



LTD General Manager's Report to the Board of Directors

August 4, 2003

Prepared by Ken Hamm, General Manager

FUTURE DATES TO REMEMBER

August 18, 2003	Board Work Session CANCELED
August 20, 2003	Regular Board Meeting CANCELED
September 14, 2003	LTD Picnic, Armitage Park
September 18, 2003	Board Work Session (tentative)
September 20, 2003	Regular Board Meeting
September 28- October 1, 2003	APTA Annual Meeting
November 6-7, 2003	LTD Board Strategic Planning Retreat

INTERNAL ACTIVITIES

HR Director Hired

Mary Neidig has been hired as LTD's director of human resources and risk management. Mary has more than 25 years of experience in management and human resources positions. Most recently she was the director of the Oregon Department of Consumer and Business Services. Mary will begin work at LTD on August 18.

B.O.L.I. Complaint

A former employee has filed a discrimination complaint against LTD with the Bureau of Labor and Industries. LTD has responded and is waiting for the next step in the process. This type of civil rights complaint automatically triggers a Human Rights Commission inquiry. I will keep you informed as this unfolds.

Springfield Station

The groundbreaking for Springfield Station was well attended. Highland Construction is mobilized and beginning demolition on the west end of the Les' Canopy site. There are some utility improvements and excavation that will be done in the following weeks.

Health Insurance Arbitration

We have not received the arbitrator's decision on our right by contract to assess union employees for the extra cost for the managed care plan above the cost of the base health plan. We expect to have that decision in mid- to late August.

BRT Phase I

Phase I is 95 percent engineered, and the final pieces are coming together. Final design was delayed until the vehicle was selected. Platforms needed to be designed around vehicle floor heights. There also are minor adjustments being made along the corridor. There may be some undergrounding of utilities along Franklin between Onyx and Agate this fall. Major construction will begin next year.

Bus Roadeo

This year's Bus Roadeo saw a newcomer walk away with the top prize. Justin Martin, a bus operator since 2001, placed first and will be representing LTD at the national competition in Salt Lake City in September.

Artic Purchase

LTD has a signed contract with New Flyer for five standard articulated buses. Delivery of these units is scheduled for late January or early February of 2004.

Duck Football Service

Planning for Duck football service is in full swing. The Duck Express again will operate from eleven sites throughout the metro area. The first home game is September 6.

Breeze Buses

Wheelchair lifts are being installed in the AVS buses LTD operates on the Breeze shuttle service. As you may remember, there have been ongoing issues around the entry and floor design of these vehicles as it relates to boarding and off-loading wheelchairs. These lifts have been tested and are a good solution to a nagging problem.

AVL/APC

The LTD technology team and Siemens currently are outfitting buses with the new automatic vehicle locator system. This technology will give LTD accurate passenger counting and operating performance data, as well as provide automated announcements of stops and an improved radio/communication system. Training for supervisors, technicians, and operators is underway and will be ongoing.

EXTERNAL ACTIVITIES

Federal Dollars

The great debate continues on the federal budget and the transportation portion of it. LTD will not know how our request comes out for awhile. Linda Lynch will keep you posted.

Mac Court

LTD staff have been included in discussions with the UO regarding the building of a new sports arena. Transit access is an important criterion in the selection of a final site.

AGENDA ITEM SUMMARY

TO BE UPDATED BY STAFF AFTER MEETINGS -

DATE OF MEETING: June 18, 2003

ITEM TITLE: BOARD MEMBER REPORTS

PREPARED BY: Jo Sullivan, Administrative Services Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND: Board members have been appointed to the Metropolitan Policy Committee (MPC), and on occasion are appointed to other local or regional committees. Board members also will present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

1. **Metropolitan Policy Committee:** LTD's MPC representatives are Board members Hillary Wylie and Gerry Gaydos, with Pat Hocken as an alternate. MPC meetings generally are held on the second Thursday of each month. MPC last met on June 12, 2003. At this meeting, MPC conducted a public hearing on proposed amendments to the Transportation Improvement Program (TIP), and took action to approve the amendments. The approved TIP amendments include several LTD administrative amendments, which update the TIP to accurately reflect the status, timing, or cost of several projects, including Springfield Station. In addition to the administrative amendments, the TIP was amended to reflect the actual construction cost for the Phase 1 BRT project. MPC also reviewed and approved the development schedule for the FY 04-06 TIP. Staff presented a report on the MPC Subcommittee on Public Involvement, and provided a recap of the Federal Certification Review of the Metropolitan Policy Organization (MPO). The next MPC meeting will be held on July 10, 2003.
2. **BRT Steering Committee and Board BRT Committee:** Board members Gerry Gaydos, Pat Hocken, and Hillary Wylie are participating on LTD's BRT Steering Committee with members of local

units of government and community representatives. The three LTD Board members also meet separately as the Board BRT Committee. Ms. Hocken chairs both committees. The BRT Steering Committee last met on May 6, 2003, to discuss the BRT vehicle decision process and to approve a recommended design for the RiverBend-International Way segment of the Pioneer Parkway corridor. The Board BRT Committee last met on May 1 and May 9 to discuss the vehicle selection process. The next meeting of the full Steering Committee is scheduled for June 3, 2003.

3. **Coburg Road Stakeholder Committee:** Susan Ban is the Board's representative on the Coburg Road Stakeholder Committee. This committee last met on May 14, 2003. At that meeting, the Committee discussed the compatibility of various design options with stakeholder objectives. The group also discussed an optional corridor using a new river crossing, and decided to recommend that LTD study that further. The next meeting is scheduled for June 11, 2003.
4. **Board Strategic Planning Committee:** The committee has not met since the last Board meeting. A meeting of this committee may be scheduled following Board discussion of the strategic plan at the June 18, 2003 meeting.
5. **Board Finance Committee:** The Board Finance Committee (Pat Hocken, chair; Gerry Gaydos; and Virginia Lauritsen) met on June 3, 2003 to review and discuss the revised Capital Improvement Program and the Long-Range Financial Plan. The Committee forwarded both plans to the full Board with a recommendation to approve on June 18, 2003. The Committee also heard a legislative issues status report, and discussed Committee work plans for the next several months.
6. **Region 2050 Policy Advisory Committee:** Board member Susan Ban attends the Region 2050 Policy Advisory Committee meetings as an observer. The Policy Advisory Committee has not met since the May 28, 2003 LTD Board Meeting. The Region 2050 Technical Advisory Committee (RTAC) met on Tuesday, June 10th and will recommend LTD Board Representation on the Policy Advisory Committee at its next meeting. Michael Dean, Mayor of Coburg, serves as the Chair of the Policy Advisory Committee, and will attend the RTAC meeting to participate in this discussion. Senior Strategic Planner Lisa Gardner will attend the meeting and will be available to provide an update at the Board Meeting. The next meeting of the Policy Board is scheduled for June 19, 2003.
7. **Statewide Livability Forum:** Board member Virginia Lauritsen is participating on a statewide committee called the Livability Forum, as one of 12 participants from the Eugene/Springfield area. The commit-

tee has been meeting once every six months. There is no report this month.

ATTACHMENT: None

PROPOSED MOTION: None

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