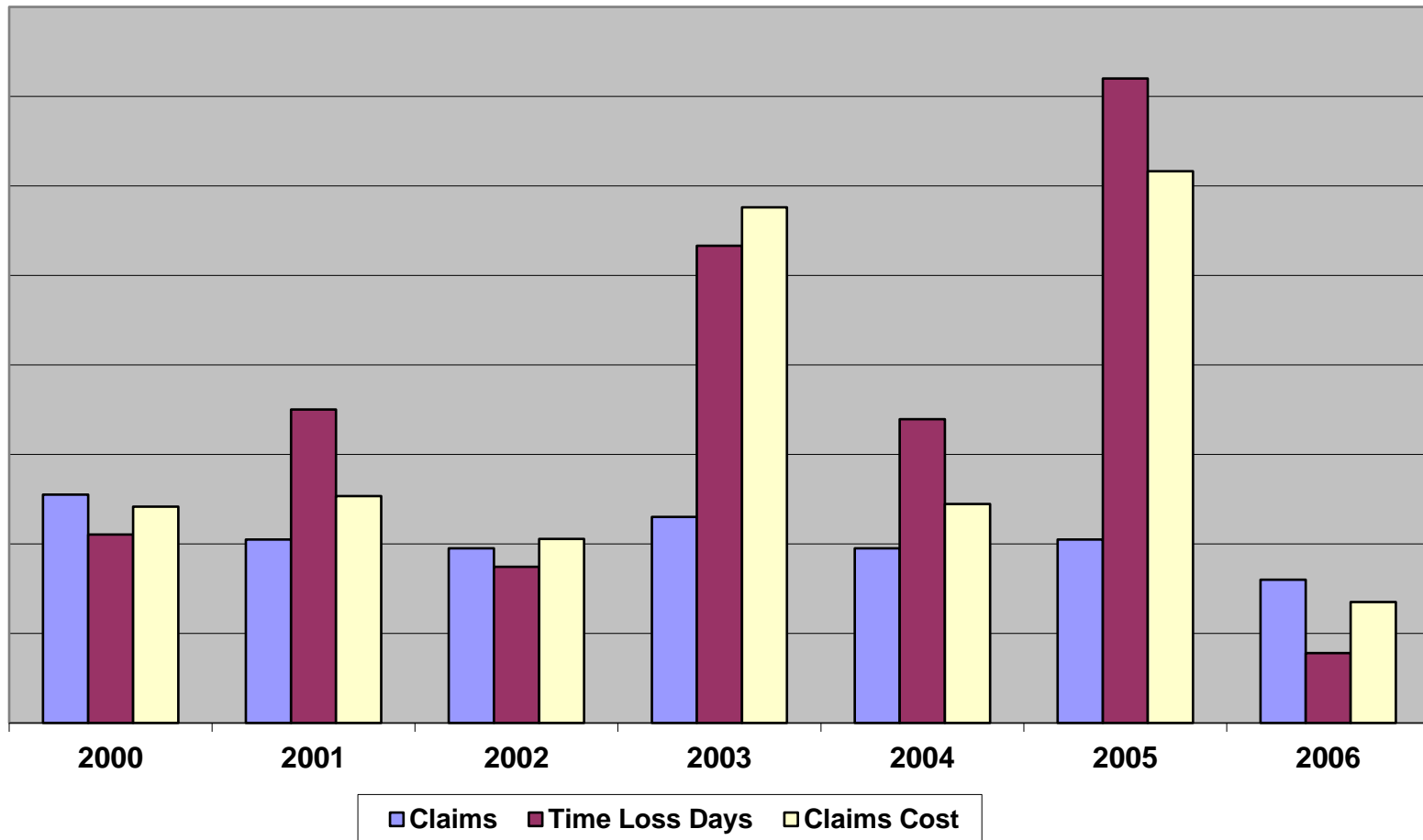
Employee Turnover with and without Retirement - FY 2001 - FY 2006



Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

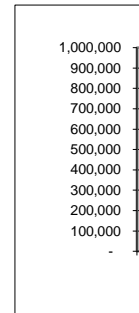
Improve Workplace Safety

Claims, Time Loss, and Claims Cost 2000 to 2006



RIDERSHIP

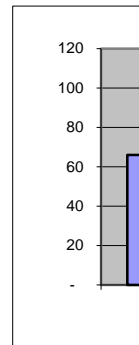
	Monthly Boardings		
	2006	2005	Change
636,295	585,502	July	8.7%
648,007	607,795	August	6.6%
713,508	684,615	September	4.2%
930,175	881,907	October	5.5%
838,021	831,598	November	0.8%
675,831	686,654	December	-1.6%
TOTAL	4,441,837	4,278,071	3.8%



	Average Weekday Boardings			Change
	2006	2005		
July	25,681	23,755	July	8.1%
August	24,616	22,978	August	7.1%
September	30,035	28,238	September	6.4%
October	37,393	36,350	October	2.9%
November	35,520	35,286	November	0.7%
December	28,382	27,777	December	2.2%
AVERAGE	30,271.2	29,064.0		4.2%

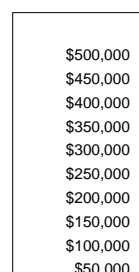
ROAD CALLS

	Monthly Road Calls		
	2006	2005	Change
July	66	92	-28.3%
August	61	71	-14.1%
September	61	67	-9.0%
October	67	96	-30.2%
November	84	101	-16.8%
December			#DIV/0!
TOTAL	339	427	-20.6%



PASSENGER REVENUE

	Monthly Fare Revenue		
	2006	2005	Change
July	\$ 342,763	\$ 319,809	7.2%
August	\$ 371,526	\$ 336,908	10.3%
September	\$ 381,420	\$ 339,866	12.2%
October	\$ 474,841	\$ 473,627	0.3%
November	\$ 405,349	\$ 465,969	-13.0%



December			#DIV/0!
TOTAL	\$ 1,975,899	\$ 1,936,179	2.1%

s ↓

RIDERSHIP PRODUCTIVITY

	Boardings per Schedule Hour		
	2006		Change
20.2	18.8	July	7.4%
19.1	18.1	August	5.5%
22.7	21.1	September	7.6%
27.1	26.5	October	2.3%
25.5	25.6	November	-0.4%
20.4	20.1	December	1.5%
AVERAGE	22.5	21.7	3.7%

ON-TIME PERFORMANCE

	On-Time Performance			
	2006		2005	Change
July	92.4%	90.0%	91.1%	1.4%
August	91.7%	90.0%	92.6%	-1.0%
September	89.6%	90.0%	87.8%	2.1%
October	90.2%	90.0%	88.3%	2.1%
November	90.9%	90.0%	89.3%	1.8%
December	91.2%	90.0%	89.6%	1.8%
AVERAGE	91.0%		89.8%	1.3%

	Cost per Mile				Inflation
	LTD Cost per My	Transit Price	CPI	Change	
FY 2006	\$ 6.90	\$ 6.39	\$ 5.62	3.4%	199.8
FY 2005	\$ 6.67	\$ 6.18	\$ 5.47	4.6%	194.5
FY 2004	\$ 5.89	\$ 5.91	\$ 5.34	5.8%	189.8
FY 2003	\$ 5.45	\$ 5.58	\$ 5.23	7.2%	186
FY 2002	\$ 5.12	\$ 5.21	\$ 5.16	2.2%	183.5
FY 2001	\$ 5.10	\$ 5.10	\$ 5.10	0.0%	181.2
					176.4

	Cost per Boarding				Inflation
	LTD Cost per Board	Transit Price	CPI	Change	
FY 2006	\$ 2.90	\$ 3.24	\$ 2.84	3.4%	199.8
FY 2005	\$ 3.03	\$ 3.13	\$ 2.77	4.6%	194.5
FY 2004	\$ 2.85	\$ 2.99	\$ 2.70	5.8%	189.8
FY 2003	\$ 2.71	\$ 2.83	\$ 2.65	7.2%	186

FY 2002	\$ 2.61	\$ 2.64	\$ 2.61	2.2%
FY 2001	\$ 2.58	\$ 2.58	\$ 2.58	0.0%

183.5
181.2
176.4

Actual		Standard
FY 2001	18.4%	0.2
FY 2002	17.9%	0.2
FY 2003	17.5%	0.2
FY 2004	16.5%	0.2
FY 2005	16.9%	0.2
FY 2006	17.5%	0.2

Boardings Per Capita				1% increase
	Boardings	Population	Boardings Boardings	
5,901,995	234,803	FY 1990	25.14	25.14
6,477,592	238,395	FY 1991	27.17	25.39
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1987					
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1989					
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1991					
1992					
1993					
1994		85%	56%	29%	85%
1995	80%		57%	23%	80%
1996					
1997					
1998	85%		52%	33%	85%
1999		87%	61%	26%	87%
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15-Feb	4,085	2,667	4,700	53%
16-Feb	4,085	2,667	4,700	53%

17-Feb	2,224	1,635	2,600	36%
18-Feb	1,397	883	1,600	58%
Totals	52,893	14,706	90,326	71%

Two weeks in February - Weekday

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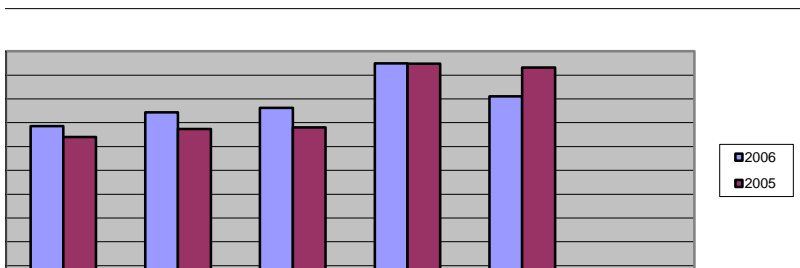
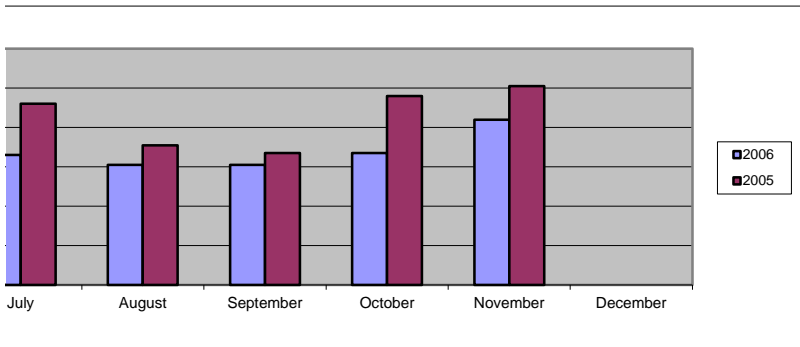
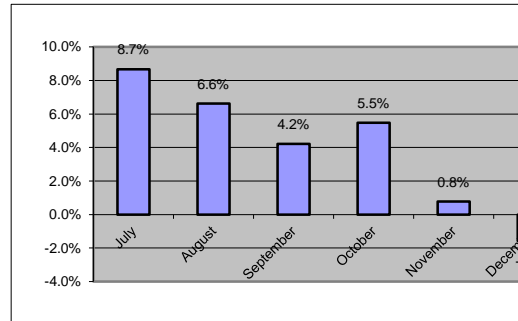
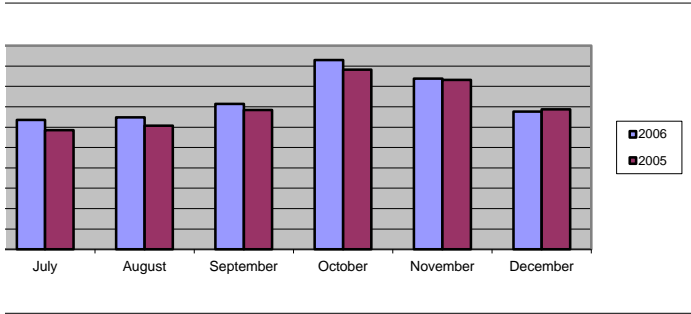
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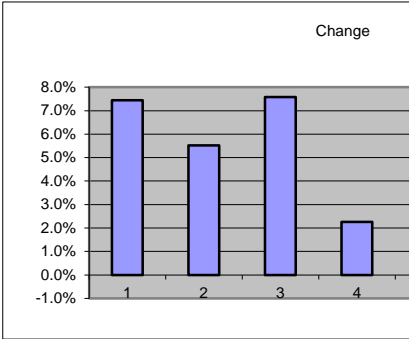
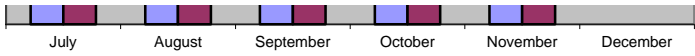
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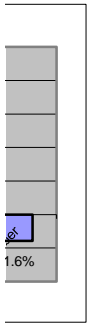
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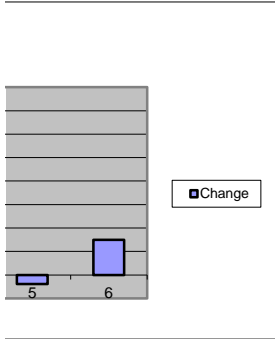
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Lane Transit District
 P. O. Box 7070
 Eugene, Oregon 97401
 (541) 682-6100
 Fax (541) 682-6111

MONTHLY DEPARTMENT REPORTS

February 21, 2007.

PLANNING AND DEVELOPMENT

Tom Schwetz, Director of Planning and Development

PIONEER PARKWAY CORRIDOR

Anita Yap, Transit Development Planner

Federal Funding Recommendation: Partial funding for the corridor was listed in the Federal Transit Administration's Annual Report on Funding Recommendations (Proposed Allocations of Funds for Fiscal Year 2008). In the report, \$14.8 million in Small Starts funds was listed for federal fiscal year (FY) 2008. This represents half of the District's request for \$29 million. The report states that the remaining amount of the request will be provided in FY 2009. If this recommendation holds, LTD will receive the full 80 percent funding for the project. The funding decision is not final until action is taken by Congress and until a construction grant agreement is signed with the FTA.

Project Development Approval: Work continues on finalizing the planning work for Pioneer Parkway. Minor design issues are being worked out with property owners.

Springfield Beltline/Gateway Project Delivery: As part of the Beltline/I-5 interchange project, the City of Springfield began project planning for the Gateway/Beltline area last month. LTD will be working with Springfield staff to determine EmX operation within this area.

METROPOLITAN PLANNING

Anita Yap, Transit Development Planner

Metropolitan Policy Committee (MPC)/Transportation Planning Committee (TPC): MPC held a public hearing concerning programming of Surface Transportation Program-Urban (STP-U) funds for FY 07-09 for preservation, modernization, and project development. Also on the agenda were an application for passenger boarding improvements, a report from the Citizens Advisory Committee (CAC), a presentation of Oregon Department of Transportation (ODOT) projects in the pipeline for 2007, and a follow-up of the Oregon MPO Consortium (OMPOC) meeting. A special presentation on Peak Oil is scheduled for Wednesday, February 28, 2007, from 5:30 p.m. to 8:00 p.m. at the Eugene Public Library Bascom-Tykeson Room. Presenters include staff from the Oregon Department of Energy, the Oregon Department of Transportation Sustainability Program, and the Lane Council of Governments.

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 Graham Carey, BRT Project Engineer¶
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CarPool/VanPool/Emergency Ride Home Program (ERH): Two companies have joined the Emergency Ride Home program:

- Curves on 28th
- Lane Community College Faculty & Staff

Smart Ways to School Program (SWTS): Lisa VanWinkle met with school district administrators to describe the Safe Routes to School (SRTS) funding opportunity and to explain how Smart Ways to School would assist them in seeking funds this year or in future years. Eugene 4J School District plans to apply this year. Bethel School District does not have enough staff resources to pursue this option this year. Springfield School District is still giving it consideration. Funds will be distributed through several cycles during the next two to three years.

Student Transit Pass Program (STPP): Student ridership counted during January measured 22,100 boardings during a six-day period. Boardings on school days averaged 6,100 per day, similar to the 6,390 boardings per day in early December. (Overall ridership for the count period was lower than average because there were a no-school day and a free LTD day in celebration of the EmX debut.) This result shows a continuing trend of about 30 percent higher student ridership this year than last year.

CAPITAL PROJECTS

Charlie Simmons, Facilities Services Manager

Shelter Replacement: This multi-year project to replace older shelters with new shelters is proceeding. No significant problems have been encountered.

Franklin EmX: Construction on the Franklin EmX corridor is 99.9 percent complete. The remaining contractor work and billing will be completed in the next couple of months, with the project close-out in March 2007. However, the traffic signal timing adjustments to reduce travel times are ongoing.

Gateway Station: LTD has selected Rowell Brokaw Architects for the design of the Gateway Station. LTD has been working with General Growth, the management company of the Gateway Mall, to submit a "Site Plan Review Minor Modification" with the City of Springfield. LTD staff met with the architectural team to discuss programming of the project in preparation for a work session with Barry O'Conner and Eric Ulmquist from General Growth. The design work session is planned for Wednesday, February 28, in Salt Lake City, Utah.

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SERVICE PLANNING, ACCESSIBILITY, AND MARKETING

Andy Vobora, Director of Service Planning, Accessibility, and Marketing

SERVICE

Monitoring Winter/EmX Bid Changes: EmX ridership remains strong, showing increases of about 45 percent over route 11 Thurston boardings. EmX timing continues to be inconsistent. During some parts of the day, the ten-minute frequency can be maintained, but this is not true in the p.m. peak. Staff continue to discuss changes to create consistency, and discussions will continue when the Board Service Planning and Marketing Committee meets later in February. Additionally, route 11 Thurston boardings show an increase of between 12 and 15 percent, and route timing is an issue in the p.m. peak. The Annual Route Review (ARR) service package will identify additional service to better meet these demands.

Summer bid work is well underway. Summer bid typically involves scheduling changes to accommodate lower school ridership.

Fall bid timelines were moved forward to allow additional operator training time. This means that the ARR service package needs to be decided at the March Board meeting each year. If the process were to take longer, the ability of staff to finish building the runs and post the bid would be in jeopardy.

MEDIA

There was no shortage of media coverage in January! The good and not-so-good EmX stories attracted a lot of attention, making it likely that just about everyone has now heard of EmX. The Register-Guard Editorial Board wrote two positive editorials regarding the start-up of service and the incident involving the children who were left at an EmX station.

The last of eight radio remote broadcasts wrapped up in the first week of February. These were great opportunities to talk about key operational aspects of the new EmX service, remind people of our safety message, and invite people out for a ride.

General Manager Mark Pangborn was scheduled at several media activities, including a live noon segment on KVAL and an appearance on the KEZI Water Cooler program. He also participated in a number of the radio remotes.

Additionally, the elected Board issue received some press.

OUTREACH

Mark Pangborn and Andy Vobora both continued the effort of getting the LTD story out. Board members should let Andy know if they want a list of the groups staff have connected with to date.

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PROJECT HOMELESS CONNECT

LTD participated with a huge number of local organizations to provide a comprehensive outreach to homeless people in Lane County. LTD provided a free ride coupon and event day shuttle to ensure that participants could take part in the event. Follow-up coupons were provided to allow participants to connect with agencies after the event, and staff were present to do trip plans and assist qualified individuals with EZ Access certification.

ACCESSIBLE SERVICES

Terry Parker, Accessible Services Manager

The Accessible Services Department welcomed Rand Stamm on Monday, January 8. Rand's primary responsibility will be to develop the Lane County Call Center/Brokerage and oversee continued development of the Lane Coordinated Public Transit Human Services Transportation Plan. January also was consumed with writing and submitting the final Lane County Discretionary Grant application by the January 31 deadline.

TRANSIT OPERATIONS

Mark Johnson, Director of Transit Operations

EmX Service: LTD is now into the fourth week of EmX service and staff are learning a lot as we go. There have been several issues related to vehicles, signaling, schedule, procedures, etc., but staff are working through them and overall, things are going as well as expected. Operations staff continue to meet with operators, supervisors, and other District staff to resolve problems. EmX vehicles should be more available beginning this week, so dealing with late schedules should get better.

MAINTENANCE

George Trauger, Director of Maintenance

EmX Vehicles: At this time, the door issues have been resolved. Thermo King is addressing the HAVAC problems in Bus 6105. Other issues being reviewed include the driver's heater problem, painting of the swirls on 6103-6, and replacing the wide modesty panel in the bike area with a narrow panel.

Gillig Buses: All Gillig buses were delivered by January 31, 2007. At this time, buses 6201-6205 have been accepted, paid for, and put in active service as of February 1, replacing five 900-series buses (902, 903, 908, 911, 916). Buses 6206-10 need installation of the radio system taken from the older 900s and three-wheel tie down mounts in the floor before commencing service, which will be in two to three weeks. Acceptance and payment for these buses will be processed soon.

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SELECTION AND HIRING

LTD received 137 applications for the current bus operator openings. Sixty applicants went through the video testing and 34 were interviewed in mid-January. From this group, six were hired to begin on February 12, and six more were identified to begin in May. This will bring the Operations Department to full staffing. In addition, agreement was reached with the Amalgamated Transit Union for a new designation of Journey Mechanic Instructor. This is in support of the comprehensive skills training plan being developed in Maintenance. Three individuals will be selected to serve as instructors—one per shift. Internal applications will close February 9 with interviews to follow shortly afterwards.

LOOKING TO THE FUTURE PLAN

A number of activities are underway as part of implementing the *Looking to the Future plan*. The Risk Oversight Committee met in late January to continue assessing LTD's status on key areas of safety and injury management. Its February meeting was dedicated to a comprehensive review of all OSHA requirements. From this process, a work plan and training schedule will be developed.

The Safety Committee has scheduled five members to attend the Governor's Occupational Safety and Health (GOSH) conference in Portland in mid-March. This semi-yearly event draws several thousand attendees and will be a good opportunity for committee members to gain knowledge and talk with their counterparts in other organizations.

The task force addressing rewards and recognition programs will meet again in mid-February. This group will provide the Leadership Council with recommendations for a comprehensive rewards and recognition program.

The Diversity Council is developing an Action Plan for this year. It includes a diversity survey that was conducted in January. A third party has collected the surveys and provided the council with the data.

The Labor Management Committee, a joint committee of ATU and LTD leadership, has agreed to a two-day workshop on ways to problem solve issues. Retired Federal Mediator Paul Stuckenschneider will conduct the workshop for about 20 LTD and ATU representatives in March.

The LTD Service Celebration on January 21 was a huge success. A volunteer committee of about ten employees worked very hard to make this a special event. Feedback strongly supports holding this event annually. The HR budget for 2007-08 will include funding for this event next year.

OTHER ACTIVITIES

LTD participated in the annual Lane County Youth Job Fair on February 13. This year, LTD's booth was a bus. Over two thousand youth from area high schools and alternative programs visited LTD's bus to ask questions and obtain information about job opportunities at LTD. This is a great opportunity to meet potential employees and network with other employers about the local job market.

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AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: MARCH 2007 EMPLOYEE OF THE MONTH

PREPARED BY: Andy Vobora, Director of Service Planning, Accessibility, and Marketing

BACKGROUND: **March 2007 Employee of the Month:** Administrative Secretary Eileen Mugglewortz has been selected as the March 2007 Employee of the Month. Eileen was nominated by two co-workers who stated, "Eileen consistently produces a large quantity of quality work, but this is not the only reason she deserves this recognition. The true gift is that Eileen enhances the quality and efficiency of the people she works with."

When asked to comment on Eileen's selection as Employee of the Month, Director of Service Planning, Accessibility, and Marketing Andy Vobora said:

It has been my pleasure to work with Eileen for the past 23 years. Over the past eleven years, Eileen has been our department secretary and I have had the opportunity to see her in action every day. In every workplace there are people who get work completed on time and effectively, but there are fewer who also bring in an element of caring. Eileen is superb at learning new skills and applying them to her work assignments; but I value most her understanding of the bigger issues of customer service, equity, and an ability to look at issues in a non-judgmental way. Any employee can come to Eileen and she will listen, but beyond listening she will find ways to help. Whether it's her commitment to United Way fundraising or an LTD employee event, Eileen is always involved. LTD is a better place because of Eileen, and so are our community and the world. We need more people like Eileen.

Congratulations to Eileen for her selection as the March 2007 Employee of the Month!

AWARD: Eileen will attend the February 21, 2007, meeting to be introduced to the Board and receive her award.

AGENDA ITEM SUMMARY

- DATE OF MEETING:** February 21, 2007
- ITEM TITLE:** ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING
- PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board
- ACTION REQUESTED:** None at this time
- BACKGROUND:** The action or information items listed below will be included on the agenda for future Board meetings:
- A. **FY 2007-08 Service Recommendation:** The second public hearing on proposed changes to routes and schedules is scheduled for March 12, 2007, at the Eugene Public Library. The Board will be asked to approve the final recommended service package at the March 21, 2007, regular Board meeting.
 - B. **FY 2007-08 Pricing Plan:** A second public hearing on any proposed changes to the pricing plan is scheduled for March 12, 2007, with final approval at the March 21, 2007, regular Board meeting.
 - C. **Commuter Solutions Annual Report:** The annual Commuter Solutions report to the Board will be on the agenda to follow the March 12 public hearing on fares and service.
 - D. **Long-Range Financial Plan Adoption:** Approval of the FY 2007-08 Long-Range Financial Plan will requested at the March 21, 2007, regular Board meeting.
 - E. **West Eugene Corridor Discussion:** A status report on planning for a West Eugene EmX extension will be presented to the Board at the March 21 meeting.
 - F. **LCOG Board Participation Update:** At its February 22 meeting, the LCOG Board will be considering a recommendation from its Executive Committee to provide LTD with the ability to participate on the LCOG Board. An update on their action will be provided to the Board at the March 21 meeting.
 - G. **Budget Adoption:** The Budget Committee will hold meetings on April 25 and 26. The fiscal year 2007-08 proposed budget will be on the agenda for adoption at the June 20, 2007, regular Board meeting. The budget must be adopted before the end of the fiscal year on June 30.

Market Area Study and Origin and Destination Study - Good to Excellent Ratings

Year	Study	Good Rating	Excellent Rating	Combined Rating
1984	Community	56%	19%	75%
1988	Community	49%	28%	77%
1995	Community	57%	23%	80%
1998	Community	52%	33%	85%
2003	Community	49%	29%	78%
1985	Rider	49%	36%	85%
1988	Rider	47%	40%	87%
1990	Rider	51%	35%	86%
1994	Rider	56%	29%	85%
1999	Rider	61%	26%	87%
2004	Rider	62%	26%	88%

AGENDA ITEM SUMMARY

- DATE OF MEETING:** February 21, 2007
- ITEM TITLE:** HOUSE BILL 2537/LEGISLATIVE UPDATE
- PREPARED BY:** Mary Adams, Director of Human Resources and Risk Management
- ACTION REQUESTED:** Establish a Board position on HB 2537, a bill that prohibits employees of mass transit districts from striking, and requires LTD to use the same binding arbitration process as police officers and other emergency responders.
- BACKGROUND:** House Bill 2537 would change how collective bargaining contracts for transit are resolved in Oregon. This bill would add “an employee of a mass transit district, transportation district, or municipal bus system” to the current list of public safety employees who are prohibited from striking or recognizing a picket line of a labor organization while in the performance of official duties. If a collective bargaining agreement is not reached through regular negotiations, the parties will be required to submit final proposals to an arbitrator, who will choose one proposal or the other. The arbitrator’s decision is binding.
- As a matter of public policy, Oregon’s legislature carved out a specific list of public safety-related occupations that do not have the right to strike. In exchange for giving up the right to strike, all parties are required to send unsettled labor contracts to arbitrators for final resolution. Mass transit has never been part of this list. The Amalgamated Transit Union has expressed its desire to have mass transit included in this list.
- Staff will have more information and a position recommendation by the February 21 meeting. Should the Board adopt a position, staff will develop a plan to communicate the Board’s position on this bill to legislators. This will include coordinating with other transit properties, the Oregon Transportation Association, and other community members and organizations who share the same perspective on this issue.
- Additionally, the Board will be provided an update, as necessary, of action taken by the state legislature on bills that have been identified as a priority for LTD.
- ATTACHMENT:** House Bill 2537
- PROPOSED MOTION:** I move the following resolution: LTD resolution No. 2007-010: Be it resolved that the LTD Board of Directors hereby states its (opposition, support or neutrality) to House Bill 2537.

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: LEGISLATIVE UPDATE

PREPARED BY: Stefano Viggiano, Assistant General Manager

ACTION REQUESTED: None. Information only.

BACKGROUND: The Board will be provided an update, as necessary, of action taken by the state legislature on bills that have been identified as a priority for LTD.

ATTACHMENTS: None

PROPOSED MOTION: None

Semi-Annual Performance Report July – December, 2006



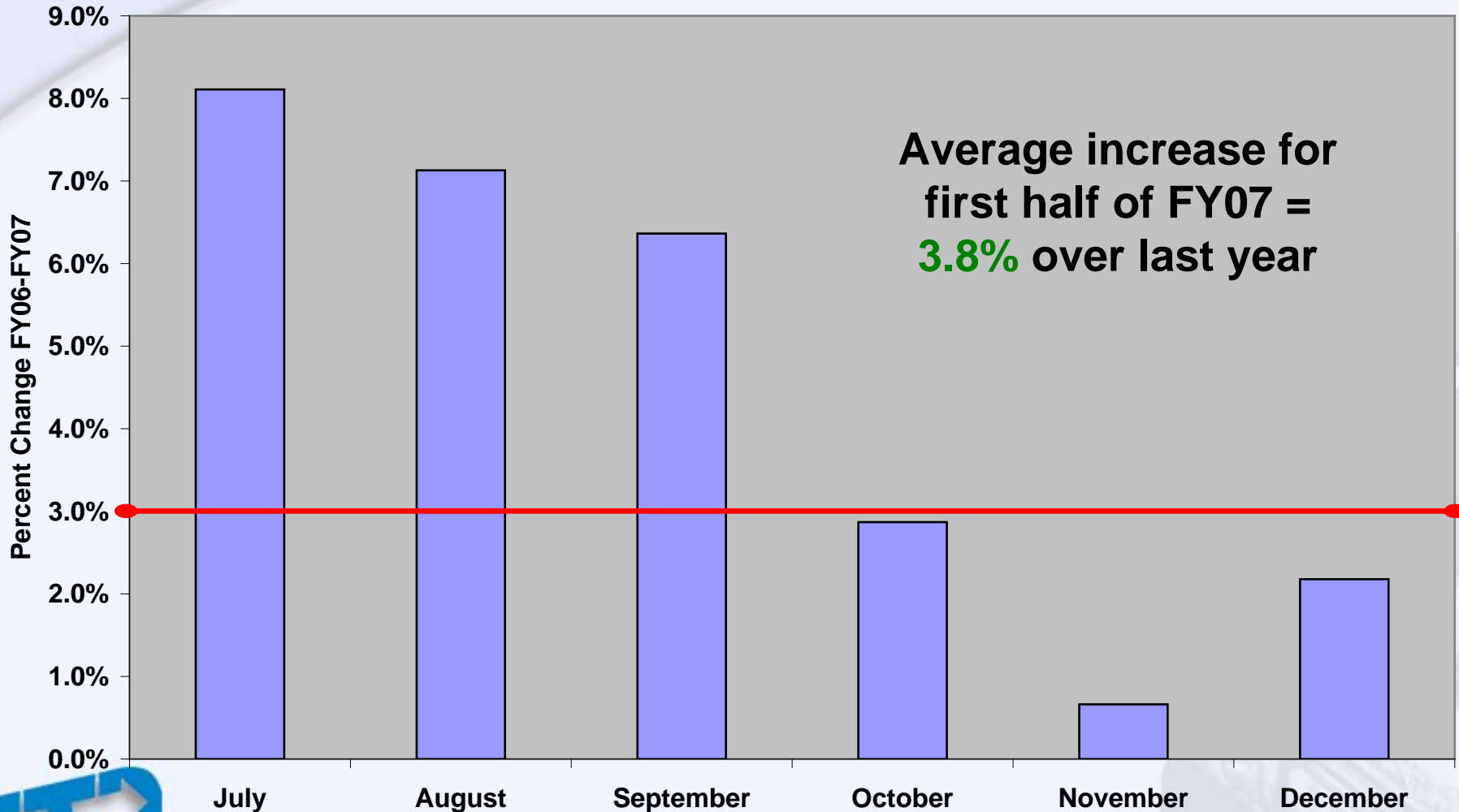
Goal: DELIVER RELIABLE PUBLIC TRANSPORTATION SERVICE

- Increase ridership by three percent in FY 2006-07
- Increase per-capita ridership by one percent per year
- Increase system productivity by one percent per year
- Reach and maintain on-time performance of 90 percent at key timepoints

Goal: Deliver Reliable Public Transportation Service

Increase Ridership by 3% in FY 2006-07

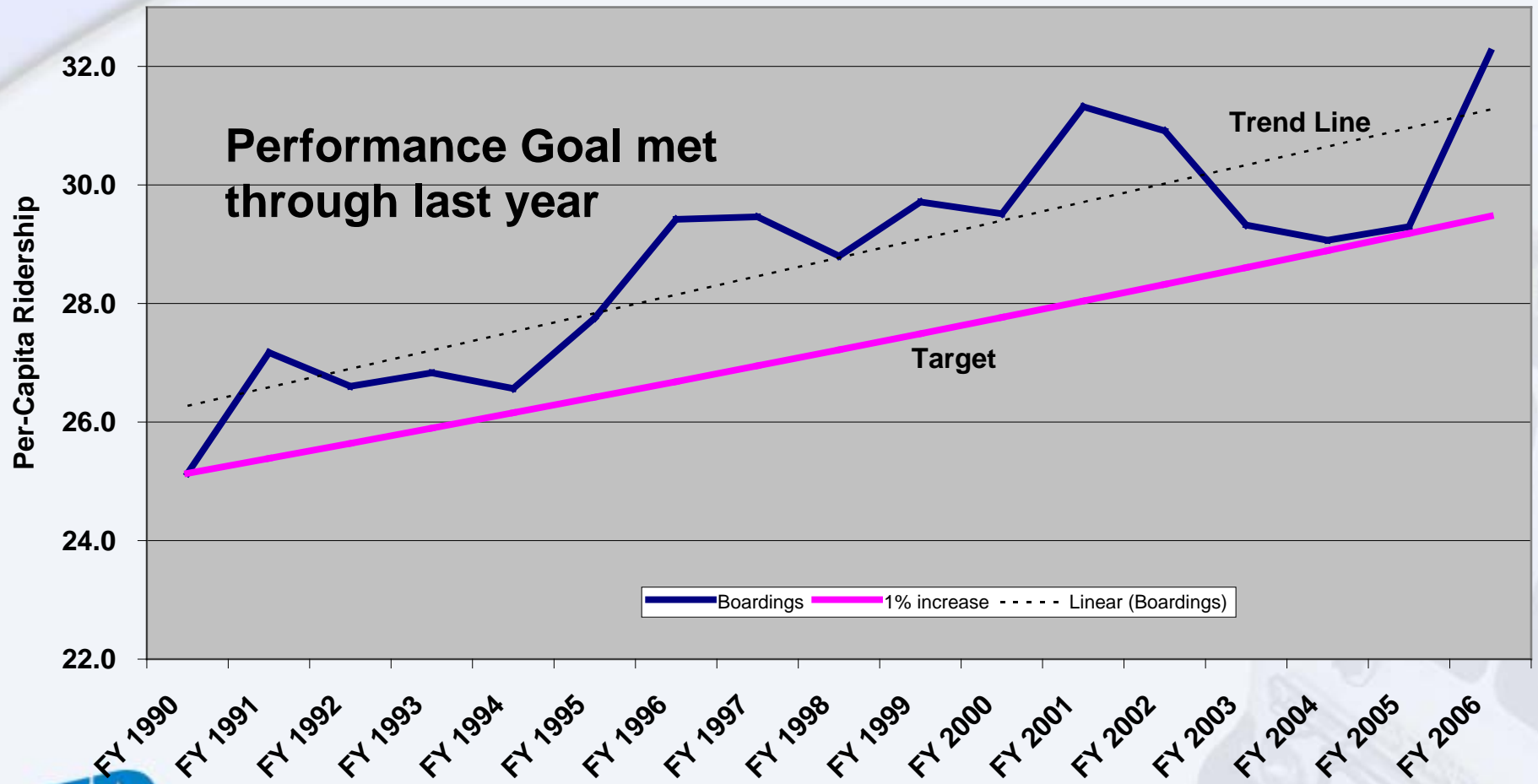
Average Weekday Boardings % Change FY 2006 to FY2007



Goal: Deliver Reliable Public Transportation Service

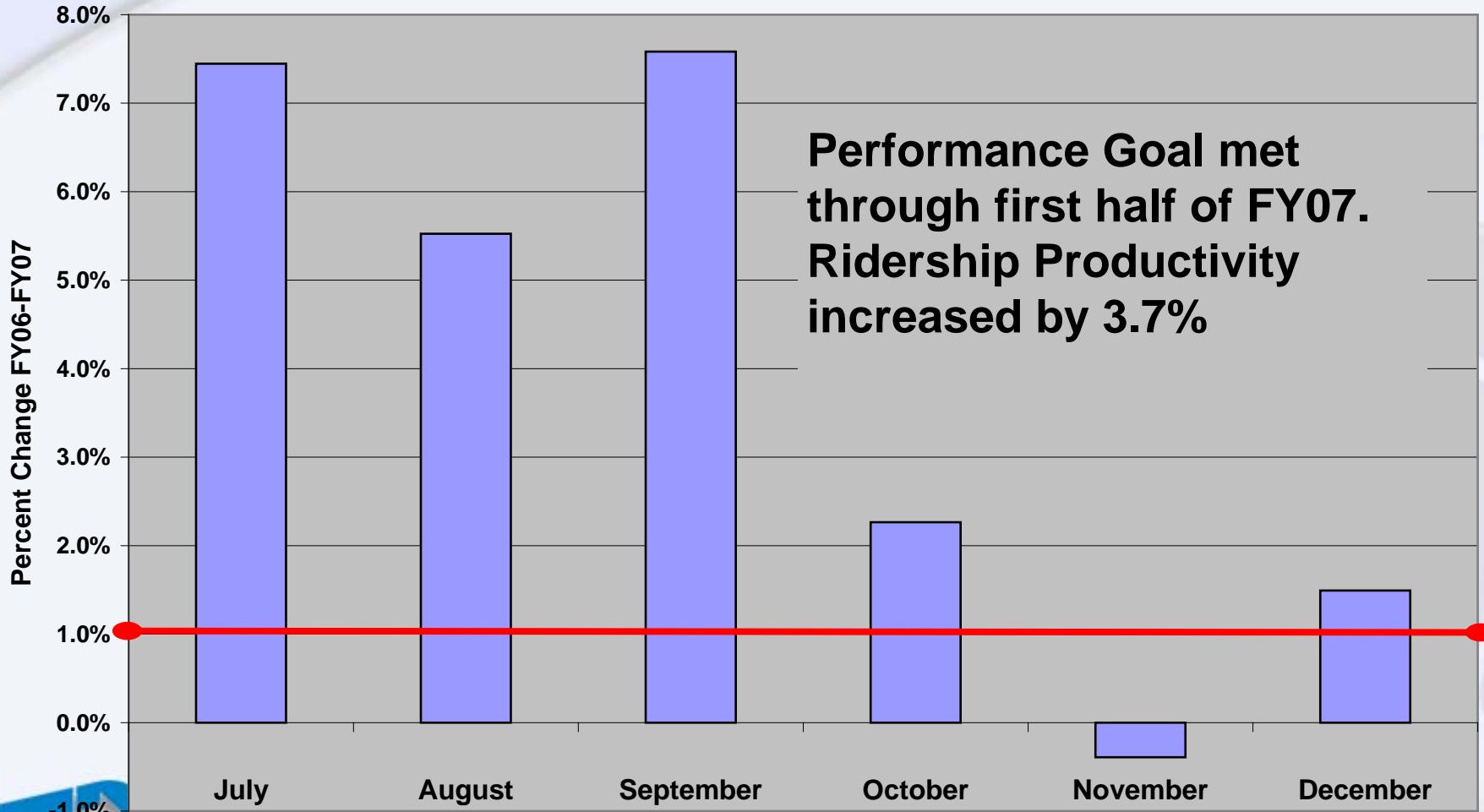
Increase Per Capita Ridership by 1 Percent

Per Capita Ridership % Change FY2000 to FY2006



Goal: Deliver Reliable Public Transportation Service Increase Ridership Productivity by 1 Percent

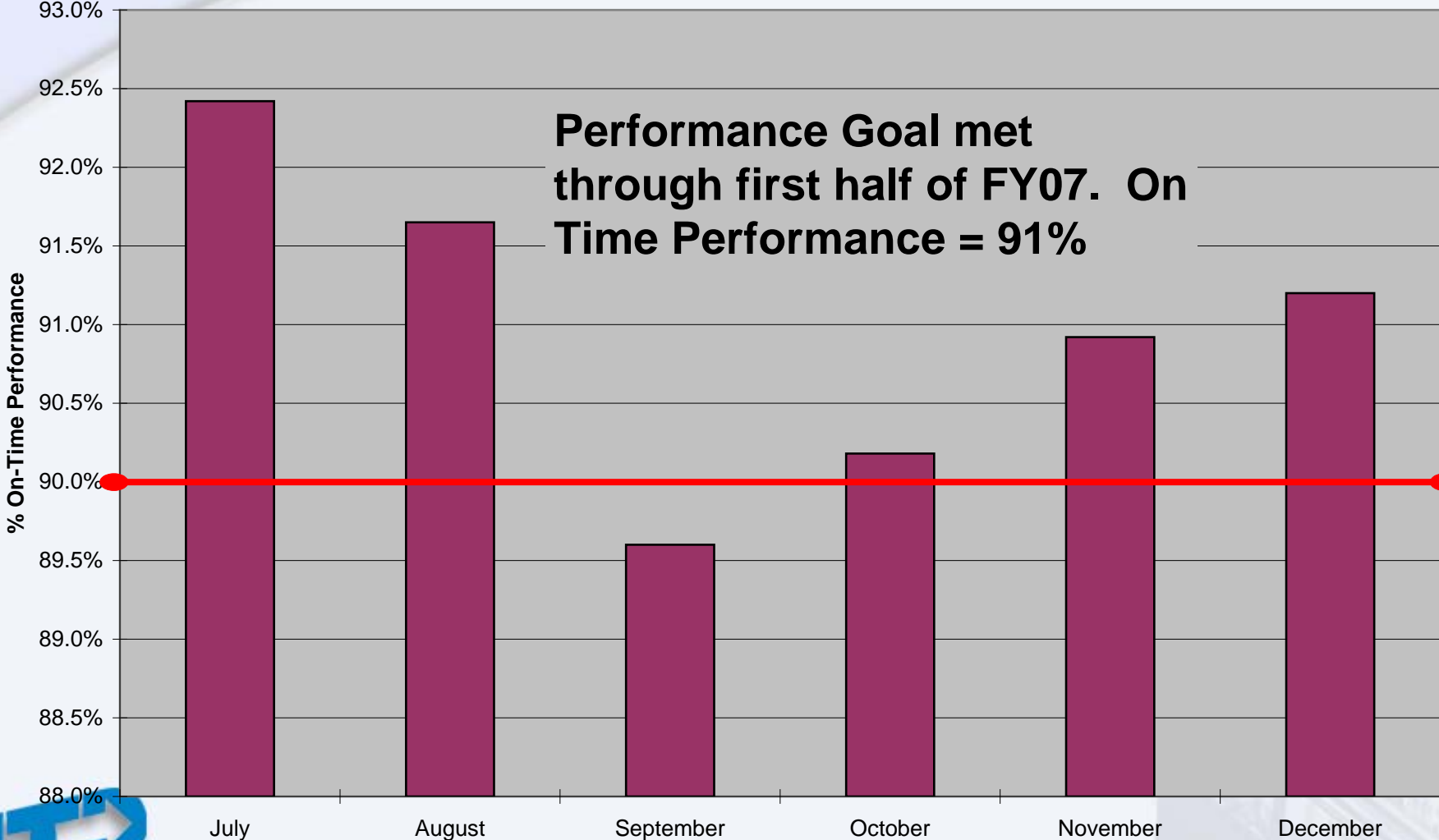
Average Weekday Boardings % Change FY 2006 to FY2007



Goal: Deliver Reliable Public Transportation Service

Maintain 90% On-Time Performance at Key Timepoints

Monthly On-Time Performance at Key Timepoints First Half FY07



Goal: DEVELOP INNOVATIVE SERVICE THAT REDUCES DEPENDENCY ON THE AUTOMOBILE

- Increase peak-hour ridership on congested corridors by two percent per year
- Increase ridership on Franklin EmX by ten percent in the first year
- Increase the number of “choice riders”

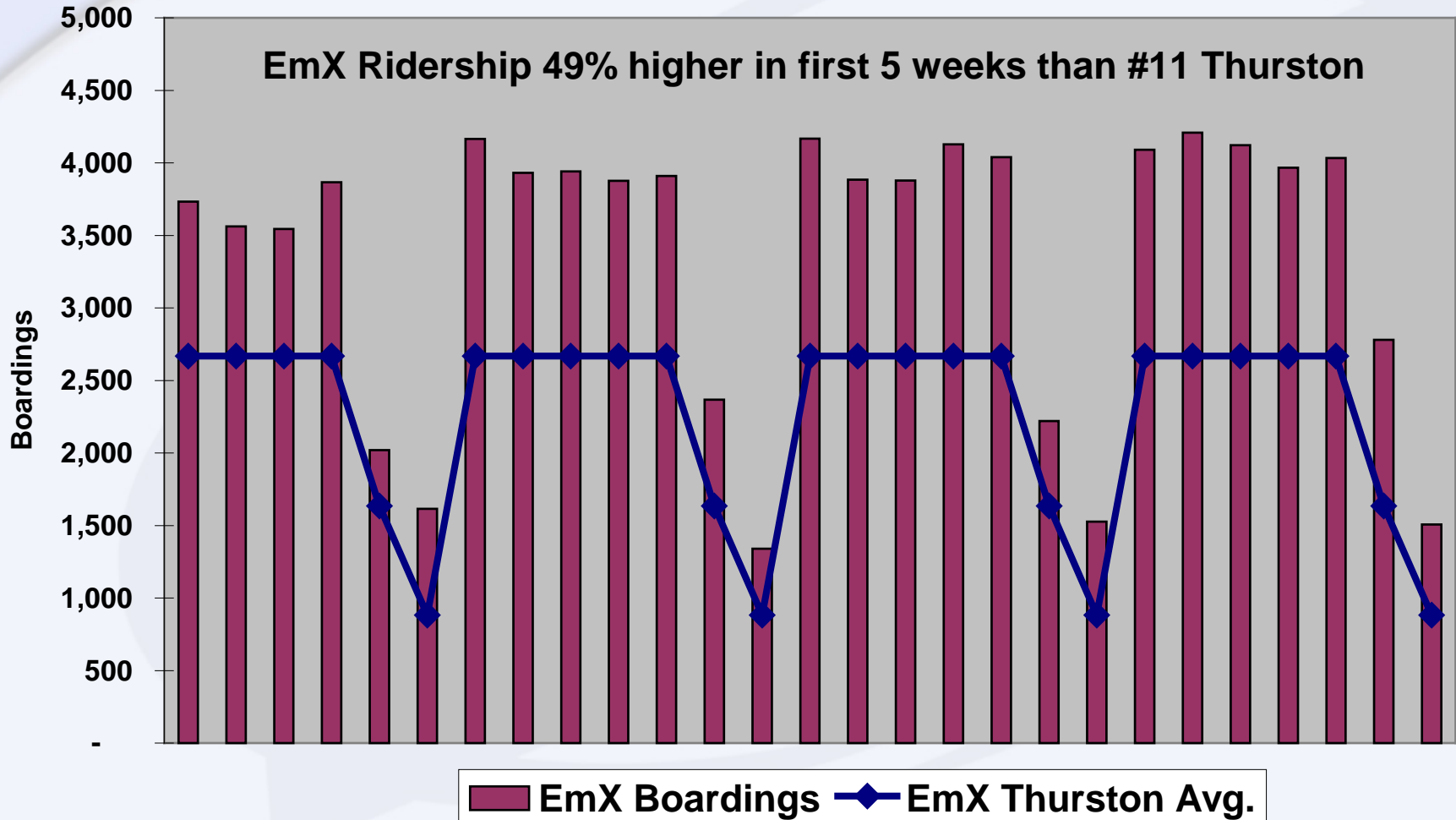
Increase Peak-Hour Ridership on Congested Corridors by Two Percent Per Year

- **Measured periodically (requires both transit rider counts and vehicle counts)**
- **Key performance measure in Regional Transportation Plan**
- **No current data available**
- **Analysis expected next year**

Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Increase Ridership on Franklin EmX by 10% in the First Year

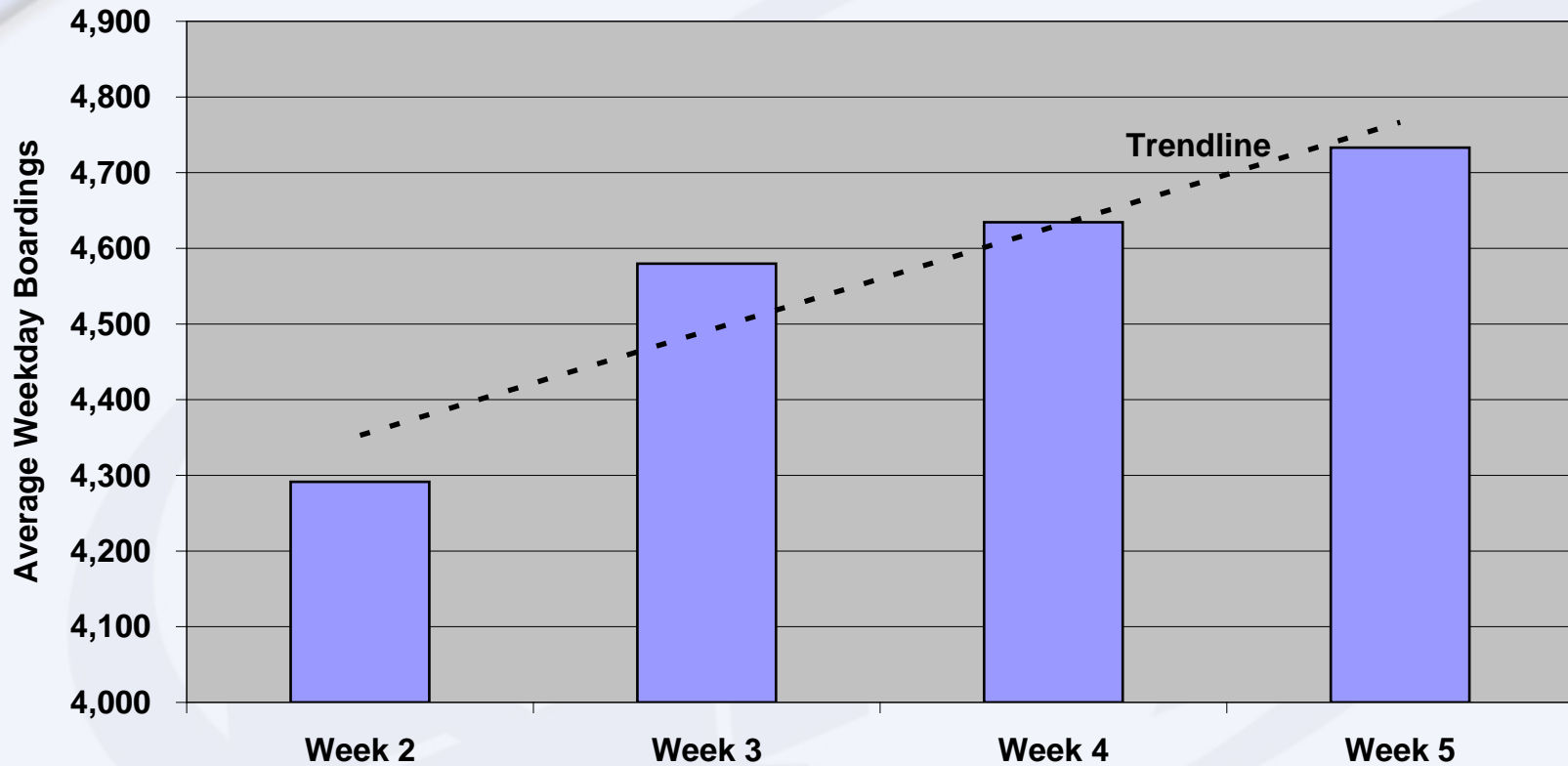
Franklin EmX Ridership January 22-February 18



Goal: Develop Innovative Service That Reduces Dependency on the Automobile

Franklin EmX Average Weekly Boardings Increasing

Franklin EmX Average Weekly Boardings January 22-February 18



Increase the number of “choice riders”

- **“Choice rider” definition varies and data is difficult to obtain accurately**
- **Goal has been met**
 - **Market Area Study: Choice riders (as percent of all riders) increased from 46 to 63 percent between 1998 and 2003**
 - **Rider survey: Choice riders (as percent of all riders) increased from 50 percent to 62 percent between 1999 and 2004**

The background of the slide is a faded, light-colored photograph of a transit station. On the left, there is a prominent clock tower with a large circular clock face. To the right, a curved pedestrian bridge with a lattice railing spans across the scene. The overall image is semi-transparent, allowing the text to be clearly visible.

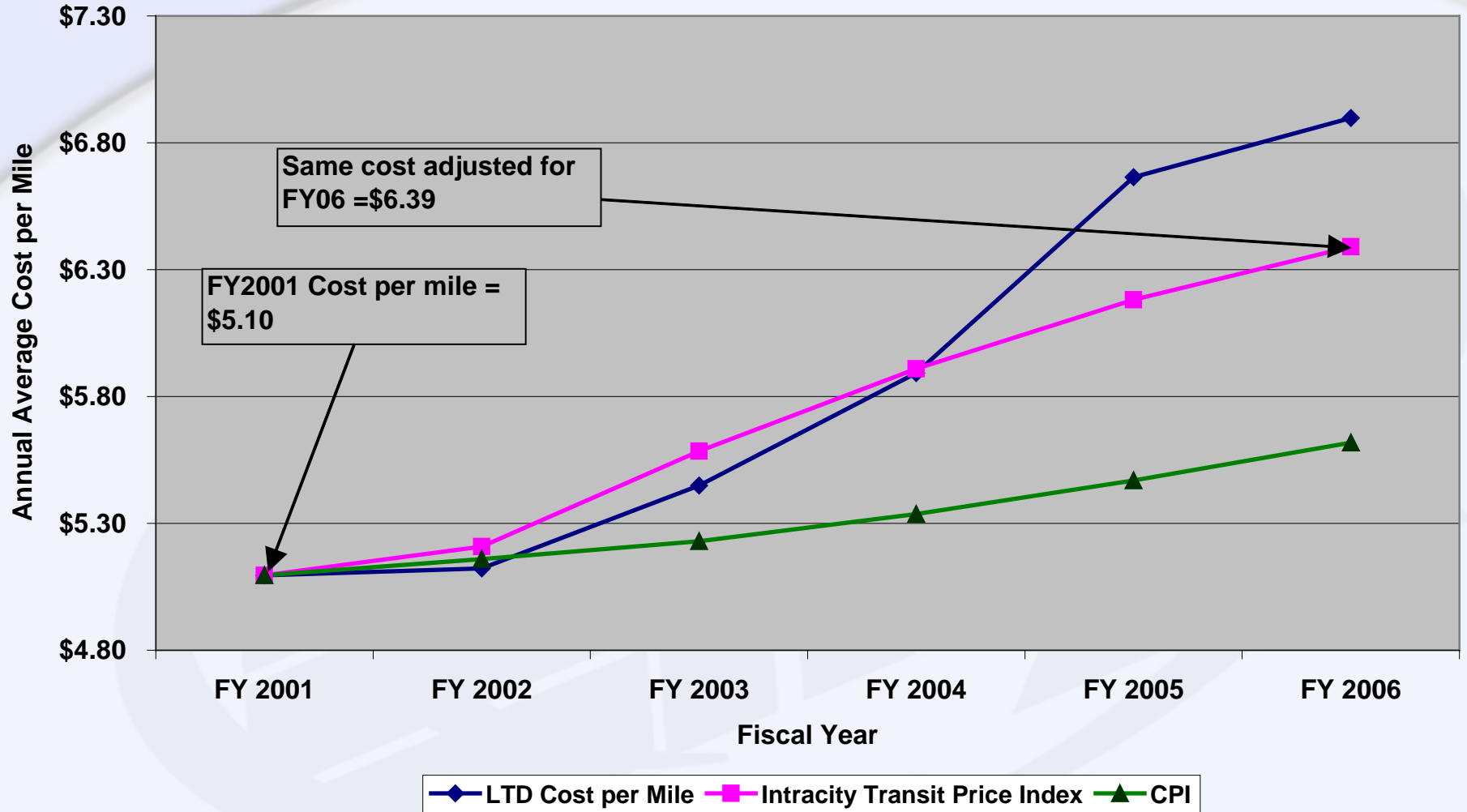
Goal: MAINTAIN LTD'S FISCAL INTEGRITY

- Maintain or lower cost per mile
- Maintain or lower cost per boarding
- Maintain administrative overhead to no more than 20 percent of the General Fund budget
- Obtain unqualified annual independent audits

Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Mile

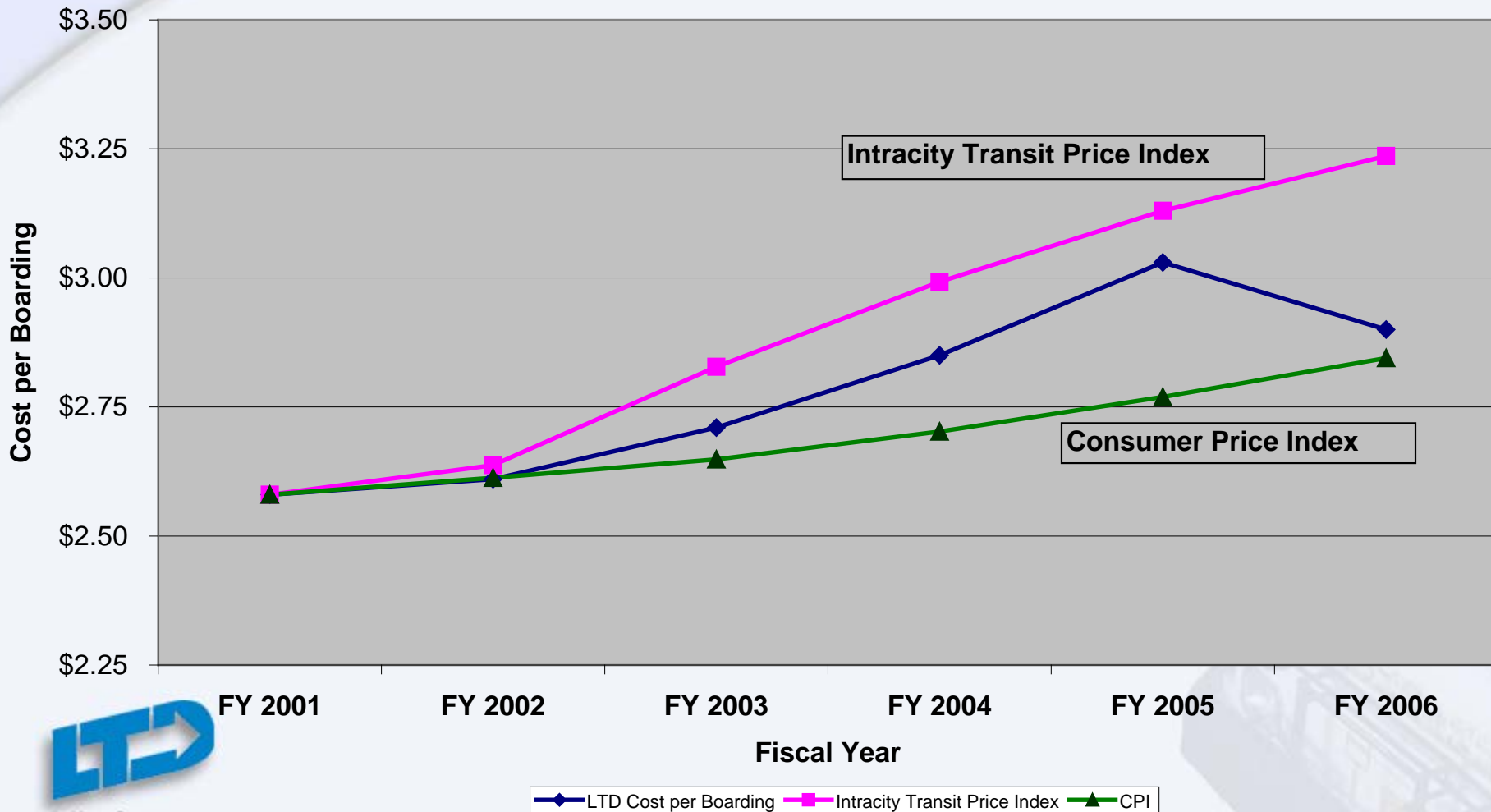
Comparison of Annual Cost per mile and Intracity Transit Price Index and CPI



Goal: Mainain LTD's Fiscal Integrity

Maintain or Lower Cost per Boarding

Comparison of Annual Cost per Boarding and Intracity Transit Price Index and CPI

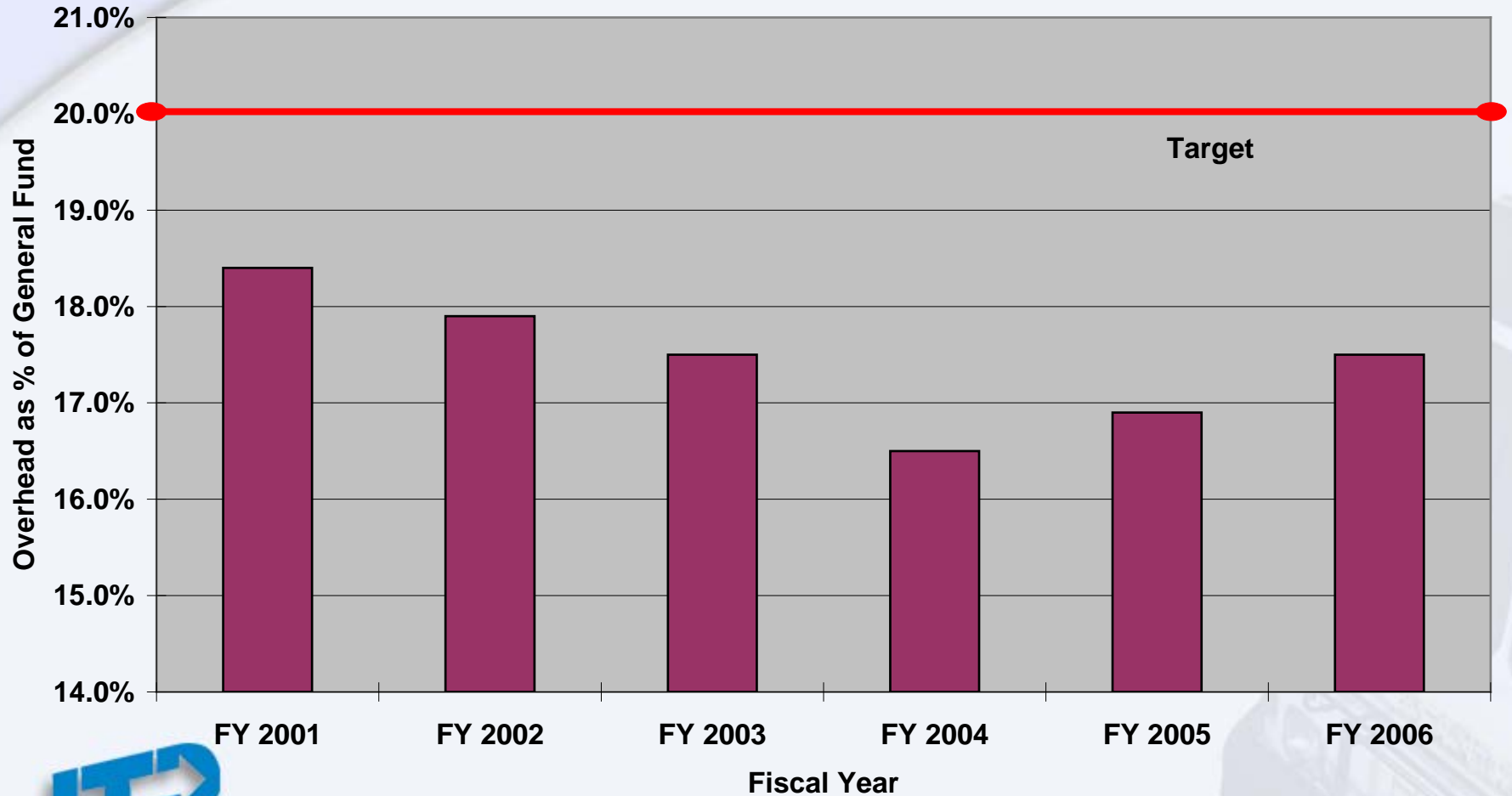


Legend: LTD Cost per Boarding (dark blue diamond), Intracity Transit Price Index (magenta square), CPI (green triangle)

Goal: Mainain LTD's Fiscal Integrity

Maintain Administrative Overhead at No More than 20% of General Fund

Administrative Overhead as % of General Fund FY 2001 - FY 2006



Obtain Unqualified Independent Audits

- **This measure is determined on an annual basis as part of the audit process**
- **This goal was met in FY 2006 and in previous years**



At Your Service

The background of the slide is a faded, light-colored photograph of a street scene. In the foreground, there is a street with a sidewalk. In the middle ground, a large, arched metal truss bridge spans across the street. Behind the bridge, there are several multi-story buildings, including one with a prominent tower-like structure. The overall scene is bright and somewhat washed out, serving as a backdrop for the text.

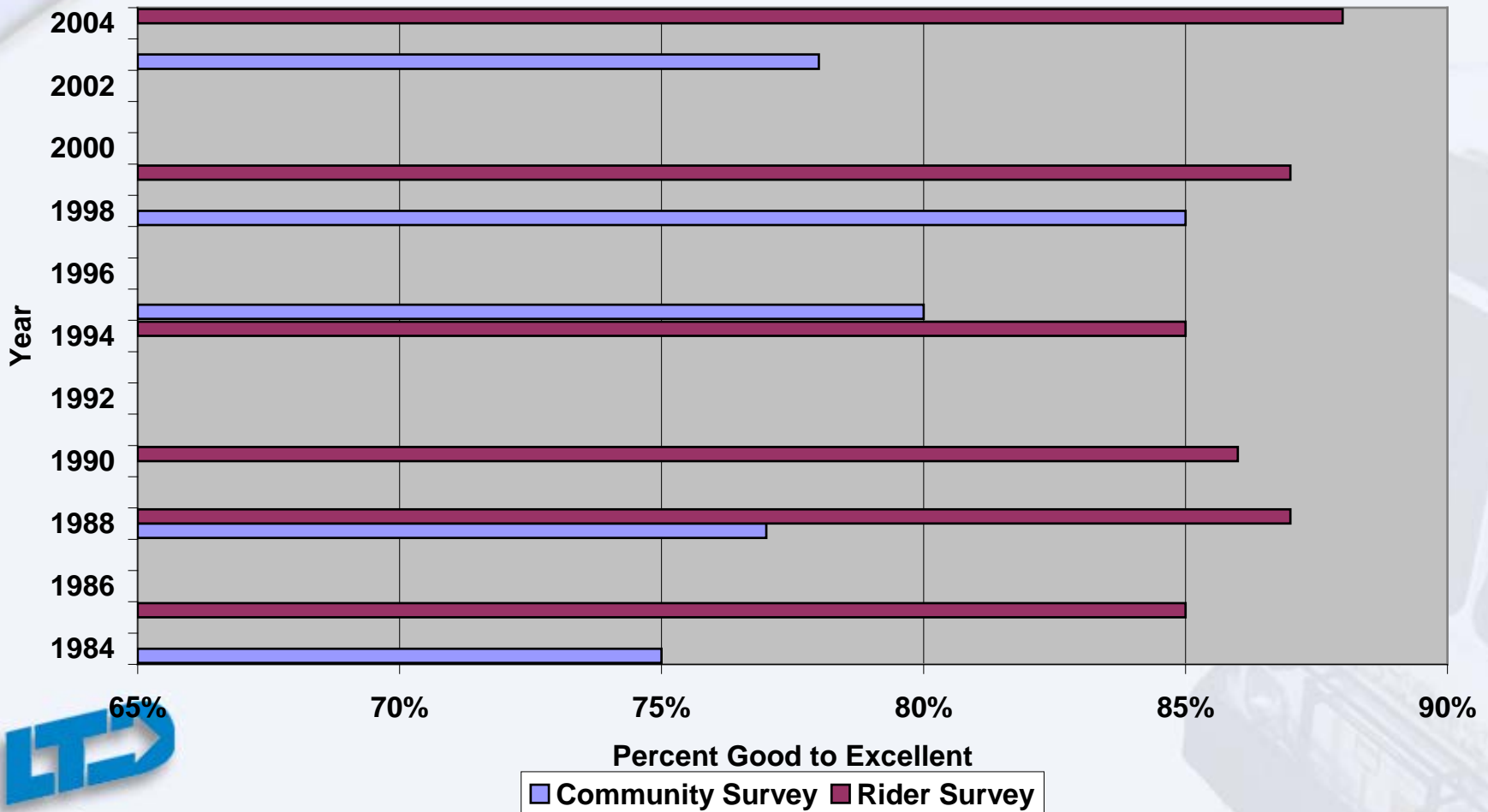
Goal: PROVIDE LEADERSHIP FOR THE COMMUNITY'S TRANSPORTATION NEEDS

- Maintain or improve “good to excellent” ratings on LTD community surveys
- Maintain or increase staff and board member involvement on key local committees

Goal: PROVIDE LEADERSHIP FOR THE COMMUNITY'S TRANSPORTATION NEEDS

Maintain or Improve "Good to Excellent" Ratings on Surveys

Percent Good/Excellent Ratings on Community and Rider Surveys



Maintain or Increase Board Involvement on Committees

- **Board Involvement (current or recent)**
 - **Metropolitan Policy Committee**
 - **Lane Council of Governments Board**
 - **Eugene Chamber of Commerce**
 - **Springfield Chamber of Commerce**
 - **Walnut Station Steering Committee**
 - **Region 2050**
 - **Roundtable Group**



At Your Service

The background of the slide features a faded, light-colored image of a large building with a prominent gabled roof and a bridge with a lattice structure. The building has several windows and a sign that partially reads "Event Station". The bridge spans across the scene, and there are trees visible in the distance. The overall tone is light and professional.

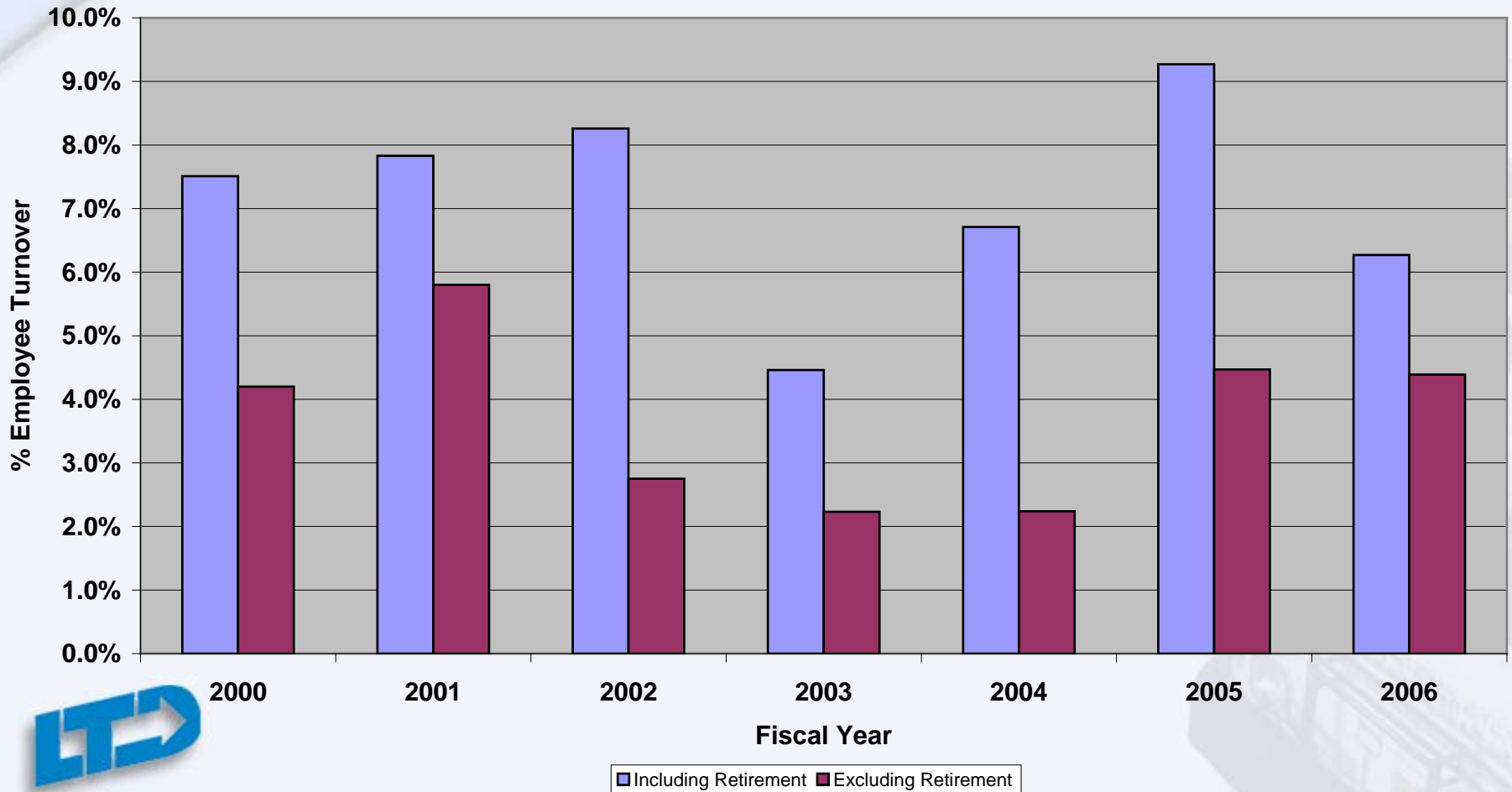
Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

- Reduce negative employee turnover
- Improve workplace safety by reducing the number of accidents, time loss days, and total cost of accidents
- Improve workplace morale as measured by internal opinion surveys

Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

Reduce Negative Employee Turnover

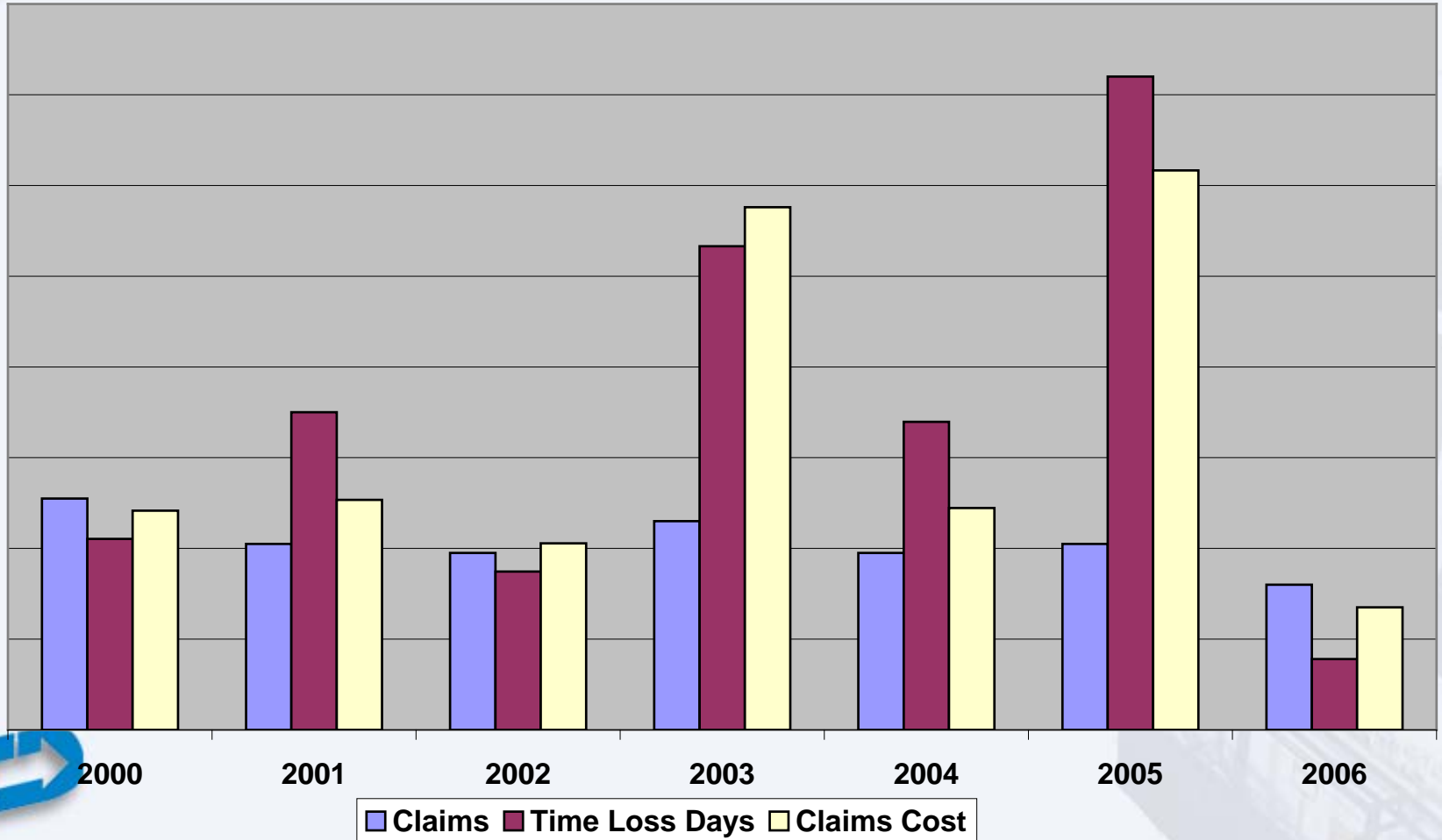
Employee Turnover with and without Retirement - FY 2001 - FY 2006



Goal: DEVELOP A WORKPLACE ENVIRONMENT THAT ALLOWS EMPLOYEES TO SUCCEED

Improve Workplace Safety

Claims, Time Loss, and Claims Cost 2000 to 2006



At Your Service

Improve Workplace Morale

■ Communications Audit

- Communications generally “OK”
- Some changes implemented as a result of the study

■ Diversity Survey

- Just conducted – results to be used to develop a Diversity Action Plan



At Your Service



Eugene Station

Eugene Station

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: SEMI-ANNUAL PERFORMANCE REPORT

PREPARED BY: Mark Pangborn, General Manager

ACTION REQUESTED: None. Information only.

BACKGROUND: The Lane Transit District Strategic Plan that the Board approved last month includes five goals, and each goal has associated performance objectives. Twice each year, the Board will be provided with an update of the District's progress toward the performance objectives. This current update will cover the first half of fiscal year 2006-07.

Attached is a report documenting progress toward the objectives. This written report will be supplemented with a presentation at the meeting.

ATTACHMENTS: Semi-Annual Performance Report: July – December 2006.

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: PIONEER PARKWAY EmX UPDATE

PREPARED BY: Tom Schwetz, Director of Planning and Development

ACTION REQUESTED: None. Information only.

BACKGROUND: Partial funding for the Pioneer Parkway corridor was listed in the Federal Transit Administration's *Annual Report on Funding Recommendations (Proposed Allocations of Funds for Fiscal Year 2008)*. A total of \$14.8 million in Small Starts funds was listed for federal fiscal year (FY) 2008. This represents half of the District's request for \$29.6 million. The report states that the remaining amount of the request will be provided in FY 2009. If this recommendation holds, LTD will receive the full 80 percent funding for the project. The funding decision is not final until action is taken by Congress and until a construction grant agreement is signed with the FTA.

Work on Pioneer Parkway EmX is beginning with design work for the Gateway Station. LTD staff and architecture consultants will be meeting with General Growth in Salt Lake City at the end of February. Designs for the Gateway Station to accommodate EmX and also fixed-route buses will be considered. The existing transit station at the Gateway Mall is proposed to move to the outer ring road near Gateway Street. A new covered walkway to the mall is proposed to link the transit station to the mall entrance.

A Request for Qualifications (RFQ) for engineering services will be issued soon. It is anticipated that design engineering will take approximately 12 to 18 months. FTA and the City of Springfield will be involved in the project management of the design and construction of the corridor. Initial staff meetings to coordinate these projects are starting now.

ATTACHMENTS: None

PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: February 21, 2007

ITEM TITLE: UO ARCHITECTURE STUDENTS' PRESENTATION: FRANKLIN CORRIDOR

PREPARED BY: Tom Schwetz, Director of Planning and Development

ACTION REQUESTED: None. Information only.

BACKGROUND: UO Architecture professor Mark Gillem and his students have been working to develop concept designs for the Walnut Station area along Franklin Boulevard. The students' work has been coordinated with the City of Eugene's Walnut Station Mixed-Use Area refinement plan over the last year. In addition, the American Institute of Architects (AIA) conducted a design charrette last week for the Franklin corridor from the new Federal courthouse to the Springfield bridge. The outcome of this design workshop will be further refined by Mark's students next term.

Mark and his students will be presenting their concept designs that include two EmX lanes in the future build out of Franklin Boulevard. The designs are thoughtful and thorough in their development. We are pleased to see this emphasis on transit for the future of this area.

ATTACHMENTS: None

PROPOSED MOTION: None