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LANE TRANSIT DISTRICT SPECIAL BOARD MEETING/WORK SESSION

Monday, November 14, 2005
5:30 p.m.

LTD Board Room
3500 E. 17th Avenue, Eugene
(off Glenwood Blvd.)

A G E N D A

	<u>Page No.</u>
I. CALL TO ORDER	
II. ROLL CALL	
Ban _____ Davis _____ Eyster _____ Gant _____	
Gaydos _____ Kleger _____ Kortge _____	
III. PRELIMINARY REMARKS BY BOARD PRESIDENT	
IV. ANNOUNCEMENTS AND ADDITIONS TO AGENDA	02
V. WORK SESSION	
A. Commuter Solutions Annual Report (15 minutes)	03
B. Smart Ways to School Update (15 minutes)	
VI. EXECUTIVE (NON-PUBLIC) SESSION PURSUANT TO ORS 192.660(2)(i), to review and evaluate, pursuant to standards, criteria, and policy directives adopted by the governing body, the employment-related performance of the chief executive officer (general manager) of LTD	
VII. ADJOURNMENT	

Alternative formats of printed material and/or a sign language interpreter will be made available with 48 hours' notice. The facility used for this meeting is wheelchair accessible. For more information, please call 682-6100 (voice) or 1-800-735-2900 (TTY, through Oregon Relay, for persons with hearing impairments).

AGENDA ITEM SUMMARY

DATE OF MEETING: October 10, 2005 (NOVEMBER? ALREADY DONE?)

ITEM TITLE: **2005 LTD Strategic Plan Progress Report**

PREPARED BY: Mark Pangborn, Assistant General Manager

ACTION REQUESTED: None, Information

BACKGROUND:

RESULTS OF RECOMMENDED ACTION:

ATTACHMENT:

PROPOSED MOTION:



FY 2005 Commuter Solutions Annual Report

DRAFT Strategic Plan

GOAL: Increase Participation in CS Program and Services

Actions:

- Extend Commuter Solutions reach to outlying communities
- Expand LTD's Group Bus Pass Program
- Increase regional ridesharing
- Broaden scope of SWTS Program
- Formalize CMP with region and state jurisdictions
- Explore additional TravelSmart projects

GOAL: Support and Further Local, Regional, and Statewide Transportation/Land Use Policies

Actions:

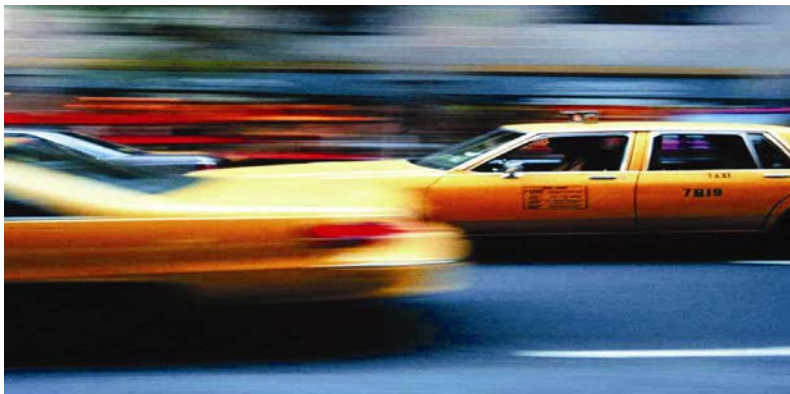
- Provide technical assistance and targeted outreach to developing mixed-use areas, along EmX corridors and areas of high growth.
- Coordinate transportation options with non-traditional TDM funding sources (e.g., social service agencies) for resource leveraging and greater regional scope.
- Develop refined performance monitoring measures.



FY 2005 Commuter Solutions Annual Report

2005 EMERGENCY RIDE HOME (ERH) PARTICIPANTS

City of Eugene
Elizabeth Lewis Publishing Company,
 dba Clueless at the Top
Emerald Valley School
Eugene Hilton
EWEB
Gallagher Financial Services, Inc.
Harry Ritchie's Jewelers
Lead, Inc.
Lunar Logic, Inc.
Oak Street Child Development Center
Oregon Medical Laboratories
Pacific Winds Music
Pathology Consultants/NW Pathology Services
Pentagon Federal Credit Union
Satre Associates, P.C.
Semperian
Venture Data





FY 2005 Commuter Solutions Annual Report

2005 GROUP PASS PARTICIPANTS

Bear Creek Corporation/Harry & David
Best Software
** Capella's Market*
Center for Appropriate Transport
City of Eugene
Cottage Grove Hospital and Clinic
Creative Minds Alternative School
Dept of Justice–Civil Enforcement Division
Down To Earth
** Elizabeth Lewis Publishing Company
(dba Clueless at the Top)*
** Emerald City Comics*
** Emerald Valley School*
** Eugene Creative Care*
Eugene Weekly
** Gallagher Financial Services*
Harlequin Beads
Harrang/Long/Gary/Rudnick
** Harry Ritchie's Jewelers*
** Ideal Enterprises, Inc.*
Lane Community College
Lane Council of Governments
** Lane County Catholic Worker/St John
Bosco House*
Lane County Law & Advocacy Center/Legal Aid
Looking Glass Counseling Center
Lunar Logic
Maitreya Eco Village
Mobility International USA
Network Charter Schools
Northwest Youth Corps Outdoor School
** Oak Street Child Development Center*

Oregon Eugene Mission
Oregon Endoscopy
Oregon Medical Laboratories (OML)
** Oregon Supported Living Program*
** Oregon Temporary Services*
PeaceHealth Information Technology
PeaceHealth Medical Group
Providence Health Plans
Rainbow Optics
Rush Enterprises, Inc.
Sacred Heart Medical Center
SAFE, Inc.
Sage Software
** Satre Associates, P.C.*
Semperian
Special Mobility Services
Sperry Tree Care Co.
Symantec Corporation
TacoTime
University of Oregon
UO Faculty and Staff
UO High School Equivalency Program
UO Students (Associated Students of UO)
UO Bookstore, Inc.
Venture Data, LLC
WBGs Architecture & Planning, P.C.
Wellsprings Friends School
West Bros. BBQ
** = New in 2005*



FY 2005 Commuter Solutions Annual Report

RIDESHARE REPORT

- Increased the net number of current commuters in the active rideshare database from 552 on January 1, 2005, to 1,051. Of that total, 353 are SchoolPool registrants and 698 are Commuters.
- There are 272 work/school sites represented in the database.
- There are 109 commuters registered for the Emergency Ride Home (ERH) only.

VALLEY VANPOOL REPORT

- Continued work on new incentive programs for the Valley VanPool partnership.
- Revised MOU to enhance our working arrangements.
- Applied for and was awarded a \$310,000 ODOT grant to fund a vanpool fare subsidy program that will help to grow the vanpool program and establish a long-term, sustainable subsidy fund in cooperation with our area transit districts. Vans will be subsidized at varying percentages of their lease costs, which depends on route miles, so that routes as short as 10 miles (one-way) can receive some support while still assuring that they are sustainable based on FTA funds generated. We expect that this subsidy program, especially in light of increasing fuel prices, will help to substantially increase vanpooling in the region.
- We expect to begin actual subsidies for Valley VanPool vans and a new marketing campaign to initiate new vanpool routes in the Winter of 2005.
- Contracts have been signed between Lane Transit District, Salem-Keizer Transit District, VPSI, and the current vanpool provider, which will enable the districts to report vanpool Vehicle Revenue Miles (VRM) through the National Transit Database (NTD) reporting system. Ridership data collection for our nine Valley VanPool vans began in April of 2005 with data consolidated by VPSI. Reports are then forwarded to the transit districts and all of the Valley Vanpool partners for their use.

COMMUTER SOLUTIONS

TRANSPORTATION OPTIONS ADVISORY COMMITTEE (TOAC) – FALL 2005

LAST NAME	FIRST NAME	COMPANY	PHONE	FAX	E-MAIL ADDRESS
Arnis	Nick	City of Springfield	(541) 744-3373	(541) 726-3689	narnis@ci.springfield.or.us
Boyatt	Tom	ODOT Region 2	(541) 747-1354	(541) 744-8088	Thomas.B.Boyatt@odot.state.or.us
Maffei	Marcia	Commuter Solutions/LTD	(541) 682-6206	(541) 682-6111	Marcia.Maffei@ltd.lane.or.us
Metzler	Kim	LRAPA	(541) 726-2514	(541) 726-1205	kmetzler@lrapa.org
Schuetz	Petra	Lane Council of Governments	(541) 682-3639	(541) 682-2635	pschuetz@lcog.org
Schwetz	Tom	Lane Council of Governments	(541) 682-4044	(541) 682-4099	tschwetz@lane.cog.or.us
Shoemaker	Lee	City of Eugene	(541) 682-5471	(541) 682-5598	lee.shoemaker@ci.eugene.or.us
Speck	Annette	Commuter Solutions/LTD	(541) 682-6213	(541) 682-6111	Annette.Speck@ltd.lane.or.us
Stinchfield	Tom	Lane County Public Works	(541) 682-6930	(541) 682-8799	tom.stinchfield@co.lane.or.us
VanWinkle	Lisa	Smart Ways to School/Comm.c Sol.	(541) 682-6212	(541) 682-6111	Lisa.VanWinkle@ltd.lane.or.us
Viggiano	Stefano	Lane Transit District	(541) 682-6203	(541) 682-6111	Stefano.Viggiano@ltd.lane.or.us
Vobora	Andy	Lane Transit District	(541) 682-6181	(541) 682-6111	Andy.Vobora@ltd.lane.or.us
Williams	Connie B.	Commuter Solutions/LTD	(541) 682-6100	(541) 682-6111	Connie.B.Williams@ltd.lane.or.us
Yap	Anita	Lane Transit District	(541) 682-6135	(541) 682-6111	Anita.Yap@ltd.lane.or.us
ALTERNATES & GUESTS					
Clarke	Cindy	City of Eugene	(541) 682-5285	(541) 682-5598	cindy.j.clarke@ci.eugene.or.us
Kaempff	Daniel	ODOT	(503) 986-4131	(503) 986-4189	Daniel.C.Kaempff@odot.state.or.us
Watchie	Chris	Trans-Watch	(541) 334-1786	(541) 685-1336	transwatch@mindspring.com

AGENDA ITEM SUMMARY

DATE OF MEETING: November 16, 2005

ITEM TITLE: WORK SESSION: COMMUTER SOLUTIONS ANNUAL REPORT AND PRESENTATION

PREPARED BY: Connie Bloom Williams, Commuter Solutions Program Manager

ACTION REQUESTED: None

BACKGROUND: The Commuter Solutions Program has experienced substantial growth since January of 2004. The most recent growth spurt in programs and services has been the implementation of the Smart Ways to School Student Transit Pass Program for all students in grades 6-12 in our area. Following the Commuter Solutions Annual Report, staff will present a Smart Ways To School review and update. Staff continue to be active in local and metropolitan planning issues and in providing transportation programs to the community. At the meeting, staff will review the goals, actions, and results of the 2000-2005 Commuter Solutions Strategic Plan, highlighting activities in 2005. We also will review the 2005-2010 Draft Strategic Plan Goals and Actions.

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ATTACHMENTS: Group Pass Participants Listing
2005 Emergency Ride Home Participants
Rideshare/Valley VanPool Report
Transportation Options Advisory Committee – Member List
Commuter solutions Draft Strategic Plan 2005-2010

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PROPOSED MOTION: None

AGENDA ITEM SUMMARY

DATE OF MEETING: November 14, 2005

ITEM TITLE: EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i)

PREPARED BY: Gerry Gaydos, President, Board of Directors, and Chair, Board HR Committee

ACTION REQUESTED: That the Board move into Executive (non-public) Session pursuant to ORS 192.660(2)(i), to review and evaluate, pursuant to standards, criteria, and policy directives adopted by the governing body, the employment-related performance of the chief executive officer (general manager) of LTD

ATTACHMENT: None (Combined performance evaluation comments will be distributed to Board members under separate cover.)

PROPOSED MOTION: I move that the Board meet in Executive Session pursuant to ORS 192.660(2)(i), to review and evaluate the employment-related performance of the LTD general manager.

AGENDA ITEM SUMMARY

DATE OF MEETING: November 16, 2005

ITEM TITLE: WORK SESSION: SMART WAYS TO SCHOOL UPDATE

PREPARED BY: Lisa Van Winkle, [Project Lead, Smart Ways to School Program](#)

ACTION REQUESTED: None. Information only.

BACKGROUND: The Student Transit Pass Program, which provides transit passes to all students in grades 6-12 enrolled at public and private schools in the Eugene-Springfield area, was implemented on October 1, 2005. The Board will be provided information on that project and other elements of the Smart Ways to School Program.

ATTACHMENTS: Smart Ways to School – Highlights

PROPOSED MOTION: None