

APPENDIX E

FEDERAL FINANCIAL ASSISTANCE

AGREEMENT ASSURANCE

I, Kenneth P. Hamm, General Manager, hereby certify on behalf of Lane Transit District that:

The undersigned shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT assisted contract or in the administration of its DBE Program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT assisted contracts. The recipient's DBE Program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the undersigned of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

Executed this _____ day of _____, 2000.

By _____
Kenneth P. Hamm, General Manager
Lane Transit District

AGENDA ITEM SUMMARY

DATE OF MEETING: August 9, 2000

ITEM TITLE: NEW RIDESOURCE FACILITY

PREPARED BY: Mark Pangborn, Assistant General Manager

ACTION REQUESTED: Approve negotiating for the purchase of property for a new RideSource facility and Glenwood Park & Ride lot

BACKGROUND: At prior Board meetings, staff have discussed the need for a new RideSource facility, and the potential of a joint project with the State of Oregon Motor Pool in Glenwood, just west of the Franklin/Glenwood Boulevards intersection. Discussions with the State Motor Pool and the Oregon Department of Administrative Services have progressed to the point where LTD must commit to purchasing the property and signing a service agreement with the Motor Pool or withdrawing from the project. It is the staff recommendation that LTD proceed with the project.

Current status of this project:

1. The Motor Pool is about to award a construction contract to build a new motor pool facility in Glenwood (see attached map). This facility will contain parking and repair, fueling (including compressed natural gas), and washing bays. The facility will be large enough so that the Motor Pool could lease a repair bay to RideSource to service RideSource vehicles, as well as provide repair services to RideSource on contract. The additional construction expense of the leased bay will be paid for with a State of Oregon grant to LTD for elderly and handicapped services. RideSource also will be able to fuel and wash its vehicles on the site. This type of interagency cooperation is a high priority for Governor Kitzhaber.
2. The State also had planned to construct an office building immediately west of their motor pool facility on land that they had purchased as part of the motor pool project. The tenants who originally had signed on to lease space in this office building have withdrawn, and the State has decided not to construct the office building. Consequently, that land potentially is available for purchase.
3. Two additional pieces of property are available west of the office building site. One is privately owned, and legal representatives for the owner have indicated that the property is available for sale. The other is owned by the State of Oregon, and the State has indicated a desire

- to sell it. These parcels were reviewed by the Board at the April 19, 2000, regular Board meeting. The estimated purchase price of these last two parcels was included in the adopted LTD FY 2000-01 budget.
4. RideSource currently is operating in a building that is on a year-to-year lease. The owner of the facility has listed the property for sale. If sold, the new owner will be obligated to honor only the current year lease. Additionally, the property is now too small for RideSource operations, requiring some vehicles to be parked off-site. Consequently, finding a new location for RideSource is the highest priority for the Lane County Metro Paratransit Plan. For the last three years, RideSource has retained a local commercial realtor to search the local market for a new facility to lease. This realtor has not been able to locate another property for rent and believes that the very diverse needs of the program may preclude locating a leased facility.
 5. BRT has designated the motor pool site as a BRT bus stop and Park & Ride. The site is ideally suited to serve Park & Ride clients northbound on the freeway and westbound on Franklin Blvd, and the BRT design team would like to acquire property on this site for a Park & Ride lot.
 6. The current property estimates are:

□ State-owned far west lot	\$110,000
□ Private lot	245,000
□ State-owned east lots	<u>345,000</u>
TOTAL	\$700,000
 7. LTD currently has budgeted \$425,000 in local funds to pay for the cost of the RideSource facility land acquisition.
 8. Preliminary estimate for construction of a RideSource office, vehicle parking/lighting, Park & Ride parking/lighting, ingress/egress, architectural fees, and landscaping range from \$1,400,000 to \$1,800,000.
 9. There are no funds allocated to this project for construction.

After having reviewed all the options, staff would recommend that the Board authorize staff to begin negotiations with the State of Oregon and the private landowner to acquire the private and State-owned property at the Glenwood site. Staff also will need to work with the State to determine if the State wants any of the remaining property for future expansion of the motor pool and who is to cover the cost of access easements. Moreover, LTD needs to establish the Park & Ride needs of BRT to appropriately assign the land costs between the different projects. Staff have obtained copies of the appraisals on this property conducted by the State but will have to decide if additional independent appraisals need to be done on the property.

If all available property is purchased (as recommended), the final cost of the property will exceed the \$424,000 currently allocated. If the Board approves this proposal, staff will return at the next regular Board meeting with a proposed restructuring of the capital budget to provide for the larger project.

With Board approval, staff also will begin identifying funds for construction, including grant funding and borrowing options.

ATTACHMENT: Site Map—RideSource Site Plan

PROPOSED MOTION: I move the following resolution: That the Board authorize staff to negotiate for the purchase of the State of Oregon and privately-held property adjacent to the State Motor Pool site in Glenwood.

SERVICE PLANNING & MARKETING

Andy Vobora, Service Planning & Marketing Manager

BUTTE TO BUTTE SHUTTLES

LTD carried a record 1,323 riders to the start of this year's Butte to Butte road race. Pre-race shuttles take racers from 5th and Pearl to 40th and Donald. The entire boarding process is accomplished with ten buses in approximately 45 minutes!

OREGON COUNTRY FAIR

LTD met the challenge to provide OCF shuttles from two sites. A move to Civic Stadium and the Eugene Station was prompted by Autzen Stadium expansion plans. A great deal of pre-event work was done by staff, and operators did their part to make this year a real success. Ridership was very strong, totaling 22,988 rides over the three day event. This represents a slight decrease in overall ridership from 1999, however 139 fewer hours of service was used to accomplish these results. This level of ridership represents a 28% modal split and a productivity of 41 rides per hour.

CHILDREN'S CELEBRATION

The Children's Celebration took place at Day Island Park in Springfield. LTD offered a display bus and was represented by a bus operator who answered questions and made the bus available for kids and their parents to climb in. The afternoon event draws many kids from Springfield to take part in games and related activities.

SENIOR ACTIVITIES

Seniors took part in the Willamalane trip to Belnap Hot Springs, an OASIS trip to Doris Ranch, and are now being greeted by the LTD Transit Station Attendant. The station attendant is a new position established using the additional funds for elderly and disabled in our community. The job is being shared with two workers who are on contract through Personnel Solutions, which is a Goodwill operated temporary agency. The attendant will facilitate transfers for riders coming from RideSource vehicles and be available to assist seniors and those with disabilities who are using the Eugene Station.

BOHEMIA MINING DAYS

Shuttles from Eugene were offered to encourage Eugene-Springfield residents to ride to the Bohemia Mining Days activities in Cottage Grove. The shuttles were used sparingly, with only 120 folks using the service. The event and shuttles lacked advertising by the event organizer, which contributed to the lack of riders. I believe that more folks would ride this service if a good marketing plan were implemented. Next year's service will

only be operated if the event organizers budget funds to pay for the service under LTD's community service policy.

HOUSING AUTHORITY SAFETY FAIR

LTD was represented at Lane County's Housing Authority Safety Fair on July 15. This event focused on residents who reside in the many low-income housing projects coordinated through the Housing Authority. Nearly 500 people attended the four-hour long event, where LTD information was provided.

KID JAM

LTD participated in the Kid Jam that took place at Valley River Center. This activity focused on younger kids and provided opportunities for kids and their families to gain information about local services available to them. The bus was a big hit as kids climbed aboard to take a turn in the operator's seat. Volunteer's with the Safe Place project staffed a table and distributed LTD information.

CSR OPEN HOUSE

This two-day event drew many riders to the Customer Service Center where staff were on-hand to answer questions about the proposed service changes. Results are being compiled and will be available to the Board later this summer. Generally the negative comments have been related to a loss in service along a particular street or a loss in the span of service provided. The next opportunity for the public to view the work will occur at the District's Lane County Fair booth. Board members are encouraged to stop by and can sign-up to staff the booth by contacting Michelle Geschke at 682-6203.

TOUCH A TRUCK

An LTD bus was on hand with other public works vehicles at the annual Touch a Truck event. This popular event draws kids to the Petersen barn where public works vehicles are on display and available for kids to try.

AUGUST AGENDA

Scandinavian Festival Shuttles – August 10 –13

Pedal for Partners Shuttle – August 12

Lane County Fair – August 15 - 20

Filbert Festival Shuttle – August 25 – 27

Fare Change: Eugene Station "Ask-me" Shifts – August 30 – September 1