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**CANCELED**  
**LANE TRANSIT DISTRICT  
REGULAR BOARD MEETING**

**Wednesday, May 17, 2006  
5:30 p.m.**

**LTD BOARD ROOM  
3500 E. 17<sup>th</sup> Avenue, Eugene  
(off Glenwood Blvd. in Glenwood)**

**INFORMATIONAL PACKET**

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## Special Mobility Services: RideSource Activity and Productivity Information

April-06	Current Month	Prior Year's Month	% Change	Current YTD	Previous YTD	% Change	Current 12 Month	Prior 12 Month	% Change
<b>RideSource Ridership</b>	10,906	11,142	-2.1%	109,036	106,913	2.0%	131,606	127,501	3.2%
RideSource(All Modes)	8,176	7,277	12.4%	77,807	73,652	5.6%	93,005	87,933	5.8%
Shopper	510	564	-9.6%	5,555	6,390	-13.1%	6,837	7,690	-11.1%
Escort Volunteers-Metro	751	1,213	-38.1%	7,984	10,675	-25.2%	10,126	12,615	-19.7%
Escort Volunteers-Rural	1,469	2,088	-29.6%	17,690	16,196	9.2%	21,638	19,263	12.3%
<b>RideSource Cost per Ride</b>	\$ 16.70	\$ 15.89	5.0%	\$ 16.55	\$ 15.16	9.2%	\$ 16.29	\$ 15.33	6.3%
RideSource(All Modes)	\$ 21.50	\$ 23.53	-8.6%	\$ 22.41	\$ 21.33	5.1%	\$ 22.28	\$ 21.53	3.5%
RideSource Shopper	\$ 8.03	\$ 7.56	6.2%	\$ 8.03	\$ 7.56	6.2%	\$ 8.03	\$ 7.56	6.2%
RideSource Escort	\$ 2.85	\$ 1.77	60.9%	\$ 2.38	\$ 1.88	26.9%	\$ 2.27	\$ 1.94	16.8%
<b>Ride Reservations</b>	9,044	8,359	8.2%	88,589	84,992	4.2%	106,141	101,263	4.8%
Cancelled Number	744	750	-0.8%	8,390	8,232	1.9%	9,961	9,642	3.3%
Cancelled % of Total	8.23%	8.97%		9.47%	9.69%		9.38%	9.52%	
No-Show Number	97	90	7.8%	939	913	2.8%	1,129	1,094	3.2%
No-Show % of Total	1.07%	1.08%		1.06%	1.07%		1.06%	1.08%	
Ride Refusals Number	4	-	#DIV/0!	26	39	-33.3%	39	50	-22.0%
Ride Refusals % of Total	0.04%	0.00%		0.03%	0.05%		0.04%	0.05%	
<b>Service Hours</b>	4,193	3,634	15.4%	39,862	35,648	11.8%	47,551	42,406	12.1%
Agency Staff	3,874	3,440	12.6%	37,281	33,400	11.6%	44,574	39,614	12.5%
Agency SMS Volunteer	319	194	64.4%	2,581	2,248	14.8%	2,977	2,792	6.6%
Avg. Trips/Service Hr.	2.07	2.16	-4.2%	2.09	2.25	-7.1%	2.10	2.25	-6.7%
<b>RideSource System Miles</b>	62,503	52,263	19.6%	578,397	513,709	12.6%	687,754	611,818	12.4%
Avg. Miles/Trip	7.20	6.67	8.0%	6.94	6.42	8.1%	6.89	6.40	7.7%
Miles/Vehicle Hour	14.91	14.38	3.6%	14.51	14.41	0.7%	14.46	14.43	0.2%

## Special Mobility Services: RideSource Activity and Productivity Information

April-06	Current Month	Prior Year's Month	% Change	Current YTD	Previous YTD	% Change	Current 12 Month	Prior 12 Month	% Change
<b>On-Time Performance %</b>	91.5%	90.7%	1.0%	91.0%	90.4%	0.7%	90.8%	90.5%	0.3%
Sample	6,779	6,665		68,753	65,953		82,114	78,576	
On-Time	6,206	6,044		62,550	59,612		74,542	71,149	

- RideSource (All Modes) includes rides done by taxi and SMS volunteers.
- Escort Volunteers-Metro includes in-district volunteer rides and SMS volunteer escort rides.
- Escort Volunteers-Rural is out of district volunteer rides.
  
- RideSource cost per Ride (All Modes) does not include volunteer mileage reimbursement.
- Shopper cost per ride is from the most recent quarterly cost model.
- Escort cost per ride is mileage reimbursement to all volunteers.
  
- RideSource System Miles includes miles by volunteers in agency vehicles.
  
- On-Time Performance reflects a 100% sample of all rides with scheduled pickup times, plus will-call rides. The standard is +/- 10 minutes for scheduled pickups and within 30 minutes of will-call request.

## AGENDA ITEM SUMMARY

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**DATE OF REPORT:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** APRIL FINANCIAL STATEMENTS

**PREPARED BY:** Diane Hellekson, Director of Finance & Information Technology

**ACTION REQUESTED:** None

**BACKGROUND:** Financial results for the first ten months of the 2005-06 fiscal year are summarized in the attached reports.

Passenger fares were 17.4 percent higher for the first ten months of the 2005-06 fiscal year over the same period last year. Ridership for the rolling twelve-month period, which ended April 30, increased 10.4 percent. Ridership strength and growth appear to be a combination of the effect of the new middle and high school pass program and reaction to continued high fuel costs.

Payroll tax revenues are up 10.3 percent (reported on a cash basis) versus last year due to the steady economic recovery of Lane County and also the large construction payrolls associated with the major projects in the Eugene-Springfield area. The positive for this resource has been reduced in the last month but is still almost \$700,000.

Self-employment receipts coincide with the State tax payment deadline, which was April 17 this year. However, due to processing time requirements, most receipts are typically disbursed in May. Year-to-date receipts are 6.5 percent over the same period last year.

State-in-lieu receipts for the quarter ended March 31, 2006, were up 4 percent after inexplicably lower-than-expected receipts for the previous two quarters. Third quarter receipts brought year-to-date results to last year's level, which is slightly below current-year budget. No revenue from this resource was received in April.

Interest rates have improved in the last year and continue to inch upward. Returns, therefore, have also improved. Through April, receipts are nearly double those in the same period of the last fiscal year.

Growth of total personnel services expenditures, the largest category of operating expense, slowed to 4.5 percent year to date, down from the 5.7 percent reported last month. The increase in growth rate reported for March is primarily the result of the General Manager termination, which occurred in March.

Administrative salary growth is also due to the implementation of a vacation sell-back program that allows nonrepresented employees to sell one week of accrued leave back to LTD in conjunction with taking a full week off. Employees are generally limited to two weeks of sell-back per fiscal year, but exceptions can be made by the General Manager if there is a compelling business reason to allow more. Several administrative employees have taken advantage of this new program, which encourages employees to take quality time off from work and reduces the accrued leave liability, which gets larger the longer it remains on the books. The program was proposed and implemented after the FY 2005-06 budget was adopted. It is included in the FY 2006-07 Proposed Budget, so the cost will not result in negative budget variances in the next fiscal year.

Materials and services results continue to vary widely from department to department. Total materials and services are significantly higher for the first ten months of this year as compared to last, but overall spending is within budget for the year to date indicating that the timing of expenses is different in the current fiscal year. Factors contributing to year-to-year comparison anomalies are labor negotiation expenses last year; ten months of Springfield Station operating expenses this year versus four months last year; and the APTA Expo in the current fiscal year. LTD traditionally sends a larger contingent of Board members and employees to the expositions, which are held every three years and feature displays of equipment and technology.

Transfers to both Accessible Services and Capital are up, in accordance with the FY 2005-06 plan. The annual transfer of \$5,000 to the Commuter Solutions Fund has been made in full.

Fuel prices continue to be volatile. April's highest price of \$2.4409 per gallon occurred on April 27. The lowest for April was \$2.1237 on April 6. As previously reported, the year-to-date low of \$1.6765 per gallon occurred on December 12, 2005. The highest fuel price of \$2.6633 per gallon was reached on October 13. The current-year budget assumed a rate of \$2.10 per gallon. The ten-month average rose in April and is now \$2.0932. If fuel prices continue at current levels, this line item will finish the fiscal year approximately \$53,000 over budget.

The General Fund is stable through April.

The Commuter Solutions and Accessible Services Funds activities are generally as expected through the first ten months of the current fiscal year. It is very likely that the Commuter Solutions Fund will require a supplemental budget in June, as was done last year, to loan General Fund money to cover Commuter Solutions grant revenues that will not be received before fiscal year end. The loan will eliminate the appearance of deficit spending and will be repaid in FY 2006-07.

Capital Projects Fund activity showed continued Franklin EmX corridor construction. Planning work continued for the Pioneer Parkway EmX corridor also.

The FY 2006-07 Proposed Budget was presented to the Budget Committee on April 26 and 27. The budget was approved as amended on April 27, and the budget meeting was adjourned. The FY 2006-07 Approved Budget will be presented to the Board on June 21, at which time a public hearing must be held, and the Board will be asked to adopt the budget.

**ATTACHMENTS:**

Attached are the following financial reports for April for Board review:

1. Operating Financial Report - comparison to prior year
2. Comparative Balance Sheets
  - a. General Fund
  - b. Commuter Solutions Fund
  - c. Accessible Services Fund
  - d. Capital Projects Fund
3. Income Statements
  - a. General Fund
  - b. Commuter Solutions Fund
  - c. Accessible Services Fund
  - d. Capital Projects Fund

**PROPOSED MOTION:**

None

## AGENDA ITEM SUMMARY

**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** ANNOUNCEMENTS AND ADDITIONS TO AGENDA

**PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board

**ACTION REQUESTED:** None

**BACKGROUND:** This agenda item provides a formal opportunity for Board members to make announcements or to suggest topics for current or future Board meetings.

**ATTACHMENT:** None

**PROPOSED MOTION:** None



## AGENDA ITEM SUMMARY

**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** 2006 TRANSIT BOARD MEMBERS SEMINAR

**PREPARED BY:** Jo Sullivan/Clerk of the Board

**ACTION REQUESTED:** None

**BACKGROUND:** The American Public Transportation Association's 2006 Transit Board Members Seminar & Board Support Workshop will be held July 22-25 in Montreal, Quebec. APTA staff currently are developing the agenda. As the description of the sessions scheduled for this seminar becomes available, copies will be distributed to Board members.

Any Board members who may be interested in attending are asked to reserve these dates on their calendars and contact Jo Sullivan. Once the program has been developed, Mark Pangborn or Linda Lynch will be happy to answer any questions about the value of the seminar for Board members.

**ATTACHMENT:** None

**PROPOSED MOTION:** None

## AGENDA ITEM SUMMARY

**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** BOARD MEMBER REPORTS

**PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board

**ACTION REQUESTED:** None

**BACKGROUND:** Board members have been appointed to Board Committees and to the Metropolitan Policy Committee (MPC), and, on occasion, to other local or regional committees. Board members also will present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

### MEETINGS HELD

Board members can take this opportunity to report briefly on any one-on-one meetings they have held with local officials or other meetings they have attended on behalf of LTD.

1. **Metropolitan Policy Committee:** MPC meetings generally are held on the second Thursday of each month. Board members Gerry Gaydos and Susan Ban are LTD's MPC representatives. Mr. Gaydos and Ms. Ban attended the MPC meeting on May 11, 2006. At that meeting, MPC: endorsed the Pioneer Parkway EmX Locally Preferred Alternative; approved amendments to the FY 05-07 MTIP (Metropolitan Transportation Improvement Program); received updates on ODOT's Freight Mobility project and status report on the West Eugene Parkway (WEP) collaborative process; reviewed the MTIP adoption schedule; and discussed programming for STP-U Funds.
2. **Board HR Committee:** The Board HR Committee (Susan Ban, Mike Eyster, and Chair Gerry Gaydos) met on April 19, 2006, and reviewed a draft employment contract for General Manager Mark Pangborn. The Board voted to approve the draft contract at its April 26 Board meeting. The next committee meeting scheduled for May 23 has been canceled. The next meeting is tentatively scheduled for June 13.

3. **Region 2050 Policy Advisory Board:** Susan Ban is the Board's representative on the Region 2050 Policy Advisory Board (Policy Board), with Mike Eyster as an alternate. The Policy Board met April 26, 2006, and discussed the proposed process for endorsement and implementation of the regional growth management strategy. Presentations to the Policy Board by technical staff included a wastewater evaluation for the Alvadore, Pleasant Hill, and Goshen area, and a regional economic opportunities analysis.

#### **NO MEETINGS HELD**

1. **Board Service Planning & Marketing Committee:** The Board's Service Planning & Marketing Committee is comprised of Mike Eyster, David Gant, and Dean Kortge. The committee last met on February 28, 2006. The next meeting is scheduled for June 4 and will include members of the Cottage Grove City Council.
2. **Board Finance Committee:** The Board Finance Committee (Debbie Davis, David Gant, and Dean Kortge) last met on March 7, 2006. The committee will meet this Fall 2006.
3. **EmX Steering Committee:** Board President Gerry Gaydos and Board members Dean Kortge and Debbie Davis are members of LTD's EmX Steering Committee, along with members of local units of government and community representatives. The Committee meets quarterly. The Committee held a special meeting on April 4, 2006. Their next meeting would normally be scheduled for June 6, 2006. However, that meeting has been cancelled due to a lack of agenda items. The next meeting is scheduled for September 5, 2006.

## AGENDA ITEM SUMMARY

**DATE OF INFORMATION:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** CORRESPONDENCE

**PREPARED BY:** Mark Pangborn, General Manager

**ACTION REQUESTED:** None

**ATTACHMENTS:** The attached correspondence is included for the Board's information:

- April 25, 2006, letter from Governor Kulongoski inviting Board members and others to attend the first meeting to plan the Oregon Statehood Sesquicentennial Celebration on May 23, 2006.

**PROPOSED MOTION:** None

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR BOARD MEETING

Wednesday, February 15, 2006

Pursuant to notice given to *The Register-Guard* for publication on February 9, 2006, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held its regular monthly Board meeting on Wednesday, February 15, 2006, beginning at 5:30 p.m., in the LTD Board Room at 3500 East 17<sup>th</sup> Avenue, Eugene.

Present: Gerry Gaydos, President, presiding  
Susan Ban, Vice President  
Debbie Davis, Treasurer  
Dean Kortge  
Mike Eyster  
Mark Pangborn, Interim General Manager  
Jo Sullivan, Clerk of the Board  
Lynn Taylor, Minutes Recorder

Absent: David Gant, Secretary  
(one vacancy)

**CALL TO ORDER** – Mr. Gaydos called the meeting to order.

**ROLL CALL** – Interim General Manager Mark Pangborn called the roll.

**PRELIMINARY REMARKS BY BOARD PRESIDENT** – Mr. Gaydos thanked those who had attended the public hearing on fares and services.

**ANNOUNCEMENTS AND ADDITIONS TO AGENDA** – Mr. Gaydos indicated that the work session items could be attended to quickly and as many information items as time allowed would be moved forward on the agenda and addressed prior to Employee of the Month. He said that a report from Government Relations Manager Linda Lynch would be added to the agenda.

Mr. Eyster asked for time on the agenda to discuss the Walnut Station mixed-use development plan.

**BOARD CALENDARS** – There were no comments.

**WORK SESSION**

**Board Feedback from Hearing on Fares and Service** – Director of Development Services Stefano Viggiano asked Board members for any reactions they had to comments from the public at the recent hearing on fares and service, particularly comments regarding elimination of the #76 loop and addition of service on the #98 route to Cottage Grove.

In response to a question from Ms. Ban, Service Planning Manager Will Mueller said that a survey of riders specifically asked about additional #98 trips, particularly in the afternoon and evening, as that was when the most crowding was experienced. He said in part the issue was riders' perception of the safety of standing on the bus while it was on the freeway.

Regarding the #76 loop, Mr. Viggiano said there were comments that some service delivery issues had affected ridership and that was probably true. He said that actual ridership on that loop was higher than the figures presented to the Board but still did not meet the minimum standard. He said that elimination of the route had been raised and discussed for the past several years and whatever decision was made this year should be one the District was willing to live with for the foreseeable future. He said that the staff recommendation was still that ridership did not meet the standard and that service could be used more productively somewhere else.

Mr. Kortge asked about the actual ridership numbers. Mr. Mueller said that ridership was almost nine people (boardings) per day on the trips, and the standard was ten. Mr. Viggiano noted that the nine riders were on all four loops per day, not nine people per trip.

Mr. Eyster asked if #76 was interchangeable, in terms of dollars, with adding a morning run on #98. Mr. Mueller said that combination of the #22 and #76 deletions, at a tenth of a percent each, equaled adding one weekday trip on #98.

Mr. Eyster said he was persuaded by the Cottage Grove service need and the possibility of adding both a morning and evening trip. Mr. Viggiano noted that testimony regarding crowding on the #98 route referred to standing loads and from the District's perspective it was acceptable to have riders standing on buses; standing was a common occurrence on urban transit and riders stood on buses at highway and freeway speeds in other situations as well. He said it was not a safety issue and ten people standing was not an overload issue either, but that could be the perception of a rider.

Mr. Kortge asked if there was any indication that people did not ride the bus if it was crowded, particularly on the Lane Community College (LCC) to Creswell trip. Mr. Mueller said it was more of an issue when there were problems with the articulated buses and 40-foot vehicles were used on that route. He remarked that there were people standing on the Oregon Country Fair and football services. He said that staff wanted to add another afternoon trip on the #98 to distribute the load better.

Mr. Pangborn said that concern with standing was a relative perception; in many metropolitan areas standing shoulder-to-shoulder on transit was the standard. He said as LTD's ridership had grown and the District tried to create more efficiency, sometimes people had to go without seats on some portions of a trip.

Mr. Gaydos asked if drivers had concerns about standing. Mr. Mueller said there were concerns when a bus was packed, but all afternoon trips were assigned articulated buses to minimize overcrowding.

Ms. Ban suggested that the situation offered an opportunity for communication with and education of passengers on those buses regarding courtesy on such things as younger passengers offering their seats to older people who were less able to stand.

Mr. Mueller said that adding two trips on the #98 would mean that 20 percent of the service increases were going to the Cottage Grove route. He said that five more articulated buses were being delivered in the fall and perhaps one could be added on a #98 morning trip.

Mr. Gaydos reminded the Board that there would be additional public comments on service before decisions would be made. Regarding the #76 route he said that people often made decisions about where to live based on bus stops and locations and he hoped that in general the District would honor that and only change service when it was really important for operations.

Mr. Eyster hoped that the District could find ways to take pressure off drivers by communicating the rationale for regarding standing as acceptable.

Ms. Ban urged staff to consider ways that other routes might be modified to provide access for #76 riders. Mr. Mueller said that one of the people who testified at the hearing offered a proposal for combining the #76 with the #22 route. He said that might be possible but he felt the service was correctly fashioned as it was and did not meet productivity standards.

Mr. Kortge said the District had established a standard and worked closely to help the area increase ridership. He felt it was time to discontinue the service.

Mr. Viggiano said the Board Service and Marketing Committee would meet on February 28, 2006, and develop a set of recommended service changes for the fall of 2006. There would be a second public hearing on March 13, and the Board would make its decision on March 15.

Mr. Gaydos asked if LCC student concerns about better service to the campus had been discussed. Mr. Mueller said he met with student representatives following the hearing and a concern, in addition to crowding, was later night service to Springfield. He indicated that there was later night direct service to Springfield on that route a few years ago and there was very little ridership, averaging six or seven boardings on the trips that were deleted.

Ms. Ban observed that the Board's role was to establish that the policy was a productivity standard.

Mr. Gaydos added that another policy could relate to long-term stops and riders' reliance on those stops. He said that the District, through initiatives such as the Walnut Station node, wanted to encourage reliance on transit.

Mr. Eyster asked staff to provide Board members with an e-mail update on the February 21 meeting in Cottage Grove.

Mr. Kortge asked if the suggestions for modifying routes to preserve #76 service were realistic. Mr. Mueller said that the changes would provide better service to South Eugene High School and Roosevelt Middle School students in the neighborhood but would not improve productivity on the route.

Director of Marketing and Communication Andy Vobora remarked that there had been only one public comment on fares and there would be another opportunity to comment at the next hearing. He said that group passes were being handled separately outside the ordinance process through resolution and those would be presented to the Board in April 2006.

**Pioneer Parkway EmX Corridor Update** – Mr. Viggiano related that there had been a change in the decision process, but it was positive and presented an opportunity. He said the technical analysis of the four alternatives to the Pioneer Parkway corridor had been completed in January 2006. He said staff presented the findings to the Federal Transit Administration (FTA) and asked if it would be appropriate to conduct an environmental assessment instead of an environmental impact statement. He said the analysis showed there were no significant environmental impacts and the FTA had indicated that it was likely to approve an environmental assessment once it had reviewed the technical reports. He expected a final answer from FTA on February 21. He said the assessment process was much simpler than an environmental impact statement and could result in saving an entire year in the decision and construction process. He felt that that a final decision on the environmental process could be achieved in the summer of 2006 instead of 2007 and that would mean a fairly compressed decision schedule, which might or might not be feasible. He said a year of savings just in construction inflation could be \$1 million and an earlier Small Starts application meant less competition for available funding.

Mr. Viggiano explained that in order to have a completed environmental document by August 15, 2006, an environmental assessment had to be submitted to FTA by June 1 and that required identification of a locally preferred alternative, which meant that a preferred corridor design would have to be selected by the Board in April. He said that design selection also had to be confirmed by the Springfield City Council and Lane County Board of Commissioners. He said the environmental assessment would be subject to a public review process. He emphasized that a compressed timeline would still include an intensive public involvement process. He reviewed the plan for public outreach activities and the decision-making process. He said that staff would be updating the Springfield City Council about the opportunity for a compressed project timeline and the advantages that would have.

Mr. Kortge asked if staff were contacting Harlow Road businesses regarding access concerns. Mr. Viggiano replied that staff were meeting with those businesses with the intent of finding solutions, which could include operating in mixed traffic at some points on the route. He said the most significant impacts of the corridor would be on Gateway Street and along Harlow Road. He said the locally preferred alternative initially could include some design options, but a final decision on a single design would be required by July 2006.

**RiverBend Transit Lane Construction** – Mr. Viggiano said there was a timing problem in that RiverBend Drive would be built before the transit project was ready to go. It clearly made sense, he said, to build the transit lane on RiverBend Drive at the same time as the rest of the roadway. He said PeaceHealth had quoted \$250,000 to construct the lanes and *ConnectOregon* funds, if the District received them, could be used; the alternative, if *ConnectOregon* funds were not approved, was to use local funds. He said that staff would recommend signing a contract with PeaceHealth and putting in the lanes now.

Mr. Gaydos supported the idea of compressing the timeline and moving forward on an accelerated schedule, even though it committed staff and the Board to much more work. He said it was important to work closely with partners and be generous in terms of accommodating their schedules.

Mr. Viggiano stressed that the plan for an accelerated schedule was ambitious and might not work but it was worth the effort to pursue it.



**Pension Plans** – Director of Human Resources and Risk Management Mary Neidig reported that the Board’s Human Resources Committee and Finance Committee had separately considered questions related to the pension plans. She said the purpose was to determine whether any increase in funding should be built into the budget. She said the Finance Committee had agreed on a target of funding both pension plans at 100 percent and reached consensus on a recommendation to reduce the amortization period for the Amalgamated Transit Union (ATU) plan from the current 24 years to 20 years to make it consistent with the salaried plan. She said there was also agreement to look at a reduced assumed interest rate but disagreement about what that rate might be. She said two members were comfortable with a 7.5 percent rate and one member preferred a 7.25 percent rate. She said the investment advisers had recommended the 7.5 percent assumed interest rate.

Mr. Kortge said that it was likely the committee would be more comfortable with a 7.5 percent rate given the information from the investment advisers.

Ms. Neidig said that the Board Human Resources Committee had a similar discussion and reached similar conclusions that the long-term goal for both plans was 100 percent, it made sense to reduce the ATU amortization period to 20 years, and a 7.5 percent assumed interest rate was appropriate.

Ms. Ban said the Human Resources Committee also had recommended that pension plan reviews be conducted more frequently.

Director of Finance & Information Technology Diane Hellekson said the version of the long-range financial plan reviewed by the Board Finance Committee assumed a 20-year amortization period for both plans and a 7.5 percent rate of return. She emphasized that the correct term was “rate of return” and not “interest rate.”

In response to a comment from Mr. Kortge, Ms. Neidig said that the average years of service at retirement for District employees had gone down over the last four or five years and was now closer to 20 years.

Mr. Pangborn stated that the will of the Board on the plans would be incorporated into the budget document. Ms. Hellekson said that the revised long-range financial plan would be presented to the Board in March and that would provide another opportunity to discuss pension plans.

**Monthly Financial Report – January 2006** – Ms. Hellekson indicated that the rate of growth and payroll tax receipts had slowed somewhat but was still well ahead of budget. She said personal services was at about a 4.2 percent annual growth, well within the targeted amount in the current-year budget. She said that fuel costs were still a concern but fuel expenditures year-to-date were within budget.

**2006 Federal Agenda** – Ms. Lynch referred to agenda packet materials that provided an overview of the process for developing the Eugene-Springfield area unified federal agenda for presentation to the Oregon Congressional delegation. She said that participating jurisdictions developed their agendas based on identified needs in capital improvement programs and budgets and the agendas were organized into a single document organized by appropriations area rather than jurisdiction. She said there was no competition among projects with appropriations subcategories, and representatives from jurisdictions would be going to

Washington, D.C., at the end of the following week to present the unified agenda. She said that LTD was requesting \$2 million to help with the purchase of a new radio system and \$1.5 million for preliminary engineering for the Pioneer Parkway corridor.

**Oregon Transportation Plan Update** – Ms. Lynch stated that comments on the draft plan were due March 1, 2006, and she had drafted a letter that addressed the following points:

- Support for the vision of a multi-modal connected system
- Limits on the Oregon Transportation Commission's (OTC) authority to execute the concept
- Point out that increased service was the best source of increased ridership, not just marketing
- Funding: taking funds from elderly and disabled transportation services, which was one of the few sources of flexible funds; lack of commitment to funding public transportation – increasing fares was not the answer

Mr. Kortge asked if the funding issues represented the philosophy of the OTC. Ms. Lynch said it was more likely a drafting issue and it was important that those concerns about the draft be raised to the commission. She said she would e-mail a copy of the draft comment letter to Board members for review prior to its being signed by the Board president.

Mr. Gaydos suggested that the letter also could emphasize the role of transit in increasing the capacity of corridors.

**Board Vacancy** – Ms. Lynch reported that the Governor's office was having difficulty identifying a potential Board member who was a regular transit user as defined by law. She asked the Board for assistance in identifying suitable candidates and noted that "regular" did not imply daily usage. Mr. Kortge indicated that he could be a "regular" user.

**EMPLOYEE OF THE MONTH** – Transit Operations Manager Mark Johnson introduced Bus Operator Emilio Garcia, March 2006 Employee of the Month. He said that Mr. Garcia had been employed by the District since February 1976 and was nominated by a regular rider for his consistently pleasant attitude and kind consideration.

Mr. Gaydos presented Mr. Garcia with his awards and thanked him for his service.

Mr. Garcia thanked the Board for its recognition and presented Mr. Gaydos and Mr. Pangborn with "easy" buttons to use when making hard decisions.

**AUDIENCE PARTICIPATION** – Mr. Gaydos called for comments from the audience on non-agenda topics.

Fred Simmons, 312 South 52<sup>nd</sup> Place, Springfield, an LTD retiree, said the joint insurance committee reviewing Medicare was considering three plan choices: Pacific Source, Providence, and the Regency. He asked the Board to forward a request to the committee to examine whether there were opportunities for improvement of the offering. He stressed he was not asking for an increase in the dollar amount; rather, for an enhanced mix of offerings. He urged staff to monitor planning for a new Springfield jail as it could generate substantial rider opportunities.

Mr. Pangborn explained that when an employee retired, the District provided a supplement that could be used for purchasing insurance, either before qualifying for Medicare or after.

Paula Praus-Williams, 2171 East Irwin Way, Eugene, thanked the Board and Commuter Solutions on behalf of Home Source, an alternative education program for home school students, for the Smart Ways to School program and making passes available to Home Source students.

Mr. Gaydos mentioned that Commuter Solutions was also identifying ways to help KidSports use the Smart Ways program.

### ITEMS FOR ACTION AT THIS MEETING

**MOTION** **Consent Calendar** – Mr. Eyster moved adoption of LTD Board Resolution No. 2006-005: “It is hereby resolved that the Consent Calendar for February 15, 2006, is approved as presented.” Mr. Kortge provided the second. The Consent Calendar consisted of the minutes of the January 18, 2006, regular Board meeting and the nominations to the Budget Committee of Russ Brink and Michael Langis.

**VOTE** The Consent Calendar was approved as follows:  
AYES: Ban, Davis, Eyster, Gaydos, Kortge (5)  
NAYS: None  
ABSENTIONS: None  
EXCUSED: Gant, (one vacancy)

**Strategic Plan Approval** – Mr. Viggiano remarked that the updated Strategic Plan reflected the four budgetary priorities for the coming years, as well as other updates to the strategic actions. He said the Board requested an internal review of the plan and four priority areas, and that had occurred. He said the plan had not generated a great deal of reaction but the comments received were generally positive.

Referring to performance measures on page 10 of the plan, Mr. Gaydos asked for staff feedback on how soon the debt-standard and New Starts funding criteria standards would be defined and when the concept of neighborhood shuttles associated with EmX would be implemented. Mr. Viggiano said that neighborhood shuttles would be implemented when EmX corridors were implemented.

Mr. Gaydos suggested that neighborhood shuttles be reflected as short- or mid-term implementation strategies.

Mr. Pangborn noted that neighborhood shuttles also would be a part of progressive corridor enhancement.

**MOTION** Mr. Kortge moved approval of LTD Resolution 2006-006: “It is hereby resolved that the LTD Board approve the 2006 Strategic Plan as amended in accordance with Mr. Gaydos’ suggestion.” Mr. Eyster provided the second.

VOTE The 2006 Strategic Plan as amended was approved follows:  
AYES: Ban, Davis, Eyster, Gaydos, Kortge (5)  
NAYS: None  
ABSESIONS: None  
EXCUSED: Gant, (one vacancy)

**EmX Steering Committee Appointments** – Mr. Viggiano presented the recommendation that Steve Gordon be appointed to fill the At-Large position. Mr. Gordon had been a planner with Lane Council of Governments for many years and was a nationally recognized wetlands expert. Mr. Viggiano said that there had been a recent suggestion to invite Springfield City Councilor Christine Lundberg to join the Steering Committee during the Pioneer Parkway process. He said that would be an additional position and if the Board agreed she would be asked to join the committee.

Ms. Ban pointed out that she was listed as a committee member instead of Debbie Davis.

MOTION Ms. Ban moved approval of LTD Resolution 2006-007: It is hereby resolved that Steve Gordon and Christine Lundberg be appointed to the EmX Steering Committee. Ms. Davis provided the second.

VOTE The resolution was approved as follows:  
AYES: Ban, Davis, Eyster, Gaydos, Kortge (5)  
NAYS: None  
ABSESIONS: None  
EXCUSED: Gant, (one vacancy)

**Decision Regarding General Manager Selection Process** – Ms. Neidig reviewed the February 15, 2006, report from the Board Human Resources Committee, including the proposed time period for selecting the general manager. She said the committee had developed a draft work plan for 2006 and 2007 and described the various ongoing and special activities. She pointed out that the process for selecting a long-term general manager would commence in January 2007 with consideration of selection criteria and the goal was to select a general manager by the end of 2007.

Mr. Kortge said that the District currently had a general manager, Mark Pangborn, and given the numerous tasks facing the District and the Board it made sense to postpone the general manager selection process until 2008 or 2009.

Mr. Eyster concurred with Mr. Kortge.

Mr. Kortge said it was appropriate to conduct a general manager evaluation in August 2006 but he was not comfortable having a written plan saying a new general manager would be selected in December 2007.

Mr. Gaydos said the Human Resources Committee had developed a two-year plan and felt it could accomplish all necessary tasks within a reasonable period of time, but the general manager selection process did not have to be scheduled at a particular time.

Mr. Kortge agreed that the steps outlined in the committee's plan were good but should not have specific dates attached.

Mr. Gaydos determined that there was agreement among Board members with Mr. Kortge's suggestion to postpone selection of a new general manager by removing specific dates attached to the process.

Mr. Gaydos said that currently Mr. Pangborn's authority was based on a resolution appointing him as interim general manager in the event there was no general manager. He said the Human Resources Committee was recommending appointment of Mr. Pangborn as general manager.

Mr. Kortge agreed with the recommendation and added it was important to also appoint a general manager pro tempore, in the event that Mr. Pangborn was out of town or otherwise unavailable.

**MOTION** Mr. Kortge moved LTD Resolution No. 2006-008, to appoint Mark Pangborn as Lane Transit District general manager and that the Executive Committee or Board HR Committee negotiate an employment contract and, once that was concluded, the Board appoint a general manager pro tempore. Ms. Ban provided the second.

**VOTE** The motion was approved as follows:  
 AYES: Ban, Davis, Eyster, Gaydos, Kortge (5)  
 NAYS: None  
 ABSENTIONS: None  
 EXCUSED: Gant, (one vacancy)

Mr. Pangborn thanked the Board for its confidence in naming him general manager.

## **ITEMS FOR INFORMATION AT THIS MEETING**

### **Board Member Reports**

Walnut Station – Mr. Eyster reported on the Walnut Station mixed-use development plan. He distributed materials from the City of Eugene Planning and Development Department and said that TransPlan required efforts to reduce vehicle miles traveled (VMT). He said that nodal development, or mixed-use centers, was proposed as an alternative to the 5 percent reduction in vehicle miles traveled and the Walnut Station plan reflected that initiative. He said a steering committee had presented three alternatives for public comment and would be meeting on March 8 to consider that feedback and develop a specific proposal.

Mr. Pangborn said the Walnut Station design included dual corridors for BRT and the District's current design had a single corridor.

Mr. Eyster said that the steering committee was taking the position that two lanes were preferable.

Mr. Viggiano said that TransPlan included more than 30 nodes and the Walnut node was selected as a priority in large part because of the EmX service and station.

Metropolitan Policy Committee – Mr. Gaydos reported that the West Eugene Parkway facilitator selection committee had received three applications and hoped to select a facilitator at its meeting on February 17. He said the facilitator would conduct an assessment of the situation that should be accomplished by May 2006.

Mr. Pangborn added that the MPC had endorsed all three *ConnectOregon* applications from the area, as had the Lane County Board of Commissioners.

Board Communication and Process Committee – Mr. Gaydos said that Mr. Gant had requested, and the committee agreed, that there should be time available to discuss issues such as how the Board related to the general manager and the role of the Board president, and those discussions should be included on future meeting agendas.

Mr. Eyster noted that the committee had also committed to having more regular work sessions on Monday nights in order to accomplish those types of discussions and facilitate communication.

Springfield Chamber of Commerce – Mr. Eyster said that he, Mr. Pangborn, and Ms. Neidig had met with the Chamber's Legislative Issues Committee and it was a good conversation.

**ADJOURNMENT:** The meeting adjourned at 7:15 p.m.

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Board Secretary

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

SPECIAL MEETING/PUBLIC HEARING ON FARES AND SERVICE

Monday, February 13, 2006

Pursuant to notice given to *The Register-Guard* for publication on February 9, 2006, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held a special meeting on Monday, February 13, 2006, beginning at 5:30 p.m. in the Bascom/Tykeson Room of the Eugene Public Library.

Present: Susan Ban, Vice President  
Mike Eyster  
Gerry Gaydos, President, presiding  
Dean Kortge  
Mark Pangborn, Interim General Manager  
Jo Sullivan, Clerk of the Board, Recording Secretary

Absent: Debbie Davis, Treasurer  
David Gant, Secretary  
(one vacancy)

**CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by Board President Gery Gaydos.

**PRELIMINARY REMARKS/ADDITIONS TO AGENDA:** Mr. Pangborn called the Board's attention to information regarding an OASIS breakfast on April 13, to which Board members were invited.

**PRELIMINARY PUBLIC HEARING ON FY 2006-07 FARE RECOMMENDATIONS:** Director of Marketing and Communications Andy Vobora presented the staff's recommendation for an increase in the price of tokens from \$1.00 to \$1.10. He noted that tokens provided riders with an interim step between cash fares and passes. Previous fare increases included a cash fare increase in July 2001, tokens in July 2002, and monthly passes in July 2002. Mr. Vobora explained that the District typically staggered changes in fares to allow customers an opportunity to change fare types and save money. Information about this potential change had been distributed through *Bus Talk*, on-board bus posters, a display in the Customer Service Center, and on the District's Web page, and was covered in *The Register-Guard*. If directed by the Board, this fare increase would be included in the fare ordinance scheduled for a first reading on March 15, 2006, with the second reading and adoption scheduled for April 19, 2006. The token price would be implemented on July 1, 2006.

Mr. Vobora explained that the second recommendation being considered was to increase group pass prices by 6 percent for 2007. Group pass prices were not included in the District's fare ordinance, so this would be a separate action item for the Board on April 19, 2006.

**Public Hearing on Fares:** Mr. Gaydos opened the public hearing on the fare recommendation. There was no one wishing to testify, and the public hearing was closed.

**PRELIMINARY PUBLIC HEARING ON FY 2006-07 SERVICE RECOMMENDATIONS:** Service Planning Manager Will Mueller presented the service changes under consideration for FY 2006-07. He used a PowerPoint presentation to discuss the proposed service changes, the 2006 annual route review process and schedule, the public involvement process, annual route review and EmX service coordination; and key annual route review issues. The key issues for consideration were:

- (1) Whether the Franklin EmX should operate on 10-minute or 12-minute headways on weekdays and the #11 Thurston should operate on 15-minute or 20-minute headways on weekdays
- (2) When and how to provide service to the new federal courthouse
- (3) Possible elimination of the 5:20 p.m. trip on the #22 Crest Drive route and summer service
- (4) Possible elimination of the loop service on the #76 UO/Westmoreland route and summer service
- (5) Possible addition of additional afternoon and later service on the #98 Cottage Grove route
- (6) The juggling of bus bay assignments at the Eugene Station with the implementation of EmX service
- (7) Possible reinstatement of midday service frequencies on routes #25, #28, and #30

**Public Hearing on Service Recommendations:** Mr. Gaydos opened the public hearing on the FY 2006-07 service recommendations. He asked that speakers limit their remarks to three minutes.

- (1) Mel Barnes of Springfield handed written comments to the Board. He suggested several service changes in Springfield, including the area northeast of 5<sup>th</sup> Street and Q Street, on Jasper Road (between 32<sup>nd</sup> and 42<sup>nd</sup> Streets); and a route on 32<sup>nd</sup> via Virginia/Daisy to 69<sup>th</sup> for older people who lived in the area. He said that more than 500 homes were being built south and east of 58<sup>th</sup> Street, in the Potato Hill area.
- (2) Mike Fleck introduced himself as a Cottage Grove city councilor and explained that he had been instrumental in helping get LTD service to Cottage Grove. He said he had quit riding the bus 18 months ago because he had to work later, and that he appreciated the consideration of a later evening route. He said that people were standing on the buses in the morning, and he knew of one person turned away from service recently. He appreciated the articulated buses, and said that occasionally when smaller buses had to be used, they ran out of room, and people had complained to him. He said that Mr. Vobora would be speaking to the City Council that evening and could bring the Council's feedback back to the Board. He stated that the 7 a.m. bus to Eugene typically was two-thirds full to Creswell and then standing-room-only after that, every day. He said that this route really needed the additional service.
- (3) The Brandt family of Eugene spoke about the #76 loop service. Kathleen Brandt said that they had moved to their neighborhood because it had hourly bus service, and she commuted to PeaceHealth. Then the service changed to only morning and evening trips. She stated that her family believed in alternative transportation, so she had switched to biking, but there were steep hills and she had been injured. She said that the family would miss the bus service very much if they did not have it, and that currently she took her bike on the bus. Genevieve Brandt said that she would be going to Roosevelt Middle School the following year and wanted to ride the bus to school with the other neighborhood kids. Jon Brandt, a bike rider, said he had broken his arm six months ago and rode the bus five



days a week, preferring taking the bus to driving a car. He said that his son Everett rode the school bus every day and that would lead to riding the city bus. Natalie Brandt said that it was fun to walk and ride the bus and that it was good exercise.

- (4) Marion Walter of Eugene expressed her appreciation that the hearing was at the Eugene Library instead of in Glenwood. She said she would e-mail more comments, but had a question about the #11 Thurston. Mr. Pangborn said that the EmX Franklin Corridor would follow the #11 route. Ms. Walter was concerned that EmX would not be on campus and would not stop at the PC Market of Choice and Hirons, which would be more difficult for those with shopping bags. She also asked if the #25 would be restored midday. Mr. Mueller explained that the recommendation was to restore service on the #28 and #30, but that the #25 did not make the cut. Ms. Walter said she had ridden the #27 for 27 years and that few people rode on Saturday because the first bus got downtown at 10:25 a.m. and also missed transfers downtown. She stated that she was glad that Saturday Breeze service was being restored. She said that having a bus every hour was very difficult because of connections, sometimes causing a wait of 25 to 55 minutes downtown, and she asked the Board to think of the people like herself who did everything by bus. Mr. Mueller clarified that the Saturday Breeze service was not recommended to be restored. He noted that the goal was to provide a 2 percent service increase overall, and the current list of recommendations was higher, at 2.28 percent.
- (5) Lucas Murphy of Springfield said that he had come before the Board in November requesting that the #11 Thurston resume traveling to B Street between 5<sup>th</sup> and 14<sup>th</sup> Streets. He liked the idea of a possible route down 32<sup>nd</sup>, Virginia, and Daisy, and thought that a bus by Agnes Stewart School would be nice. Regarding a bus stop at Hirons and PC Market, he said that he would not want to be in the block by the deserted auto agency parking lot with a bag of groceries at night, and that he felt safe where the stop currently was. He said that he had e-mailed comments regarding safety concerns about crossing South A Street to get back to Springfield on the #11. He said it was a very busy street and somewhat deserted until the residential area on North A Street. He stated that the Board should consider these kinds of safety concerns in service requirements as much as anything else. Regarding the restoration of service on B Street, he said, the bus at the Springfield Station had eight minutes to wait during peak periods and that many times the bus stopped and waited a couple of minutes at the Thurston Station because it was ahead of schedule. He thought the #11 could easily be restored to that B Street segment and the operators still would have recovery time.
- (6) Happi Matthews of Eugene stated that he was with the Associated Students of Lane Community College student government, with a responsibility to address issues for students. He said that it was difficult for students to take the #98 when they had night courses and could not get back to Cottage Grove. He thought that safety on the #98 was an issue, with standing room only at 60 miles an hour on the freeway, and he said that some students had been turned away because the bus was full. He recommended a later route for people who worked until 6 p.m., and that the #85 go to the Springfield Station instead of riders having to transfer to the #11 at the Eugene Station. He wondered if the #85, #12, and #13 could go to the Springfield Station on a rotating schedule, and wondered if there could be more routes from LCC so that people did not have to go to the Eugene Station. He said he would provide his comments in writing before the service decision and would return with additional recommendations from students on March 13.

- (7) Dennis Turner of Springfield said that he had ridden LTD extensively for many years, including the #12, #11, and the Breeze. He asked LTD to consider restoring Saturday Breeze service and later service, and said he supported scenario C for EmX.
- (8) Chris Phillips of Eugene spoke about the #76 service to City View and 28<sup>th</sup> Avenue in Eugene. Residents had been told that four riders per hour would be enough to keep the service and he thought that had happened, but that the new target had changed to five riders per hour. He said that ridership was hurt considerably in September, the new bid period for drivers. During that time, the 7:30 a.m. inbound bus to the UO was at least 10 minutes late and most times 15 minutes late for one and a half weeks at the beginning of the new term, because it was late from Junction City. He said that many people did not begin riding because of that. When driven by operators on the extra board, there was a different driver every day, and the last two times the bus did not go around the loop. Therefore, he said, people could not count on the bus; however, ridership had been increasing. He said that he had seen an average of 6 or 6.5 riders on the bus by the time the loop ended, with quite a few occasional riders and new faces on the bus on afternoon trips. He thought that more people would ride as a result of increases in the cost of gasoline. He mentioned also that he had sent an e-mail suggesting a possible rearrangement of the #76 and #22. He said that about 15 or so schoolchildren currently served by the #76 and not the #22 were attending Roosevelt. He thought they might be more likely to ride the bus if the connection with the #22 were better. Currently, the #22 got to 28<sup>th</sup> and Chambers about two minutes after #76 had gone by.
- (9) Robert L. Hixon of Eugene said he understood that LTD might do away with the #76 altogether. He said that when he bought his home in 1988, there was hourly bus service between 6 a.m. and 6 p.m. and it was a joy to be able to take the bus. Now he said he no longer rode because he would have to ride at 6:30 a.m. and 5:30 p.m. He said he was 76 years old and depended on his car, but his original intent was that the bus at 28<sup>th</sup> and City View was going to be his lifeline.
- (10) Lorie Inglis of Eugene said she was a neighbor of the Brandts and Chris Phillips, and they had gotten her to start riding the #76. She said that the #33 was a 15-minute walk to her house but the #76 was a two-block walk. She said she could appreciate earlier service in the morning and could not ride the #76 home because she had to work later, so she had to ride the #33 and walk. She said she had been stranded at night with the next bus at 11 p.m. with children. She said she appreciated the #76 and asked LTD to keep it. She thought that some errors, such as a couple of weeks ago when the operator missed Westmoreland and had to go back around, might discourage occasional riders from riding again.
- (11) Laurie Gansel of Cottage Grove said that she had been riding bus #98 since it started, and that it was crowded at 11:0f a.m. into Eugene and 4:30 p.m. outbound. She said it was normal for people to have to stand, and dangerous to stand at Interstate speeds. She urged LTD to add another bus, and asked for an evening bus leaving Eugene late enough so that people could attend UO athletic events and Hult Center events.
- (12) Colleen Shaw of Eugene said that she wanted to live on a bus route and recently bought a house served by the #76. She did not have class until 10 a.m. so took the #33 rather than the 7:30 a.m. #76. She said there were always at least three people, as well as friends who lived in the area, who would ride the #76 if there were midday service.
- (13) Kurt Yeiter of Eugene said that he lived on 28<sup>th</sup> Avenue on the #76 loop. He called attention to his written comments on page 5 of the packet of comments received by LTD.

He stated that LTD provided a "class act," and thanked the Board. He said that Mr. Mueller had talked to his neighborhood group earlier in the year. He told the Board that he was proud of his daughter for taking the Breeze to the prom. He suggested adding service instead of cutting the #76, since people were unable to ride this service if they worked later in the evening. He said that it was very limited service and sometimes seemed like one-directional service. He said that the loop only took a couple of minutes. He did not think it picked people up westbound on 18<sup>th</sup>, so he didn't think it hurt timing to make the loop. From his observations, ridership seemed to be increasing. He said there was a lot of turnover in the neighborhood, with quite a few homes up for sale each year, and he saw new faces on the bus. He said he did not know what the future held for Westmoreland student housing, so it seemed to him that LTD could continue the service and it might expand, and then LTD could assess the service again later.

- (14) Jim Weston of Sacred Heart Medical Center/PeaceHealth thanked the Board for helping get their employees to work. He also thanked Ken Augustson for helping with the #75x and Mr. Mueller for his work on service to International Way. He said he was there to speak in support of service for International Way, and said he thought the #76 service should be retained. He also spoke in support of the 11:40 p.m. departure times being restored. Lastly, he spoke about his concern about escalating costs for the group pass program.
- (15) Dorothy Ehli asked when the courthouse would open and what transportation would be provided. Mr. Mueller said that the courthouse was scheduled to open in Fall 2006 and staff were considering deviating some trips near there. He explained that a lot of road and signal improvements would not be made until late 2007 or 008, so it was difficult to plan service. Staff hoped to have the #28 let people off at the crossing at Broadway until the crossing at 8<sup>th</sup> and Mill was ready in 2008.

There was no other testimony, and Mr. Gaydos closed the public hearing. Mr. Kortge left the meeting during the public testimony. The rest of the Board took a brief break.

**EMX PROJECT UPDATE:** Facilities Services Manager Charlie Simmons, EmX Public Relations Representative Sue Viggiano, and Development Services Planning Associate Technician Joe McCormack provided an update on the EmX project, including lane construction, property acquisition, utilities undergrounding, stations, roadwork, public art, vehicles, and budget.

**FACILITIES CAPITAL PROJECTS UPDATE:** Mr. Simmons and Mr. McCormack updated the Board on removal of old shelters and the installation of new shelters through the LTD service area. They also provided information on the joint development tenants at the Springfield Station and demolition and reconstruction of the old Springfield Station, as well as updates on other LTD facilities, including the property at 310 Garfield, the year-old RideSource facility, the Amazon Station, and new pedestrian crossings on Country Club Road and at other locations.

**ADJOURNMENT:** There was no further discussion, and the meeting was adjourned at 7:35 p.m.

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Board Secretary

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## AGENDA ITEM SUMMARY

**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** BOARD CALENDARS

**PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board

**ACTION REQUESTED:** Discussion of Board member participation at LTD and community events and activities

**BACKGROUND:** Board members are asked to coordinate the Board Activity Calendars with their personal calendars for discussion at each Board meeting. Updated Board Activity Calendars are included with this packet for Board members.

Please contact Jo Sullivan with any changes in your availability for LTD-related meetings and events, or to provide your spring and summer vacation dates.

**ATTACHMENT:** None

**PROPOSED MOTION:** None

## AGENDA ITEM SUMMARY

**DATE OF MEETING:** April 26, 2006

**ITEM TITLE:** CONSENT CALENDAR

**PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board

**ACTION REQUESTED:** Approval of Consent Calendar Items

**BACKGROUND:** Issues that can be explained clearly in the written materials for each meeting, and that are not expected to draw public testimony or controversy, are included in the Consent Calendar for approval as a group. Board members can remove any items from the Consent Calendar for discussion before the Consent Calendar is approved each month.

The Consent Calendar for April 26, 2006:

1. Approval of minutes: March 13, 2006, special meeting on Fares and Service
2. Approval of minutes: March 15, 2006, regular Board meeting
3. Approval of minutes: April 3, 2006, special meeting on Pioneer Parkway Preferred Design

**ATTACHMENTS:**

1. Minutes of the March 13, 2006, special meeting on Fares and Service
2. Minutes of March 15, 2006, regular Board meeting
3. Minutes of April 3, 2006, special meeting on Pioneer Parkway Preferred Design

**PROPOSED MOTION:** I move that the Board adopt the following resolution:

LTD Resolution No. 2006-009: It is hereby resolved that the Consent Calendar for March 15, 2006, is approved as presented.

# COMMUTER SOLUTIONS

## Monthly Department Report – May 2006

Prepared for: LTD Board of Directors



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### PROGRAMS AND SERVICES

- **Group Pass / ETC Programs**
  - The International Society for Technology in Education (ISTE) enrolled in the Group Pass Program, effective May 1, 2006. They have 65 employees located in downtown Eugene.
  - Received 12 inquiries into the Group Pass Program
  
- **CarPool/VanPool/Emergency Ride Home Program (ERH)**
  - Enrolled Oregon Supported Living Program in the Emergency Ride Home program.
  - Bob Ransom has been working with the Oregon Country Fair on coordinating carpool services for the 2006 fair.
  
- **Smart Ways to School Program (SWTS)**
  - Oregon Department of Energy gave verbal approval to continue support for the Student Transit Pass Program during the 2006-07 school year. The program will be expanded to include students in grades 6-12 that attend school in outlying communities served by LTD. This will add about 5,500 students to the 22,250 students in Eugene-Springfield served by the current 2005-06 program.
  - The six-week “How Do You Get To School?” contest began on April 10 and will continue through May 19. K-12 students who walk, bike, ride a bus, or carpool to or from school are eligible to enter to win prizes. In the first two weeks, more than 700 students attending 74 local schools submitted entries for 7,900 trips. We will award more than 200 prizes, and most prizes were donated by local businesses.
  - Lisa VanWinkle continues to serve on the Safe Routes to School statewide Advisory Committee, and on the Oregon Department of Energy Transportation Advisory Committee.
  - Lisa VanWinkle moderated a training seminar for parents interested in promoting the Walk and Bike to School Day.



## **EDUCATION AND AWARENESS**

- TravelSmart® started their spring program. Nine individual transit trip plans and 42 individual Bus Stop information packets were created.
  - City of Springfield Employee Earth Day Fair. Marcia Maffei and Bob Ransom staffed the Commuter Solutions booth at the Earth Day fair. Approximately 50 visitors received information on trip planning and the Commuter Club program.
  - Commuter Solutions provided information at Eugene's Earth Day, Saturday, April 22<sup>nd</sup> at the EWEB Plaza. Connie Williams and Bob Ransom staffed the event. Information was provided to about 100 visitors.
  - Marcia Maffei attended an NTI audio teleconference on the subject of "Analyzing the Effectiveness of Commuter Benefits Programs."
- 
- **Congestion Mitigation / KeepUsMoving.info**
    - Designed and distributed materials on Delta construction project to all businesses and residential contacts between River Ridge Golf Course and Valley River Inn.
    - Staff continue their work with ODOT, City of Springfield, City of Eugene, LCOG, and Lane County, on Congestion Mitigation efforts for the various large road projects occurring in the region.



**Lane Transit District**  
P. O. Box 7070  
Eugene, Oregon 97401

(541) 682-6100  
Fax (541) 682-6111

## MONTHLY DEPARTMENT REPORTS

Informational Packet - May 2006

### DEVELOPMENT SERVICES

*Stefano Viggiano, Director of Development Services*

#### **EmX PLANNING**

*Graham Carey, BRT Project Engineer*

**Pioneer Parkway Corridor:** The Locally Preferred Alternative, which was approved by the Springfield City Council and the LTD Board in April 2006, was approved by the Metropolitan Policy Committee on May 11, 2006.

**MLK Parkway:** Work on the Parkway continues, with work on the roundabout scheduled to start on June 9 and last until mid October. Construction of the roundabout will have major impacts on traffic.

#### **METROPOLITAN PLANNING**

*Anita Yap, Transit Development Planner*

**Region 2050:** The Region 2050 project continues to proceed forward, despite Springfield and Cottage Grove deciding to withdraw from the project. The next step for the Policy Board will be to endorse an implementation strategy for the regional growth concept. The implementation strategy will be revised and reviewed by the Policy Board in June. The strategy will be presented to the communities for refinement and will be reviewed by the Policy Board in the fall. Analysis of the growth concept is being conducted for housing needs, environmental impact, economic opportunities, and employment.

**Walnut Mixed-Use Station:** The project is completing Phase One, which is a design vision for the area. Phase Two, which is expected to include traffic modeling, possible code changes, and other strategies for implementation, will start sometime in the fall. UO Landscape Architecture students will be presenting design concept models for the Walnut Station area on May 15 at River Ranch.

**I-5/Franklin Planning:** ODOT is completing the first phase of the I-5/Franklin project, which involved studying the opportunities for constructing off-ramps from the new I-5 bridge to Franklin Boulevard. Sometime in the fall, the project will enter its second phase, which involves refining these concepts based on requests from the cities of Eugene and Springfield.

ODOT is also beginning the environmental analysis for the construction of the permanent bridge for I-5 across the Willamette River. LTD staff are participating on a technical committee for this project.

**ConnectOregon:** The Lane County Board took action to rate the Pioneer Parkway EmX *ConnectOregon* application as third of the seven Lane County applications. The next step in review and ranking all projects in Region 2 will take place May 16 at a Super Region 2 ACT (Area Commission on Transportation). These recommendations will then be forwarded to a Consensus Committee and then to the Oregon Transportation Commission for final decisions and studies.

### **SERVICE PLANNING**

*Will Mueller, Service Planning Manager*

- **On-Time Performance:** The service planning staff continue to monitor system-wide on-time performance. For Winter Bid 2006 thus far, the system has experienced on-time (not including early) of 93.3 percent versus the 90.2 percent on-time figure from fall bid. We attribute this performance improvement to the service fixes put in place for the winter bid service package, as ridership counts have remained robust throughout the period. End-of-trip performance at Eugene Station for winter bid showed that 96 percent of arrivals were making it into the station less than four minutes late. This compares with a 93 percent figure for fall bid. What this means is that more customers are getting more time to transfer.
- **Staffing:** Heather Lindsay has been hired as a Planner Associate, bringing the service planning group back to full strength. Heather had been an LTD bus operator for the past five-plus years.
- **Summer Bid:** Work has been largely completed for Summer Bid scheduling and is now being proofread. Changes included Eugene Station bay changes and some departure time adjustments to accommodate the construction of EmX bays during the summer construction season, and the changes necessary for EmX service start-up in December. Two additional trips were also added to the *7x Symantec* route serving the fast-growing International Way business area. Extended service has been included to run later regular service during the Lane County Fair and Oregon Country Fair, as well as additional service to accommodate demand when area secondary schools open again in early September--before the beginning of Fall Bid.

## **COMMUTER SOLUTIONS**

*Connie B. Williams, Program Manager*

### **Programs and Services:**

- **Group Pass / ETC Programs**
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  - The department received 12 inquiries into the Group Pass Program.
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  - Lisa VanWinkle continues to serve on the Safe Routes to School statewide Advisory Committee, and on the Oregon Department of Energy Transportation Advisory Committee.
  - Lisa VanWinkle moderated a training seminar for parents interested in promoting the Walk and Bike to School Day.

### **Education and Awareness:**

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- Commuter Solutions provided information at Eugene's Earth Day, Saturday, April 22, at the EWEB Plaza. Connie Williams and Bob Ransom staffed the event. Information was provided to about 100 visitors.
- Marcia Maffei attended the National Transit Institute audio teleconference on the subject of "Analyzing the Effectiveness of Commuter Benefits Programs."
- **Congestion Mitigation / KeepUsMoving.info**
  - Staff designed and distributed materials on Delta construction project to all businesses and residential contacts between River Ridge Golf Course and Valley River Inn.
  - Staff continue their work with ODOT, City of Springfield, City of Eugene, LCOG, and Lane County, on Congestion Mitigation efforts for the various large road projects occurring in the region.

### **CAPITAL PROJECTS**

*Charlie Simmons, Facilities Services Manager*

**Shelter Replacement:** Work continues on the replacement of older shelters with the new shelter design. More than 100 new shelters have been installed.

#### **Franklin EmX:**

*Sue Viggiano, EmX Communications*

Construction on Franklin EmX is ahead of schedule. By contract, the substantial completion date is August 15.

In late April, the new signals at the Franklin Boulevard and McVay Highway intersection were activated. Soon after that, the realignment of the intersection was completed, making way for the construction of the westbound platform of the McVay Station. Construction of the McVay Station will be completed by mid-June.

On Franklin Boulevard in Eugene, NW Natural has been moving gas lines currently lying in the median. In addition, the building crews are making great progress at the Agate Station site, and concrete crews are forming and pouring the remaining guideways west of Walnut Street and transitways west of Onyx Street.

We've had a very positive response from staff and the general public to participate in an EmX tour. The hour-long tour has been extremely helpful for people to experience the project from within the construction zone, have questions answered, and be part of the project by offering tips for training and operations. Tours will continue throughout the year.

## MARKETING AND COMMUNICATIONS

*Andy Vobora, Director of Marketing and Communications*

### **MEDIA**

- Media attention focused primarily on fuel prices, ridership, and construction. Spin-off stories on Valley Vanpool resulted from discussions concerning ridership. Some attention was given to a customer incident on the bus; however the story went away quickly. A guest editorial was prepared by Mark Pangborn and sent to the Register Guard that discussed the state of LTD. Jack Wilson is holding it right now, but I still believe there is a chance it will run. We did use this piece in both *Inside Lane* and *On the Move*.
- Staff, including Mark Pangborn and Board member Gerry Gaydos, will participate in a two-hour media training course developed by Pat Walsh of The Ulum Group. These periodic refresher trainings help staff stay informed on how to effectively work with the media.

### **OUTREACH**

- Mark Pangborn and a Board member will have small breakfast meetings with area business people. The format will allow Mark to provide a couple of key messages, but will primarily afford an opportunity for business people to ask questions. The first meetings were coordinated with the help of chamber directors at most chambers of commerce in the area. Future meetings will be held in order to keep in touch with key stakeholders.
- On the Move was mailed to nearly 2,500 chamber members. The mailing list is a compilation of chamber members from all area chambers of commerce.
- Courtesy is Contagious is a tag line LTD borrowed from New York City Transit. The campaign focuses on customers treating each other with courtesy, including simple issues like giving up your seat to a senior or talking appropriately on cellular phones. LTD is kicking off the campaign by focusing on litter. There is a problem with customers littering around bus stops; so informational pieces will focus on getting customers to pick up after themselves. Information will also be provided to employees who play a part in educating customers about using the trash receptacles provided.
- Bus Plus (Progressive Corridor Enhancement) outreach continued in the River Road area with a brief presentation to the River Road Community Organization.

## **INTERNAL COMMUNICATIONS AUDIT**

- Employee surveys are being tabulated and a final report generated by the consultant. Following a presentation to the Leadership Council, the recommendations will be provided to the Board Human Resources committee and then the full Board. It is anticipated the Board presentation will occur at the June meeting.

## **EVENT SERVICES**

- A flurry of activity is underway as we prepare contracts for existing events and evaluate new opportunities. The newest opportunity could be with Art and the Vineyard.

## **EMERGENCY COMMUNICATIONS PLAN**

- A draft emergency communications plan is being reviewed by staff. This plan will become part of the District's more comprehensive security plan. The plan outlines internal and external processes for handling communications during times of crisis.

## **ACCESSIBLE SERVICES**

*Terry Parker, Accessible Services Manager*

There are a number of Accessible Services contracts that are scheduled to go out to bid, as per contracting requirements. Request for Proposals are being prepared for South Lane County and Florence community transit services, mental health transportation assistance, and transit training and host programs.

With the capable team of Cosette Rees, Sue Viggiano and Eileen Mugglewortz, two of three EmX Train-the-Trainer work sessions have been conducted, with the last session scheduled for May 17 at the Eugene Public Library. The goal has been to meet with local agency representatives that provide transit training assistance for people with disabilities and find out how LTD can best assist them in getting their participants or residents prepared for EmX coming on line in December.

As a member of the Oregon Department of Transportation Public Transit Advisory Committee, Terry attended a day-long session to review and prioritize transit projects for the *ConnectOregon* program.

LTD provided comments to the Notice of Proposed Rulemaking for the Americans with Disabilities Act and drafted guidance for New Freedom, Job Access Reverse Commutes, and 5310 Elderly and Disabled programs.

## **TRANSIT OPERATIONS**

*Mark Johnson, Director of Transit Operations*

There is no Transit Operations report this month.

## **MAINTENANCE**

*Tom Brush, Director of Maintenance*

There is no Maintenance report this month.

## **FINANCE AND INFORMATION TECHNOLOGY**

*Diane Hellekson, Director of Finance and Information Technology*

### **FINANCE**

*Carol James, Accounting Manager*

There is no Finance report this month.

### **PURCHASING**

*Jeanette Bailor, Purchasing Manager*

Negotiations continue with New Flyer for a final delivery date of five articulated vehicles. Proposals have been received and are being evaluated for a new photocopy machine to replace the aging machine in the Administrative copy room. The Request for Proposal process has started for several accessible service providers of rural transportation. Bid requests have gone out for printing all fare instruments.

### **INFORMATION TECHNOLOGY**

*Steve Parrott, IT Manager*

There is no Information Technology report this month.



## **HUMAN RESOURCES**

*Mary Neidig, Human Resources Director*

### **HEALTH CARE**

Over 135 employees took the on-line Health Risk Assessment tool offered through Reliant Behavioral Health. The aggregate data collected from this process will be presented at the May 17 Joint Insurance Committee meeting. Additional presentations will be made by vendors who provide health screening and educational services. The committee will determine which health care risks are most important to provide screening and education on based on the assessment results, and select vendors to provide them.

Health plan utilization remains lower for the current health plan year. This will have significant impact on the pricing of bids for health plan services. Bids for health plan services will take place in the fall, along with the annual health fair.

### **SELECTION AND HIRING**

LTD continues to have significant hiring activity. Recruitment is underway for the next class of new bus operators, to begin on June 26 and August 7. About 60 applicants were tested the week of May 8, and about 30 will be interviewed the week of May 22. In addition to new bus operators, recruitment is underway for the new Training Specialist, pending Board adoption of the 2006-07 budget.

A national search is underway for both the Maintenance Director and the Assistant General Manager positions. Application deadline for both positions is June 2. Interview and selection activities will take place in June, July and August.

### **OTHER ACTIVITIES**

Final briefs were filed in early May regarding the Syd Jacobson arbitration. The arbitrator should publish a decision within 30 days of the record closure.

Construction on Franklin EmX is ahead of schedule. By contract, the substantial completion date is August 15<sup>th</sup>.

In late April, the new signals at the Franklin Blvd and McVay Highway intersection were activated. Soon after that, the realignment of the intersection was completed making way for the construction of the westbound platform of the McVay Station. Construction of the McVay Station will be completed by mid-June.

On Franklin Blvd in Eugene, NW Natural has been moving gas lines currently lying in the median. In addition, the building crews are making great progress at the Agate Station site and concrete crews are forming and pouring the remaining guideways west of Walnut Street and transitways west of Onyx Street.

We've had great response from staff and general public to participate in an EmX tour. The hour tour has been extremely helpful for people to experience the project from within the construction zone, get questions answered, and be part of the project by offering tips for training and operations. Tours will continue throughout the year.

## AGENDA ITEM SUMMARY

**DATE OF MEETING:** March 15, 2006

**ITEM TITLE:** APRIL 2006 EMPLOYEE OF THE MONTH

**PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board

**BACKGROUND:** **April 2006 Employee of the Month:** Bus Operator John Dukes was selected as the April 2006 Employee of the Month. John was hired by LTD in February 2004. He was nominated for this award by a regular rider who commends him for his consistent eagerness to assist passengers—especially the elderly and passengers with children. She comments that he is polite, helpful, and goes the extra mile for his passengers.

John began his transit career in Seattle, Washington. After several years of driving in the Seattle area, he decided he needed to leave the big city for a smaller urban environment. Eugene, Oregon fit the bill. John applied for a job at Lane Transit District and was hired in February 2004.

John passed his probationary year with flying colors, achieving a perfect record during his first year of employment. After the first year, he never looked back. His perfect record of performance continued. During his second year at LTD, John was awarded the General Manager's Award for Excellence.

John's ability to go the extra mile for his passengers was evident this past December 2005. While on his route, he observed a man lying face down on the side of the road. John called Lane Transit District Operations and volunteered to assist the individual. The road supervisor responded and the Eugene Police Department arrived promptly to render aid.

When asked to comment on John's selection as Employee of the Month, Transit Operations Supervisor David Thulstrup, said:

His customers tell us about his willingness to go the extra mile and how helpful and polite John is. One elderly woman wrote in to let us know that "other people are talking about this!" She went on to explain how John had helped a woman with three kids get off and on the bus, and how he helps seniors get seated and also helps with their bags.

Another woman gushed, "I wish all drivers were more like him". John is the embodiment of what it means to be *customer oriented*. Seattle's loss is our gain.

Our congratulations to John on his selection as the April 2006 Employee of the Month!

**AWARD:** John will attend the March 15, 2006, meeting to be introduced to the Board and receive his award.

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## AGENDA ITEM SUMMARY

- DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET
- ITEM TITLE:** ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING
- PREPARED BY:** Jo Sullivan, Administrative Services Manager/Clerk of the Board
- ACTION REQUESTED:** None at this time
- BACKGROUND:** The action or information items listed below will be included on the agenda for future Board meetings:
- A. **FY 2005-06 Supplemental Budget:** The fiscal year 2005-07 supplemental budget will be on the agenda for adoption at the June 21, 2006, regular Board meeting. The supplemental budget must be adopted before the end of the fiscal year on June 30.
  - B. **FY 2006-07 Budget Adoption:** The fiscal year 2006-07 proposed budget will be on the agenda for adoption at the June 21, 2006, regular Board meeting. The budget must be adopted before the end of the fiscal year on June 30.
  - C. **Pioneer Parkway Environmental Assessment:** The Environmental Assessment (EA) is scheduled to be released to the public in mid July 2006.
  - D. **Resolution Reaffirming LTD Boundaries:** State law requires that LTD annually determine the territory in the District in which the transit system will operate. If boundary changes were to be made, that would be done by ordinance. Since no changes are planned, a resolution reaffirming the current boundaries will be scheduled for approval at the June 21, 2006, regular Board meeting.
  - E. **Communications Audit:** Bev Mayhew, from the Ulum Group, will join staff and present findings and recommendations regarding internal communications. The audit process involved one-on-one interviews, group interviews, and individual employee surveys. The consultants also toured LTD facilities and reviewed internal communications documents.
  - F. **Pioneer Parkway Decision Process:** A final decision on the project is expected in September 2006, following public review and comment on the Environmental Assessment.

- G. **EmX Updates**: Various action and information items will be placed on Board meeting agendas during the design and implementation phases of the EmX bus rapid transit project.

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# LTD General Manager's Report to the Board of Directors

February 2006

*Prepared by Mark Pangborn, Interim General Manager*

## FUTURE DATES TO REMEMBER

February 20, 2006	Presidents' Day – administrative offices closed (regular service)
February 21, 2006	Presentation to Springfield City Council (Davis, Eyster)
March 13, 2006	Special LTD Board Meeting/public hearing on fares and service (at Eugene Library)
March 15, 2006	Regular LTD Board Meeting
April 10, 2006	Special LTD Board Meeting/Work Session (tentative)
April 19, 2006	Regular LTD Board Meeting

## ACTIVITIES

### STRATEGIC GOALS

#### Service Reliability

The winter bid began on February 5<sup>th</sup> with the short-term fixes to improve the tight runs. While still early in the bid, it appears that we have been able to address the most pressing needs. We still need to do some fixes in Gateway service. Due to a change in shift schedules at Royal Caribbean and Oregon Medical Labs, our new service does not exactly meet their needs. The Planning staff is working on a solution.

#### Fleet

- The contract for the twenty 40-foot replacement buses has been signed with Gillig Corporation and those buses will start arriving in December 2006. The contract for articulated buses is almost complete and as soon as we receive final approval on state funding, we will sign that contract with New Flyer.
- Tom Brush is now working with LTD Maintenance staff on finalizing a plan for maintaining the fleet until the replacement buses arrive. Since Tom is new and was brought in to cover for the sudden departure of the former Maintenance director, I am attaching a short version of his resume to give you a sense of his background.

#### Facilities

Facilities Services is moving forward on hiring a maintenance specialist. Interviews will be conducted in the next two weeks.

## Employee Relations and Health

### **Communications—Internal**

Communication Audit—LTD has contracted with The Ulum Group to conduct an internal audit of LTD. In this process, which will begin immediately, the Ulum group will talk directly with all levels of the organization to help us assess the best methods for improving two-way communication between employees and supervisors at all levels of the organization. The results of the audit will be shared with the Board and all employees and become the blueprint for internal communications. The Union will participate in and is supportive of the process.

Union—I established a regular monthly meeting with Carol Allred. The first two meetings have been very productive. We are working with the Union on finding a method to improve working relationships. The Union has a number of layers of approval, so when they have had a chance to discuss and agree upon our next joint effort, I will report that back to the Board.

#### Written Material Provided To All Employees:

- A formal written response to the issues raised at the Board and GM listening session (also sent to Board)
- A summary of the FY 2006-07 Board strategic goals and requests for comment
- An expanded monthly edition of *Inside Lane*, a publication intended to cover LTD human interests and operational news (The Board will receive a copy.)

Employees—In the past month I have at least greeted a majority of the LTD employees in a variety of venues. I also have had longer discussions with employees who have expressed discontent in the past or wanted to talk in more detail about the District. I am now working with the department staff on how I can continue this process in a way that works for both my and the employee's work schedule.

### **Communications—External**

Governmental Relations—I have assumed Ken's role in meeting with other local governmental staff on a regular basis to discuss issues of common interest. As issues arise, staff will keep the Board informed.

Training—Human Resources has requested the staffing and funds to implement a comprehensive training program at LTD. The program, if funded, would begin in July 2006 with the start of the new fiscal year.

Incentive And Rewards—Funding for this program has been requested to begin in July 2006.

Health Programs—In cooperation with the Union, LTD has implemented a health assessment program for all employees. The program is voluntary, but includes a \$70 financial incentive for all employees who complete the first year. The purpose of the program is to make employees and their medical benefits dependents more aware of their personal health issues and give them tools to improve their health. A flyer is attached with further information.

**EmX** – The good weather has been great for moving the project forward. Wildish construction is making excellent progress on the improvement on Franklin Boulevard



next to the University of Oregon. Board members are on the mailing list for weekly updates. The prototype vehicle is out of production and soon to be off to Altoona for testing. LTD staff were in Crookston, Minnesota, to inspect the vehicle. Our driver trainer was able to drive the vehicle and was very pleased to discover that it drove just like our current articulated buses, which handle well, simplifying training for EmX service.

**UNITED FRONT**—The United Front document is done. The local delegation will be in Washington, D.C., beginning February 26, 2006. Gerry Gaydos and Linda Lynch will be representing LTD. Linda will make a presentation on the LTD agenda at the February 15<sup>th</sup> meeting.

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## AGENDA ITEM SUMMARY

**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** MONTHLY PERFORMANCE AND LABOR TRENDS REPORTS

**PREPARED BY:** Mark Pangborn, General Manager

**ACTION REQUESTED:** None

**BACKGROUND:** In response to a request by the Board for regular reporting on the District's performance in several areas, monthly performance reports are provided for the Board's information.

The monthly *Eugene/Springfield Metro Labor Trends* publication from the Oregon Employment Department also is included for the Board's information.

**ATTACHMENTS:** April 2006 Performance Report  
April 2006 RideSource Performance Report  
May 2006 *Eugene/Springfield Metro Labor Trends*

**PROPOSED MOTION:** None

## AGENDA ITEM SUMMARY

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**DATE OF MEETING:** MAY 2006 INFORMATIONAL PACKET

**ITEM TITLE:** NEWS ARTICLES ABOUT TRANSIT ISSUES AROUND THE COUNTRY

**PREPARED BY:** Mark Pangborn, General Manager

**ACTION REQUESTED:** None

**BACKGROUND:** As begun in 2004, each month's Board packet includes articles about transit issues, including bus rapid transit (BRT) initiatives throughout the U.S. and the world. These articles are included in the packet for information purposes only.

**ATTACHMENTS:** See news articles

**PROPOSED MOTION:** None