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LANE TRANSIT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
Tuesday, May 16, 2017
Special Meeting 5:00 p.m.
LTD Board Room
3500 E. 17th Avenue, Eugene
(Off Glenwood Boulevard in Glenwood)

A G E N D A

- I. CALL TO ORDER

- II. ROLL CALL
Yeh _____ Vacant _____ Gillespie _____
Wildish _____ Nordin _____ Grossman _____ Necker _____

- III. PUBLIC HEARING: FY 2017-2018 PROPOSED BUDGET
 - A. Staff Presentation
[Christina Shew]
 - B. Opening of Public Hearing by Board President
 - C. Public Testimony
 - ◆ *Each speaker is limited to three (3) minutes.*
 - D. Closing of Public Hearing
 - E. Board Comments and Questions

- IV. ADJOURNMENT

AGENDA ITEM SUMMARY

DATE OF MEETING: May 17, 2017

ITEM TITLE: PUBLIC HEARING: FISCAL YEAR 2017-2018 BUDGET

PREPARED BY: Christina Shew, Director of Finance

ACTION REQUESTED: Hold a public hearing on Fiscal Year 2017-2018 Budget.

BACKGROUND:

The LTD Budget Committee approved the budget for Fiscal Year 2017-2018 on May 16, 2017. The fixed-route operating budget is \$52,440,493. The total of all combined funds, plus reserves and transfers, is \$71,183,380 of which \$62,257,024 is appropriated. A public hearing on the budget must be held, and budget law requires that the Board of Directors must adopt a final budget before July 1, 2017.

The budget described in the attached resolution for all Lane Transit District funds is the same as the budget that was approved by the LTD Budget Committee on May 16.

Following the close of the public hearing, the Board must act to either adopt the budget as presented or amend the budget and then adopt it.

Budget highlights and a brief overview will be presented at the May 17, 2017, Board meeting. A copy of the final budget document will be provided to each member of the Budget Committee following adoption of a FY 2017-2018 budget.

RESULTS OF RECOMMENDED ACTION:

Staff will file the adopted budget with the State of Oregon, as required, and the new budget will become the FY 2017-2018 business plan beginning July 1, 2017.

ATTACHMENTS:

- (1) General Fund Approved Budget
- (3) Accessible Services Fund Approved Budget
- (4) Medicaid Fund Approved Budget
- (5) Point2point Fund Approved Budget
- (7) Capital Projects Fund Approved Budget



May 2, 2017

TO: Lane Transit District Budget Committee

FROM: Aurora Jackson, General Manager
Christina Shew, Budget Officer

SUBJECT: Fiscal Year 2017-2018 Budget Message

It is with pride that we present you the proposed Fiscal Year 2017-2018 (FY17-18) Budget. This budget proposal seeks to fulfill the community's values by investing directly in service, keeping customer costs down, improving efficiency, and providing for the District's long-term financial stability.

In the coming year, LTD will launch its third line of EmX bus rapid transit service in west Eugene, completing a project that has been a decade in the making and with it will initiate one of the single largest service changes in recent history. Routes in west Eugene have been optimized to improve frequency, decrease travel times, and improve connections. With the new and improved service, more than 15,000 hours of new transit service will be offered to travelers heading to and from west and north Eugene.

Economically, the prior fiscal year saw Lane County at one of its strongest points. Unemployment hovered around four percent for most of the year and wages slowly began to increase. Economic indicators remain strong and the budget proposal provided to you today anticipates with caution that the economy will remain relatively stable over the coming year.

There also are a number of factors that pose significant risk. State funding for transportation for seniors and people with disabilities is predicted to decline in the coming biennium, and as such, the district will need to increase local funding for paratransit services. Uncertain federal funding for large capital projects could challenge future expansion, and the results of a statewide transportation package are unknown at this point.

This year's budget has been crafted around three core agency values: invest in the community, be responsible and efficient with public funds, and manage for factors beyond the Districts control. These values reflect feedback the agency has received from customers, stakeholders, community members, and the Board of Directors. The FY17-18 budget seeks to uphold these values with targeted investments and sound financial management. The following is a brief highlight of specific investments that reflect these values:

Invest in the Community

- Fulfill promised three year investment in new transit service that has yielded more than 30,000 hours of restored bus service, investing more than 15,000 hours of new service in FY17-18 alone
- Leave fares unchanged for the fourth consecutive year
- Expand equity and access for low-income riders by increasing annual investment in non-profit half-price fare program by roughly 15 percent

- Receive five new zero emission all-electric buses to reduce fuel consumption and pollution, and increase reliability and passenger comfort

Be Responsible and Efficient with Public Funds

- The proposed budget expands headcount only to fill necessary front line positions required to deliver expanded service and does not include a cost of living adjustment (COLA) for the non-unionized workforce
- Initiate a comprehensive operations analysis to find efficiencies and improve service to meet customer demands and evolving travel patterns
- Restructure service to improve connectivity, decrease travel times, and increase ridership
- Maintain a responsible working capital balance to prepare for emergencies or significant economic declines

Manage for Factors Beyond the Districts Control

- To insulate against the fluctuations of economic uncertainty, limited minimal increases in payroll and self-employment tax revenues beyond the rate of taxation growth
- Assume fuel costs above maximum paid in FY16-17 to guard against uncertainty in fuel markets
- Continue contractual arrangement with Trillium Community Health Plans to provide brokered non-emergency medical transportation services
- Invest in targeted marketing to grow ridership and increase fare box revenues

FISCAL YEAR 17-18 BUDGET ASSUMPTIONS

LTD's budget is comprised of five funds: the General Fund, Accessible Services Fund, Medicaid Fund, Capital Projects Fund, and the Point2point Fund. Each fund maintains its own budget and balance sheet; however, the General Fund is the primary fund for LTD's day-to-day operations. Money is transferred from the General Fund to the other four funds to provide local match, cover unfunded mandates, and support vital services.

There are a number of key assumptions that underpin the FY17-18 budget. This section will highlight key assumptions, explain the reasoning behind those assumptions, and describe how different areas have changed from the prior year's budget.

General Fund Revenue

Payroll and self-employment taxes comprise the single greatest source of revenue for the General Fund, followed by federal assistance and passenger fares. The General Fund also houses LTD's reserves and beginning working capital balances. General Fund Revenues for FY17-18 are budgeted at \$51.4 million, compared to \$46.7 million predicted for FY16-17.

- Payroll and self-employment taxes are predicted to grow as a result of a .001 percent rate increase, which will take effect January 2018 and moderate sustained economic growth
- Passenger fares are budgeted to increase by \$396,000, largely due to increased ridership on EmX West
- Federal FAST Act formula funding is expected to increase slightly in accordance with the program's parameters

General Fund Expense

LTD's General Fund is proposed to expend \$52.4 million in FY17-18 compared to a predicted expenditure of \$47.6 million in FY16-17.

- Several full time positions were held vacant for many months in FY16-17, but will be fully staffed in FY17-18
- Health insurance costs are budgeted to increase by \$1.5 million
- Fuels and lubricants, LTD's single largest material expenditure line item, is budgeted to increase in cost by \$1.1 million due to increased service and conservative cost modeling
- \$400,000 of grant funding will be spent to expand offerings of the Safe Routes to Schools Program
- Vehicle liability is budgeted to increase as a result of increased service and increased value of new buses
- Increase General Fund transfer to Accessible Services Fund by \$453,000 to account for reduced state funding
- Reduce General Fund transfer to Capital Projects Fund by \$4.1 million as EmX West construction concludes, vehicle purchases are completed, and other large construction projects conclude

Accessible Services Fund

LTD is federally mandated to provide paratransit services to individuals with disabilities who are unable to ride fixed-route transit. Demand for this service grew sharply over the past ten years, with LTD now providing nearly twice as many paratransit service miles than it did a decade ago. While LTD cannot limit demand for a federally-mandated service, the District can do things to manage for factors beyond its control. LTD utilizes a least-cost, most-appropriate model when booking paratransit rides, and the RideSource paratransit brokerage is operated out of a shared one-call call center that arranges more than a dozen other transportation services. These strategies reduce trip costs and control overhead to help contain expense.

Paratransit costs are predicted to hold relatively constant, with an \$82,000 reduction, while rural service costs will escalate slightly. The proposed Accessible Services Fund budget is proposed at \$7.4 million compared to an estimated \$7.1 million expenditure for FY16-17.

The biggest change from FY16-17 to FY17-18 is a proposed increase in General Fund Transfer of more than \$450,000 to cover reductions in state support. State budgets have not been finalized at the time of LTD's budget action and it remains a possibility that state funding reductions could be avoided, thus reducing the need for General Fund transfer.

Medicaid Fund

LTD is the contracted broker for non-emergency medical transportation (NEMT) services for Trillium's Medicaid clients. Medicaid costs have stabilized relative to last year as cost-saving and efficiency measures have been implemented. Further, contract changes transitioning to a cost-of-service reimbursement model were implemented in FY16-17 that have minimized LTD's risk.

The proposed FY17-18 budget for the Medicaid Fund is \$10.1 million, a reduction of \$1.9 million over the projection for FY 16-17. This fund is subject to significant uncertainty as Congress and President Donald Trump's administration work to roll back the Affordable Care Act, which significantly expanded Medicaid eligibility. Potential changes to the program could reduce the number of program participants or alter the transportation requirements included in the Medicaid program. Any changes could impact the demand for brokered NEMT services and impact budget projections.

Capital Projects Fund

The Capital Projects Fund is home to all of LTD's construction, facility maintenance, and repair projects. The proposed FY17-18 budget for the Capital Projects Fund is \$20.7 million compared to the projected FY16-17 expenditure of \$37.7 million, a \$17 million reduction. This reduction is due, in large part, to the completion of the EmX West project in September 2017.

Point2point Fund

LTD houses the region's transportation options program, known as Point2point. The program offers various services including vanpools, carpool schemes, Safe Routes to School, and administers the annual Business Commute Challenge. Most of the Point2point budget is comprised of federal funds allocated by the Metropolitan Policy Council (MPC), the governing body of the region's Metropolitan Policy Organization (MPO). Several regional partners, including LTD provide local funds to match federal dollars in the Point2point fund. The proposed FY17-18 Point2point Fund budget is \$1.2 million of which, \$922,000 comes from state and federal grants.

CONCLUSION

The proposed FY17-18 budget is an optimistic look to the future of LTD. Expanded transit service will increase connectivity and enhance the transportation options of our region. Sound financial management has allowed the agency to adapt to a changing workforce and many new challenges that were faced over the past 12 months. The district is in strong financial health and this budget will serve as a blueprint to continue strengthening the district for the future.

While there still remain several uncertainties, there also is cause for hope that legislators in Salem will succeed in efforts to develop a transportation package and state support for transit will increase. Investments in efficiency will allow LTD to be leaner and provide greater service to meet the evolving transportation needs of the community.

I would like to take this opportunity to thank the Board of Directors, Budget Committee, and LTD staff for their continued commitment to serving the public. The strong leadership and support from LTD's Board, advisory bodies, partners, and customers has helped LTD emerge as a leader in the transit industry and a public agency of which the community can be proud.

Sincerely,



Aurora Jackson
General Manager



Christina Shew
Budget Officer



**Lane Transit District
General Fund
Fiscal Year 2017-2018**

Resources	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Beginning Working Capital	\$27,197,740	\$30,839,996	\$32,619,610	\$19,786,779
Operating Revenues				
Cash Fares & Passes	4,554,169	4,572,037	4,626,003	5,022,194
Group Passes	2,565,681	2,640,000	2,300,000	2,310,000
Advertising	443,887	445,000	447,087	447,087
Special Services	243,928	257,000	235,728	264,744
	\$7,807,665	\$7,914,037	\$7,608,818	\$8,044,025
Nonoperating Revenues				
Payroll Taxes	34,394,558	36,257,400	36,257,400	37,870,000
Self-employment Taxes	1,902,866	2,012,870	2,012,870	2,102,457
State-in-Lieu	400,795	412,000	320,772	382,000
Federal Assistance	4,736,708	850,000	84,297	2,601,719
State Assistance	0	0	0	0
Local Assistance	17,500	15,000	18,059	0
Miscellaneous	260,802	296,400	233,469	294,400
Interest	99,207	65,000	154,136	102,000
	\$41,812,436	\$39,908,670	\$39,081,003	\$43,352,576
Total Resources	\$76,817,841	\$78,662,703	\$79,309,431	\$71,183,380

Requirements	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Operating Requirements				
Personnel Services	32,257,958	37,198,131	37,351,604	38,910,736
Materials & Services	7,961,494	10,220,677	9,162,268	12,377,992
Insurance & Risk Services	937,038	1,102,708	1,083,700	1,151,765
	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493
Transfers *				
Transfer to Accessible Services Fund	1,370,640	2,232,338	2,198,674	2,584,238
Transfer to Medicaid Fund	620,692	229,000	382,993	329,260
Transfer to Point2Point Fund	(0)	0	0	192,000
Transfer to Capital Projects Fund	1,050,410	18,487,923	9,343,413	4,711,034
	\$3,041,742	\$20,949,261	\$11,925,079	\$7,816,532
Reserves				
Operating Contingency	0	748,462	0	1,000,000
Self-Insurance, Risk, and HRA Liability	0	1,000,000	0	1,000,000
	\$0	\$1,748,462	\$0	\$2,000,000
Total Requirements	\$44,198,231	\$71,219,239	\$59,522,651	\$62,257,024

* Including contra payroll and material and service transfers to provide a true transfer picture

Not Appropriated	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Reserves				
Working Capital	32,619,610	7,443,464	19,786,779	8,926,356
Requirements & Working Capital	\$76,817,841	\$78,662,703	\$79,309,430	\$71,183,380

Percentage Change Analysis	FY 2015-16 Actual compared with FY 2014-15 Actual		FY 2016-17 Estimate compared with FY 2015-16 Actual	FY 2017-18 Proposed compared with FY 2016-17 Budget
Total Resources	11.1%		3.2%	-9.5%
Total Operating Revenues	-1.1%		-2.5%	1.6%
Total Nonoperating Revenues	8.3%		-6.5%	8.6%
Total Requirements	5.4%		34.7%	-12.6%
Total Operating Requirements	10.9%		15.7%	8.1%
Total Transfers	-37.1%		292.0%	-62.7%
Total Reserves	19.9%		-39.3%	19.9%



**Lane Transit District
General Fund
Fiscal Year 2017-2018**

Personnel Services	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Administration	11,664,696	12,420,856	13,270,134	14,025,677
Amalgamated Transit Union	20,593,262	24,777,274	24,081,470	24,885,058
Total Personnel Services	\$32,257,958	\$37,198,131	\$37,351,604	\$38,910,736

Materials & Services	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Advertising Agency Fees	92,562	120,000	85,000	113,000
Advertising Media	100,183	87,800	100,000	144,575
Bus Wash & Cleaning Supplies	28,784	28,700	31,200	30,000
Cleaning	550,981	672,000	672,000	791,000
Computer Hardware Support	319,791	567,590	480,530	1,319,066
Contracted Security/Professional Services	679,847	234,104	238,605	199,050
Employee Programs	88,698	99,100	102,800	109,100
Employee Relations	8,558	68,400	66,000	71,000
Equipment Service Contracts	130,626	75,200	74,700	103,500
Facility Skilled Trades	120,877	154,800	148,500	140,500
Fuel & Lubricants - Buses	1,885,173	2,386,475	2,062,600	3,195,500
Fuel - Administrative Vehicles	16,777	19,000	25,000	0
General Business Expenses	287,845	367,580	339,068	389,563
General Insurance Premiums	88,743	111,208	111,200	111,505
General Maintenance/Repair	91,856	249,700	169,577	251,150
Grant Funded	(35,258)	(40,670)	(40,670)	0
Maintenance Contract Services - Revenue Vehicles	86,760	198,000	39,000	75,000
Market Research & Information	135,637	210,500	175,000	2,250
Office/Computer Supplies	74,901	146,060	125,260	151,572
Operating Contingencies Transfers to Other Funds	0	0	0	0
Parts & Tires	1,033,990	1,180,000	1,159,800	1,595,150
Payroll-Related Costs	622,325	741,000	722,000	720,160
Printed Passenger Information	46,698	72,300	69,500	70,250
Printed Transportation Supplies	570	2,200	2,200	3,400
Professional Services	828,880	1,607,169	1,438,905	1,337,680
Program Supplies	82,832	182,960	117,260	138,950
Project/Event Supplies	8,972	21,000	21,000	6,750
Rebuilds	31,009	74,000	68,000	80,000
Recruitment Expenses	68,840	53,010	36,000	28,000
Safety	7,371	11,500	10,800	445,133
Screening/Medical	30,557	38,400	33,900	34,640
Shop & Facility Supplies	83,792	106,400	86,000	98,100
Shop Tooling/Equipment	19,771	30,000	27,500	45,000
Telecom & Network	218,171	220,335	205,525	236,755
Training & Travel	236,879	325,164	309,008	403,358
Transportation Demand Management	94,380	125,000	125,000	133,700
Uniforms	108,100	124,700	129,600	136,000
Utilities	383,992	422,700	419,600	486,500
Vehicle Liability	225,970	225,500	250,500	320,100
Warranty	(5,584)	(10,000)	(3,000)	0
Website Support	17,676	14,500	11,500	12,800
Total Material & Services	\$8,898,531	\$11,323,385	\$10,245,968	\$13,529,757
Total	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493



**Lane Transit District
Department Summary
Fiscal Year 2017-2018**

Department Budget *	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
EXECUTIVE OFFICE				
Executive Office				
Personnel Services	560,210	762,747	653,600	946,866
Materials & Services	147,080	221,540	187,642	231,550
	\$707,290	\$984,287	\$841,242	\$1,178,416
Internal Audit				
Personnel Services	120,480	128,900	126,800	0
Materials & Services	7,135	9,200	3,150	0
	\$127,615	\$138,100	\$129,950	\$0
Government Relations				
Personnel Services	116,133	0	0	0
Materials & Services	133,373	0	0	0
	\$249,505	\$0	\$0	\$0
Public Affairs				
Personnel Services	0	420,580	278,500	562,412
Materials & Services	0	179,543	187,835	250,945
	\$0	\$600,123	\$466,335	\$813,357
Marketing				
Personnel Services	612,391	673,525	577,200	703,396
Materials & Services	404,989	667,720	534,900	557,820
	\$1,017,380	\$1,341,245	\$1,112,100	\$1,261,216
Planning & Development				
Personnel Services	540,763	685,986	686,500	1,150,260
Materials & Services	56,144	113,430	151,600	339,800
	\$596,907	\$799,416	\$838,100	\$1,490,060
ADMINISTRATIVE SERVICES				
Human Resources				
Personnel Services	720,757	748,208	710,600	709,248
Materials & Services	226,269	362,010	342,250	367,140
	\$947,026	\$1,110,218	\$1,052,850	\$1,076,388
Finance				
Personnel Services	935,612	1,096,492	985,500	760,259
Materials & Services	359,400	829,516	784,159	439,500
	\$1,295,011	\$1,926,008	\$1,769,659	\$1,199,759
Procurement				
Personnel Services	0	0	0	658,507
Materials & Services	0	0	0	173,100
	\$0	\$0	\$0	\$831,607
Information Technology				
Personnel Services	633,336	685,115	716,500	914,801
Materials & Services	349,524	573,300	478,300	1,723,361
	\$982,860	\$1,258,415	\$1,194,800	\$2,638,162
Facilities Management				
Personnel Services	1,196,445	1,365,001	1,379,800	1,198,414
Materials & Services	1,412,062	1,697,299	1,665,349	1,922,000
	\$2,608,507	\$3,062,300	\$3,045,149	\$3,120,414
Insurance & Risk Services				
Materials & Services	4,839	10,800	10,100	10,800
Insurance & Risk Services	937,038	1,102,708	1,083,700	1,151,765
	\$941,876	\$1,113,508	\$1,093,800	\$1,162,565
SERVICE DELIVERY				
Customer Services				
Personnel Services	601,606	780,332	722,999	721,166
Materials & Services	25,697	27,270	25,070	52,100
	\$627,303	\$807,602	\$748,069	\$773,266
Accessible Services				
Personnel Services	300,550	319,528	351,000	379,365
Materials & Services	18,545	26,220	15,605	66,350
	\$319,094	\$345,748	\$366,605	\$445,715
Service Planning				
Personnel Services	480,539	532,941	367,200	0
Materials & Services	167,893	96,600	0	0
	\$648,431	\$629,541	\$367,200	\$0

Department Budget *	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Public Safety				
Personnel Services	0	685,372	316,100	806,988
Materials & Services	0	270,724	270,724	100,000
	\$0	\$956,096	\$586,824	\$906,988
Point2point				
Personnel Services	453,533	522,372	471,900	383,972
Materials & Services	366,120	471,050	404,700	644,841
	\$819,654	\$993,422	\$876,600	\$1,028,813
Intelligent Transportations Systems				
Personnel Services	272,430	314,390	392,092	0
Materials & Services	196,597	354,340	279,480	0
	\$469,028	\$668,730	\$671,572	\$0
Transit Training				
Personnel Services	289,829	228,641	350,500	137,860
Materials & Services	28,718	53,640	53,940	47,075
	\$318,547	\$282,281	\$404,440	\$184,935
Transit Operations				
Personnel Services	18,949,672	22,284,596	22,299,000	23,361,782
Materials & Services	876,079	201,950	223,514	176,710
	\$19,825,751	\$22,486,546	\$22,522,514	\$23,538,492
Maintenance				
Personnel Services	4,501,708	4,963,407	4,936,600	4,428,978
Materials & Services	3,181,030	4,054,525	3,543,950	5,274,900
	\$7,682,739	\$9,017,932	\$8,480,550	\$9,703,878
Non-Departmental				
Personnel Services	971,964	0	1,029,213	1,086,462
Materials & Services	0	0	0	0
	\$971,964	\$0	\$1,029,213	\$1,086,462
Total	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493

* Transfers out and contra payroll are excluded to provide a better actual cost picture.

Summary by Type	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Personnel Services	32,257,958	37,198,131	37,351,604	38,910,736
Materials & Services	7,961,494	10,220,677	9,162,268	12,377,992
Insurance & Risk Services	937,038	1,102,708	1,083,700	1,151,765
Total	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493

Personnel Profile	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Executive Office	4.00	6.00	6.00	6.00
Internal Audit	1.00	0.00	0.00	0.00
Government Relations	1.00	0.00	0.00	0.00
Public Affairs	0.00	11.50	11.25	11.25
Planning & Development	5.64	10.34	10.34	10.34
Human Resources	5.40	6.00	6.00	6.00
Finance	7.10	7.70	7.70	7.70
Procurement		6.00	6.00	6.00
Information Technology	5.30	6.10	6.00	6.00
Facilities Management	10.10	10.00	10.00	10.00
Customer Services	6.60	9.00	9.00	9.00
Accessible Services	2.60	2.00	2.00	2.00
Marketing	8.30	0.00	0.00	0.00
Service Planning	3.70	0.00	0.00	0.00
Public Safety		13.50	13.50	13.50
Point2point	4.78	4.38	4.38	4.38
Transit Training	1.10	2.00	2.00	2.00
Intelligent Transportation Services	2.10	0.00	0.00	0.00
Operations	193.40	225.00	238.00	238.00
Maintenance	43.40	41.00	41.00	41.00
Total Full-Time Equivalent (FTE)	305.52	360.52	373.17	373.17

Department Budget *	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Public Safety				
Personnel Services	0	685,372	316,100	806,988
Materials & Services	0	270,724	270,724	100,000
	\$0	\$956,096	\$586,824	\$906,988
Point2point				
Personnel Services	453,533	522,372	471,900	383,972
Materials & Services	366,120	471,050	404,700	644,841
	\$819,654	\$993,422	\$876,600	\$1,028,813
Intelligent Transportations Systems				
Personnel Services	272,430	314,390	392,092	0
Materials & Services	196,597	354,340	279,480	0
	\$469,028	\$668,730	\$671,572	\$0
Transit Training				
Personnel Services	289,829	228,641	350,500	137,860
Materials & Services	28,718	53,640	53,940	47,075
	\$318,547	\$282,281	\$404,440	\$184,935
Transit Operations				
Personnel Services	18,949,672	22,284,596	22,299,000	23,361,782
Materials & Services	876,079	201,950	223,514	176,710
	\$19,825,751	\$22,486,546	\$22,522,514	\$23,538,492
Maintenance				
Personnel Services	4,501,708	4,963,407	4,936,600	4,428,978
Materials & Services	3,181,030	4,054,525	3,543,950	5,274,900
	\$7,682,739	\$9,017,932	\$8,480,550	\$9,703,878
Non-Departmental				
Personnel Services	971,964	0	1,029,213	1,086,462
Materials & Services	0	0	0	0
	\$971,964	\$0	\$1,029,213	\$1,086,462
Total	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493

* Transfers out and contra payroll are excluded to provide a better actual cost picture.

Summary by Type	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Personnel Services	32,257,958	37,198,131	37,351,604	38,910,736
Materials & Services	7,961,494	10,220,677	9,162,268	12,377,992
Insurance & Risk Services	937,038	1,102,708	1,083,700	1,151,765
Total	\$41,156,490	\$48,521,516	\$47,597,572	\$52,440,493

Personnel Profile	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Executive Office	4.00	6.00	6.00	6.00
Internal Audit	1.00	0.00	0.00	0.00
Government Relations	1.00	0.00	0.00	0.00
Public Affairs	0.00	11.50	11.25	11.25
Planning & Development	5.64	10.34	10.34	10.34
Human Resources	5.40	6.00	6.00	6.00
Finance	7.10	7.70	7.70	7.70
Procurement		6.00	6.00	6.00
Information Technology	5.30	6.10	6.00	6.00
Facilities Management	10.10	10.00	10.00	10.00
Customer Services	6.60	9.00	9.00	9.00
Accessible Services	2.60	2.00	2.00	2.00
Marketing	8.30	0.00	0.00	0.00
Service Planning	3.70	0.00	0.00	0.00
Public Safety		13.50	13.50	13.50
Point2point	4.78	4.38	4.38	4.38
Transit Training	1.10	2.00	2.00	2.00
Intelligent Transportation Services	2.10	0.00	0.00	0.00
Operations	193.40	225.00	238.00	238.00
Maintenance	43.40	41.00	41.00	41.00
Total Full-Time Equivalent (FTE)	305.52	360.52	373.17	373.17



**Lane Transit District
Accessible Services Fund
Fiscal Year 2017-2018**

Resources	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Beginning Working Capital	\$215,200	\$214,533	\$170,748	\$0
Operating Revenues				
Passenger Fares	349,940	348,500	350,125	385,925
Federal Assistance	2,865,105	2,672,167	2,688,588	2,575,430
State Assistance	1,069,727	1,119,029	1,320,121	1,430,957
Local Assistance	123,348	123,408	123,983	123,550
Miscellaneous	50	0	0	0
	\$4,408,170	\$4,263,104	\$4,482,817	\$4,515,862
Other Sources				
Transfer from General Fund *	1,578,290	2,506,458	2,428,849	2,879,338
	\$1,578,290	\$2,506,458	\$2,428,849	\$2,879,338
Total Resources	\$6,201,660	\$6,984,095	\$7,082,414	\$7,395,200

* Excludes contra payroll and material and services transfers, which are included within the requirements section below.

Requirements	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Operating Requirements				
Eugene-Springfield Services				
ADA RideSource	5,078,979	5,819,400	5,825,184	5,743,696
Transit Training and Hosts	112,415	149,695	152,550	154,038
Special Transport	112,030	100,500	101,301	98,350
LTD Staff Time				15,700
	\$5,303,424	\$6,069,595	\$6,079,035	\$6,011,784
Rural Lane County Services				
South Lane	127,504	126,200	130,700	102,495
Florence	186,636	199,600	199,600	230,943
Oakridge	211,661	233,100	238,992	186,698
Florence/Yachats			75,000	290,110
Volunteer Coordination			37,800	116,000
Service Animal Program			86,500	86,500
	\$525,801	\$558,900	\$768,592	\$1,012,746
Other Services				
Mobility Management	113,971	150,000	150,000	165,670
Crucial Connections	3,602	5,300	5,300	5,000
Veterans Transportation	8,515	10,300	10,300	10,000
Lane County Coordination	75,599	60,000	69,187	60,000
	\$201,687	\$225,600	\$234,787	\$240,670
Total Operating Requirements	\$6,030,912	\$6,854,095	\$7,082,414	\$7,265,200
Contingency	\$0	\$130,000	\$0	\$130,000
Total Requirements	\$6,030,912	\$6,984,095	\$7,082,414	\$7,395,200



**Lane Transit District
Medicaid Fund
Fiscal Year 2017-2018**

Resources	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Beginning Working Capital	\$178,692	\$180,700	(\$193,984)	\$0
Operating Revenues				
Medicaid Nonemergency Medical Transportation	9,385,806	11,175,754	11,506,789	8,927,525
Medicaid Waivered Transportation	321,382	454,593	459,436	784,390
State Assistance	0	0	0	0
Interest	0	0	0	0
	\$9,707,188	\$11,630,347	\$11,966,225	\$9,711,915
Other Sources				
Transfer from General Fund *	657,537	275,000	275,000	394,160
	\$657,537	\$275,000	\$275,000	\$394,160
Total Resources	\$10,543,417	\$12,086,047	\$12,047,241	\$10,106,075

* Excludes contra payroll and material and services transfers, which are included within the requirements section below.

Requirements	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Operating Requirements				
Medicaid Medical Services				
Services	8,308,951	9,247,600	9,150,418	6,888,000
Mobility Management	68,537	66,300	72,404	88,500
Program Administration	1,438,140	1,660,400	1,825,814	1,951,025
	\$9,815,628	\$10,974,300	\$11,048,636	\$8,927,525
Medicaid Non-Medical (Waivered) Services				
Services	695,754	690,000	708,205	756,000
Mobility Management	35,366	56,000	56,000	34,100
Program Administration	4,293	4,400	4,400	6,450
Grant Program Match Requirements	186,361	230,000	230,000	250,000
	\$921,773	\$980,400	\$998,605	\$1,046,550
Contingency	\$0	\$131,347	\$0	\$132,000
Total Requirements	\$10,737,401	\$12,086,047	\$12,047,241	\$10,106,075



**Lane Transit District
Capital Projects Fund
Fiscal Year 2017-2018**

Resources	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Beginning Working Capital	\$1,768,386	\$0	(\$2,729,792)	\$0
Grants				
Federal Assistance	35,863,853	34,963,285	29,021,055	12,724,138
State Assistance	5,374,812	12,232,854	2,111,973	2,750,000
Local Assistance	56,064	0	0	0
	\$41,294,729	\$47,196,139	\$31,133,028	\$15,474,138
Other Sources				
Transfer from General Fund	1,667,600	18,487,923	9,343,413	5,273,562
Transfer from Accessible Services Fund	0	0	0	0
	\$1,667,600	\$18,487,923	\$9,343,413	\$5,273,562
Total Resources	\$44,730,715	\$65,684,062	\$37,746,649	\$20,747,700

Requirements	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Capital Outlay				
Frequent Transit Network				
West Eugene EmX Extension	41,210,028	34,378,188	29,423,700	4,600,000
Gateway EmX Extension	0	0	0	0
Franklin Boulevard Phase 1 Transit Stations	21,780	2,200,000	20,000	500,000
Main Street-McVay Transportation Study	233,025	350,000	325,000	0
NW Eugene/LLC Transit Study	720,088	1,590,545	1,250,000	1,500,000
Willow Creek	0	2,000,000	600,000	1,400,000
MovingAhead	0	0	0	0
	\$42,184,921	\$40,518,733	\$31,618,700	\$8,000,000
Other Projects				
Revenue Vehicles - Fixed Route	39,070	7,400,000	2,500,000	4,200,000
Revenue Vehicles - Accessible Services	880,615	200,477	100,000	1,549,508
Support Vehicles	128,417	256,000	0	200,000
Stations, Shelters & Facilities	1,794,715	9,129,854	1,840,000	3,877,795
Computer Hardware & Software	1,171,488	2,193,500	400,000	260,000
Intelligent Transportation Systems	0	1,375,400	1,064,949	197,397
Transit Security Projects	1,006,790	715,041	0	225,000
Communications Equipment	193,418	0	0	0
Shop Equipment	17,723	250,000	0	0
Miscellaneous Equipment	43,350	1,108,000	223,000	1,238,000
	\$5,275,586	\$22,628,272	\$6,127,949	\$11,747,700
Total Capital Outlay	\$47,460,507	\$63,147,005	\$37,746,649	\$19,747,700
Reserves	\$0	\$2,537,057	\$0	\$1,000,000
Total Requirements	\$47,460,507	\$65,684,062	\$37,746,649	\$20,747,700



**Lane Transit District
Point2point Fund
Fiscal Year 2017-2018**

Resources	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Beginning Working Capital				\$0
Operating Revenues				
Federal Grants				529,000
State Grants				392,717
Local Assistance				36,000
Miscellaneous				
	\$0	\$0	\$0	\$957,717
Other Sources				
Transfer from General Fund *				192,000
	\$0	\$0	\$0	\$192,000
Total Resources	\$0	\$0	\$0	\$1,149,717

* Excludes contra payroll and material and services transfers, which are included within the requirements section below.

Requirements	FY 2015-16 Actual	FY 2016-17 Budget	FY 2016-17 Estimate	FY 2017-18 Proposed
Operating Requirements				
Business Commute Challenge				19,100
Emergency Ride Home				2,000
Employer Transportation Coordinators				7,250
Safe Routes to Schools				433,000
Vanpool				187,004
Projects				0
Carshare				4,000
SRTS Mapping				10,000
Driveless Connect				41,410
SmartTrips Main Street 3				229,000
Transportation Coordinator Pilot				30,724
Be Safe Be Seen Rural Safety				3,600
	\$0	\$0	\$0	\$967,088
Contingency	\$0	\$0	\$0	\$182,629
Total Requirements	\$0	\$0	\$0	\$1,149,717



LANE TRANSIT DISTRICT RESOLUTION NO. 2017-05-17-015

BE IT RESOLVED that the Board of Directors of Lane Transit District hereby adopts the budget for Fiscal Year 2017-2018 in the total combined fund sum of \$62,257,024 now on file at the Lane Transit District offices.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below, are hereby appropriated as follows:

<u>GENERAL FUND - OPERATING BUDGET</u>	
Transit Services	\$52,440,493
 <u>GENERAL FUND - NON-OPERATING</u>	
Transfer to Accessible Services Fund	2,879,338
Transfer to Medicaid Fund	394,160
Transfer to Point2Point Fund	192,000
Transfer to Capital Projects Fund	5,273,652
Contra charges out of the General Fund	(922,619)
Operating Contingency	1,000,000
Self-Insurance Contingency	<u>1,000,000</u>
Total Non-operating	<u>\$9,816,531</u>
 Total General Fund	 <u><u>62,257,024</u></u>
 <u>ACCESSIBLE SERVICES FUND</u>	
Transit Services	7,265,200
Operating Contingency	<u>130,000</u>
Total Accessible Services Fund	<u><u>7,395,200</u></u>
 <u>MEDICAID FUND</u>	
Transit Services	9,974,075
Operating Contingency	<u>132,000</u>
Total Medicaid Fund	<u><u>10,106,075</u></u>
 <u>POINT2POINT FUND</u>	
Transit Services	967,088
Operating Contingency	<u>182,629</u>
Total Medicaid Fund	<u><u>1,149,717</u></u>
 <u>CAPITAL PROJECTS FUND</u>	
Capital Outlay	19,747,700
Capital Reserve	<u>1,000,000</u>
Total Capital Projects Fund	<u><u>20,747,700</u></u>

May 17, 2017
Date Adopted

Board President

