



**LANE TRANSIT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

Tuesday, July 19, 2016

5:30 p.m.

LTD Board Room

3500 E. 17th Avenue, Eugene (in Glenwood)

A G E N D A

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I.	CALL TO ORDER		
II.	ROLL CALL		
	Yeh _____ Pierce _____ Gillespie _____		
	Wildish _____ Nordin _____ Grossman _____ Necker _____		
III.	PRELIMINARY REMARKS BY BOARD PRESIDENT	(2 minutes)	
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VIII.	AUDIENCE PARTICIPATION		
	<ul style="list-style-type: none"> ◆ <i>Public Comment Note:</i> This part of the agenda is reserved for members of the public to address the Board on any issue. The person speaking is requested to sign-in on the Audience Participation form for submittal to the Clerk of the Board. When your name is called, please step up to the podium and give your name and address for the audio record. If you are unable to utilize the podium, you may address the Board from your seat. ◆ Citizens testifying are asked to limit testimony to three minutes. 		
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	[Gary Wildish]		

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c. Lane Area Commission on Transportation (LaneACT)		
d. LTD Board Human Relations Committee		
e. MovingAhead Oversight Committee		
f. LTD Board Finance Committee		
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The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact LTD's Administration office as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please call 682-5555 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairment.

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: COMMENTS FROM THE GENERAL MANAGER

PREPARED BY: Aurora (A. J.) Jackson, General Manager

ACTION REQUESTED: None

BACKGROUND:

This agenda item provides an opportunity for the general manager to formally communicate with the Board on any current topics or items that may need consideration.

ATTACHMENT: None

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: ANNOUNCEMENTS AND ADDITIONS TO AGENDA

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

This agenda item provides a formal opportunity for the Board president to announce additions to the agenda, and also for Board members to make announcements.

ATTACHMENT: None

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: BOARD CALENDARS

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: Board member communication regarding participation at LTD and community events and activities

BACKGROUND:

Board members are asked to coordinate the Board Activity Calendars with their personal calendars for discussion at each Board meeting. Updated Board Activity Calendars are sent separately for Board members.

Board members also are asked to contact Jeanne Schapper with any changes in availability for LTD-related meetings and events and to provide their summer vacation dates.

ATTACHMENTS: The link to Board activity calendars is provided separately to Board members.

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\04-BD Calendars AIS.docx

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: AUGUST EMPLOYEE OF THE MONTH

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

BACKGROUND:

Bus Operator Marcus Hecker has been selected to receive the August 2016 Employee of the Month (EOM) award. Marcus has been with the District since January 2006; and during that time, he has received two monthly value awards, nine Safe Driving awards, and is a past EOM. In addition, Marcus is a bus operator instructor, temporary supervisor, and transportation coordinator, and he is a member of the Bus Rodeo Committee.

A recent compliment from a coworker led to Marcus receiving this latest EOM nomination. Marcus noticed that there was an elderly woman who seemed very confused and appeared scared and upset because she didn't know where she was or where she lived. Marcus escorted her on board his bus and calmed her down. He contacted Operations to receive assistance with finding out where she lived and to arrange transportation to her home. Due to Marcus' compassion and commitment to our community members, the woman got home safely.

When asked to comment on Marcus' selection as Employee of the Month, Transit Operations Field Supervisor Jeff Hadden said:

Since he joined LTD in 2006, Marcus has received many Employee of the Month nominations as well as many Value awards. He also has received Safe Driving awards every year he has worked here. He is a highly valued member of the Operations team and consistently brings his A-game to each and every workday. He is a great addition to the LTD family as a bus operator, instructor, and temporary supervisor.

Marcus' commitment to quality customer service and to building positive relationships has made many friends in the community on behalf of LTD. He is an excellent employee who believes customer service really matters.

This EOM nomination is another well-deserved honor for an exemplary employee who has taken LTD's mission of providing the best transportation services imaginable to heart. Congratulations, Marcus, on this award!

AWARD:

Marcus will attend the July 19, 2016, meeting to be introduced to the Board and to receive his award.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: CONSENT CALENDAR

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: Approval of Consent Calendar items

BACKGROUND:

Issues that can be explained clearly in the written materials for each meeting, and that are not expected to draw public testimony or controversy, are included in the Consent Calendar for approval as a group. Board members can remove any item from the Consent Calendar for discussion before the Consent Calendar is approved each month.

The Consent Calendar for July 19, 2016, consists of:

- Approval of the Minutes of the June 15, 2016, Regular Board Meeting
- Approval of LTD Resolution No. 2016-07-19-025 Reaffirming LTD's District Boundaries

ATTACHMENTS:

- 1) Minutes of the June 15, 2016, Regular Board Meeting
- 2) LTD Resolution No. 2016-07-19-025 Reaffirming LTD's District Boundaries

PROPOSED MOTION: I move that the Board adopt the following resolution:

LTD Resolution No. 2016-07-19-024: It is hereby resolved that the Consent Calendar for July 19, 2016, is approved as presented.

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MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR BOARD MEETING

Wednesday, June 15, 2016

Pursuant to notice given to *The Register-Guard* for publication on June 9, 2016, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held a regular board meeting on Wednesday, June 15, 2016, beginning at 5:30 p.m., at the LTD Board Room, 3500 E. 17th Avenue, Eugene, Oregon.

Present: Gary Wildish, President
Carl Yeh, Vice President
Ed Necker, Treasurer
Gary Gillespie
Donald Nordin

A.J. Jackson, General Manager
Jeanne Schapper, Clerk of the Board
Lynn Taylor, Minutes Recorder

Absent: Julie Grossman, Secretary
Angelynn Pierce

CALL TO ORDER/ROLL CALL: Mr. Wildish convened the meeting and called the roll.

PRELIMINARY REMARKS BY BOARD PRESIDENT: Mr. Wildish announced that LTD had received a letter from the Governor's Office expressing thanks for the recent EmX tour.

COMMENTS FROM THE GENERAL MANAGER: Ms. Jackson had no comments.

ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA: Mr. Wildish said that Item IX. E., Election of Board Officers, would be deferred until all Board members were present.

BOARD CALENDARS: Ms. Jackson briefly reviewed coming events and activities. She said that the July 20 regular Board meeting may be rescheduled because of the Joint Transportation Committee meeting to be held in Eugene on the same day and time.

EMPLOYEE OF THE MONTH: The Board recognized Bus Operator Karen Burns as the July 2016 Employee of the Month. Mr. Wildish presented Ms. Burns with her award and thanked her for her outstanding service and dedication to LTD's mission. Ms. Burns thanked the Board for the honor and stated how much she enjoyed her job.

The Board also recognized Emilio Garcia on the occasion of his retirement after 40 years of employment with LTD. Mr. Garcia thanked the Board and said that it had been a great pleasure working for the District.

AUDIENCE PARTICIPATION: Mr. Wildish explained the procedure for providing comments to the Board.

Rob Zako, Eugene, representing Better Eugene-Springfield Transit (BEST), stated that BEST was undertaking a research project to determine the point-to-point travel times among 10 LTD stations using various transportation modes. He said that a report on the project would be presented at the Board's July meeting.

ITEMS FOR ACTION AT THIS MEETING:

MOTION **Consent Calendar:** Mr. Yeh moved adoption of the following resolution: LTD Resolution No. 2016-05-15-020: It is hereby resolved that the Consent Calendar for June 15, 2016, is approved as presented. Mr. Nordin provided the second. The Consent Calendar consisted of the Minutes of the May 18, 2016, Regular Board Meeting and the appointment of Kim Thompson to the LTD Board Budget Committee.

VOTE The resolution was adopted as follows:
AYES: Gillespie, Necker, Nordin, Wildish, Yeh (5)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Pierce (2)

Public Hearing and Approval: FY 2015-16 Supplemental Budget: Consultant Cindi Hamm stated that the supplemental budget was necessary to address the issues associated with the Medicaid Fund, including unanticipated increases in utilization that resulted in a deficit and the additional revenue from a temporary rate increase under the Trillium/Centene contract. She explained the transfers that would result from the supplemental budget and noted that the revenue from the rate increase would reduce the current deficit. She said that the budget modification was required in order to prevent expenditures from exceeding appropriations.

Mr. Wildish expressed the Board's appreciation for the significant reduction in the Medicaid Fund deficit. He opened the public hearing and, noting that there was no one wishing to speak, he closed the public hearing.

MOTION Mr. Necker moved Resolution 2016-06-15-021: I move approval of LTD Resolution 2016-06-15-021, which amends the LTD Fiscal Year 2015-16 budget as represented in the resolution. Mr. Gillespie provided the second.

VOTE The resolution was approved as follows:
AYES: Gillespie, Necker, Nordin, Wildish, Yeh (5)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Pierce (2)

Public Hearing and Adoption: FY 2016-17 Budget: Ms. Hamm presented the FY 2016-17 Budget. She highlighted certain aspects, including the beginning working capital of slightly more than \$32 million, operating and non-operating revenues of \$51.7 million, expenses of \$1.2 million to fund service enhancement investments, a \$150,000 increase in public safety

mobile patrol, an additional \$1 million contribution split between the two pension plans to reduce the unfunded liability, the addition of 20 bus operator positions to support service enhancements, a 3.4 percent cost of living adjustment (COLA) for Amalgamated Transit Union employees, and a three percent COLA for non-represented employees. She summarized the budget as follows:

General Fund	\$83,845,607
Accessible Services Fund	6,984,095
Medicaid Fund	12,086,047
Capital Projects Fund	<u>84,602,408</u>
TOTAL BUDGET	\$187,518,157

Mr. Gillespie commended the Budget Committee, including its citizen members, for their work and said that he was pleased with the increased funding for pension plans.

Mr. Wildish opened the public hearing. He determined that there was no one wishing to speak, and he closed the hearing.

MOTION Mr. Necker moved approval of Resolution No. 2016-06-15-022, adopting the LTD Fiscal Year 2016-17 approved budget as presented and appropriating \$187,518,157 as represented in the resolution. Mr. Gillespie provided the second.

VOTE The resolution was approved as follows:
AYES: Gillespie, Necker, Nordin, Wildish, Yeh (5)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Pierce (2)

Trillium Contract: Ms. Jackson explained that the current contract with Trillium was nearing its expiration, and discussions had been held with Trillium representatives regarding interest in renewing the contract under terms that would assure that LTD would not need to subsidize services in the future. She said that Trillium was in the process of a merger among three companies: Trillium, Centene, and HealthNet. This included changes in management, with HealthNet taking the lead, and a willingness to consider different service and cost models. She said that LTD staff wish to continue the discussions and explore options for a cost model that would be mutually beneficial. If that cannot be achieved, both parties will seek other options. She recommended that the Board approve a one-month contract extension to July 31, 2016, to allow time for staff from both organizations to find a mutually beneficial model. She said that the budget just approved by the Board was sufficient to cover costs under the current contract for a month, without the need for LTD to subsidize costs. She said that she was optimistic that a resolution could be found.

In response to a question from Mr. Yeh, Ms. Jackson said that a longer extension would not be advantageous to LTD because of the delay in receiving data and conducting an analysis on the basis on the new per member per month (PMPM) rate.

In response to questions from Mr. Gillespie she said that it was somewhat unclear if the program would be managed locally or from HealthNet's Portland office. She said that LTD staff are in contact with the Federal Transit Administration (FTA) and other transit agencies

to learn how the Medicaid Non-Emergency Medical Transport services are being handled elsewhere, such as working with federal and state governments to prevent the dumping of passengers into the system.

Mr. Wildish emphasized that LTD's interest is in recovering the costs of providing services only, no more or less than that.

MOTION Mr. Necker moved the following resolution: Resolution No. 2016-06-15-023: Be it resolved that the LTD Board of Directors approves an extension of the current Trillium contract for one month. Mr. Gillespie provided the second.

VOTE The resolution was approved as follows:
AYES: Gillespie, Necker, Nordin, Wildish, Yeh (5)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Pierce (2)

Mr. Gillespie expressed concern that if another extension was required at the July 20 Board meeting, that would not give staff sufficient time to resolve issues. Ms. Jackson said that if negotiations were not close to resolution by then, it was unlikely that another extension would be helpful.

Election of Board Officers: Mr. Wildish postponed the item to the end of the meeting.

ITEMS FOR INFORMATION AT THIS MEETING:

Board Member Reports: Mr. Nordin reported that the LaneACT (Area Commission on Transportation) had discussed the importance of the July 20 meeting of the Legislature's Joint Transportation Committee and the need to present a strong local voice on transportation needs in preparation for the 2017 legislative session's focus on transportation. He said that the Main Street-McVay Governance Team was still struggling to address the concerns of businesses and property owners along the corridor, particularly regarding loss of frontage property. Planning and Development Manager Tom Schwetz said that the Governance Team had removed the 116-foot wide option from those being considered, and staff would continue to meet with businesses and owners to work through issues, determine potential impacts, and identify mitigation options.

Mr. Gillespie reported that the Santa Clara Community Transit Center application was currently on the list of projects recommended for funding by the *ConnectOregon* VI final review committee. He said that the final decision would be made by the Oregon Transportation Commission at its August meeting. He said that the project was ranked as the first priority by LaneACT and as the second priority by the Oregon Department of Transportation (ODOT) Region 2 regional review committee. He said that he had recently learned that Congestion Manager Air Quality (CMAQ) funds could be used for the purchase of electric vehicles and that a subcommittee representing Metropolitan Policy Committee member entities was developing a grant application.

Mr. Wildish and Mr. Gillespie commended Lane Council of Governments staff on fighting to reverse ODOT's decision regarding the eligibility of the Central Lane Metropolitan Planning

Organization (MPO) to receive CMAQ funds. Mr. Schwetz added that although the Federal Highways Administration had declared that the MPO was eligible in 2007 for CMAQ funding, ODOT was proposing the earliest it would be available was 2018 due to prior funding commitments. Staff are working on the issue.

Mr. Yeh said that the EmX Steering Committee had requested a report from Ms. Jackson regarding Vision Zero progress by the July Board meeting. Ms. Jackson said that a Vision Zero strategy would be presented.

Mr. Gillespie commented on proposed changes to bike racks on EmX vehicles. He announced that the Eugene Public Library was the Business Commute Challenge winner in its category.

Opportunity for Mobile Ticketing: Intelligent Transportation Systems Manager Steve Parrott presented information on Token Transit, Inc., a startup software development group that had invited LTD to participate in an initial launch of its mobile ticketing service for a one-year evaluation period. He said that there would be no cost to LTD or requirement for a long-term commitment. The opportunity would allow the District to assess the demand for a mobile ticketing application by the community while developing its plan for future fare management. Implementation would occur in the fall of 2016.

In response to a question from Mr. Necker, Mr. Parrott said that Token Transit would receive an 8 percent commission on any fare instruments sold through its program. He said that the product was designed so that no instrumentation was required on transit vehicles; an animated ticket would be used when a fare was purchased, which would expire when the ticket was used. He said that the simple and straightforward security system would make it easy for LTD to try the product.

Mr. Gillespie asked if data collected on the product would be based on boardings. Mr. Parrott said that the data would be based on the number of tickets purchased. That data was collected separately through LTD's existing system.

Mr. Nordin asked if the product would work on other modalities such as the bike share system. Mr. Parrott said the bus driver would validate the fare; therefore, that would be difficult to accomplish on a bike share system without some type of instrumentation.

Mr. Yeh favored participating in the program launch.

Mr. Parrott explained various aspects of the mobile ticketing product and the one-year trial period, and stated that there did not appear to be any downside to the opportunity. He said that it currently cost \$1.1 million to manage LTD's current fare system; this product could help to reduce that cost.

Contract Approval Levels: Ms. Jackson said that a Finance Department staff team was working with consultants—Ms. Hamm, Richard Lopez and Ralph Lambert—to assess existing business models and best practices. She said that the consultants indicated that policies did not need to be in place in order to implement best practices in July (new fiscal year). She said that beginning in July, the Board would be provided with a variety of reports in order to determine what type of information and data would be most useful in monitoring

District finances. Reports would include monthly disbursements and a quarterly summary of all existing contracts. She said that this would help the Board gauge the number of contracts and at what levels to place approval authority. She said that the Board also would be presented with information and recommendations whenever surplus property was available for sale or donation, as well as any requests for donation of services. She said that the goal was to be transparent without inundating the Board with information. She introduced new Procurement Manager Collina Washington. She said that Ms. Washington had a strong background in transit and also would have best practices recommendations based on her experience.

Mr. Necker left the meeting at 6:55 p.m.

Mr. Wildish commented that the new reports would be very helpful to the Board in gaining a better understand of fiscal operations. He said that he was pleased that staff would provide information on the District's donations.

Mr. Yeh asked that the report on Vision Zero include a timeline, work plan, and budget.

Monthly Financial Report: Director of Administrative Services Roland Hoskins said that staff are interested in knowing which reports were most useful to the Board with data presented clearly and concisely.

Mr. Hoskins briefly reviewed the report and said that the Accessible Services Fund and Medicaid Fund deficits would be adjusted when data from the current quarter was collected and reconciled.

In response to questions from Board members, Ms. Hamm explained elements of the monthly financial report and which data would be most relevant to Board members.

Mr. Hoskins concluded by stating that fuel was being used from the storage facility in Coos Bay, and staff would report to the Board on that at a future meeting.

Monthly Performance Reports: Ms. Jackson observed that trends were slightly down from prior years. She said that the report on passengers per revenue hour compared current data with data from FY 2012 and indicated that ridership had not returned to that 2012 level. She said that the purpose of developing a long-range transportation plan was to avoid increasing and then reducing service, which cost the District riders' confidence. She said that it would take some time to rebuild that confidence through investments in enhanced service and a strong marketing campaign.

Monthly Grant Report: Mr. Hoskins said that the *ConnectOregon* VI grant likely to be received for the Santa Clara project would not be reflected in the Capital Improvement Program until the grant was awarded. He said that a grant request to the Federal Transit Administration for buses was in the report.

Monthly Department Reports: There were no questions or comments.

Election of Board Officers: Mr. Wildish suggested postponing the election of officers to the July Board meeting.

MOTION Mr. Gillespie moved to elect the current officers to a term of one additional month. Mr. Yeh provided the second.

VOTE The motion was approved as follows:
AYES: Gillespie, Nordin, Wildish, Yeh (4)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Necker, Pierce (3)

Other Business: Ms. Jackson said that a work session would be scheduled to discuss a fareless system and request direction from the Board.

MOTION Mr. Gillespie moved to request, with as little staff time and as much accuracy as possible, an estimate of the cost to paint or vinyl one of the new electric buses in a tie dye color scheme. Mr. Yeh provided the second.

VOTE The resolution was approved as follows:
AYES: Gillespie, Nordin, Wildish, Yeh (4)
NAYS: None
ABSTENTIONS: None
EXCUSED: Grossman, Necker, Pierce (3)

ADJOURNMENT: Mr. Wildish adjourned the meeting at 7:31 p.m.

LANE TRANSIT DISTRICT:

ATTEST:

Julie Grossman
Board Secretary

Jeanne Schapper
Clerk of the Board

Date Approved: _____

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\06-15-16 BD Minutes - Reg Mtg.doc



*Lane Transit District
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Springfield, Oregon 97475
(541) 682-6100
Fax: (541) 682-6111*

**CONSENT CALENDAR ITEM:
RESOLUTION REAFFIRMING DISTRICT BOUNDARIES**

Prepared by Tom Schwetz, Planning and Development Manager
July 19, 2016

ACTION REQUESTED:

Approval of resolution reaffirming District boundaries.

BACKGROUND:

Oregon Revised Statutes 267.207(3)(a) mandates that the boards of directors of transit districts annually determine the territory within which the system will operate. No changes are recommended to the LTD boundary for FY 2016-2017. Attached for the Board's approval, as part of the Consent Calendar for July 19, 2016, is a resolution reaffirming LTD's boundaries for this fiscal year.

CONSEQUENCES OF REQUESTED ACTION:

The District will operate within the boundaries set forth in Ordinance No. 42.

ATTACHMENT:

LTD Resolution No. 2016-07-19-025, A Resolution Reaffirming the Territory in the District Within Which the Transit System Will Operate in Accordance with Oregon Revised Statutes 267.207(3)(a).

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\11 Boundary Consent Cal.doc

RESOLUTION

LANE TRANSIT DISTRICT

LTD Resolution No. 2016-07-19-025

A RESOLUTION REAFFIRMING THE TERRITORY IN THE DISTRICT
WITHIN WHICH THE TRANSIT SYSTEM WILL OPERATE IN
ACCORDANCE WITH OREGON REVISED STATUTES 267.207(3)(a)

WHEREAS, ORS 267.207(3)(a) requires that the Board of Directors of the Lane Transit District annually determine the territory in the District within which the transit system will operate;

THEREFORE, HEREBY BE IT RESOLVED, that for Fiscal Year 2016– 2017, the Lane Transit District will continue to operate service within the boundaries specified in Lane Transit District Ordinance Number 42.

July 19, 2016

Date Adopted

Board President

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: ELECTION OF BOARD OFFICERS

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: That the Board elect a president, vice president, secretary, and treasurer to fill two-year terms beginning August 1, 2016.

BACKGROUND:

In accordance with ORS 267.120(1), the LTD Board of Directors must elect from among its members by majority vote, a president, vice president, secretary, and treasurer to serve two-year terms beginning and ending on July 1 of even-numbered years. Election of officers was scheduled to be held during the June 16 meeting; however, due to the absence of two Board members, it was postponed to July.

The current officers are Gary Wildish, president; Carl Yeh, vice president; Julie Grossman, secretary; and Ed Necker, treasurer. Three Board members' terms will expire at the end of 2016 (Julie Grossman, Angelynn Pierce, and Carl Yeh). The governor's office has indicated that if they wish to be reappointed, it is likely that all applications will be approved.

Should an officer leave the Board in mid-term, an election to fill that officer's vacancy will be held at that time.

ATTACHMENT: None.

NOMINATION: I nominate _____ as the LTD Board (office), for a two-year term beginning August 1, 2016. (Nominations do not require a second.)

VOTE: After closing the nominations, the presiding officer will take the vote on each candidate or on a slate of candidates, by either roll call or voice vote.

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\election of officers.doc

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: BROADENING EmX STEERING COMMITTEE ROLES AND RESPONSIBILITIES

PREPARED BY: Tom Schwetz, Planning and Development Manager

ACTION REQUESTED: Discuss potential broadening of the EmX Steering Committee's roles and responsibilities; provide direction to staff.

BACKGROUND:

The LTD Board of Directors formed the EmX Steering Committee (initially titled the "BRT Steering Committee") back in 1998. The Board's original charge to the Committee was as follows:

The Bus Rapid Transit (BRT) Steering Committee is charged with providing oversight on LTD's proposed BRT project. BRT is, in essence, using buses to emulate the positive characteristics of a rail system. Steering Committee members have two basic responsibilities:

- 1) *Participate in the review and formulation of recommendations regarding the development of the BRT system.*
- 2) *Provide two-way communication links with the group the member represents.*

At its August 13, 2014, meeting, the EmX Steering Committee reviewed an updated set of charges proposed by LTD Board Member Carl Yeh. Steering Committee members generally agreed with these charges and suggested that further description of each charge be added. These directives were discussed and approved by the LTD Board at its October 19, 2014, meeting:

- 1) Develop specific strategies to improve existing EmX (e.g., more dedicated lanes and station/path adjustments, more effective transit signal priority, etc.).
- 2) Build on lessons learned from previous corridors; develop recommendations for public and stakeholder engagement to be used in the development of future corridors.
- 3) Build/maintain relationships with EmX partners and riders.
- 4) Other EmX Steering Committee goals determined by the Committee.

The attached document provides further description of the charges adopted by the Board, additional background on the original formation of the EmX Steering Committee, and recent changes.

The Board's original charge to the Committee was largely focused on participation in, and guidance on, what was then termed the "BRT pilot corridor." The Board's intent in the formation of the Committee was centered on the realization that, at the time, there was no real "on the ground" experience with bus rapid transit, and that it was going to take a partnership with partner agencies and the business community to effectively implement the BRT system concept that had been adopted by LTD and its partners.

The context around the implementation of the EmX system has changed significantly over the 18 years the Committee has been in existence. With two corridors successfully in operation and a third nearing completion, the issues and opportunities associated with the implementation of EmX are better understood. In addition, important lessons have been learned about the relationship between EmX and other parts of LTD's service, as well as how it relates to other transportation modes and how it can impact growth and development along a given corridor.

Delivering improvements to the transit system today is, therefore, a much more nuanced process, requiring direct collaboration with partner agencies to ensure that the broader range of community-level goals are met. Achieving "multimodal systems" and "integrated land use-transportation" solutions requires close coordination with agency partners both in the development of plans and in the formulation of funding strategies.

For these reasons, the strong community leadership that makes up the Steering Committee membership provides the LTD Board with the opportunity to engage the Committee's advice on a broader range of coming decisions that it will be facing. Staff are asking the Board to consider broadening the scope and responsibilities of the EmX Steering Committee to better align its efforts with the needs of the organization generally and the Board in particular.

The process of transitioning the Committee to a broader role should involve consideration of articulating the Board's charge for the Committee, its membership, and if there might be a need to have the Committee meet more often (for example, moving from six meetings per year to nine). The next meeting of the Committee is scheduled to be held on August 2. The draft agenda includes an item related to the Committee's roles and responsibilities.

ATTACHMENT: Background on Original Formation of EmX Steering Committee and Recent Changes

PROPOSED MOTION: Resolution No. 2016-07-19-026:

Be it resolved that the LTD Board of Directors directs staff to develop a broader range of responsibilities of the EmX Steering Committee to better align its efforts with the needs of the organization collaboratively with the existing EmX Steering Committee.

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Background on Original Formation of EmX Steering Committee and Recent Changes

The LTD Board of Directors first established a Bus Rapid Transit Steering Committee in early 1998. The first meeting of the Committee was held on May 14, 1998. The Committee's name changed to "EmX Steering Committee" in April 2006. The original Committee members included:

- Rob Bennett, LTD Board, Committee Chair
- Kirk Bailey, LTD Board
- Mary Murphy, LTD Board
- Peter Sorenson, Lane County Board
- Don Ehrich, ODOT
- Maureen Maine, Springfield City Council
- Scott Meisener, Eugene City Council
- Dave Jewett, At-Large
- John Lively, At-Large

The original charge of the Committee was as follows:

The Bus Rapid Transit (BRT) Steering Committee is charged with providing oversight on LTD's proposed BRT project. BRT is, in essence, using buses to emulate the positive characteristics of a rail system. Steering Committee members have two basic responsibilities:

- 1) *Participate in the review and formulation of recommendations regarding the development of the BRT system*
- 2) *Provide two-way communication links with the group the member represents*

The Steering Committee will be involved in all aspects of the BRT Pilot Corridor project. Significant issues to be addressed by the Committee include the following:

- Determination of the specific alignment for the pilot corridor
- Location of bus stops along the corridor
- The design of BRT stations and amenities to be provided at bus stops
- Determination of transit priority techniques to be used
- Use of a transit signal priority system
- Determination of bus type to use on BRT corridor
- Determination of possible use of bus guideway system
- Design of feeder bus routes tying into the pilot BRT corridor
- Review of ridership and cost estimates for the pilot corridor
- Recommendation on whether or not to proceed with the implementation of BRT on the pilot corridor

As noted in a staff memo from June 5, 2001:

"From a staff perspective, the BRT Steering Committee has achieved these goals. The Committee provided recommendations to the LTD Board, the cities, and the county on all key aspects of the Phase 1 Project. Discussions by the Steering Committee helped guide staff efforts on the project and appeared to have a significant influence on decisions by the LTD Board, as evidenced by the fact that every recommendation from the Steering Committee was approved by the Board. The two-way communication between Steering Committee members and the groups they represent was, in most cases, achieved."

That memo continued, recommending that the Steering Committee continue, given the ongoing work with the Franklin corridor and work beginning on the Pioneer Parkway (Gateway) corridor.

The Committee continued to meet more or less quarterly beginning in 2006. In 2014 the Committee began discussion around how to improve its engagement. At its June 17, 2014, meeting, the EmX Steering Committee discussed the results of a survey of the Committee membership. The general themes of the Committee's discussion are as follows:

- 1) ***There has been a growing disconnect between the board and the Committee -***
Those members who have been on the Committee for a number of years contrasted the Committee's fairly intense engagement in the development of the Franklin and Gateway projects with the relatively high level and disconnected engagement in the West Eugene project and the planning work completed to date on the Main Street project.
- 2) ***The Committee members see themselves as "keepers of the flame,"*** but need direction from the LTD Board as to what that means and how the members can be of best use to the Board. This could include playing a more effective role as a conduit of information.
- 3) ***Committee members provided a number of specific proposals for changing the process of their engagement.*** These include:
 - a) Restructuring the agenda as follows:
 - i) Long-range planning issues
 - ii) Current operations status
 - iii) Key points of communication to represented groups
 - iv) Reports from Committee members relative to transit in general and EmX specifically

With respect to developing direction to the Committee from the Board, LTD Board Member Carl Yeh developed the following draft directives for consideration by the Board:

- 1) Develop specific strategies to improve existing EmX (e.g., more dedicated lanes, station/path adjustments, more effective transit signal priority, etc.).
- 2) Building on lessons learned from previous corridors, develop recommendations for public and stakeholder engagement to be used in the development of future corridors.
- 3) Build/maintain relationships with EmX partners and riders.
- 4) Other EmX Steering Committee goals determined by the Committee.

At its August 13, 2014, meeting, the EmX Steering Committee reviewed an updated set of charges proposed by LTD Board Member Carl Yeh. Steering Committee members generally agreed with these charges and suggested that further description of each charge be added. The draft directives and descriptions are as follows:

- 1) **Develop specific strategies to improve existing EmX (e.g., more dedicated lanes and station/path adjustments, more effective transit signal priority, etc.).**

Description: There is an ongoing need to monitor the performance of each EmX line. As development occurs along a line, and as LTD gains operational experience with EmX, additional investment and strategies to improve current operations may be needed. This could involve further investments in the short term (transit signal priority, passenger boarding improvements, station area development), as well as investments in the longer term (higher frequency service, preservation of travel time) as additional segments of the EmX system become operational.

2) Build on lessons learned from previous corridors; develop recommendations for public and stakeholder engagement to be used in the development of future corridors.

Description: Each new line added to the operational system brings new lessons learned that can be applied to the development of future corridors. In particular, it is important to continue to refine the ways in which LTD engages the community in the planning and development of EmX projects.

3) Build/maintain relationships with EmX partners and riders.

Description: The LTD Board has strived to identify a broad range of community leaders to participate on the EmX Steering Committee. An expectation of the Board is that the community leaders serving on the Steering Committee will actively assist LTD in building and maintaining the critical relationships it has with partners and users of the system. Steering Committee members can help LTD more effectively understand community needs and concerns around the EmX system as well as help keep the community informed on EmX-related matters.

4) Other EmX Steering Committee goals determined by the Committee.

Description: As the Steering Committee continues its work, additional Committee goals may arise. As new goals arise, the Committee will propose adding them to the overall set of charges and request LTD Board approval.

These directives were discussed and approved by the LTD Board at its October 19, 2014, meeting. As a result of these changes, the Committee formed an agenda subcommittee that meets to develop the Committee's agendas. In addition, the Committee agreed to meet six times per year.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: PROGRESS REPORT ON BOARD RESOLUTION SUPPORTING VISION ZERO

PREPARED BY: Aurora Jackson, General Manager

ACTION REQUESTED: That the LTD Board review the attached Progress Summary and appoint an LTD Board member to Eugene's Vision Zero Task Force, with the LTD general manager serving as the alternate

BACKGROUND:

At its April 20 meeting, the LTD Board of Directors adopted Resolution No. 2016-012, setting forth the adoption of a safety-conscious environment focused on eliminating fatalities and serious injuries. Specifically, the resolution sets out six specific provisions:

- 1) Adopts a vision of reducing deaths and serious injuries from transportation-related crashes to zero through maintaining safety and security as core values in all of its operational, planning, and strategic decisions;
- 2) Supports collaboration with urban and rural partners to determine which bus routes have the highest rate, number, and severity of transportation collisions with users of the road, especially for people who are walking, bicycling, and using mobility devices--our most vulnerable users;
- 3) Supports efforts by LTD and regional partner agencies to prioritize safety improvements for all users of the road, especially for people who are walking, bicycling, and using mobility devices--our most vulnerable users;
- 4) Supports efforts by LTD and regional partners to eliminate deaths and serious injuries on our transportation system, with an emphasis on the most vulnerable users;
- 5) Directs the LTD general manager to continually evaluate passenger safety and access along bus routes and maintain an annual report on the efforts made to improve safety; and,
- 6) Directs the general manager to develop a work program for the implementation of the provisions of this resolution.

The attached table provides a summary of the progress made to date on the implementation of the resolution. In addition to the activities described in the attachment, the City of Eugene, as part of its Vision Zero implementation, is in the process of appointing a Vision Zero task force. More information on the City's process will be provided at the Board meeting. Staff ask that the Board consider appointing a member to this task force.

ATTACHMENT: Progress Summary on Implementation of LTD Board Resolution 2016-012

PROPOSED MOTION: Resolution No. 2016-07-19-027:

Be it resolved that the LTD Board of Directors appoints _____ to serve as a member of the City of Eugene's Vision Zero Task Force, with Aurora (A.J.) Jackson appointed to serve as the alternate.

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Progress Summary on Implementation of LTD Board Resolution 2016-012

	Provision	Implementation Actions	Status
1	Adopts a vision of reducing deaths and serious injuries from transportation-related crashes to zero through maintaining safety and security as core values in all of its operational, planning, and strategic decisions;	<ul style="list-style-type: none"> • Operation, safety, and security are core values of LTD. Implementation actions for this provision involve incorporation of the provisions of this resolution into all of LTD's processes and procedures. 	<ul style="list-style-type: none"> • An internal team has been formed (including LTD's Safety Committee) to develop specific actions for embedding the provisions into operational practices.
2	Supports collaboration with urban and rural partners to determine which bus routes have the highest rate, number, and severity of transportation collisions with users of the road, especially for people who are walking, bicycling, and using mobility devices - our most vulnerable users;	<ul style="list-style-type: none"> • There are currently a number of safety planning and corridor development efforts that LTD and its partners are engaged in that provide an opportunity to address this provision. • In addition, LTD staff are reviewing analyses prepared in other regions (most notably Portland) that will provide a foundation for a data-driven approach to implementing this provision. 	<ul style="list-style-type: none"> • Staff are currently participating in processes related to development of countywide and MPO safety plans. • Both the Main Street and MovingAhead efforts include safety and security criteria used to evaluate alternatives. • Staff have reviewed analyses and are in contact with TriMet staff regarding their method and costs involved in preparing their analysis.
3	Supports efforts by LTD and regional partner agencies to prioritize safety improvements for all users of the road, especially for people who are walking, bicycling, and using mobility devices - our most vulnerable users;	<ul style="list-style-type: none"> • Ensure that safety improvements addressing vulnerable users of the transportation system are identified as a product of the regional and corridor-level planning of which LTD is involved. • Prioritization for funding in the appropriate capital improvement programs of LTD and its regional partners. 	<ul style="list-style-type: none"> • These actions are outcomes of all of the planning and development efforts identified above. The status for addressing this provision is tied to completion of those efforts.
4	Supports efforts by LTD and regional partners to eliminate deaths and serious injuries on the transportation system, with an emphasis on the most vulnerable users;	<ul style="list-style-type: none"> • The action identified for Provision 3 above would also address this provision. 	<ul style="list-style-type: none"> • This action is an outcome of all of the planning and development efforts identified above. The status for addressing this provision is tied to completion of those efforts.
5	Directs the LTD general manager to continually evaluate passenger safety and access along bus routes and maintain an annual report on the efforts made to improve safety;	<ul style="list-style-type: none"> • Develop methodology for evaluating and reporting on the status of passenger safety and access along LTD's routes 	<ul style="list-style-type: none"> • This action will be tasked to the internal team identified in Provision 1.
6	Directs the general manager to develop a work program for the implementation of the provisions of this resolution.	<ul style="list-style-type: none"> • Develop a work program that includes the scope, schedule, and budget involved in the implementation of the provisions of this resolution. 	<ul style="list-style-type: none"> • This action is currently in progress. Its completion is contingent on the formation and efforts of the internal team identified in Provision 1 and would be the initial product of that team.

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: TRILLIUM CONTRACT

PREPARED BY: Aurora Jackson, General Manager

ACTION REQUESTED: Approval of a one-year Trillium contract

BACKGROUND:

At its June 16 meeting, the LTD Board of Directors approved a one-month extension of the Trillium contract that reimburses LTD at a rate of \$8.40 per member per month for services provided for non-emergency medical transportation (NEMT). Under the existing contract, the number of members and the number of trips taken by each member do not have a direct correlation, resulting in unknown financial risks to LTD. Accordingly, the Board asked staff to explore options for a contract with a cost model that would reduce the financial risks and be mutually beneficial.

LTD and Trillium staff have developed a cost model that reduces the financial risks to LTD but may assume some risks by both parties if trip costs and the number of trips increases drastically. A reconciliation element of the contract will allow for the opportunity to evaluate the costs or savings of the program's performance. Under the new model, both parties will need to work closely together to keep costs down while meeting the transportation needs for NEMT.

If approved, the contract would be effective August 1, 2016, and terminate on June 30, 2017.

ATTACHMENTS: *The contract is being forwarded to Board members under separate cover.*

PROPOSED MOTION: Resolution No. 2016-07-19-028:

Be it resolved that the LTD Board of Directors approves the contract with Trillium under the new terms and conditions for the period of August 1, 2016, through June 30, 2017, and directs staff to bring back quarterly reports regarding the status of this contract.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: BOARD MEMBER REPORTS

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

Board members have been appointed to Board committees and to the Metropolitan Policy Committee (MPC), the Lane Council of Governments (LCOG) Board of Directors, and, on occasion, to other local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

MEETINGS HELD:

Board members may take this opportunity to report briefly on any one-on-one meetings they have held with local officials or other meetings that they have attended on behalf of LTD.

1. **Main Street Projects Governance Team:** This committee was formed to provide informed direction and collaborative decision making to support the Main Street-McVay Transit Study and four other concurrent projects along Main Street in Springfield. Board Members Don Nordin and Angelynn Pierce serve as LTD's representatives on this committee. At the June 21 meeting, the Governance Team received an update on outreach efforts with business and property owners fronting the Main Street and South A Street segment of the Main-McVay corridor. The Team also provided further direction to staff regarding the design options under consideration.
2. **LTD Pension Trusts:** LTD's two pension plans (one for ATU-represented employees and one for administrative employees) are each governed by a board of trustees. The pension trustees generally meet three times a year, and Board Member Gary Gillespie serves as one of the trustees. At the June 22 meeting, the trustees welcomed the two new trustees to the ATU plan: LTD General Manager Aurora Jackson and LTD Director of Administrative Services Roland Hoskins; Ms. Jackson also was added as a trustee to the Salaried Plan. The trustees discussed and agreed to rebalance the portfolios of both plans. The trustees also discussed distribution of the \$1 million added to decrease the unfunded liability, as well as a draft travel policy that will be brought to the trustees at the next meeting.
3. **Lane Council of Governments (LCOG) Board of Directors:** LTD Board Member Carl Yeh represents LTD on the LCOG Board of Directors as a non-voting member, with Board Member Don Nordin as alternate. The LCOG Board meets five times a year. At the June 23 meeting, the Board voted to approve the budget, approve City of Florence Coast Guard City support, continue the contracts for Senior Meals Food Service and OPI In-home Services; and the Board was briefed on the Senior and Disabled Services Community Needs Assessment and the Executive Director Annual Review.

4. **Metropolitan Policy Committee (MPC):** Board Member Gary Wildish and Board Member Gary Gillespie are LTD's MPC representatives, with Board Member Julie Grossman serving as an alternate. MPC meetings are held on the first Thursday of each month. At the July 7 meeting, the committee approved amending the Metropolitan Transportation Improvement Program to adjust funding for City of Eugene projects; listened to a report about Eugene's SmartTrips program accomplishments; reviewed the final prioritized funding recommendation for *ConnectOregon VI*, where LTD's Santa Clara Community Transit Center and Park & Ride was ranked 29th of 75 projects and will likely be funded during the final decision at the Oregon Transportation Commission's August meeting; and discussed the eligibility of the cities of Eugene and Salem for statewide Congestion, Mitigation, and Air Quality Improvement funding.

NO MEETINGS HELD:

1. **Accessible Transportation Committee (ATC):** The 16-member ATC is composed of both consumers and providers who are interested in transportation services for people with disabilities, people with low incomes, and older adults. The Committee meets six to seven times per year on the third Tuesday of the month. Board Member Ed Necker was appointed to the ex officio position representing the LTD Board on this committee. The June meeting was canceled. The next meeting is being held on July 19.
2. **EmX Steering Committee:** The EmX Steering Committee generally meets every two months and is composed of Chair Carl Yeh, Board Members Julie Grossman and Gary Gillespie, members of local units of government, and community representatives. The next meeting is scheduled to be held on August 2.
3. **Lane Area Commission on Transportation (LaneACT):** In 2009 the Oregon State Legislature directed Lane County to develop an Area Commission on Transportation (ACT). Commission membership includes representatives from Lane County, cities within the county, Lane Council of Governments, and LTD, and meets on the second Wednesday of the month. Board Member Don Nordin serves as LTD's representative on this Commission. The July 13 meeting was canceled; the next meeting is scheduled to be held on August 10.
4. **LTD Board Human Relations Committee:** The Board Human Relations Committee is composed of Chair Gary Gillespie and Board members Julie Grossman and Gary Wildish, and generally meets on the third Monday of the month. The June 20 and July 18 meetings were canceled. The next meeting is tentatively scheduled to be held on August 15.
5. **MovingAhead Oversight Committee:** This committee is composed of representatives from the City of Eugene, LTD, and regional partners with the goal of a system-level approach to corridor improvements. LTD Board members Gary Gillespie and Angelynn Pierce serve as LTD's representatives on this committee. The next meeting has not been scheduled.
6. **LTD Board Finance Committee:** The Board Finance Committee is composed of Chair Gary Wildish and Board Members Carl Yeh and Ed Necker. Meetings are scheduled on an as-needed basis. The next Committee meeting has not been scheduled.
7. **LTD Board Service Committee:** The Board Service Committee is composed of Chair Ed Necker and Board Members Gary Gillespie and Angelynn Pierce. Meetings are scheduled on an as-needed basis. The next meeting has not been scheduled.

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: LTD WEBSITE UPDATE

PREPARED BY: Meg Kester, Marketing Manager, and Scott McFarland, Marketing Technician

ACTION REQUESTED: None; information only.

BACKGROUND:

Staff will update the LTD Board on the District's website and highlight features and functions completed since the launch of the new site in June 2015.

LTD's website is designed primarily to serve existing and new customers of Lane Transit District. It promotes the District's transportation services and provides information on LTD programs, fares, general activity, and LTD Board business. The most heavily used pages include the routes, maps, and stations pages; trip planner; and service alerts.

In the past year, enhancements have been made to the trip planner, route maps, and the mobile site, among many other improvements.

ATTACHMENTS: None. (*Link to website:* <https://www.ltd.org/>)

PROPOSED MOTION: None.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: TRANSITSTAT UPDATE

PREPARED BY: Mark Johnson, Director of Operations

ACTION REQUESTED: None. Information only.

BACKGROUND:

TransitStat is the process improvement model that LTD has incorporated into the organization to gain efficiencies, save money, and improve procedures. This is a regular update to the Board to provide information on accomplishments over the past few months.

Currently, there are several TransitStat teams working on LTD's strategic plan, *The Road Map*, performance outcomes. In addition to those teams, there are others that are working on reducing road calls and reducing stand time for bus operators.

At this meeting, the Board also will be introduced to the progress that has been made to develop a balanced score card for performance outcomes.

ATTACHMENTS: None

PROPOSED MOTION: None

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\23-TransitStat AIS.docx

AGENDA ITEM SUMMARY

DATE: July 19, 2016

ITEM TITLE: MONTHLY FINANCIAL REPORTS

PREPARED BY: Ralph J. Lambert, Acting Controller

ACTION REQUESTED: None

BACKGROUND:

The summary of financial information contained in this report is through April 2016. While the budget is appropriated annually, monthly budget estimates are developed to present monthly and year-to-date comparisons to budget and prior-year results. Some costs, such as personnel, fuel, and preventive maintenance, can be reasonably allocated by month; while other costs, such as capital projects and paratransit service, are more variable and may have seasonal or other variations. While all funds are presented in a consistent format, these factors should be considered when evaluating performance against budget.

General Fund

The revenue received through April for Fiscal Year 2017 is 15.7 percent over the budget. The primary driver is payroll taxes, which are \$3.7 million over budget. This is attributed to revenues being projected very conservatively and the receipt of delinquent taxes from FY 2016 in the amount of \$2.2 million. Downward ridership trends account for the year-to-date passenger fare revenue being 2.6 percent below budget. This is an improvement from December 31, 2015, when passenger fares were 4.9 percent below budget.

Personnel services costs are 3.3 percent under budget. Materials and Services costs in all departments are under budget, with total Expenditures and Other Uses being under budget by 8.1 percent as of April 30, 2016.

Accessible Services Fund

Services within the Eugene-Springfield area are under budget year-to-date. While the transfer from the General Fund is well above last year's figure, it is still 22.6 percent below budget through the first ten months of the fiscal year. There may be additional grant opportunities in the next few months that might help to further decrease the General Fund contribution. As these become available, staff will report on them in this report and/or the Monthly Grant Report.

Medicaid Fund

The Medicaid fund reflects revenue that is 5.6 percent over budget through April 30 as compared with being 2.7 percent under budget as of December 31, 2015. The total expenditures and other uses are 15.5 percent (\$1,216,130) over budget, and a significant funding gap continues to exist with a year-to-date deficit of \$777,959. It should be noted that these financials do not reflect the General Fund transfer made last month.

Capital Projects Fund

West Eugene EmX construction is the primary driver of Capital Projects Fund costs. A total of \$34.5 million has been paid on the project through April 30. Other projects funded during the first 10 months of the fiscal year include \$1,137,305 for Stations, Shelters & Facilities; \$1,006,790 for Transit Security Projects; and \$683,847 for Computer Hardware and Software.

ATTACHMENTS: April 2016 Financial Reports

PROPOSED MOTION: None

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Lane Transit District
General Fund
 Schedule of Revenues and Expenditures
April 30, 2016
 Unaudited

April 01 - 30					Revenues & Other Sources		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
382,112	360,385	94.3%	374,390	96.3%	Passenger Fares	4,714,500	3,913,647	3,884,678	99.3%	3,986,900	97.4%
237,525	213,784	90.0%	235,000	91.0%	Group Pass	2,550,000	2,176,789	2,138,113	98.2%	2,080,000	102.8%
37,500	37,500	100.0%	37,500	100.0%	Advertising	437,000	437,000	443,887	101.6%	437,000	101.6%
37,127	34,300	92.4%	38,000	90.3%	Special Service	152,000	170,243	141,358	83.0%	152,000	93.0%
694,264	645,969	93.0%	684,890	94.3%	Total Operating	7,853,500	6,697,679	6,608,036	98.7%	6,655,900	99.3%
1,419,894	1,967,820	138.6%	855,100	230.1%	Payroll Tax	30,100,200	21,438,973	28,168,086	131.4%	23,311,700	120.8%
594,622	748,206	125.8%	605,000	123.7%	Self-employment Tax	1,680,000	949,851	1,225,379	129.0%	950,000	129.0%
-	-	N/A	-	N/A	State-in-Lieu	200,000	522,274	276,171	52.9%	150,000	184.1%
407,995	(60,060)	-14.7%	422,090	-14.2%	Operating Grants	5,065,000	4,534,859	4,528,367	99.9%	4,220,900	107.3%
4,659	4,987	107.0%	17,280	28.9%	Miscellaneous	253,400	347,239	244,814	70.5%	218,800	111.9%
2,775	13,185	475.1%	4,000	329.6%	Interest Income	48,000	46,781	70,517	150.7%	40,000	176.3%
2,429,945	2,674,138	110.0%	1,903,470	140.5%	Total Nonoperating	37,346,600	27,839,977	34,513,334	124.0%	28,891,400	119.5%
3,124,209	3,320,107	106.3%	2,588,360	128.3%	Total Revenues & Other Sources	45,200,100	34,537,656	41,121,370	119.1%	35,547,300	115.7%

April 01 - 30					Expenditures & Other Uses		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
785,263	881,333	112.2%	901,560	97.8%	Administration	10,815,800	8,237,454	8,605,539	104.5%	9,015,600	95.5%
1,570,389	1,699,353	108.2%	1,829,920	92.9%	Amalgamated Transit Union	21,958,500	16,244,960	17,550,403	108.0%	18,299,200	95.9%
(93,834)	(59,616)	63.5%	(95,650)	62.3%	Less Grant-Funded Expenditures	(1,147,700)	(698,761)	(670,019)	95.9%	(956,500)	70.0%
2,261,818	2,521,070	111.5%	2,635,830	95.6%	Total Personnel Services	31,626,600	23,783,653	25,485,923	107.2%	26,358,300	96.7%
22,691	20,543	90.5%	18,350	112.0%	Executive Office	332,300	257,690	252,297	97.9%	289,710	87.1%
133,293	136,669	102.5%	177,880	76.8%	Administrative Services	2,147,200	1,474,212	1,449,092	98.3%	1,804,300	80.3%
136,476	113,562	83.2%	214,473	52.9%	Customer Services & Planning	2,837,400	1,678,565	1,957,584	116.6%	2,363,533	82.8%
324,897	210,189	64.7%	479,590	43.8%	Operations & Customer Satisfaction	5,639,600	3,765,570	2,865,853	76.1%	4,701,974	60.9%
617,357	480,963	77.9%	890,293	54.0%	Total Materials & Services	10,956,500	7,176,037	6,524,826	90.9%	9,159,517	71.2%
322,175	500,045	155.2%	215,580	232.0%	Transfer to Accessible Services Fund	2,586,900	983,688	1,638,626	166.6%	2,155,800	76.0%
80,528	828,014	1028.2%	16,250	5095.5%	Transfer to Medicaid Fund	195,000	186,698	986,528	528.4%	162,500	607.1%
(400)	-	0.0%	-	N/A	Transfer to Capital Projects Fund	1,667,600	3,351,100	1,667,600	49.8%	1,667,600	100.0%
402,303	1,328,059	330.1%	231,830	572.9%	Total Other Uses	4,449,500	4,521,486	4,292,754	94.9%	3,985,900	107.7%
3,281,478	4,330,092	132.0%	3,757,953	115.2%	Total Expenditures & Other Uses	47,032,600	35,481,176	36,303,503	102.3%	39,503,717	91.9%

(157,269)	(1,009,985)	642.2%	(1,169,593)	86.4%	Revenues less Expenditures	(1,832,500)	(943,520)	4,817,867	-510.6%	(3,956,417)	-121.8%
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Lane Transit District
Accessible Services Fund
 Schedule of Revenues and Expenditures
April 30, 2016
 Unaudited

April 01 - 30					Revenues & Other Sources		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
28,424	28,726	101.1%	30,190	95.2%	Passenger Fares	362,200	288,396	290,904	100.9%	301,900	96.4%
248,749	(44,975)	-18.1%	229,910	-19.6%	Federal Assistance	2,758,700	2,404,185	2,313,782	96.2%	2,299,100	100.6%
102,203	108,570	106.2%	91,650	118.5%	State Assistance	1,099,400	1,100,865	883,482	80.3%	916,500	96.4%
25,268	(1,076)	-4.3%	10,280	-10.5%	Local Assistance	123,200	108,434	96,343	88.8%	102,800	93.7%
404,644	91,245	22.5%	362,030	25.2%	Total Revenues	4,343,500	3,901,880	3,584,511	91.9%	3,620,300	99.0%
322,175	500,045	155.2%	215,660	231.9%	Transfer from General Fund	2,587,700	983,688	1,668,477	169.6%	2,156,600	77.4%
322,175	500,045	155.2%	215,660	231.9%	Total Other Sources	2,587,700	983,688	1,668,477	169.6%	2,156,600	77.4%
726,819	591,290	81.4%	577,690	102.4%	Total Revenues & Other Sources	6,931,200	4,885,568	5,252,988	107.5%	5,776,900	90.9%

April 01 - 30					Expenditures & Other Uses		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
479,286	530,794	110.7%	485,310	109.4%	ADA RideSource	5,823,800	4,117,840	4,405,652	107.0%	4,853,100	90.8%
11,014	9,392	85.3%	12,040	78.0%	Transit Training & Hosts	144,400	92,832	94,677	102.0%	120,400	78.6%
8,158	8,122	99.6%	8,330	97.5%	Special Transport	99,900	82,171	97,878	119.1%	83,300	117.5%
498,458	548,308	110.0%	505,680	108.4%	Total Eugene/Springfield Services	6,068,100	4,292,843	4,598,207	107.1%	5,056,800	90.9%
8,651	(10,442)	-120.7%	10,420	-100.2%	South Lane	124,900	111,142	107,976	97.2%	104,200	103.6%
14,379	15,513	107.9%	16,170	95.9%	Florence	193,800	153,920	156,982	102.0%	161,700	97.1%
15,483	19,630	126.8%	20,310	96.7%	Oakridge	243,800	172,270	176,161	102.3%	203,100	86.7%
38,513	24,701	64.1%	46,900	52.7%	Total Rural Lane County Services	562,500	437,332	441,119	100.9%	469,000	94.1%
13,272	10,132	76.3%	14,580	69.5%	Mobility Management	175,000	98,353	99,700	101.4%	145,800	68.4%
251	321	127.9%	450	71.3%	Crucial Connections	5,300	3,040	3,100	102.0%	4,500	68.9%
3,166	641	20.2%	1,700	37.7%	Veterans Transportation	20,300	14,765	7,123	48.2%	17,000	41.9%
7,369	11,506	156.1%	8,330	138.1%	Lane County Coordination	100,000	64,884	58,482	90.1%	83,300	70.2%
24,058	22,600	93.9%	25,060	90.2%	Total Other Services	300,600	181,042	168,405	93.0%	250,600	67.2%
561,029	595,609	106.2%	577,640	103.1%	Total Expenditures & Other Uses	6,931,200	4,911,217	5,207,731	106.0%	5,776,400	90.2%

165,790	(4,319)	-2.6%	50	-8638.0%	Revenues less Expenditures	-	(25,649)	45,257	-176.4%	500	9051.4%
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Lane Transit District
Medicaid Fund
 Schedule of Revenues and Expenditures
April 30, 2016
 Unaudited

April 01 - 30					Revenues & Other Sources		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
723,634	836,213	115.6%	714,850	117.0%	Medicaid Nonemergency Medical Transportation	8,578,000	6,578,635	7,520,975	114.3%	7,148,500	105.2%
(3,802)	23,357	-614.3%	53,210	43.9%	Medicaid Waivered Transportation	638,600	530,861	579,365	109.1%	532,100	108.9%
719,832	859,570	119.4%	768,060	111.9%	Total Revenues	9,216,600	7,109,496	8,100,340	113.9%	7,680,600	105.5%
80,528	52,468	65.2%	16,260	322.7%	Transfer from General Fund	195,000	186,698	181,131	97.0%	162,600	111.4%
80,528	52,468	65.2%	16,260	322.7%	Total Other Sources	195,000	186,698	181,131	97.0%	162,600	111.4%
800,360	912,038	114.0%	784,320	116.3%	Total Revenues & Other Sources	9,411,600	7,296,194	8,281,471	113.5%	7,843,200	105.6%

April 01 - 30					Expenditures & Other Uses		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
605,003	657,599	108.7%	599,800	109.6%	Services	7,197,500	5,401,565	6,951,074	128.7%	5,998,000	115.9%
7,908	6,254	79.1%	10,270	60.9%	Mobility Management	123,300	95,258	54,719	57.4%	102,700	53.3%
110,724	134,096	121.1%	104,780	128.0%	Program Administration	1,257,200	977,854	1,288,290	131.7%	1,047,800	123.0%
723,635	797,949	110.3%	714,850	111.6%	Total Medicaid NEMT (Medical)	8,578,000	6,474,677	8,294,083	128.1%	7,148,500	116.0%
55,004	58,830	107.0%	50,720	116.0%	Services	608,600	487,158	583,624	119.8%	507,200	115.1%
3,403	3,404	100.0%	3,220	105.7%	Mobility Management	38,600	32,295	29,446	91.2%	32,200	91.4%
218	252	115.6%	360	70.0%	Program Administration	4,200	3,173	3,489	110.0%	3,600	96.9%
16,923	18,385	108.6%	15,180	121.1%	Grant Program Match Requirements	182,200	155,387	148,788	95.8%	151,800	98.0%
75,548	80,871	107.0%	69,480	116.4%	Total Medicaid Waivered (Non-Medical)	833,600	678,013	765,347	112.9%	694,800	110.2%
799,183	878,820	110.0%	784,330	112.0%	Total Expenditures & Other Uses	9,411,600	7,152,690	9,059,430	126.7%	7,843,300	115.5%

1,177	33,218	2822.3%	(10)	-332180.0%	Revenues less Expenditures	-	143,504	(777,959)	-542.1%	(100)	777959.0%
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Lane Transit District
Capital Projects Fund
 Schedule of Revenues and Expenditures
April 30, 2016
 Unaudited

April 01 - 30					Revenues & Other Sources		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
2,767,098	2,177,668	78.7%	6,531,640	33.3%	Federal Assistance	78,379,700	12,691,445	30,229,909	238.2%	65,316,400	46.3%
-	-	N/A	1,290,250	0.0%	State Assistance	15,483,000	-	5,374,812	N/A	12,902,500	41.7%
2,767,098	2,192,621	79.2%	7,821,890	28.0%	Total Revenues	93,862,700	12,691,445	35,719,720	281.4%	78,218,900	45.7%
(400)	-	0.0%	-	N/A	Transfer from General Fund	1,667,600	3,351,100	1,667,600	49.8%	1,667,600	100.0%
(400)	-	0.0%	-	N/A	Total Other Sources	1,667,600	3,351,100	1,667,600	49.8%	1,667,600	100.0%
2,766,698	2,192,621	79.3%	7,821,890	28.0%	Total Revenues & Other Sources	95,530,300	16,042,545	37,387,320	233.1%	79,886,500	46.8%

April 01 - 30					Expenditures & Other Uses		Year to Date Through April 30				
Prior Year	Current Year	% Prior	Budget	% Budget		Annual Budget	Prior Year	Current Year	% Prior	Budget	% Budget
3,174,170	2,756,796	86.9%	6,061,670	45.5%	West Eugene EmX Extension	72,740,000	10,496,061	34,465,178	328.4%	60,616,700	56.9%
30,856	20,494	66.4%	16,670	122.9%	Main Street/McVay Transit Study	200,000	503,546	180,327	35.8%	166,700	108.2%
74,293	43,913	59.1%	137,500	31.9%	MovingAhead	1,650,000	189,244	626,423	331.0%	1,375,000	45.6%
3,279,319	2,821,203	86.0%	6,215,840	45.4%	Total Frequent Transit Network	74,590,000	11,199,222	35,272,178	315.0%	62,158,400	56.7%
-	25,859	N/A	577,510	4.5%	Revenue Vehicles - Fixed Route	6,930,000	2,864,566	73,974	2.6%	5,775,100	1.3%
72,585	-	0.0%	8,330	0.0%	Support Vehicles	100,000	72,585	128,416	176.9%	83,300	154.2%
20,075	149,263	743.5%	58,900	253.4%	Stations, Shelters & Facilities	1,830,800	650,211	1,137,305	174.9%	760,000	149.6%
174,937	12,374	7.1%	428,800	2.9%	Computer Hardware & Software	5,145,600	1,124,242	683,847	60.8%	4,288,000	15.9%
1,839	-	0.0%	3,920	0.0%	Intelligent Transportation Systems	698,000	4,955	165,890	3347.9%	364,700	45.5%
-	-	N/A	29,030	0.0%	Transit Security Projects	715,000	7,067	1,006,790	14246.4%	656,900	153.3%
3,201	-	0.0%	-	N/A	Communications Equipment	439,700	41,282	197,887	479.4%	439,700	45.0%
-	5,871	N/A	6,250	93.9%	Shop Equipment	75,000	75,440	18,173	24.1%	62,500	29.1%
-	-	N/A	68,050	0.0%	Miscellaneous Equipment	816,600	5,103	-	0.0%	680,500	0.0%
272,637	193,367	70.9%	1,180,790	16.4%	Total Other Capital Outlay	16,750,700	4,956,310	4,292,868	86.6%	13,110,700	32.7%
3,551,956	3,014,570	84.9%	7,396,630	40.8%	Total Expenditures & Other Uses	91,340,700	16,155,532	39,565,046	244.9%	75,269,100	52.6%

(785,258)	(821,949)	104.7%	425,260	-193.3%	Revenues less Expenditures	4,189,600	(112,987)	(2,177,726)	1927.4%	4,617,400	-47.2%
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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: CASH DISBURSEMENTS

PREPARED BY: Aurora Jackson, General Manager

ACTION REQUESTED: None

BACKGROUND:

This agenda item is being provided in response to the Board's request for the implementation of financial practices that are consistent with other public entities. This agenda item provides a complete listing of all non-payroll disbursements for April through June, 2016.

ATTACHMENTS: April – June 2016 Cash Disbursements

PROPOSED MOTION: None

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\Cash Disbursement AIS.docx



Check History Listing

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Check Amount</u>
92223	04/01/2016	CASCADE TITLE & ESCROW	91,252.50
92224	04/01/2016	CASCADE TITLE & ESCROW	15,447.00
92225	04/01/2016	CASCADE TITLE & ESCROW	10,032.00
92226	04/01/2016	CASCADE TITLE & ESCROW	8,536.00
92227	04/01/2016	CASCADE TITLE & ESCROW	8,026.00
92228	04/01/2016	CASCADE TITLE & ESCROW	7,023.00
92229	04/01/2016	CASCADE TITLE & ESCROW	4,682.00
92230	04/01/2016	CASCADE TITLE & ESCROW	1,505.00
92231	04/01/2016	CODY B FRANZ	265.50
92232	04/01/2016	LANE COUNTY CIRCUIT COURTS	12,700.00
92233	04/01/2016	LANE COUNTY CIRCUIT COURTS	11,900.00
92234	04/01/2016	KUHN INVESTMENTS, INC.	15,033.31
92235	04/01/2016	LANE COUNCIL OF GOVERNMENTS	14,290.90
92236	04/01/2016	NINFA'S ELITE CORPORATION	45,797.26
92237	04/07/2016	SPECIAL MOBILITY SERVICES INC.	278,873.42
92238	04/14/2016	SPECIAL MOBILITY SERVICES INC.	279,280.85
92239	04/14/2016	WILDISH BUILDING COMPANY	1,132,114.10
92240	04/15/2016	AIRGAS USA, LLC	152.58
92241	04/15/2016	ALARM SOLUTIONS, INC.	90.00
92242	04/15/2016	AMAL TRANSIT UNION #757	14,998.84
92243	04/15/2016	THE AUTOMATION GROUP, INC.	655.00
92244	04/15/2016	BETHEL SCHOOL DISTRICT #52	6,522.44
92245	04/15/2016	THERESA M BRAND	76.50
92246	04/15/2016	BRATTAIN INTERNATIONAL TRUCKS	77.94
92247	04/15/2016	BULLARD SMITH JERNSTEDT WILSON	2,708.00
92248	04/15/2016	CAPITAL ONE COMMERCIAL	417.00
92249	04/15/2016	CHAPTER 13 TRUSTEE	300.00
92250	04/15/2016	CHILD SUPPORT ENFORCEMENT AGCY	160.00
92251	04/15/2016	DISH NETWORK	101.99
92252	04/15/2016	TRACY L ELLIS	171.70
92253	04/15/2016	EUGENE WATER & ELECTRIC BOARD	5,652.84
92254	04/15/2016	EUGENE WATER & ELECTRIC BOARD	259,274.86
92255	04/15/2016	CODY B FRANZ	76.50
92257	04/15/2016	GAYDOS, CHURNSIDE, & BALTHROP PC	10,006.50
92258	04/15/2016	JEFFERSON CAPITAL SYSTEMS, LLC	29.88
92259	04/15/2016	JIM BARR ENT, INC.	148.75
92260	04/15/2016	LANE COMMUNITY COLLEGE	135.24
92261	04/15/2016	LANE COUNTY SCHOOL DISTRICT 4J	18,282.51
92262	04/15/2016	LTD REIMBURSEMENT PLAN	2,979.05
92263	04/15/2016	MAN-DATA, INC.	1,069.31
92264	04/15/2016	MCKENZIE RIVER BROADCAST'G INC	300.00
92265	04/15/2016	MOTOR VEHICLES DIVISION	19.50
92266	04/15/2016	NORTHWEST NATURAL GAS	5,720.41
92267	04/15/2016	PROTECTIVE SERVICE LLC	754.33
92268	04/15/2016	REGISTER GUARD	951.04
92269	04/15/2016	RICOH USA, INC.	351.36
92270	04/15/2016	SANIPAC	2,269.78
92271	04/15/2016	SMALL WORLD AUTO CENTER, INC	32.92
92272	04/15/2016	SMART SNACKS-PORTLAND LLC	480.79
92273	04/15/2016	SPECIAL DISTRICTS INSURANCE SV	16,635.00
92274	04/15/2016	SPRINGFIELD MOTORS, INC.	1,101.92
92276	04/15/2016	SPRINGFIELD UTILITY BOARD	14,333.70
92277	04/15/2016	STATE OF OREGON-EMP DEPT	12,758.00
92278	04/15/2016	KERRI VANDEN BERG	400.00



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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Check Amount</u>
92279	04/15/2016	VERIZON WIRELESS	736.69
92280	04/15/2016	WILLAMETTE COMM HEALTH SOLUTNS	1,297.78
92281	04/15/2016	DOUGLAS M. BARBER	2,500.00
92282	04/15/2016	BEDFORD FALLS, LLC	202.50
92283	04/15/2016	DEPARTMENT OF HUMAN SERVICES	18,873.86
92284	04/15/2016	G4S SECURE SOLUTIONS (USA) INC	50,809.95
92285	04/15/2016	GRAINGER INC	182.38
92286	04/15/2016	THE JERRY BROWN CO., INC.	1,203.18
92287	04/15/2016	LTD & ATU PENSION TRUST	90,172.56
92288	04/15/2016	LTD SALARIED EMP. PENSION PLAN	75,120.79
92289	04/15/2016	MODA HEALTH	39,057.20
92290	04/15/2016	NORTH COAST ELECTRIC	185.60
92291	04/15/2016	OFFICEMAX CONTRACT, INC.	701.75
92292	04/15/2016	ONE CALL CONCEPTS, INC.	33.60
92293	04/15/2016	PARKEON, INC.	1,470.00
92294	04/15/2016	SILKE COMMUNICATIONS, INC.	1,029.23
92295	04/15/2016	SMITH DAWSON & ANDREWS, INC.	2,415.00
92296	04/15/2016	THORP, PURDY, JEWETT, URNESS,	9,304.11
92297	04/15/2016	UNITED WAY OF LANE COUNTY	1,007.00
92298	04/15/2016	US POSTAL SERVICE	116.01
92299	04/15/2016	WANNAMAHER CONSULTING, INC.	10,289.60
92300	04/21/2016	AIRGAS USA, LLC	285.23
92301	04/21/2016	BARRETT BUSINESS SERVICES INC	1,516.94
92302	04/21/2016	BRATTAIN INTERNATIONAL TRUCKS	276.05
92303	04/21/2016	CENTURY LINK	5,773.02
92304	04/21/2016	COASTWIDE LABORATORIES	1,156.14
92305	04/21/2016	CROCKETTS INTERSTATE TOWING	250.00
92306	04/21/2016	EUGENE WATER & ELECTRIC BOARD	2,961.67
92307	04/21/2016	FEDEX EXPRESS SHIPPING	3.10
92308	04/21/2016	FULL CITY COFFEE ROASTERS	130.00
92309	04/21/2016	GARY GILLESPIE	1,145.23
92310	04/21/2016	MARK L HAY	228.46
92311	04/21/2016	INSIGHT PUBLIC SECTOR	5,521.19
92312	04/21/2016	IVIEW SYSTEMS	8,029.51
92313	04/21/2016	EDWIN A. JOHNSON	2,456.25
92314	04/21/2016	KAISER BRAKE & ALIGNMENT INC.	238.50
92315	04/21/2016	MARK KLEIN	228.46
92316	04/21/2016	KOKE NEW CENTURY, INC.	622.00
92317	04/21/2016	LARSCO, INC	188.34
92318	04/21/2016	LOOMIS ARMORED US, LLC	5,851.86
92319	04/21/2016	LTD REIMBURSEMENT PLAN	2,207.61
92320	04/21/2016	MARK F HERBERT&ASSOCIATES, INC	750.00
92321	04/21/2016	MCKENZIE RIVER BROADCAST'G INC	300.00
92322	04/21/2016	MCKENZIE SEW-ON	916.50
92323	04/21/2016	MID-STATE INDUSTRIAL SERVICE	178.00
92324	04/21/2016	MILLIMAN INC.	1,477.50
92325	04/21/2016	OFFICE IMAGING, INC.	348.95
92326	04/21/2016	OIL PRICE INFORMATION SERVICE	216.00
92327	04/21/2016	OREGON DEPT. OF TRANSPORTATION	4,968.74
92328	04/21/2016	OREGON STATE POLICE	156.25
92329	04/21/2016	OREGON TAXI, LLC	115.00
92330	04/21/2016	PACIFIC POWER UTILITY	19.21
92331	04/21/2016	PACIFICSOURCE ADMINISTRATORS,	389.65
92332	04/21/2016	POSTMASTER	225.00

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92333	04/21/2016	RADIATOR SUPPLY HOUSE, INC.	938.00
92334	04/21/2016	RFI ELECTRONICS, INC.-OREGON	716.40
92335	04/21/2016	RICOH USA, INC.	643.15
92336	04/21/2016	RICOH USA, INC.	2,219.81
92337	04/21/2016	MOLLY B SCURTO	795.00
92338	04/21/2016	SECURITY CERTIFICATIONS, LLC	319.74
92339	04/21/2016	SMALL WORLD AUTO CENTER, INC	618.84
92340	04/21/2016	SMART SNACKS-PORTLAND LLC	451.02
92341	04/21/2016	SPECIAL DISTRICTS INSURANCE SV	426.54
92342	04/21/2016	SPRINGFIELD MOTORS, INC.	150.33
92343	04/21/2016	SPRINGFIELD UTILITY BOARD	442.91
92344	04/21/2016	DAVID W SVENDSEN	228.46
92345	04/21/2016	THERMO KING NORTHWEST, INC.	345.07
92346	04/21/2016	THOMSON REUTERS - WEST	222.60
92347	04/21/2016	THYSSENKRUPP ELEVATOR	678.97
92348	04/21/2016	TRAPEZE SOFTWARE GROUP, INC	35,941.00
92349	04/21/2016	TRIANGLE GRAPHICS	2,299.90
92350	04/21/2016	WESTATES FLAGMAN, INC	151.00
92351	04/21/2016	WHA INSURANCE AGENCY, INC.	845.75
92352	04/21/2016	FRANK D WILSON	55.50
92353	04/21/2016	WYATT'S TIRE COMPANY	854.50
92354	04/21/2016	1996 LLC	15,725.27
92355	04/21/2016	ANA LABORATORIES, INC	572.30
92356	04/21/2016	ART THREAD, LLC	2,684.94
92357	04/21/2016	BELL+FUNK	32,946.17
92358	04/21/2016	BPA VEBA-HRA SERVICES	83.00
92359	04/21/2016	CENTRO LATINO AMERICANO	28.92
92360	04/21/2016	CH2M HILL, INC.	74,791.42
92361	04/21/2016	CUMMINS NORTHWEST, INC.	10,929.17
92362	04/21/2016	ENVIRONMENTAL SCIENCE &	4,175.50
92363	04/21/2016	EUGENE FASTENER & SUPPLY CO.	60.02
92364	04/21/2016	FIELDPRINT, INC.	37.50
92365	04/21/2016	GILLIG CORPORATION	5,041.51
92366	04/21/2016	GRAINGER INC	570.34
92367	04/21/2016	THE JERRY BROWN CO., INC.	1,227.36
92368	04/21/2016	JOHN PARKER CONSULTING LLC	2,875.00
92369	04/21/2016	LANE COUNCIL OF GOVERNMENTS	1,240.73
92370	04/21/2016	MODA HEALTH	2,099.34
92371	04/21/2016	MOHAWK MANUFACTURING & SUPPLY	1,805.57
92372	04/21/2016	MOTION & FLOW CONTROL PRD, INC	195.03
92373	04/21/2016	MUNCIE TRANSIT SUPPLY	175.13
92374	04/21/2016	MYRMO & SONS	3,424.92
92375	04/21/2016	NORTHWEST INFORMATION SVCS	495.00
92376	04/21/2016	OFFICEMAX CONTRACT, INC.	2,749.37
92377	04/21/2016	PARSONS BRINCKERHOFF, INC.	59,268.12
92378	04/21/2016	SILKE COMMUNICATIONS, INC.	285.65
92379	04/21/2016	SPECIAL MOBILITY SERVICES INC.	235,430.13
92380	04/21/2016	TOUCHPOINT NETWORKS LLC	180.00
92381	04/21/2016	TYREE OIL, INC.	12,675.85
92382	04/21/2016	WANNAMAKER CONSULTING, INC.	51,785.82
92383	04/21/2016	ZONES, INC.	2,540.43
92384	04/28/2016	ALTERNATIVE WORK CONCEPTS	10,853.00
92385	04/28/2016	BETHEL SCHOOL DISTRICT #52	6,358.39
92386	04/28/2016	BICOASTAL WILLAMETTEVALLEY LLC	280.00



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92387	04/28/2016	BULLARD SMITH JERNSTEDT WILSON	1,538.75
92388	04/28/2016	CHAPTER 13 TRUSTEE	300.00
92389	04/28/2016	CITY OF EUGENE	69,755.42
92390	04/28/2016	CUMULUS MEDIA INC.	180.00
92391	04/28/2016	TALLMADGE DOYLE	2,100.00
92392	04/28/2016	EUGENE WATER & ELECTRIC BOARD	22.10
92393	04/28/2016	JANICE R. FRIEND	300.00
92394	04/28/2016	GIRO, INC.	29,194.00
92395	04/28/2016	HANNAH MOTOR COMPANY	419.46
92396	04/28/2016	LANE COUNTY PUBLIC WORKS	250.00
92397	04/28/2016	LEXJET LLC	615.00
92398	04/28/2016	LIFEMAP ASSURANCE COMPANY	12,588.18
92399	04/28/2016	MAN-DATA, INC.	715.93
92400	04/28/2016	MCKENZIE RIVER BROADCAST'G INC	510.00
92401	04/28/2016	PITNEY BOWES	201.00
92402	04/28/2016	PIVOT ARCHITECTURE	993.32
92403	04/28/2016	RAY KLEIN, INC	505.12
92404	04/28/2016	SIX ROBBLEES' INC	2,192.75
92405	04/28/2016	SPRINGFIELD UTILITY BOARD	465.17
92406	04/28/2016	THERMO KING NORTHWEST, INC.	684.54
92407	04/28/2016	COLLINA WASHINGTON	892.20
92408	04/28/2016	WESTCO AUTOMOTIVE PAINT	152.23
92409	04/28/2016	WHITE BIRD CLINIC	9,906.00
92410	04/28/2016	WYATT'S TIRE COMPANY	228.00
92411	04/28/2016	YUKON METALS LLC	9,250.00
92412	04/28/2016	ZILKOSKI AUTO ELECTRIC, INC.	155.00
92413	04/28/2016	CITY OF COTTAGE GROVE	19,100.00
92414	04/28/2016	GILLIG CORPORATION	8,640.29
92415	04/28/2016	THE JERRY BROWN CO., INC.	595.20
92416	04/28/2016	LTD & ATU PENSION TRUST	91,941.08
92417	04/28/2016	LTD SALARIED EMP. PENSION PLAN	21,502.71
92418	04/28/2016	MOHAWK MANUFACTURING & SUPPLY	2,632.46
92419	04/28/2016	MUNCIE TRANSIT SUPPLY	3,955.68
92420	04/28/2016	NATIONAL CINEMEDIA, LLC	2,077.10
92423	04/28/2016	NEW FLYER OF AMERICA, INC.	8,252.94
92424	04/28/2016	NORTH COAST ELECTRIC	113.10
92425	04/28/2016	PACIFICSOURCE HEALTH PLANS	511,982.41
92426	04/28/2016	THE PAPE GROUP	300.45
92427	04/28/2016	ROADWARRIOR AMERICA, INC.	1,812.00
92428	04/28/2016	AKA: SENIOR WHEELS, INC. SOUTH LANE WHEELS	4,133.00
92429	04/28/2016	SPECIAL MOBILITY SERVICES INC.	437,445.11
92430	04/28/2016	SPRAGUE PEST SOLUTIONS	200.00
92431	04/28/2016	UNITED WAY OF LANE COUNTY	1,007.00
92432	04/28/2016	VISION SERVICE PLAN	4,250.20
92433	04/28/2016	WILDISH BUILDING COMPANY	1,499,538.12
91050116	04/30/2016	BENEFIT PLANS ADMIN SVCS, LLC	22,360.00
801717046	04/01/2016	VALIC %CHASE BANK OF TEXAS	60,199.58
801734313	04/14/2016	VALIC %CHASE BANK OF TEXAS	75,765.63
801748625	04/28/2016	VALIC %CHASE BANK OF TEXAS	65,754.18
804494962	04/20/2016	INTERNAL REVENUE SERVICE-EFTPS	2,902.60
805458186	04/21/2016	BANK OF AMERICA	47,342.04
805969572	04/01/2016	INTERNAL REVENUE SERVICE-EFTPS	181,227.08
811544638	04/01/2016	MASS MUTUAL FINANCIAL GROUP	3,456.63
813374708	04/14/2016	MASS MUTUAL FINANCIAL GROUP	3,360.77



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814083494	04/28/2016	MASS MUTUAL FINANCIAL GROUP	3,034.98
814572673	04/04/2016	BANK OF AMERICA	24.90
814572680	04/04/2016	BANK OF AMERICA	1,679.62
814572681	04/04/2016	BANK OF AMERICA	2,548.59
815677104	04/01/2016	INTERNAL REVENUE SERVICE-EFTPS	1,650.44
821452483	04/06/2016	INTERNAL REVENUE SERVICE-EFTPS	5,207.90
828160427	04/28/2016	OREGON DEPARTMENT OF REVENUE	46,487.98
847160331	04/06/2016	OREGON DEPARTMENT OF REVENUE	1,110.97
851720417	04/14/2016	INTERNAL REVENUE SERVICE-EFTPS	174,074.76
853591169	04/14/2016	OREGON DEPARTMENT OF JUSTICE	2,108.00
853852089	04/01/2016	OREGON DEPARTMENT OF JUSTICE	2,108.00
862160330	04/01/2016	OREGON DEPARTMENT OF REVENUE	43,671.97
864160413	04/14/2016	OREGON DEPARTMENT OF REVENUE	42,033.17
875160414	04/20/2016	OREGON DEPARTMENT OF REVENUE	426.09
885912095	04/28/2016	INTERNAL REVENUE SERVICE-EFTPS	182,221.22
964012016	04/01/2016	BENEFIT PLANS ADMIN SVCS, LLC	509.97
964042016	04/04/2016	BENEFIT PLANS ADMIN SVCS, LLC	2,025.06
964062016	04/06/2016	BENEFIT PLANS ADMIN SVCS, LLC	988.62
964072016	04/07/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,229.79
964082016	04/08/2016	BENEFIT PLANS ADMIN SVCS, LLC	532.40
964112016	04/11/2016	BENEFIT PLANS ADMIN SVCS, LLC	2,715.11
964122016	04/12/2016	BENEFIT PLANS ADMIN SVCS, LLC	217.17
964132016	04/13/2016	BENEFIT PLANS ADMIN SVCS, LLC	118.45
964152016	04/15/2016	BENEFIT PLANS ADMIN SVCS, LLC	763.07
964182016	04/18/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,565.65
964192016	04/19/2016	BENEFIT PLANS ADMIN SVCS, LLC	162.15
964202016	04/20/2016	BENEFIT PLANS ADMIN SVCS, LLC	316.84
964212016	04/21/2016	BENEFIT PLANS ADMIN SVCS, LLC	209.89
964222016	04/22/2016	BENEFIT PLANS ADMIN SVCS, LLC	260.02
964252016	04/25/2016	BENEFIT PLANS ADMIN SVCS, LLC	2,265.88
964262016	04/26/2016	BENEFIT PLANS ADMIN SVCS, LLC	340.00
964272016	04/27/2016	BENEFIT PLANS ADMIN SVCS, LLC	325.52
964282016	04/28/2016	BENEFIT PLANS ADMIN SVCS, LLC	562.69
964292016	04/29/2016	BENEFIT PLANS ADMIN SVCS, LLC	2,695.08
250 Checks			\$7,017,883.04



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92434	05/05/2016	A-1 FIRE PROTECTION	69.50
92435	05/05/2016	BARRETT BUSINESS SERVICES INC	1,516.94
92436	05/05/2016	WILLIAM JOSEPH BRADLEY	357.50
92437	05/05/2016	CAPITAL ONE COMMERCIAL	605.32
92438	05/05/2016	COASTWIDE LABORATORIES	608.73
92439	05/05/2016	COMCAST	188.45
92440	05/05/2016	KERRY K COOPER	357.50
92441	05/05/2016	COURTESY DELIVERY SERVICE	35.50
92442	05/05/2016	CROCKETTS INTERSTATE TOWING	250.00
92443	05/05/2016	CUMULUS MEDIA INC.	530.00
92444	05/05/2016	JOHN S DAHL	357.50
92445	05/05/2016	DISH NETWORK	101.99
92446	05/05/2016	ELMS LANDSCAPE MAINTENANCE INC	6,342.00
92447	05/05/2016	EUGENE WATER & ELECTRIC BOARD	533.81
92448	05/05/2016	FEDEX EXPRESS SHIPPING	41.15
92449	05/05/2016	FIRST AMERICAN TITLE COMPANY	152.00
92450	05/05/2016	FIRST AMERICAN TITLE COMPANY	147.00
92451	05/05/2016	SETH W HAMLIN	357.50
92452	05/05/2016	J R ZUKIN CORP	6,657.68
92453	05/05/2016	JIM BARR ENT, INC.	357.00
92454	05/05/2016	MARK JOHNSON	357.50
92455	05/05/2016	RILEY LEON KELLEY	357.50
92456	05/05/2016	KOKE NEW CENTURY, INC.	11,664.00
92457	05/05/2016	LANE COMMUNITY COLLEGE	5.59
92458	05/05/2016	LARSCO, INC	53.80
92459	05/05/2016	JUSTIN MARTIN	357.50
92460	05/05/2016	JORDAN T MAY	357.50
92461	05/05/2016	MCKENZIE SEW-ON	1,173.00
92462	05/05/2016	NIELSEN FASTENER	47.42
92463	05/05/2016	OIL PRICE INFORMATION SERVICE	216.00
92464	05/05/2016	OREGON POWDER COATING &	8,443.50
92465	05/05/2016	PIVOT ARCHITECTURE	88,112.79
92466	05/05/2016	R E AUTO ELECTRIC, INC.	1,300.00
92467	05/05/2016	RECORDXPRESS OF CALIFORNIA,LLC	56.34
92468	05/05/2016	SMALL WORLD AUTO CENTER, INC	362.74
92469	05/05/2016	SPRINGFIELD MOTORS, INC.	738.60
92470	05/05/2016	SPRINGFIELD UTILITY BOARD	611.65
92471	05/05/2016	STANS AUTO UPHOLSTERY, INC.	300.00
92472	05/05/2016	THERMO KING NORTHWEST, INC.	157.50
92473	05/05/2016	ERNEST C TURNER	357.50
92474	05/05/2016	VALLEY FREIGHTLINER, INC	88.14
92475	05/05/2016	VERIZON WIRELESS	9,162.58
92476	05/05/2016	WESTCO AUTOMOTIVE PAINT	222.98
92477	05/05/2016	WHA INSURANCE AGENCY, INC.	641.65
92478	05/05/2016	WILLAMALANE PARK & RECREATION	775.00
92479	05/05/2016	WYATT'S TIRE COMPANY	1,646.95
92480	05/05/2016	ZILKOSKI AUTO ELECTRIC, INC.	315.00
92481	05/05/2016	JUDITH K BETTS	1,600.00
92482	05/05/2016	CUMMINS NORTHWEST, INC.	3,608.23
92483	05/05/2016	G4S SECURE SOLUTIONS (USA) INC	50,423.93
92484	05/05/2016	GILLIG CORPORATION	16,487.29
92485	05/05/2016	THE JERRY BROWN CO., INC.	7,575.86
92486	05/05/2016	KUHN INVESTMENTS, INC.	13,220.61
92487	05/05/2016	LANE COUNCIL OF GOVERNMENTS	24,248.68

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92488	05/05/2016	MOTION & FLOW CONTROL PRD, INC	113.48
92489	05/05/2016	INC. PBS ENVIRONMENTAL BLDG CONSULT	1,330.31
92490	05/05/2016	SITECRAFTING, INC.	2,096.50
92491	05/05/2016	SPECIAL MOBILITY SERVICES INC.	210,415.56
92492	05/05/2016	STEVE SMITH PHOTOGRAPHY	300.00
92493	05/05/2016	TRC ENGINEERING SERVICES, LLC	1,980.00
92494	05/10/2016	JOSEPH C MCCORMACK	96.00
92495	05/10/2016	CHERYL D MUNKUS	259.00
92496	05/12/2016	PAUL ADKINS	660.00
92497	05/12/2016	AMERICAN FAMILY LIFE	2,038.96
92498	05/12/2016	BARRETT BUSINESS SERVICES INC	247.41
92499	05/12/2016	BRATTAIN INTERNATIONAL TRUCKS	398.84
92500	05/12/2016	WINONA J CARLSON	96.00
92501	05/12/2016	CHAPTER 13 TRUSTEE	69.23
92502	05/12/2016	CHILD SUPPORT ENFORCEMENT AGCY	160.00
92503	05/12/2016	CITY OF EUGENE	69,190.72
92504	05/12/2016	COGITO, LLC	815.00
92505	05/12/2016	EUGENE WATER & ELECTRIC BOARD	4,867.56
92506	05/12/2016	EUGENE WATER & ELECTRIC BOARD	664,678.23
92507	05/12/2016	GAYDOS, CHURNSIDE,&BALTHROP PC	8,013.25
92508	05/12/2016	THE HARTFORD	340.00
92509	05/12/2016	HEYMAN'S ENTERPRISES, LTD	41.00
92510	05/12/2016	INSIGHT PUBLIC SECTOR	859.63
92511	05/12/2016	IPSENAULT COMPANY	1,816.38
92512	05/12/2016	LANDSCAPE FORMS, INC.	2,675.00
92513	05/12/2016	LANE COMMUNITY COLLEGE	32.66
92514	05/12/2016	LANE COUNTY CIRCUIT COURTS	114,800.00
92515	05/12/2016	LANE COUNTY CIRCUIT COURTS	60,600.00
92516	05/12/2016	LANE COUNTY CIRCUIT COURTS	40,100.00
92517	05/12/2016	LANE COUNTY CIRCUIT COURTS	26,200.00
92518	05/12/2016	LIFEMAP ASSURANCE COMPANY	1,913.54
92519	05/12/2016	MAN-DATA, INC.	139.05
92520	05/12/2016	MID-STATE INDUSTRIAL SERVICE	172.50
92521	05/12/2016	MOTOR VEHICLES DIVISION	12.00
92522	05/12/2016	NORTHWEST HAZMAT, INC.	1,728.50
92523	05/12/2016	NORTHWEST NATURAL GAS	2,945.77
92524	05/12/2016	PETTY CASH - DELORES DONIS	669.46
92525	05/12/2016	PROTECTIVE SERVICE LLC	754.33
92526	05/12/2016	RAY KLEIN, INC	464.78
92527	05/12/2016	REGISTER GUARD	199.10
92528	05/12/2016	SANIPAC	2,164.43
92529	05/12/2016	SPRINGFIELD PUBLIC SCHOOLS	7,265.00
92530	05/12/2016	SPRINGFIELD UTILITY BOARD	12,579.35
92531	05/12/2016	VERIZON WIRELESS	813.18
92532	05/12/2016	WILLAMETTE FARM & FOOD	200.00
92533	05/12/2016	BEDFORD FALLS, LLC	688.50
92534	05/12/2016	BELL+FUNK	31,364.96
92535	05/12/2016	BOSCH AUTOMOTIVE SVC SOLUTIONS	240.64
92536	05/12/2016	BPA VEBA-HRA SERVICES	83.00
92537	05/12/2016	BUCK'S SANITARY SERVICE, INC.	173.00
92538	05/12/2016	CAIC PRIMARY	1,247.57
92539	05/12/2016	DUDE SOLUTIONS, INC.	2,510.83
92540	05/12/2016	EAN HOLDINGS, LLC	3,150.00
92541	05/12/2016	GILLIG CORPORATION	10,761.33

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92542	05/12/2016	IVOXY CONSULTING, LLC.	2,000.00
92543	05/12/2016	JERRY'S HOME IMPROVEMENT CTR	260.26
92544	05/12/2016	LTD & ATU PENSION TRUST	89,385.20
92545	05/12/2016	LTD EMPLOYEES FUND	222.00
92546	05/12/2016	LTD SALARIED EMP. PENSION PLAN	72,987.89
92547	05/12/2016	NINFAS ELITE CORPORATION	45,468.12
92548	05/12/2016	PARKEON, INC.	27,088.04
92549	05/12/2016	PARSONS BRINCKERHOFF, INC.	123,749.11
92550	05/12/2016	INC. PBS ENVIRONMENTAL BLDG CONSULT	1,222.38
92551	05/12/2016	PRE-PAID LEGAL SERVICES INC.	173.45
92552	05/12/2016	SPECIAL MOBILITY SERVICES INC.	244,595.64
92553	05/12/2016	UNITED WAY OF LANE COUNTY	1,010.08
92554	05/12/2016	US POSTAL SERVICE	1,079.17
92555	05/19/2016	2G CONSTRUCTION	1,277.49
92556	05/19/2016	AIRGAS USA, LLC	4,350.00
92557	05/19/2016	BARRETT BUSINESS SERVICES INC	717.57
92558	05/19/2016	PETER G BARRON	185.00
92559	05/19/2016	BRATTAIN INTERNATIONAL TRUCKS	380.73
92560	05/19/2016	CINTAS CORPORATION	12,998.54
92561	05/19/2016	CLEBOB SEATTLE INVESTMENTS INC	2,000.00
92562	05/19/2016	COASTWIDE LABORATORIES	1,989.61
92563	05/19/2016	CROCKETTS INTERSTATE TOWING	250.00
92564	05/19/2016	EUGENE WATER & ELECTRIC BOARD	3,262.94
92565	05/19/2016	EUGENE WATER & ELECTRIC BOARD	5,102.00
92566	05/19/2016	FIRST AMERICAN TITLE COMPANY	15,054.00
92567	05/19/2016	LLC FUSSYS @ VALLEY RIVER PLAZA	188.60
92568	05/19/2016	SUSAN HEKIMOGLU	233.00
92569	05/19/2016	INTERNAL REVENUE SERVICE-EFTPS	1,995.47
92570	05/19/2016	J R ZUKIN CORP	14,042.00
92571	05/19/2016	AURORA E. JACKSON	160.00
92572	05/19/2016	JIM BARR ENT, INC.	360.00
92573	05/19/2016	LANE COUNTY CIRCUIT COURTS	11,800.00
92574	05/19/2016	LARSCO, INC	150.68
92575	05/19/2016	KRIS LYON	233.00
92576	05/19/2016	JOSEPH C MCCORMACK	66.96
92577	05/19/2016	OR DEPT/ENVIRONMENTAL QUALITY	1,068.38
92578	05/19/2016	OREGON DEPARTMENT OF REVENUE	448.66
92579	05/19/2016	OREGON FENCE CO, INC.	844.00
92580	05/19/2016	COSETTE REES	96.00
92581	05/19/2016	SIX ROBBLEES' INC	617.16
92582	05/19/2016	SMALL WORLD AUTO CENTER, INC	2,291.75
92583	05/19/2016	SPRINGFIELD MOTORS, INC.	40.75
92584	05/19/2016	STANS AUTO UPHOLSTERY, INC.	170.00
92585	05/19/2016	THERMO KING NORTHWEST, INC.	324.38
92586	05/19/2016	UNITED PARCEL SERVICE	500.00
92587	05/19/2016	VALLEY FREIGHTLINER, INC	54.27
92588	05/19/2016	WHITE BIRD CLINIC	7,894.00
92589	05/19/2016	WYATT'S TIRE COMPANY	1,476.90
92590	05/19/2016	ZILKOSKI AUTO ELECTRIC, INC.	165.00
92591	05/19/2016	CH2M HILL, INC.	40,137.63
92592	05/19/2016	CUMMINS NORTHWEST, INC.	5,617.17
92593	05/19/2016	DEPARTMENT OF HUMAN SERVICES	19,319.50
92594	05/19/2016	GILLIG CORPORATION	27,096.99
92595	05/19/2016	GRAINGER INC	31.64

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92596	05/19/2016	JERRY'S HOME IMPROVEMENT CTR	127.94
92597	05/19/2016	MODA HEALTH	2,112.42
92598	05/19/2016	MOHAWK MANUFACTURING & SUPPLY	1,277.02
92599	05/19/2016	MOTION & FLOW CONTROL PRD, INC	4.48
92600	05/19/2016	MUNCIE TRANSIT SUPPLY	2,111.71
92602	05/19/2016	NEW FLYER OF AMERICA, INC.	11,089.00
92603	05/19/2016	NORTH COAST ELECTRIC	143.70
92604	05/19/2016	PACIFIC POWER GROUP, LLC	6,530.30
92605	05/19/2016	SPECIAL MOBILITY SERVICES INC.	231,489.03
92606	05/19/2016	US POSTAL SERVICE	500.00
92607	05/26/2016	SPECIAL MOBILITY SERVICES INC.	246,395.96
91060116	05/31/2016	BENEFIT PLANS ADMIN SVCS, LLC	22,600.00
93051416	05/18/2016	BENEFIT PLANS ADMIN SVCS, LLC	149.14
801764316	05/12/2016	VALIC %CHASE BANK OF TEXAS	61,589.05
801778220	05/31/2016	VALIC %CHASE BANK OF TEXAS	58,334.87
808643623	05/02/2016	BANK OF AMERICA	24.90
808643629	05/02/2016	BANK OF AMERICA	1,650.83
808643630	05/02/2016	BANK OF AMERICA	2,623.58
811986187	05/22/2016	BANK OF AMERICA	34,874.77
813153887	05/31/2016	MASS MUTUAL FINANCIAL GROUP	3,245.92
815185346	05/31/2016	INTERNAL REVENUE SERVICE-EFTPS	171,573.49
816383575	05/12/2016	MASS MUTUAL FINANCIAL GROUP	3,231.17
832018569	05/12/2016	INTERNAL REVENUE SERVICE-EFTPS	169,626.63
835160428	05/04/2016	OREGON DEPARTMENT OF REVENUE	44.36
836160512	05/18/2016	OREGON DEPARTMENT OF REVENUE	458.59
839160525	05/31/2016	OREGON DEPARTMENT OF REVENUE	41,388.71
845032275	05/11/2016	INTERNAL REVENUE SERVICE-EFTPS	1,630.47
850860864	05/04/2016	INTERNAL REVENUE SERVICE-EFTPS	642.30
852462553	05/31/2016	OREGON DEPARTMENT OF JUSTICE	2,108.00
853351166	05/12/2016	OREGON DEPARTMENT OF JUSTICE	2,108.00
862770977	05/19/2016	INTERNAL REVENUE SERVICE-EFTPS	1,995.47
872160505	05/11/2016	OREGON DEPARTMENT OF REVENUE	354.50
885160511	05/12/2016	OREGON DEPARTMENT OF REVENUE	40,927.98
885315890	05/18/2016	INTERNAL REVENUE SERVICE-EFTPS	1,841.29
899160504	05/05/2016	OREGON DEPARTMENT OF REVENUE	4,456.84
899160519	05/19/2016	OREGON DEPARTMENT OF REVENUE	448.66
965022016	05/02/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,872.34
965032016	05/03/2016	BENEFIT PLANS ADMIN SVCS, LLC	589.19
965042016	05/04/2016	BENEFIT PLANS ADMIN SVCS, LLC	39.98
965052016	05/05/2016	BENEFIT PLANS ADMIN SVCS, LLC	436.25
965062016	05/06/2016	BENEFIT PLANS ADMIN SVCS, LLC	820.28
965092016	05/09/2016	BENEFIT PLANS ADMIN SVCS, LLC	870.08
965102016	05/10/2016	BENEFIT PLANS ADMIN SVCS, LLC	150.52
965112016	05/11/2016	BENEFIT PLANS ADMIN SVCS, LLC	51.97
965122016	05/12/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,101.74
965132016	05/13/2016	BENEFIT PLANS ADMIN SVCS, LLC	848.75
965162016	05/16/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,776.45
965172016	05/17/2016	BENEFIT PLANS ADMIN SVCS, LLC	124.99
965182016	05/18/2016	BENEFIT PLANS ADMIN SVCS, LLC	215.00
965192016	05/19/2016	BENEFIT PLANS ADMIN SVCS, LLC	759.90
965202016	05/20/2016	BENEFIT PLANS ADMIN SVCS, LLC	474.00
965232016	05/23/2016	BENEFIT PLANS ADMIN SVCS, LLC	381.95
965252016	05/25/2016	BENEFIT PLANS ADMIN SVCS, LLC	178.03
965262016	05/26/2016	BENEFIT PLANS ADMIN SVCS, LLC	174.76



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965272016	05/27/2016	BENEFIT PLANS ADMIN SVCS, LLC	343.27
965312016	05/31/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,260.28
			<hr/>
			218 Checks \$3,498,559.86



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92608	06/02/2016	A-1 AUTO GLASS	148.00
92609	06/02/2016	A-1 FIRE PROTECTION	81.50
92610	06/02/2016	ADVERTEISING PRODUCTS & PROMOS	2,697.50
92611	06/02/2016	AIRGAS USA, LLC	288.70
92612	06/02/2016	ALTA PLANNING AND DESIGN, INC.	1,494.00
92613	06/02/2016	ALTERNATIVE WORK CONCEPTS	11,148.50
92614	06/02/2016	AMAL TRANSIT UNION #757	14,803.38
92615	06/02/2016	BARRETT BUSINESS SERVICES INC	823.12
92616	06/02/2016	BRATTAIN INTERNATIONAL TRUCKS	102.56
92617	06/02/2016	CENTURY LINK	3,570.28
92618	06/02/2016	CHAPTER 13 TRUSTEE	69.23
92619	06/02/2016	CHILD SUPPORT ENFORCEMENT AGCY	160.00
92620	06/02/2016	CINTAS CORPORATION	2,779.49
92621	06/02/2016	CITY OF EUGENE	28,317.47
92622	06/02/2016	COASTWIDE LABORATORIES	667.15
92623	06/02/2016	COMCAST	188.45
92624	06/02/2016	COURTESY DELIVERY SERVICE	101.50
92625	06/02/2016	CROCKETTS INTERSTATE TOWING	250.00
92626	06/02/2016	DANEBO ELEMENTARY SCHOOL	194.60
92627	06/02/2016	DISH NETWORK	101.99
92628	06/02/2016	ELMS LANDSCAPE MAINTENANCE INC	13,002.00
92629	06/02/2016	ERGOFLEX CONSULTING, INC.	192.50
92630	06/02/2016	ERGOMETRICS & APPLIED	24.95
92631	06/02/2016	EUGENE FORMS, INC.	434.00
92632	06/02/2016	EUGENE WATER & ELECTRIC BOARD	222.02
92633	06/02/2016	EUGENE WATER & ELECTRIC BOARD	508,099.21
92634	06/02/2016	FASTENAL COMPANY	68.88
92635	06/02/2016	FEDEX EXPRESS SHIPPING	3.08
92636	06/02/2016	FIRST TECHNOLOGY FEDERAL CU	460.00
92637	06/02/2016	GILHAM ELEMENTARY SCHOOL	180.00
92638	06/02/2016	IPSENAULT COMPANY	1,901.92
92639	06/02/2016	IRVING ELEMENTARY SCHOOL	160.64
92640	06/02/2016	KOKE NEW CENTURY, INC.	1,359.00
92641	06/02/2016	LANE COMMUNITY COLLEGE	34.06
92642	06/02/2016	LARSCO, INC	151.74
92643	06/02/2016	LEXJET LLC	675.00
92644	06/02/2016	LIFEMAP ASSURANCE COMPANY	12,416.27
92645	06/02/2016	DAVID B LINDELIEN	259.34
92646	06/02/2016	LITHIA DODGE OF EUGENE, INC.	414.72
92647	06/02/2016	LTD REIMBURSEMENT PLAN	5,003.38
92648	06/02/2016	MALABON ELEMENTARY SCHOOL	200.00
92649	06/02/2016	MAN-DATA, INC.	363.86
92650	06/02/2016	JULIA MCINNIS	500.00
92651	06/02/2016	MCKENZIE SEW-ON	573.50
92652	06/02/2016	GERALD P MORSELLO	500.00
92653	06/02/2016	NORWEST SAFETY	294.00
92654	06/02/2016	OREGON DEPT. OF TRANSPORTATION	3,862.80
92655	06/02/2016	OREGON STATE POLICE	42.75
92656	06/02/2016	PACIFIC POWER UTILITY	19.22
92657	06/02/2016	PACIFICSOURCE ADMINISTRATORS,	373.15
92658	06/02/2016	RAMAN M & RAMILA R PATEL	500.00
92659	06/02/2016	PIVOT ARCHITECTURE	34,804.69
92660	06/02/2016	PRAIRIE MOUNTAIN SCHOOL	200.00
92661	06/02/2016	R E AUTO ELECTRIC, INC.	1,300.00

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92662	06/02/2016	RAY KLEIN, INC	450.76
92663	06/02/2016	RECORDXPRESS OF CALIFORNIA,LLC	56.34
92664	06/02/2016	REGISTER GUARD	292.50
92665	06/02/2016	CHRISTINA K RINEY	379.50
92666	06/02/2016	RIVERBEND ELEMENTARY SCHOOL	200.00
92667	06/02/2016	SIX ROBBLEES' INC	1,240.72
92668	06/02/2016	SMALL WORLD AUTO CENTER, INC	2,140.48
92669	06/02/2016	SMART SNACKS-PORTLAND LLC	503.48
92670	06/02/2016	SPECIAL DISTRICTS INSURANCE SV	4,799.64
92671	06/02/2016	SPRINGFIELD MOTORS, INC.	164.63
92673	06/02/2016	SPRINGFIELD UTILITY BOARD	1,923.94
92674	06/02/2016	SUNBELT CONTROLS, INC.	600.00
92675	06/02/2016	SUNSHINE PLANT CARE	300.00
92676	06/02/2016	THERMO KING NORTHWEST, INC.	695.06
92677	06/02/2016	THOMSON REUTERS - WEST	222.60
92678	06/02/2016	TRAPEZE SOFTWARE GROUP, INC	230,694.25
92679	06/02/2016	UNITED INDUSTRIAL EQUIPMENT	104.98
92680	06/02/2016	VALLEY FREIGHTLINER, INC	949.61
92681	06/02/2016	VERIZON WIRELESS	9,096.92
92682	06/02/2016	WHA INSURANCE AGENCY, INC.	787.55
92683	06/02/2016	WILLAMETTE COMM HEALTH SOLUTNS	847.99
92684	06/02/2016	1996 LLC	28,366.37
92685	06/02/2016	MARY C ADAMS	5,200.00
92686	06/02/2016	ANA LABORATORIES, INC	560.50
92687	06/02/2016	ART THREAD, LLC	26,424.50
92688	06/02/2016	ASSETWORKS, INC.	1,250.00
92689	06/02/2016	DOUGLAS M. BARBER	2,500.00
92690	06/02/2016	CENTRO LATINO AMERICANO	23.28
92691	06/02/2016	CUMMINS NORTHWEST, INC.	3,553.17
92692	06/02/2016	DATALED TECHNOLOGIES, INC.	365.00
92693	06/02/2016	EAN HOLDINGS, LLC	3,150.00
92694	06/02/2016	ENVIRONMENTAL SCIENCE &	6,965.50
92695	06/02/2016	EUGENE FASTENER & SUPPLY CO.	56.31
92696	06/02/2016	FIELDPRINT, INC.	12.50
92697	06/02/2016	GILLIG CORPORATION	3,134.98
92698	06/02/2016	GRAINGER INC	734.47
92699	06/02/2016	THE JERRY BROWN CO., INC.	6,418.91
92700	06/02/2016	KUHN INVESTMENTS, INC.	12,469.76
92701	06/02/2016	LANE COUNCIL OF GOVERNMENTS	6,072.58
92702	06/02/2016	LTD & ATU PENSION TRUST	89,907.19
92703	06/02/2016	LTD SALARIED EMP. PENSION PLAN	16,954.70
92704	06/02/2016	MODA HEALTH	36,765.75
92705	06/02/2016	MOHAWK MANUFACTURING & SUPPLY	1,984.22
92706	06/02/2016	MOTION & FLOW CONTROL PRD, INC	690.79
92707	06/02/2016	MUNCIE TRANSIT SUPPLY	1,344.85
92708	06/02/2016	MYRMO & SONS	2,123.61
92710	06/02/2016	NEW FLYER OF AMERICA, INC.	24,023.21
92711	06/02/2016	NINFA'S ELITE CORPORATION	43,721.39
92712	06/02/2016	ONE CALL CONCEPTS, INC.	39.90
92713	06/02/2016	PACIFICSOURCE HEALTH PLANS	507,096.00
92714	06/02/2016	ROADRUNNER DELIVERY	879.91
92715	06/02/2016	SIGN LANGUAGE	3,129.00
92716	06/02/2016	SILKE COMMUNICATIONS, INC.	91.29
92717	06/02/2016	SMITH DAWSON & ANDREWS, INC.	2,415.00

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92718	06/02/2016	SOFTCHOICE CORPORATION	42,249.71
92719	06/02/2016	AKA: SENIOR WHEELS, INC. SOUTH LANE WHEELS	3,338.00
92720	06/02/2016	SPECIAL MOBILITY SERVICES INC.	345,971.20
92721	06/02/2016	SPRAGUE PEST SOLUTIONS	65.00
92722	06/02/2016	THORP, PURDY, JEWETT, URNESS,	8,545.69
92723	06/02/2016	TYREE OIL, INC.	125.00
92724	06/02/2016	UNITED WAY OF LANE COUNTY	1,017.00
92725	06/02/2016	VISION SERVICE PLAN	4,236.75
92726	06/02/2016	WANNAMAKER CONSULTING, INC.	10,330.00
92727	06/02/2016	WILDISH BUILDING COMPANY	1,769,203.46
92728	06/02/2016	ZONES, INC.	3,195.83
92729	06/09/2016	A-1 AUTO GLASS	1,083.00
92730	06/09/2016	AIRGAS USA, LLC	98.53
92731	06/09/2016	ALARM SOLUTIONS, INC.	330.00
92732	06/09/2016	AMERICAN FAMILY LIFE	2,038.96
92733	06/09/2016	BARRETT BUSINESS SERVICES INC	2,449.30
92734	06/09/2016	CAL YOUNG MIDDLE SCHOOL	196.00
92735	06/09/2016	CAPITAL ONE COMMERCIAL	173.72
92736	06/09/2016	WINONA J CARLSON	121.00
92737	06/09/2016	CASCADE MIDDLE SCHOOL	191.14
92738	06/09/2016	CENTENNIAL ELEMENTARY	199.43
92739	06/09/2016	CHAPTER 13 TRUSTEE	69.23
92740	06/09/2016	CHARLEMAGNE FRENCH IMMERSION	200.00
92741	06/09/2016	CHILD SUPPORT ENFORCEMENT AGCY	160.00
92742	06/09/2016	CINDI M HAMM, CPA	21,757.75
92743	06/09/2016	CINTAS CORPORATION	1,633.00
92744	06/09/2016	CITY OF EUGENE	59,813.00
92745	06/09/2016	COMFORT FLOW HEATING	142.50
92746	06/09/2016	COURTESY DELIVERY SERVICE	47.50
92747	06/09/2016	CROCKETTS INTERSTATE TOWING	150.00
92748	06/09/2016	ENNIS-FLINT	1,585.72
92749	06/09/2016	EUGENE WATER & ELECTRIC BOARD	311.92
92750	06/09/2016	EUGENE WATER & ELECTRIC BOARD	2,551.00
92751	06/09/2016	FEDEX EXPRESS SHIPPING	88.32
92752	06/09/2016	FIRST AMERICAN TITLE COMPANY	58,278.00
92753	06/09/2016	FIRST AMERICAN TITLE COMPANY	5,682.00
92754	06/09/2016	FIRST AMERICAN TITLE COMPANY	4,897.00
92755	06/09/2016	FULL CITY COFFEE ROASTERS	195.00
92756	06/09/2016	LLC FUSSYS @ VALLEY RIVER PLAZA	295.75
92757	06/09/2016	HAMLIN MIDDLE SCHOOL	182.17
92758	06/09/2016	HARVEY & PRICE COMPANY	3,640.00
92759	06/09/2016	KL2 CONNECTS, LLC	9,274.00
92760	06/09/2016	KOKE NEW CENTURY, INC.	7,017.00
92761	06/09/2016	KORNBLUTH ENTERPRISES INC	2,400.00
92762	06/09/2016	LIFEMAP ASSURANCE COMPANY	1,825.54
92763	06/09/2016	LOOMIS ARMORED US, LLC	5,761.86
92764	06/09/2016	LTD REIMBURSEMENT PLAN	500.00
92765	06/09/2016	MAN-DATA, INC.	364.27
92766	06/09/2016	MCKENZIE SEW-ON	73.00
92767	06/09/2016	NIELSEN FASTENER	154.18
92768	06/09/2016	NORTHWEST NATURAL GAS	239.71
92769	06/09/2016	PACIFICSOURCE ADMINISTRATORS,	378.65
92770	06/09/2016	PROTECTIVE SERVICE LLC	754.33
92771	06/09/2016	R & D PROPANE, INC.	284.44



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92772	06/09/2016	RADIATOR SUPPLY HOUSE, INC.	250.00
92773	06/09/2016	REGISTER GUARD	176.68
92774	06/09/2016	RICOH USA, INC.	3,206.66
92775	06/09/2016	RIDGELINE MONTESSORI PUBLIC	200.00
92776	06/09/2016	SANIPAC	2,245.67
92777	06/09/2016	SMALL WORLD AUTO CENTER, INC	121.84
92778	06/09/2016	SPRINGFIELD CHAMBER COMMERCE	5,000.00
92779	06/09/2016	SPRINGFIELD MOTORS, INC.	145.08
92780	06/09/2016	SPRINGFIELD UTILITY BOARD	13,869.36
92781	06/09/2016	TARGET CORPORATION	8,300.00
92782	06/09/2016	TUMWATER PRINTING	5,824.98
92783	06/09/2016	UNITED PARCEL SERVICE	550.00
92784	06/09/2016	VERIZON WIRELESS	813.18
92785	06/09/2016	THE VILLAGE SCHOOL	198.55
92786	06/09/2016	VRIDE, INC.	13,235.00
92787	06/09/2016	WALTER E NELSON CO.	1,986.80
92788	06/09/2016	WHA INSURANCE AGENCY, INC.	25.00
92789	06/09/2016	WILLAMALANE PARK & RECREATION	516.67
92790	06/09/2016	WYATT'S TIRE COMPANY	12,381.20
92791	06/09/2016	MARY C ADAMS	6,110.00
92792	06/09/2016	DOUGLAS M. BARBER	2,500.00
92793	06/09/2016	CAIC PRIMARY	1,257.37
92794	06/09/2016	DEPARTMENT OF HUMAN SERVICES	18,384.54
92795	06/09/2016	G4S SECURE SOLUTIONS (USA) INC	48,439.97
92796	06/09/2016	GRAINGER INC	45.16
92797	06/09/2016	THE JERRY BROWN CO., INC.	2,166.76
92798	06/09/2016	JERRY'S HOME IMPROVEMENT CTR	487.38
92799	06/09/2016	LANE COUNCIL OF GOVERNMENTS	20,685.38
92800	06/09/2016	LOPEZ AND COMPANY, LLP	29,724.67
92801	06/09/2016	LTD & ATU PENSION TRUST	94,953.74
92802	06/09/2016	LTD EMPLOYEES FUND	218.00
92803	06/09/2016	LTD SALARIED EMP. PENSION PLAN	73,058.92
92804	06/09/2016	MODA HEALTH	45,331.23
92805	06/09/2016	MOTION & FLOW CONTROL PRD, INC	501.95
92806	06/09/2016	NORTH COAST ELECTRIC	888.68
92808	06/09/2016	OFFICEMAX CONTRACT, INC.	3,397.65
92809	06/09/2016	ONE CALL CONCEPTS, INC.	28.35
92810	06/09/2016	PARKEON, INC.	1,470.00
92811	06/09/2016	PARSONS BRINCKERHOFF, INC.	124,160.89
92812	06/09/2016	PRE-PAID LEGAL SERVICES INC.	173.45
92813	06/09/2016	SITECRAFTING, INC.	1,511.50
92814	06/09/2016	SMITH DAWSON & ANDREWS, INC.	2,415.00
92815	06/09/2016	SPECIAL MOBILITY SERVICES INC.	202,547.08
92816	06/09/2016	THORP, PURDY, JEWETT, URNESS,	1,298.82
92817	06/09/2016	UNITED WAY OF LANE COUNTY	1,017.00
92818	06/09/2016	US POSTAL SERVICE	993.13
92819	06/16/2016	AGNES STEWART MIDDLE SCHOOL	200.00
92820	06/16/2016	ALARM SOLUTIONS, INC.	125.00
92821	06/16/2016	BARRETT BUSINESS SERVICES INC	1,216.48
92822	06/16/2016	BRAITAIN INTERNATIONAL TRUCKS	2,491.69
92823	06/16/2016	CENTURY LINK	3,615.27
92824	06/16/2016	COASTWIDE LABORATORIES	402.38
92825	06/16/2016	COREX LLC	190.00
92826	06/16/2016	DHS RECEIPTING & TRUST	104,102.26

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92828	06/16/2016	EUGENE WATER & ELECTRIC BOARD	7,987.88
92829	06/16/2016	EUGENE WATER & ELECTRIC BOARD	2,551.00
92830	06/16/2016	FEDEX EXPRESS SHIPPING	3.09
92831	06/16/2016	GAYDOS, CHURNSIDE,&BALTHROP PC	9,729.30
92832	06/16/2016	HAPS MASONRY, INC.	1,758.00
92833	06/16/2016	HEYMAN'S ENTERPRISES, LTD	130.50
92834	06/16/2016	LOOMIS ARMORED US, LLC	6,031.86
92835	06/16/2016	KRIS LYON	120.50
92836	06/16/2016	MCGUIRE BEARING COMPANY	854.13
92837	06/16/2016	MIDWEST BUS	116.50
92838	06/16/2016	MOTOR VEHICLES DIVISION	12.00
92839	06/16/2016	OREGON WOODEN TOY COMPANY	450.00
92840	06/16/2016	PIVOT ARCHITECTURE	3,828.17
92841	06/16/2016	POSTMASTER	500.00
92842	06/16/2016	RECORDXPRESS OF CALIFORNIA,LLC	56.34
92843	06/16/2016	REGISTER GUARD	337.50
92844	06/16/2016	RICOH USA, INC.	81.08
92845	06/16/2016	RIDGEVIEW ELEMMENTARY	200.00
92846	06/16/2016	SMALL WORLD AUTO CENTER, INC	77.37
92847	06/16/2016	SMITH SYSTEM DRIVER IMP. INS.	2,475.12
92848	06/16/2016	SPECIAL DISTRICTS INSURANCE SV	1,556.75
92849	06/16/2016	SPRINGFIELD UTILITY BOARD	465.81
92850	06/16/2016	WILLAMETTE COMM HEALTH SOLUTNS	753.00
92851	06/16/2016	FORREST WOODWARD	80.00
92852	06/16/2016	ART THREAD, LLC	11,820.50
92853	06/16/2016	BEDFORD FALLS, LLC	445.50
92854	06/16/2016	BELL+FUNK	8,874.11
92855	06/16/2016	BOSCH AUTOMOTIVE SVC SOLUTIONS	195.34
92856	06/16/2016	BPA VEBA-HRA SERVICES	81.00
92857	06/16/2016	CUMMINS NORTHWEST, INC.	4,267.10
92858	06/16/2016	DATALED TECHNOLOGIES, INC.	365.00
92859	06/16/2016	EAN HOLDINGS, LLC	380.00
92860	06/16/2016	FIELDPRINT, INC.	25.00
92861	06/16/2016	GILLIG CORPORATION	2,530.68
92862	06/16/2016	GRAINGER INC	179.30
92863	06/16/2016	THE JERRY BROWN CO., INC.	6,545.19
92864	06/16/2016	JOHN PARKER CONSULTING LLC	3,562.50
92865	06/16/2016	LANE COUNCIL OF GOVERNMENTS	4,074.13
92866	06/16/2016	LOPEZ AND COMPANY, LLP	9,725.05
92867	06/16/2016	MOHAWK MANUFACTURING & SUPPLY	1,024.40
92868	06/16/2016	MOTION & FLOW CONTROL PRD, INC	38.28
92869	06/16/2016	NORTH COAST ELECTRIC	57.17
92870	06/16/2016	OFFICEMAX CONTRACT, INC.	1,583.40
92871	06/16/2016	SPECIAL MOBILITY SERVICES INC.	227,894.88
92872	06/16/2016	THORP, PURDY, JEWETT, URNESS,	4,030.41
92873	06/16/2016	TOUCHPOINT NETWORKS LLC	3,106.00
92874	06/16/2016	TYREE OIL, INC.	20,081.81
92875	06/16/2016	WANNAMAHER CONSULTING, INC.	6,810.00
92876	06/23/2016	A-1 AUTO GLASS	260.00
92877	06/23/2016	PAUL ADKINS	750.00
92878	06/23/2016	AIRGAS USA, LLC	297.88
92879	06/23/2016	ALTERNATIVE WORK CONCEPTS	10,285.50
92880	06/23/2016	AMAL TRANSIT UNION #757	14,756.12
92881	06/23/2016	BARRETT BUSINESS SERVICES INC	605.15

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Check Amount</u>
92882	06/23/2016	BRATTAIN INTERNATIONAL TRUCKS	561.63
92883	06/23/2016	CHAPTER 13 TRUSTEE	69.23
92884	06/23/2016	CHILD SUPPORT ENFORCEMENT AGCY	160.00
92885	06/23/2016	COASTWIDE LABORATORIES	515.48
92886	06/23/2016	CUMMINS NORTHWEST, INC.	10,465.73
92887	06/23/2016	DOUG'S PLACE, INC.	3,813.75
92888	06/23/2016	ELMS LANDSCAPE MAINTENANCE INC	10,600.00
92889	06/23/2016	ERGOFLEX CONSULTING, INC.	165.00
92890	06/23/2016	EUGENE WATER & ELECTRIC BOARD	900.60
92891	06/23/2016	EUGENE WATER & ELECTRIC BOARD	228,914.06
92892	06/23/2016	FEDEX EXPRESS SHIPPING	22.61
92893	06/23/2016	FIRST AMERICAN TITLE COMPANY	12,774.00
92894	06/23/2016	FRIENDS OF TREES	17,500.00
92895	06/23/2016	FULL CITY COFFEE ROASTERS	195.00
92896	06/23/2016	TIMOTHY A KAY	500.00
92897	06/23/2016	KOCER CRANE & TRAINING, LLC	1,290.00
92898	06/23/2016	KOKE NEW CENTURY, INC.	1,250.00
92899	06/23/2016	LANE COUNTY SCHOOL DISTRICT4J	20,153.56
92900	06/23/2016	MAN-DATA, INC.	350.45
92901	06/23/2016	MIDWEST BUS	881.00
92902	06/23/2016	PACIFIC POWER UTILITY	19.22
92903	06/23/2016	PIVOT ARCHITECTURE	243.08
92904	06/23/2016	RICOH USA, INC.	835.31
92905	06/23/2016	SIX ROBBLEES' INC	587.59
92906	06/23/2016	SMALL WORLD AUTO CENTER, INC	2,135.85
92907	06/23/2016	SPRINGFIELD PUBLIC SD 19	1,750.00
92908	06/23/2016	SPRINGFIELD UTILITY BOARD	534.31
92909	06/23/2016	TFS-PORTLAND	3,100.49
92910	06/23/2016	THERMO KING NORTHWEST, INC.	243.32
92911	06/23/2016	THOMSON REUTERS - WEST	222.60
92912	06/23/2016	THURSTON MIDDLE SCHOOL	190.28
92913	06/23/2016	TWIN RIVERS - DOS RIOS	200.00
92914	06/23/2016	UNIVERSITY OF OREGON BOOKSTORE	21.00
92915	06/23/2016	VALLEY FREIGHTLINER, INC	512.62
92916	06/23/2016	VERIZON WIRELESS	6,563.92
92917	06/23/2016	WHITE BIRD CLINIC	7,360.00
92918	06/23/2016	WILLAMALANE PARK & RECREATION	516.67
92919	06/23/2016	WILLAMETTE COMM HEALTH SOLUTNS	510.00
92920	06/23/2016	WYATT'S TIRE COMPANY	725.50
92921	06/23/2016	1996 LLC	16,455.76
92922	06/23/2016	ANA LABORATORIES, INC	548.70
92923	06/23/2016	BELL+FUNK	2,318.25
92924	06/23/2016	BUCK'S SANITARY SERVICE, INC.	86.50
92925	06/23/2016	CONVERGINT TECHNOLOGIES LLC	1,180.00
92926	06/23/2016	CUMMINS NORTHWEST, INC.	4,187.52
92927	06/23/2016	EAN HOLDINGS, LLC	3,300.00
92928	06/23/2016	ENVIRONMENTAL SCIENCE &	3,456.00
92929	06/23/2016	GILLIG CORPORATION	1,857.17
92930	06/23/2016	GRAINGER INC	140.87
92931	06/23/2016	THE JERRY BROWN CO., INC.	1,155.86
92932	06/23/2016	LANE COUNCIL OF GOVERNMENTS	1,642.14
92933	06/23/2016	LTD & ATU PENSION TRUST	95,209.18
92934	06/23/2016	LTD SALARIED EMP. PENSION PLAN	17,178.61
92935	06/23/2016	MOHAWK MANUFACTURING & SUPPLY	2,918.09



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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Check Amount</u>
92936	06/23/2016	MOTION & FLOW CONTROL PRD, INC	190.23
92937	06/23/2016	MUNCIE TRANSIT SUPPLY	3,599.22
92938	06/23/2016	MYRMO & SONS	831.34
92940	06/23/2016	NEW FLYER OF AMERICA, INC.	8,749.41
92941	06/23/2016	NORTH COAST ELECTRIC	196.80
92942	06/23/2016	THE PAPE GROUP	500.00
92943	06/23/2016	PARSONS BRINCKERHOFF, INC.	8,191.68
92944	06/23/2016	ROADRUNNER DELIVERY	389.78
92945	06/23/2016	ROADWARRIOR AMERICA, INC.	4,985.00
92946	06/23/2016	SILKE COMMUNICATIONS, INC.	95.00
92947	06/23/2016	SPECIAL MOBILITY SERVICES INC.	191,792.64
92948	06/23/2016	SPRAGUE PEST SOLUTIONS	65.00
92949	06/23/2016	TOUCHPOINT NETWORKS LLC	260.00
92950	06/23/2016	UNITED WAY OF LANE COUNTY	1,017.00
92951	06/30/2016	A-1 AUTO GLASS	958.00
92952	06/30/2016	BARRETT BUSINESS SERVICES INC	605.15
92953	06/30/2016	BRATTAIN INTERNATIONAL TRUCKS	2,352.99
92954	06/30/2016	CINTAS CORPORATION	7,875.90
92955	06/30/2016	COASTWIDE LABORATORIES	117.08
92957	06/30/2016	CUMMINS NORTHWEST, INC.	345.00
92958	06/30/2016	ERGO FLEX CONSULTING, INC.	137.50
92959	06/30/2016	ERGOMETRICS & APPLIED	340.00
92960	06/30/2016	FIRST AMERICAN TITLE COMPANY	17,589.00
92961	06/30/2016	GLORIA, J GALLARDO	10,446.75
92962	06/30/2016	MARTIN E HENNER	15,730.00
92963	06/30/2016	LANE COMMUNITY COLLEGE	68.11
92964	06/30/2016	LITHIA DODGE OF EUGENE, INC.	354.66
92965	06/30/2016	LOPEZ AND COMPANY, LLP	32,233.57
92966	06/30/2016	STEPHEN LYONS	130.00
92967	06/30/2016	MCKENZIE SEW-ON	1,699.50
92968	06/30/2016	OIL PRICE INFORMATION SERVICE	216.00
92969	06/30/2016	OREGON STATE POLICE	85.50
92970	06/30/2016	RELIANT BEHAVIORAL HEALTH, LLC	9,550.00
92971	06/30/2016	RICOH USA, INC.	338.95
92972	06/30/2016	SIX ROBBLEES' INC	128.64
92973	06/30/2016	SPRINGFIELD UTILITY BOARD	452.93
92974	06/30/2016	UNIV OF OR NERO NETWORK	1,110.00
92975	06/30/2016	VRIDE, INC.	3,868.33
92976	06/30/2016	WESTATES FLAGMAN, INC	166.00
92977	06/30/2016	C & K PETROLEUM EQUIPMENT CO,	798.00
92978	06/30/2016	CUMMINS NORTHWEST, INC.	3,822.86
92979	06/30/2016	GILLIG CORPORATION	954.56
92980	06/30/2016	GRAINGER INC	194.83
92981	06/30/2016	THE JERRY BROWN CO., INC.	2,108.45
92982	06/30/2016	LANE COUNCIL OF GOVERNMENTS	2,795.00
92983	06/30/2016	MUNCIE TRANSIT SUPPLY	435.85
92984	06/30/2016	NEW FLYER OF AMERICA, INC.	581.27
92985	06/30/2016	PACIFIC POWER GROUP, LLC	18,867.91
92986	06/30/2016	AKA: SENIOR WHEELS, INC. SOUTH LANE WHEELS	3,637.00
92987	06/30/2016	SPECIAL MOBILITY SERVICES INC.	454,107.31
92988	06/30/2016	WILDISH BUILDING COMPANY	2,658,874.74
93061116	06/15/2016	BENEFIT PLANS ADMIN SVCS, LLC	7,388.75
93061416	06/18/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,057.54
800731849	06/09/2016	INTERNAL REVENUE SERVICE-EFTPS	178,236.76



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801796924	06/09/2016	VALIC %CHASE BANK OF TEXAS	58,921.09
801810298	06/23/2016	VALIC %CHASE BANK OF TEXAS	65,465.36
803586848	06/29/2016	INTERNAL REVENUE SERVICE-EFTPS	2,483.08
810345483	06/23/2016	MASS MUTUAL FINANCIAL GROUP	3,210.85
810826629	06/02/2016	BANK OF AMERICA	24.89
810826635	06/02/2016	BANK OF AMERICA	1,659.75
810826636	06/02/2016	BANK OF AMERICA	2,033.25
812218912	06/03/2016	INTERNAL REVENUE SERVICE-EFTPS	3,588.47
813323324	06/09/2016	MASS MUTUAL FINANCIAL GROUP	3,220.61
840209933	06/15/2016	INTERNAL REVENUE SERVICE-EFTPS	1,972.57
851459003	06/23/2016	OREGON DEPARTMENT OF JUSTICE	2,312.00
852206026	06/17/2016	INTERNAL REVENUE SERVICE-EFTPS	4,101.27
852436226	06/09/2016	OREGON DEPARTMENT OF JUSTICE	2,108.00
855160623	06/29/2016	OREGON DEPARTMENT OF REVENUE	586.12
855210717	06/23/2016	INTERNAL REVENUE SERVICE-EFTPS	176,834.74
863160622	06/23/2016	OREGON DEPARTMENT OF REVENUE	42,663.36
873160610	06/15/2016	OREGON DEPARTMENT OF REVENUE	237.65
878160614	06/17/2016	OREGON DEPARTMENT OF REVENUE	915.74
884160531	06/03/2016	OREGON DEPARTMENT OF REVENUE	816.88
893160608	06/09/2016	OREGON DEPARTMENT OF REVENUE	42,913.69
956092016	06/09/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,350.14
966012016	06/01/2016	BENEFIT PLANS ADMIN SVCS, LLC	112.30
966022016	06/02/2016	BENEFIT PLANS ADMIN SVCS, LLC	37.32
966032016	06/03/2016	BENEFIT PLANS ADMIN SVCS, LLC	228.88
966062016	06/06/2016	BENEFIT PLANS ADMIN SVCS, LLC	785.03
966072016	06/07/2016	BENEFIT PLANS ADMIN SVCS, LLC	260.41
966082016	06/08/2016	BENEFIT PLANS ADMIN SVCS, LLC	142.84
966102016	06/10/2016	BENEFIT PLANS ADMIN SVCS, LLC	331.00
966132016	06/13/2016	BENEFIT PLANS ADMIN SVCS, LLC	601.67
966142016	06/14/2016	BENEFIT PLANS ADMIN SVCS, LLC	317.20
966152016	06/15/2016	BENEFIT PLANS ADMIN SVCS, LLC	3.89
966162016	06/16/2016	BENEFIT PLANS ADMIN SVCS, LLC	71.52
966172016	06/17/2016	BENEFIT PLANS ADMIN SVCS, LLC	463.89
966202016	06/20/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,810.17
966212016	06/21/2016	BENEFIT PLANS ADMIN SVCS, LLC	223.89
966232016	06/23/2016	BENEFIT PLANS ADMIN SVCS, LLC	613.64
966242016	06/24/2016	BENEFIT PLANS ADMIN SVCS, LLC	1,282.99
966272016	06/27/2016	BENEFIT PLANS ADMIN SVCS, LLC	421.98
966282016	06/28/2016	BENEFIT PLANS ADMIN SVCS, LLC	15.00
966292016	06/29/2016	BENEFIT PLANS ADMIN SVCS, LLC	69.17
966302016	06/30/2016	BENEFIT PLANS ADMIN SVCS, LLC	264.00
419 Checks			\$9,963,377.22

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: EXECUTED CONTRACTS: CALENDAR YEAR 2016, SECOND QUARTER REPORT

PREPARED BY: Collina Washington, Procurement Manager

ACTION REQUESTED: None; information only.

BACKGROUND:

To assist the LTD Board of Directors in establishing contract/signature authority approval levels, the general manager has requested that the Procurement Division begin providing a monthly report of contracts entered into during the prior month. This initial report will provide information regarding those contracts entered into during the period of April through June, 2016.

ATTACHMENT: *When complete, the report will be provided to Board members under separate cover.*

PROPOSED MOTION: None.

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\Contracting Report - Q2.docx

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: MONTHLY PERFORMANCE REPORTS

PREPARED BY: Ralph J. Lambert, Acting Controller

ACTION REQUESTED: None

BACKGROUND:

In response to a request by the Board for regular reporting on the District's performance in several areas, monthly performance reports are provided for the Board's information. On a quarterly basis, staff will present a review of key metrics that are trending in the performance report.

ATTACHMENTS:

- 1) April 2016 Performance Reports
- 2) May 2016 RideSource Activity and Productivity reports

PROPOSED MOTION: None

LANE TRANSIT DISTRICT
April 2016 Performance Report*

13-July-2016

Performance Measure	Current Month	Prior Year's Month	% Change	Current Y-T-D	Previous Y-T-D	% Change	Current 12 Month	Prior 12 Month	% Change
Fixed Route Service									
Passenger Boardings	948,307	972,957	- 2.5%	8,543,838	9,005,715	- 5.1%	10,240,761	10,872,703	- 5.8%
Mobility Assisted Riders	14,717	13,546	+ 8.6%	135,133	130,943	+ 3.2%	162,668	158,017	+ 2.9%
<u>Average Passenger Boardings:</u>									
Weekday	38,407	38,640	- 0.6%	33,946	35,910	- 5.5%	33,959	36,265	- 6.4%
Saturday	20,014	18,832	+ 6.3%	19,471	20,064	- 3.0%	19,227	20,010	- 3.9%
Sunday	10,425	9,405	+ 10.8%	9,893	10,072	- 1.8%	9,686	10,082	- 3.9%
Monthly Revenue Hours	22,661	22,105	+ 2.5%	223,168	212,488	+ 5.0%	265,459	254,057	+ 4.5%
Boardings Per Revenue Hour	41.8	43.6	- 3.9%	38.28	42.38	- 9.7%	38.58	42.80	- 9.9%
Weekly Revenue Hours	5,233	5,088	+ 2.9%	5,120	4,904	+ 4.4%	5,093	4,903	+ 3.9%
Weekdays	24	22		217	213		259	255	
Saturdays	5	4		43	43		52	52	
Sundays	4	4		46	46		56	55	

Passenger Revenues & Sales

Passenger revenues and sales information will be updated in the online version of the performance report when the April 2016 financial reports are presented to the Board of Directors in the July 2016 board packet.

Go to <https://www.ltd.org/monthly-performance-reports/> to access the updated report at that time.

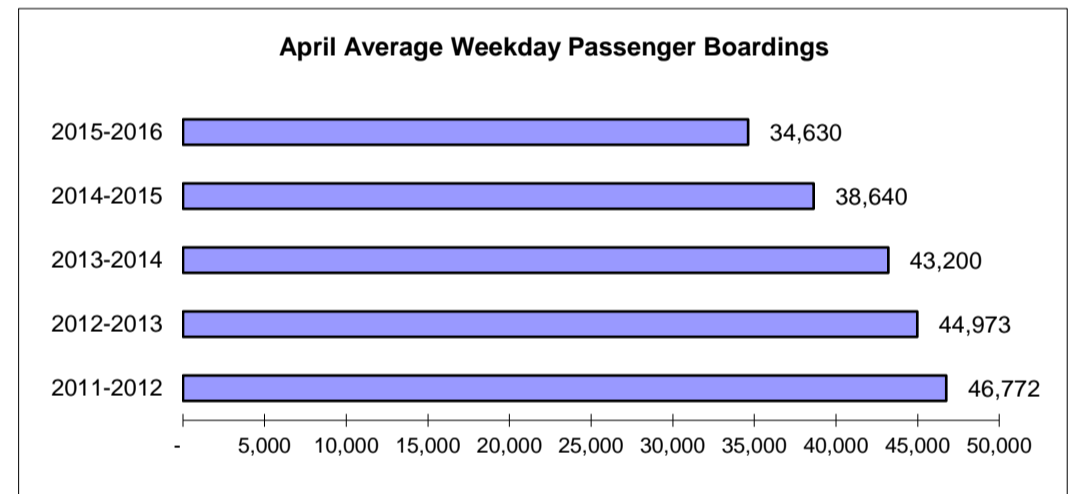
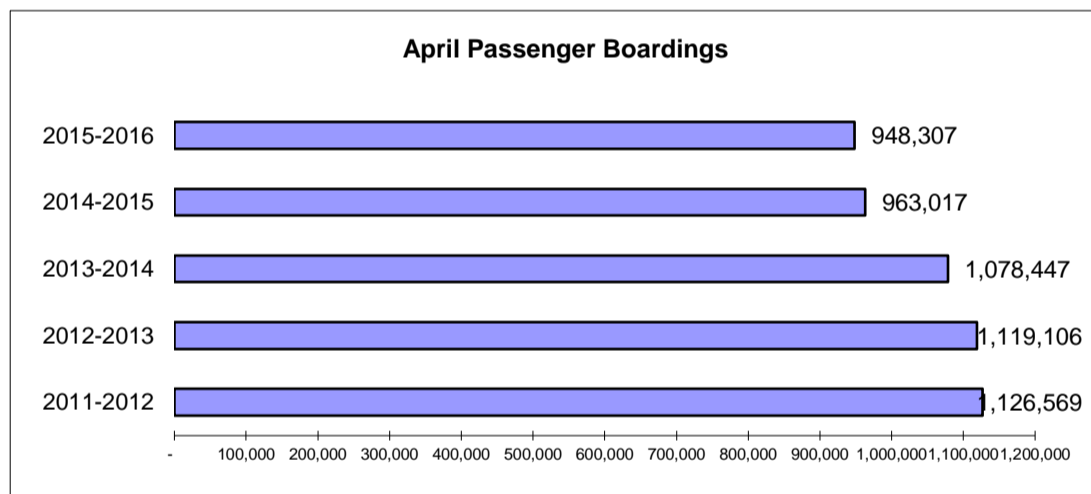
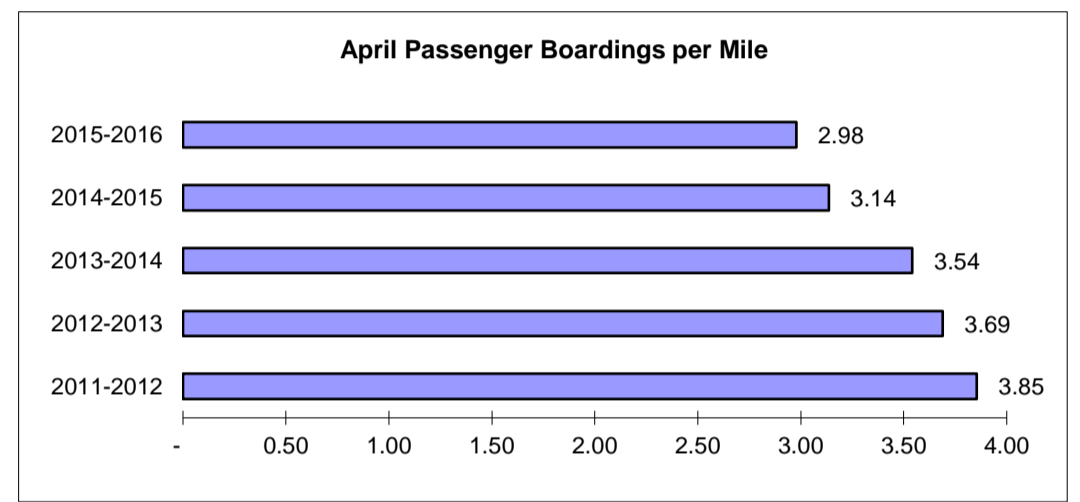
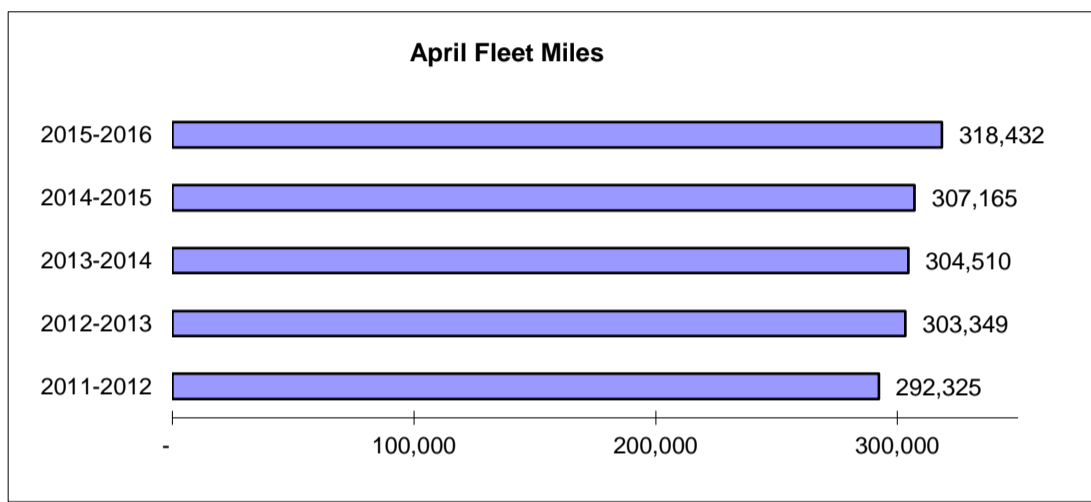
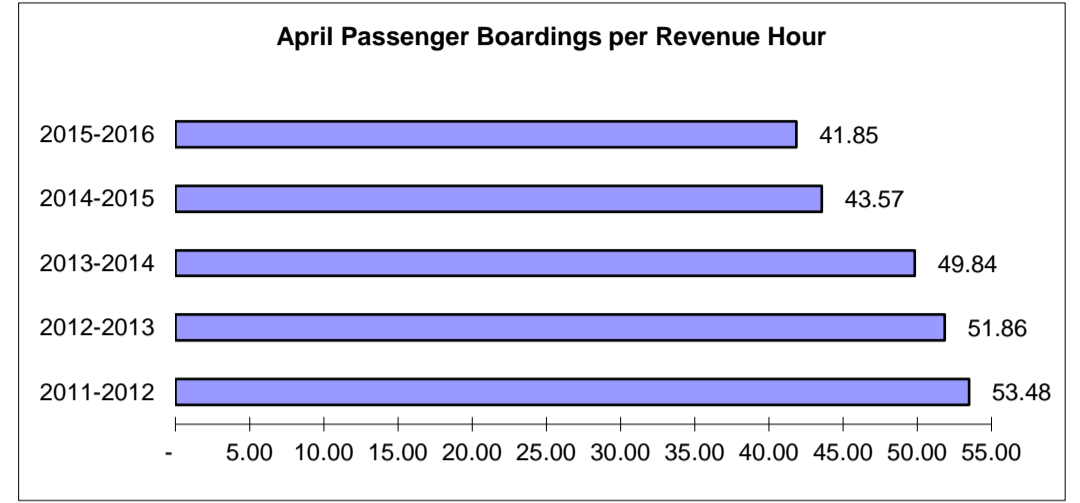
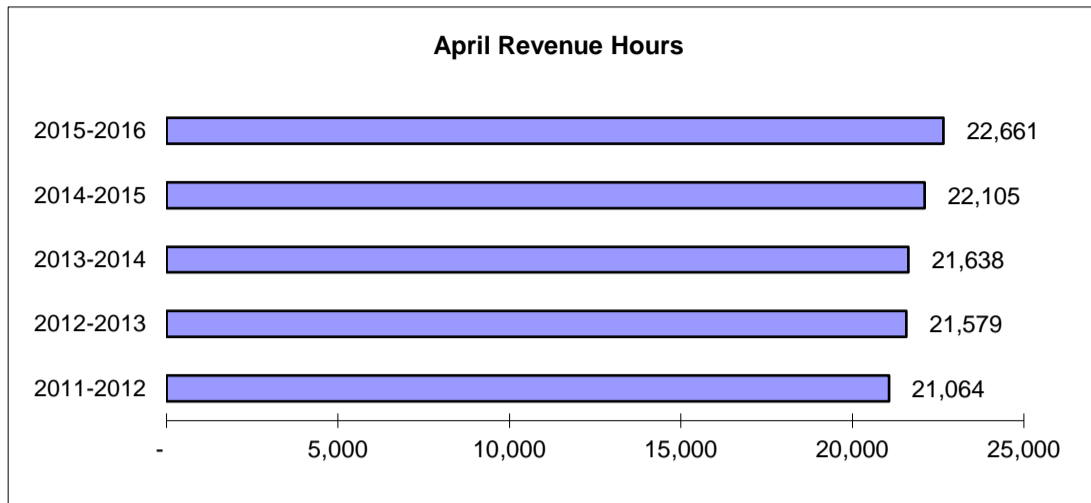
Fleet Services

Fleet Miles	318,432	307,165	+ 3.7%	3,119,130	2,966,769	+ 5.1%	3,707,120	3,550,831	+ 4.4%
Average Passenger Boardings/Mile	2.98	3.17	- 6.0%	2.74	3.04	- 9.8%	2.76	3.06	- 9.8%
Fuel Cost	\$289,706	\$154,916	+ 87.0%	\$1,478,438	\$2,031,477	- 27.2%	\$1,837,652	\$2,542,359	- 27.7%
Fuel Cost Per Mile	\$0.910	\$0.504	+ 80.4%	\$0.474	\$0.685	- 30.8%	\$0.496	\$0.716	- 30.8%
Repair Costs	\$208,395	\$205,637	+ 1.3%	\$2,303,700	\$2,271,120	+ 1.4%	\$2,724,752	\$2,677,161	+ 1.8%
Total Repair Cost Per Mile	\$0.654	\$0.669	- 2.2%	\$0.739	\$0.766	- 3.5%	\$0.735	\$0.754	- 2.5%
Preventive Maintenance Costs	\$33,581	\$42,567	- 21.1%	\$317,137	\$342,914	- 7.5%	\$373,587	\$418,009	- 10.6%
Total PM Cost Per Mile	\$0.105	\$0.139	- 23.9%	\$0.102	\$0.116	- 12.0%	\$0.101	\$0.118	- 14.4%
Mechanical Road Calls	23	34	- 32.4%	395	453	- 12.8%	483	554	- 12.8%
Miles/Mech. Road Call	13,845	9,034	+ 53.2%	7,897	6,549	+ 20.6%	7,675	6,409	+ 19.7%

Special Mobility Service

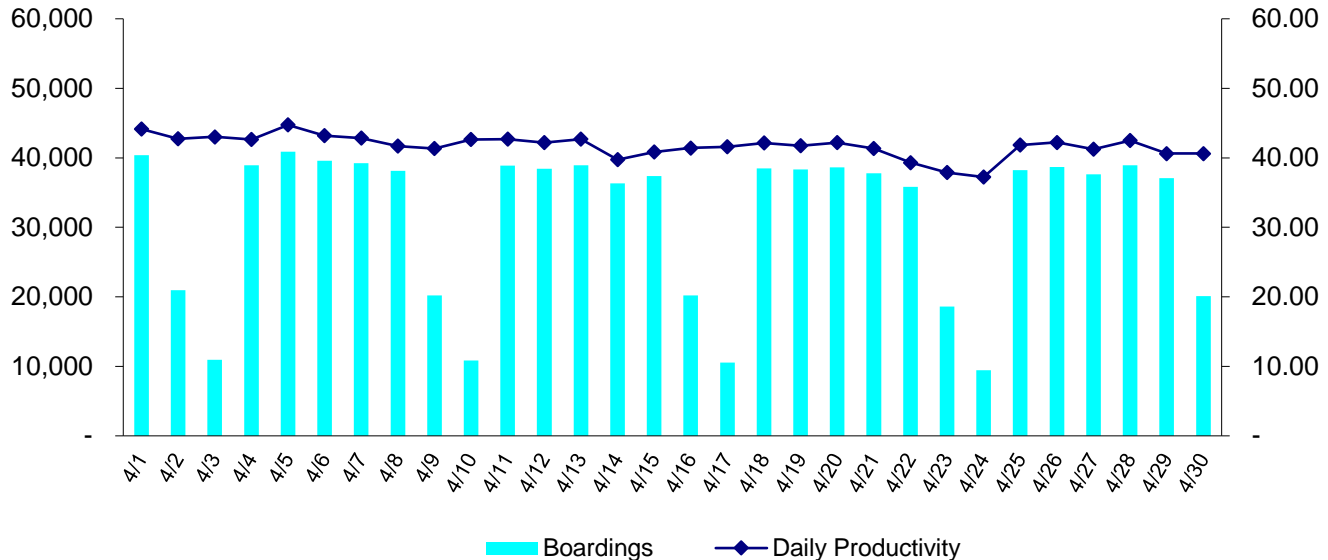
SMS Rides	16,296	17,579	- 7.3%	159,234	161,838	- 1.6%	191,715	198,273	- 3.3%
SMS Ride Refusals	-	2	- 100.0%	8	2	+ 300.0%	8	2	+ 300.0%
RideSource	7,424	7,932	- 6.4%	74,087	72,886	+ 1.6%	89,389	87,623	+ 2.0%
RideSource Refusals	-	-	+ 0.0%	2	-	+ 0.0%	4	-	+ 0.0%

* Data for prior months has been updated to reflect error corrections from missing passenger count data



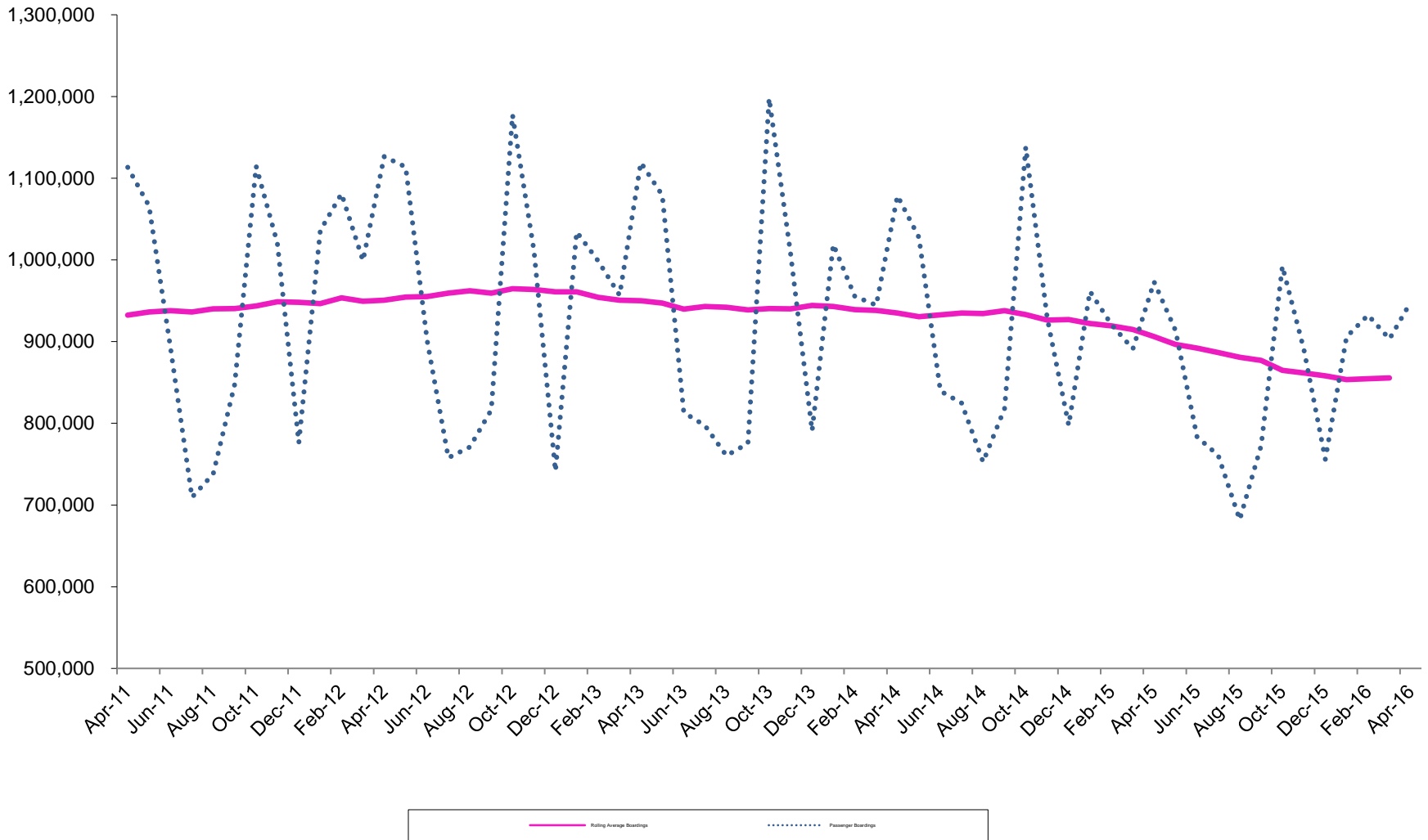
Daily Ridership Recap April 2016

Date	Day	Service	Boardings	Mobility	Revenue	Daily
				Assisted Boardings	Hours	Productivity
4/1/2016	Friday	Weekday	40,400	720	915.00	44.15
4/2/2016	Saturday	Saturday	20,944	533	490.00	42.74
4/3/2016	Sunday	Sunday	10,926	215	254.00	43.02
4/4/2016	Monday	Weekday	38,924	579	913.00	42.63
4/5/2016	Tuesday	Weekday	40,878	678	914.00	44.72
4/6/2016	Wednesday	Weekday	39,595	594	917.00	43.18
4/7/2016	Thursday	Weekday	39,223	546	916.00	42.82
4/8/2016	Friday	Weekday	38,112	607	914.00	41.70
4/9/2016	Saturday	Saturday	20,209	420	489.00	41.33
4/10/2016	Sunday	Sunday	10,834	283	254.00	42.65
4/11/2016	Monday	Weekday	38,870	535	911.00	42.67
4/12/2016	Tuesday	Weekday	38,447	517	911.00	42.20
4/13/2016	Wednesday	Weekday	38,902	474	911.00	42.70
4/14/2016	Thursday	Weekday	36,326	358	914.00	39.74
4/15/2016	Friday	Weekday	37,360	548	915.00	40.83
4/16/2016	Saturday	Saturday	20,211	455	488.00	41.42
4/17/2016	Sunday	Sunday	10,520	189	253.00	41.58
4/18/2016	Monday	Weekday	38,459	608	913.00	42.12
4/19/2016	Tuesday	Weekday	38,331	578	918.00	41.75
4/20/2016	Wednesday	Weekday	38,616	538	915.00	42.20
4/21/2016	Thursday	Weekday	37,765	519	914.00	41.32
4/22/2016	Friday	Weekday	35,815	558	911.00	39.31
4/23/2016	Saturday	Saturday	18,607	388	491.00	37.90
4/24/2016	Sunday	Sunday	9,420	157	253.00	37.23
4/25/2016	Monday	Weekday	38,230	657	914.00	41.83
4/26/2016	Tuesday	Weekday	38,668	573	916.00	42.21
4/27/2016	Wednesday	Weekday	37,635	474	913.00	41.22
4/28/2016	Thursday	Weekday	38,904	470	916.00	42.47
4/29/2016	Friday	Weekday	37,077	529	913.00	40.61
4/30/2016	Saturday	Saturday	20,099	417	495.00	40.60
Totals			948,307	14,717	22,661	41.85



LANE TRANSIT DISTRICT

Five Year History of Passenger Boardings



Special Mobility Services: RideSource Activity and Productivity Information

<u>May-16</u>	<u>Current Month</u>	<u>Current Month</u>	<u>% Change</u>	<u>Current YTD</u>	<u>Current YTD</u>	<u>% Change</u>	<u>Current 12 Month</u>	<u>Current 12 Month</u>	<u>% Change</u>
RideSource Ridership	15,567	15,879	-2.0%	175,556	181,101	-3.1%	192,247	197,712	-2.8%
RideSource(All Modes)	13,347	13,541	-1.4%	148,436	152,863	-2.9%	162,599	167,055	-2.7%
Shopper	576	602	-4.3%	6,405	6,584	-2.7%	7,103	7,115	-0.2%
Escort Volunteers-Metro	1,312	1,138	15.3%	15,138	13,313	13.7%	16,399	14,654	11.9%
Escort Volunteers-Rural	332	598	-44.5%	5,577	8,341	-33.1%	6,146	8,888	-30.9%
RideSource Cost per Ride	\$ 26.55	\$ 24.44	8.7%	\$ 23.61	\$ 23.35	1.1%	\$ 23.61	\$ 23.35	1.1%
RideSource(All Modes)	\$ 29.88	\$ 27.53	8.5%	\$ 26.79	\$ 26.53	1.0%	\$ 26.79	\$ 26.51	1.1%
RideSource Shopper	\$ 13.16	\$ 12.44	5.8%	\$ 12.33	\$ 12.69	-2.8%	\$ 12.21	\$ 12.79	-4.5%
RideSource Escort	\$ 4.27	\$ 4.52	-5.6%	\$ 4.30	\$ 4.16	3.2%	\$ 4.29	\$ 4.18	2.6%
Ride Reservations	14,681	15,105	-2.8%	165,589	168,969	-2.0%	181,347	184,306	-1.6%
Cancelled Number	1,416	1,448	-2.2%	16,755	16,315	2.7%	18,233	17,618	3.5%
Cancelled % of Total	9.65%	9.59%		10.12%	9.66%		10.05%	9.56%	
No-Show Number	65	133	-51.1%	1058	1451	-27.1%	1,209	1,572	-23.1%
No-Show % of Total	0.44%	0.88%		0.64%	0.86%		0.67%	0.85%	
Ride Refusals Number	-	2	0.0%	8	4	100.0%	8	4	100.0%
Ride Refusals % of Total	0.00%	0.01%		0.00%	0.00%		0.00%	0.00%	
Service Hours	8,145	7,842	3.9%	87,781	87,267	0.6%	96,044	95,409	0.7%
Agency Staff	8,062	7,733	4.3%	86,765	85,868	1.0%	94,900	93,871	1.1%
Agency SMS Volunteer	83	109	-23.9%	1,016	1,399	-27.4%	1,144	1,538	-25.6%
Avg. Trips/Service Hr.	1.71	1.80	-5.0%	1.76	1.83	-3.8%	1.77	1.83	-3.3%
RideSource System Miles	98,805	99,817	-1.0%	1,101,558	1,103,799	-0.2%	1,206,828	1,205,583	0.1%
Avg. Miles/Trip	7.10	7.06	0.6%	7.11	6.92	2.8%	7.11	6.92	2.7%
Miles/Vehicle Hour	12.13	12.73	-4.7%	12.55	12.65	-0.8%	12.57	12.64	-0.6%
On-Time Performance %	87.2%	85.5%	2.0%	86.5%	83.9%	3.1%	86.3%	84.3%	2.5%
Sample	12,049	12,415		135,680	139,125		148,624	151,734	
On-Time	10,510	10,612		117,330	116,683		128,303	127,849	

Special Mobility Services: RideSource Activity and Productivity Information

<u>May-16</u>	<u>Current Month</u>	<u>Current Month</u>	<u>% Change</u>	<u>Current YTD</u>	<u>Current YTD</u>	<u>% Change</u>	<u>Current 12 Month</u>	<u>Current 12 Month</u>	<u>% Change</u>
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- RideSource (All Modes) includes all rides except Shopper, Escort, & Taxi
- Escort Volunteers-Metro includes in-district volunteer rides and SMS volunteer escort rides.
- Escort Volunteers-Rural is out of district volunteer rides.

- RideSource System Miles includes miles by volunteers in agency vehicles.

- On-Time Performance reflects a 100% sample of all rides with scheduled pickup times, plus will-call rides. The standard is +/- 10 minutes for scheduled pickups and within 30 minutes of will-call request.

Productivity Cost Model
FY 2016

May-16

	Current Month	Last Yr Curr Month	Curr YTD	Last Yr YTD	Curr 12 Months	Last Yr 12 months
Total Cost per Cost Model	542,290	470,236	5,479,519	5,210,312	5,980,060	5,681,863
Less Brokerage	128,844	82,163	1,327,687	972,705	1,433,585	1,055,415
Less Oakridge	72	-	7,474	8,783	7,553	9,044
RS Total	413,374	388,073	4,144,358	4,228,824	4,538,922	4,617,404
Less Shopper	7,578	7,489	78,996	83,568	86,722	90,984
Less Vol Escort	7,016	7,849	89,018	90,150	96,707	98,393
RS All Modes	398,780	372,735	3,976,344	4,055,106	4,355,493	4,428,027
Inc/(Dec)		26,045		(78,762)		(72,534)

AGENDA ITEM SUMMARY

DATE: July 19, 2016

ITEM TITLE: MONTHLY GRANT REPORT

PREPARED BY: Richard Lopez, Acting Finance Manager/CFO

ACTION REQUESTED: None; information only.

BACKGROUND:

The April Grant Report following this summary contains financial data for all Federal Transit Administration (FTA) and Oregon Department of Transportation (ODOT) *ConnectOregon* grants that have a remaining balance or that have had activity within the last six months. All grant totals are reported in total project dollars, so they include both the grant-funded amount and any applicable local match.

Federal Transit Administration TrAMS Grant Applications

The FTA has transitioned from the TEAM system to the new Transit Award Management System (TrAMS). TrAMS is now operational, and grant applications for bus purchases will be submitted against existing formula appropriations from fiscal years ending 2013, 2014, and 2015. There is currently one grant application that has been submitted to FTA for the purchase of one new bus.

Federal Transit Administration Hybrid-Electric Bus Purchase

Lane Transit District (LTD) submitted a grant application in the amount of \$582,000 on May 25, 2016, under Formula 5339 Funds to purchase a replacement of one hybrid-electric, articulated bus. This purchase is consistent with LTD's Fleet Management Plan that replaces buses after they have exceeded their useful life expectancy.

ConnectOregon VI Santa Clara Community Transit Center and Park & Ride

LTD submitted a grant application on November 20, 2015, under the *ConnectOregon VI* program to help fund the construction of the Santa Clara Community Transit Center and Park & Ride. This project will provide a five-bay transit station, a 66-space Park & Ride, secure bike parking, and electric charging stations for the growing Santa Clara area. Facilitating the City of Eugene's growth vision for the corridor, it will serve as a community hub connecting 20,000 residents to regional jobs and services using transit, walking, and biking. The application requests \$3,000,000 to help support a total project cost of \$8,142,502. The total project cost includes the value of the land already paid for when the Santa Clara School site was purchased earlier this year. Funds from the sale of the other portions of the Santa Clara School site and from the sale of the current River Road Station site will complete the funding package for this project.

Department of Homeland Security (DHS) Transit Security Grant Program (TSGP)

On April 25, 2016, LTD submitted a grant application in the amount of \$775,809.30 to DHS for Department of Homeland Security/Federal Emergency Management Agency's Fiscal Year 2016 grant programs that directly support transportation infrastructure security activities. The purpose of the grant was for antiterrorism security enhancement measures for low-density stations and includes video/audio

surveillance cameras/monitors and data storage server. DHS has posted its award results and LTD's program was not selected. Staff will continue to look for grant opportunities that will improve the safety and security of our system.

ATTACHMENT: April 2016 Grant Report

PROPOSED MOTION: None.

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30136 ODOT - ODOT ConnectOregon	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
City of Eugene Pedestrian Bridge	59,813.00	1,543,306.00	144,491.71	1,398,814.29
WEEE Pedestrian Bridges	-	2,040,000.00	-	2,040,000.00
	59,813.00	3,583,306.00	144,491.71	3,438,814.29

30139 ODOT - ODOT ConnectOregon	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
Franklin Transit Stations	1,359.00	648,000.00	21,336.91	626,663.09

OR-03-0122 - FTA 5309 Small Starts	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
13.13.06 EmX Vehicles	-	1,555,073.75	1,555,073.75	-
14.01.10 Guideway	-	4,300,805.32	3,398,470.97	902,334.35
14.02.20 Stations & Stops	-	743,703.39	855,285.99	(111,582.60)
14.04.40 Sitework & Special Conditions	-	11,241,013.34	11,423,217.42	(182,204.08)
14.05.50 Systems	-	2,229,930.78	1,909,072.09	320,858.69
14.06.60 ROW, Land, Existing Improvements	-	1,929,027.42	1,503,670.42	425,357.00
14.08.80 Professional Services	-	7,721,200.00	8,468,118.82	(746,918.82)
14.09.90 Unallocated Contingency	-	1,088,113.00	-	1,088,113.00
	-	30,808,867.00	29,112,909.46	1,695,957.54

OR-03-0127 - FTA 5309 Small Starts	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
14.01.10 Guideway	211,794.00	7,447,094.00	3,627,457.75	3,819,636.25
14.02.20 Stations & Stops	45,906.00	7,978,019.00	3,174,195.39	4,803,823.61
14.03.30 Support Facilities	-	50,000.00	937.31	49,062.69
14.04.40 Sitework & Special Conditions	1,847,423.00	38,770,734.00	21,268,296.25	17,502,437.75
14.04.40 Sitework & Special Conditions Ped Bridges	-	2,040,000.00	142,500.00	1,897,500.00
14.05.50 Systems	78,456.00	4,910,219.00	570,805.02	4,339,413.98
14.06.60 ROW, Land, Existing Improvements	195,324.00	3,208,620.00	1,683,570.58	1,525,049.42
14.09.90 Unallocated Contingency	-	1,372,533.00	-	1,372,533.00
	2,378,903.00	65,777,219.00	30,467,762.30	35,309,456.70

OR-03-0128 - FTA 5309 Bus & Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
13.13.06 EmX Vehicles	-	1,672,925.00	996,383.15	676,541.85
14.05.50 Systems	-	260,281.00	260,281.00	-
	-	1,933,206.00	1,256,664.15	676,541.85

OR-04-0030 - FTA 5309 Bus and Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.04 Paratransit replacement vehicles	-	700,000.00	700,000.00	-
11.13.04 Paratransit expansion vehicles	-	140,000.00	140,000.00	-
11.32.20 Misc Passenger Boarding Improvements	-	410,000.00	410,000.00	-
Rounding adjustment	-	-	(10.00)	10.00
	-	1,250,000.00	1,249,990.00	10.00



OR-04-0038 - FTA 5309 Bus and Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.01 Hybrid Electric 40' Buses	315.00	3,875,000.00	14,939.49	3,860,060.51
11.12.06 Hybrid Electric Articulated Buses	-	3,000,000.00	2,970,327.78	29,672.22
	<u>315.00</u>	<u>6,875,000.00</u>	<u>2,985,267.27</u>	<u>3,889,732.73</u>

OR-04-0041 - FTA 5309 VTCLI	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.42.08 Call Center Software	413.00	1,062,000.00	711,060.40	350,939.60
11.62.02 Call Center Telephone System	-	298,000.00	298,000.00	-
	<u>413.00</u>	<u>1,360,000.00</u>	<u>1,009,060.40</u>	<u>350,939.60</u>

OR-04-0049 - FTA 5309 Bus & Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.04 Accessible Services Vehicles	-	746,400.00	666,271.51	80,128.49
11.12.15 Accessible Services Vehicles	-	160,500.00	139,146.10	21,353.90
11.42.09 Security Cameras	-	366,600.00	199,869.89	166,730.11
	<u>-</u>	<u>1,273,500.00</u>	<u>1,005,287.50</u>	<u>268,212.50</u>

OR-16-X045 - FTA 5310 Elderly & Disabled	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.04 Accessible Services Vehicles	-	558,068.00	199,396.05	358,671.95

OR-37-X024 - FTA 5316 Job Access/Reverse Commute	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management	-	214,774.00	157,347.12	57,426.88

OR-39-0007 - FTA 5339 Alternatives Analysis Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
44.23.02 Main St/McVay Planning Study	12,304.00	937,500.00	942,621.08	(5,121.08)

OR-39-0008 - FTA 5339 Alternatives Analysis	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
14.06.60 ROW, Land, Existing Improvements	-	2,291,966.00	2,291,966.00	-
14.08.80 Professional Services	244,029.00	18,750,534.00	16,444,434.09	2,306,099.91
	<u>244,029.00</u>	<u>21,042,500.00</u>	<u>18,736,400.09</u>	<u>2,306,099.91</u>

OR-57-X012 - FTA 5317 New Freedom	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management-Assessments	-	97,026.00	-	97,026.00
11.7L.00 Transportation Assessments	-	96,528.00	96,528.00	-
	<u>-</u>	<u>193,554.00</u>	<u>96,528.00</u>	<u>97,026.00</u>



OR-57-X014 - FTA 5317 New Freedom	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management	-	98,155.00	-	98,155.00

OR-90-X179 - FTA 5307 Urbanized Area Formula Funds	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.33.02 Pavilion Station	-	196,800.00	196,800.00	-
11.42.07 Computer_Hardware_02	-	250,000.00	250,000.00	-
11.42.07 Computer_Hardware_03	9,058.00	500,000.00	196,376.20	303,623.80
11.42.07 Hardware	-	300,000.00	300,000.00	-
11.42.08 Computer Software_01	-	150,000.00	150,000.00	-
11.42.08 Computer_Software_02	2,774.00	350,000.00	296,310.74	53,689.26
11.42.08 Software	-	289,200.00	289,200.00	-
11.42.09 Security Improvements	-	431,600.00	431,600.00	-
11.42.09 Security_01	-	73,375.00	73,375.00	-
11.42.09 Security_Improvements_02	-	630,000.00	463,841.24	166,158.76
11.42.11 Support Vehicles	-	144,500.00	144,500.00	-
11.42.11 Support_Vehicles_01	-	100,000.00	100,000.00	-
11.42.11 Support_Vehicles_02	-	100,000.00	74,982.15	25,017.85
11.42.20 Miscellaneous equipment	5,871.00	105,100.00	89,889.18	15,210.82
11.43.03 Facility_Staff_Building_Parking_Lot_Exp_02	33,936.00	270,000.00	241,702.46	28,297.54
11.43.03 Improvements	-	230,200.00	230,200.00	-
11.44.03 Facilities Improvements_01	-	184,000.00	184,000.00	-
11.44.03 Facilities_Improvements_02	-	500,000.00	500,000.00	-
11.7A.00 Preventive Maintenance 13-14	-	1,900,000.00	1,900,000.00	-
11.7A.00 Preventive Maintenance 14-15	-	1,211,583.00	1,211,583.00	-
11.7A.00 Preventive Maintenance_14-15_01	-	4,080,650.00	4,080,650.00	-
11.7A.00 Preventive Maintenance_15-16_01	-	2,696,975.00	2,696,975.00	-
11.7A.00 Preventive_Maintenance_15-16_02	486,657.00	2,553,025.00	2,874,037.84	(321,012.84)
11.92.02 Shelters	28.00	74,818.00	76,199.03	(1,381.03)
	<u>538,324.00</u>	<u>17,321,826.00</u>	<u>17,052,221.84</u>	<u>269,604.16</u>

OR-95-X030 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.33.02 U of O Station Construction	2,731.00	2,340,354.00	2,047,323.64	293,030.36
11.7F.00 Gateway SmartTrips	-	100,301.00	100,301.00	-
	<u>2,731.00</u>	<u>2,440,655.00</u>	<u>2,147,624.64</u>	<u>293,030.36</u>

OR-95-X035 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.72.11 Rideshare	-	358,633.71	358,633.71	-
11.72.11 Safe Routes to School	70.00	83,584.00	40,897.89	42,686.11
11.72.11_Rideshare_Bike_Sharing	-	3,596.95	3,596.95	-
11.72.11_Rideshare_Carpool	-	922.03	922.03	-
11.72.11_Rideshare_CMP	-	905.57	905.57	-
11.72.11_Rideshare_ETC	-	5,956.88	5,956.88	-
11.72.11_Rideshare_Group Pass	-	35,212.82	35,212.82	-
11.72.11_Rideshare_Park and Ride	-	1,872.04	1,872.04	-
11.7A.00 Preventive Maintenance	-	557,227.00	557,227.00	-
	<u>70.00</u>	<u>1,047,911.00</u>	<u>1,005,224.89</u>	<u>42,686.11</u>



OR-95-X055 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.01 Hybrid 40' Bus Replacement_01	-	1,878,998.00	-	1,878,998.00
11.33.02 Pavilion Station Construction_01	-	445,782.00	445,782.00	-
11.7A.00 Preventive Maintenance	-	557,227.00	557,227.00	-
11.7L.00 Rideshare_00	-	441,436.00	441,436.00	-
11.7L.00 Rideshare_01	-	453,694.00	453,694.00	-
11.7L.00 Rideshare_02	-	454,336.00	454,336.00	-
11.7L.00 Safe Routes-School Districts_00	-	129,834.00	129,834.00	-
11.7L.00 Safe Routes-School Districts_01	-	135,421.00	135,421.00	-
11.7L.00 Safe Routes-School Districts_02	2,040.00	135,421.00	47,668.08	87,752.92
11.7L.00 SmartTrips 2	108.00	384,487.00	384,579.21	(92.21)
11.7L.00 SmartTrips_02	-	415,472.00	-	415,472.00
44.23.02 Bike Parking Study	-	100,301.00	100,301.00	-
44.23.02 Bike Share Study_01	661.00	111,445.00	97,721.30	13,723.70
44.23.02 NW Eugene-LCC Transit Corridor Plan_01	-	651,711.00	651,711.00	-
	<u>2,809.00</u>	<u>6,295,565.00</u>	<u>3,899,710.59</u>	<u>2,395,854.41</u>

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: MAIN-MCVAY TRANSIT STUDY PHASE 2 UPDATE

PREPARED BY: Sasha Luftig, Development Project Manager

ACTION REQUESTED: None; information only.

BACKGROUND:

The Main-McVay Transit Study is a partnership between the City of Springfield and Lane Transit District. The project is currently in Phase 2, which involves working through a design solutions process to help the Springfield City Council and the LTD Board of Directors make an informed decision about the selection of a Locally Preferred Solution (LPS). This memo provides information about the outreach conducted so far during this phase of the study, a summary of the guidance received from the Governance Team to date, and the project's next steps. The current schedule aims to arrive at a Locally Preferred Solution in early 2017.

Public Outreach

Phase 2 of the Study has focused primarily on fronting business and property owners, but also has engaged the broader community. Staff made more than 450 phone calls to Main Street and South A Street businesses, sent the initial design options under consideration with an invitation to meet to all of the fronting business and property owners via U.S. Mail, and had more than 100 in-person meetings with Main Street and South A Street business and property owners. Staff have found people to be appreciative of the early outreach and information about the project.

Project staff continue broad community outreach that includes presentations to community organizations, postcards to the surrounding neighborhoods, updates to the website, interviews with local media, and articles in partner organization newsletters.

Guidance from Governance Team

The Project Governance Team (GT) is made up of Springfield Mayor Christine Lundberg, City Councilor Marilee Woodrow, LTD Board Members Angelynn Pierce and Don Nordin, and Oregon Department of Transportation Area Manager Frannie Brindle. The GT provides guidance to the project, but the City Council and LTD Board are the key decision-making entities for larger project decisions.

The GT has responded to the initial concerns from fronting business and property owners by narrowing the design options under consideration. As the project moves from design concept to initial layout drafts, they also have directed project staff to further reduce and eliminate impacts while balancing the project goals to increase safety and security along the corridor.

For a summary of the current elements under consideration that are being analyzed, please see Attachment 1: Options Advanced as of June 21, 2016. Below are the key elements discussed and direction provided from the last two GT meetings.

May 26 Governance Team Meeting Direction:

- Remove the 116-foot Median Transit Lanes design configuration from further study
- Study both signalized and roundabout intersections
- Narrow design concepts to minimize and avoid impacts within 96 feet or less
- Evaluate impacts of possible median locations
- Evaluate Enhanced Corridor as a design option

June 21-Governance Team Meeting Direction:

- Prefer Option D: Two-Way South A Street route alignment, and move it forward for additional technical analysis
- Inform design solutions work looking at minimizing impacts by starting at existing conditions and working outward where opportunities exist

Technical Analysis

A very high-level assessment of capital cost, operating cost, transit travel time, car travel time, property impacts, and safety impacts was provided with the initial lane configuration option concepts (see Attachment 2: Preliminary Design Options Summary). Attachment 2 reflects the options that were moved forward earlier this spring and are for reference purposes only. As the project moves through more refinement and iteration, additional technical analysis is being done to assess all of these elements in more detail, including comparing traffic signal intersection treatments and roundabout intersection treatments.

Next Steps

The Study is in an iterative design solutions process that includes considering design options, reviewing and winnowing those with the Governance Team, meeting with potentially affected business and property owners to better understand impacts, and communicating that input back to the Governance Team, City Council, and LTD Board for further direction on design refinement.

The project is currently developing drafts of initial design layouts that will be further refined with business and property owner input through design solutions meetings. The project team will conduct another round of meetings with the fronting business and property owners to look at initial design layouts and will complete further technical analysis. The Governance Team will then meet again this fall to provide more guidance to the project.

ATTACHMENTS:

- 1) Options Advanced as of June 21, 2016
- 2) Preliminary Design Options Summary Graphics, Spring 2016
- 3) Project Study Area

PROPOSED MOTION: None.

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Main-McVay Transit Study
Direction for Options to Advance for Further Study as of June 21, 2016

			Options	ROW Requirements	6/21 Further Analysis?
McVay Highway	No Change			No change	Yes
	Enhanced Corridor			No change	Yes
Main Street	No Change			No change	Yes
	Enhanced Corridor (improvements to existing bus service)			No change	Yes
	BRT: West of 20th Street	Alignment	14th Street Crossover	N/A	No
			Two-Way South A Street	N/A	Yes
		Main Street (applies with 14th Street Crossover option)	Mixed Traffic	Add 0-17 feet	No
			BAT Lane Replaces Parking	Add 3-20 feet	No
	South A Street	Contraflow Bus-Only Lane	Add 0-7 feet	Yes	
		Eastbound BAT Lane (applies with 14th Street Crossover option)	Add 0-7 feet	No	
	BRT: East of 20th Street*	Main Street	Mixed Traffic Right Lane (signalized or roundabout intersections)	Add 0-16 feet	Yes
			Mixed Traffic Left Lane (signalized or roundabout intersections)	Add 0-16 feet	Yes

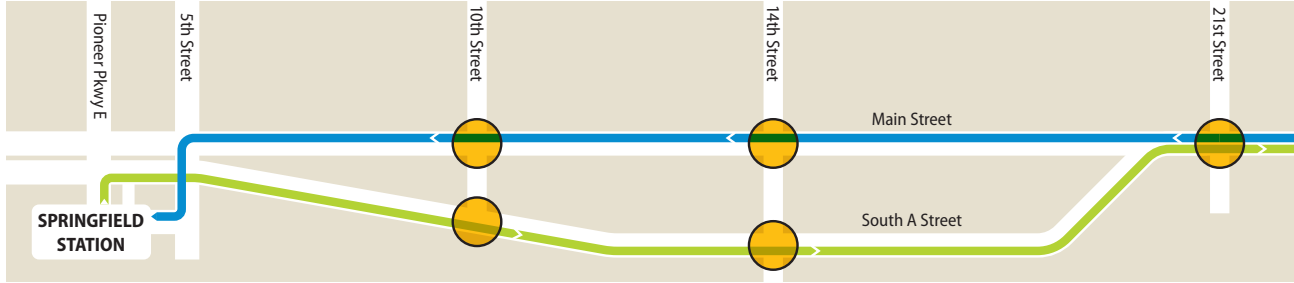
*Governance Team gave further instructions to inform design solutions work looking at minimizing impacts by starting at existing conditions and working outward where opportunities exist.

BAT = Business Access and Turn
 BRT = Bus Rapid Transit
 ROW = Right of Way

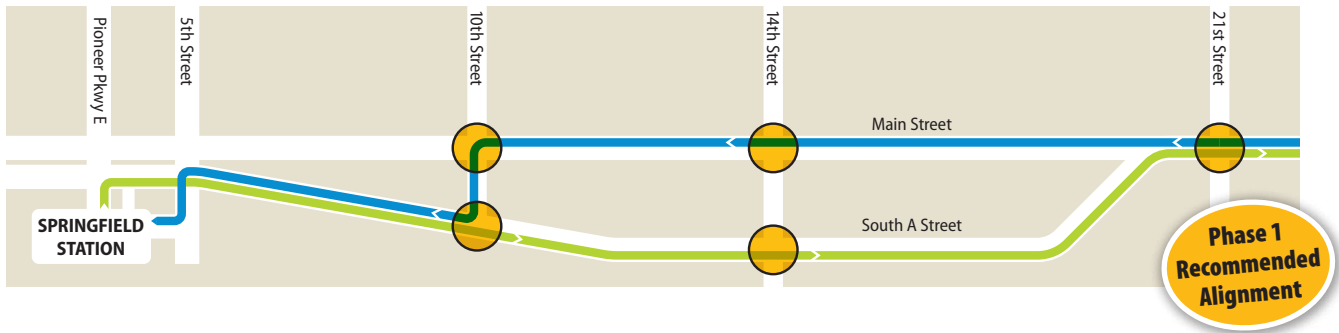
Main Street/South A Street Segment

Route Alignment Options

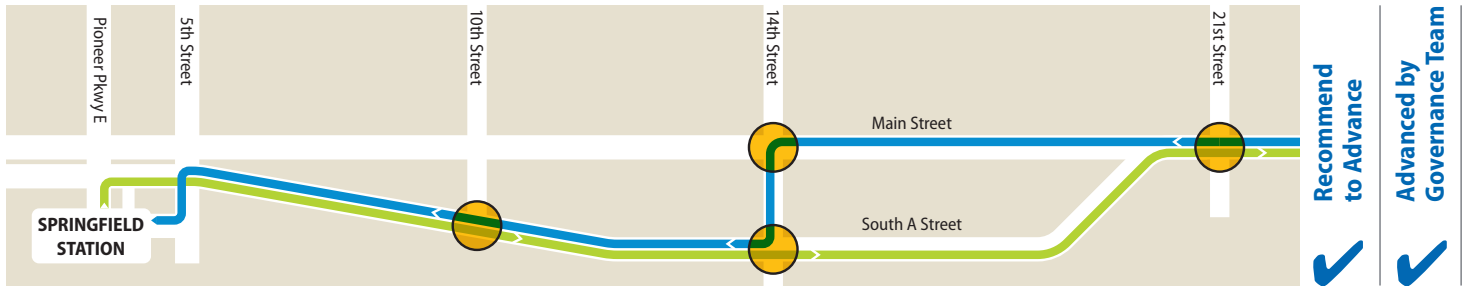
Option A: 5th Street Crossover Westbound travel time: Baseline



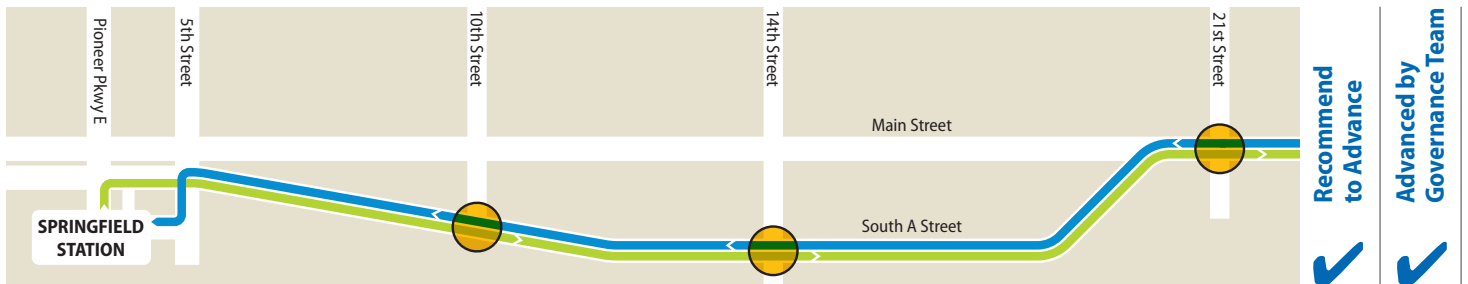
Option B: 10th Street Crossover Westbound travel time: 15–20 seconds faster than baseline



Option C: 14th Street Crossover Westbound travel time: 20–25 seconds faster than baseline



Option D: Two-way South A Street Westbound travel time: 40–45 seconds faster than baseline



BRT Station Area

Main Street/South A Street Segment

Lane Configuration Options

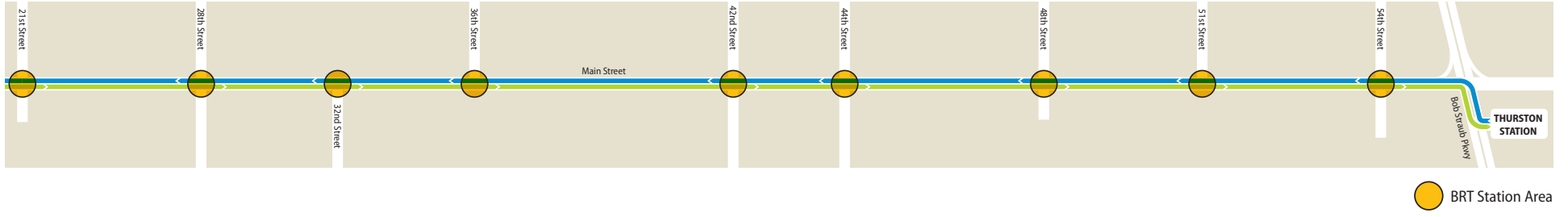
Main Street: West of 20th Street

Option	Right-of-Way	Cross-Section	High-Level Assessment						Recommend to Advance	Advanced by Governance Team
			Capital Cost	Operating Cost	Transit Travel Time	Car Travel Time	Property Impacts	Safety Impacts		
Figure 8: No Change (existing)	60 feet		▲	●	▼	●	▲	▼	✓	✓
Figure 8: Enhanced Corridor	60 feet		▲	●	▼	●	▲	▼	✓	
Figure 9: BRT Mixed Traffic	77 feet		●	▲	●	●	●	▲	✓	✓
Figure 10: BAT Lane: Parking Removed	80 feet		●	▲	▲	▲	●	▲	✓	✓
Figure 11: BAT Lane: Parking Retained	88 feet		▼	▲	▲	▲	▼	●		
Figure 12: BAT Lane: Angle Parking	90 feet		▼	▲	▲	▲	▼	●		

South A Street

Figure 13: No Change (existing)	60 feet		▲	●	▼	▲	▲	▼	✓	✓
Figure 13: Enhanced Corridor	60 feet		▲	●	▼	▲	▲	▼	✓	
Figure 14: Transit Only Contraflow Lane	67 feet		●	▲	▲	●	●	●	✓	✓
Figure 15: BAT Lane: Eastbound	67 feet		●	▲	▲	●	●	▲	✓	✓

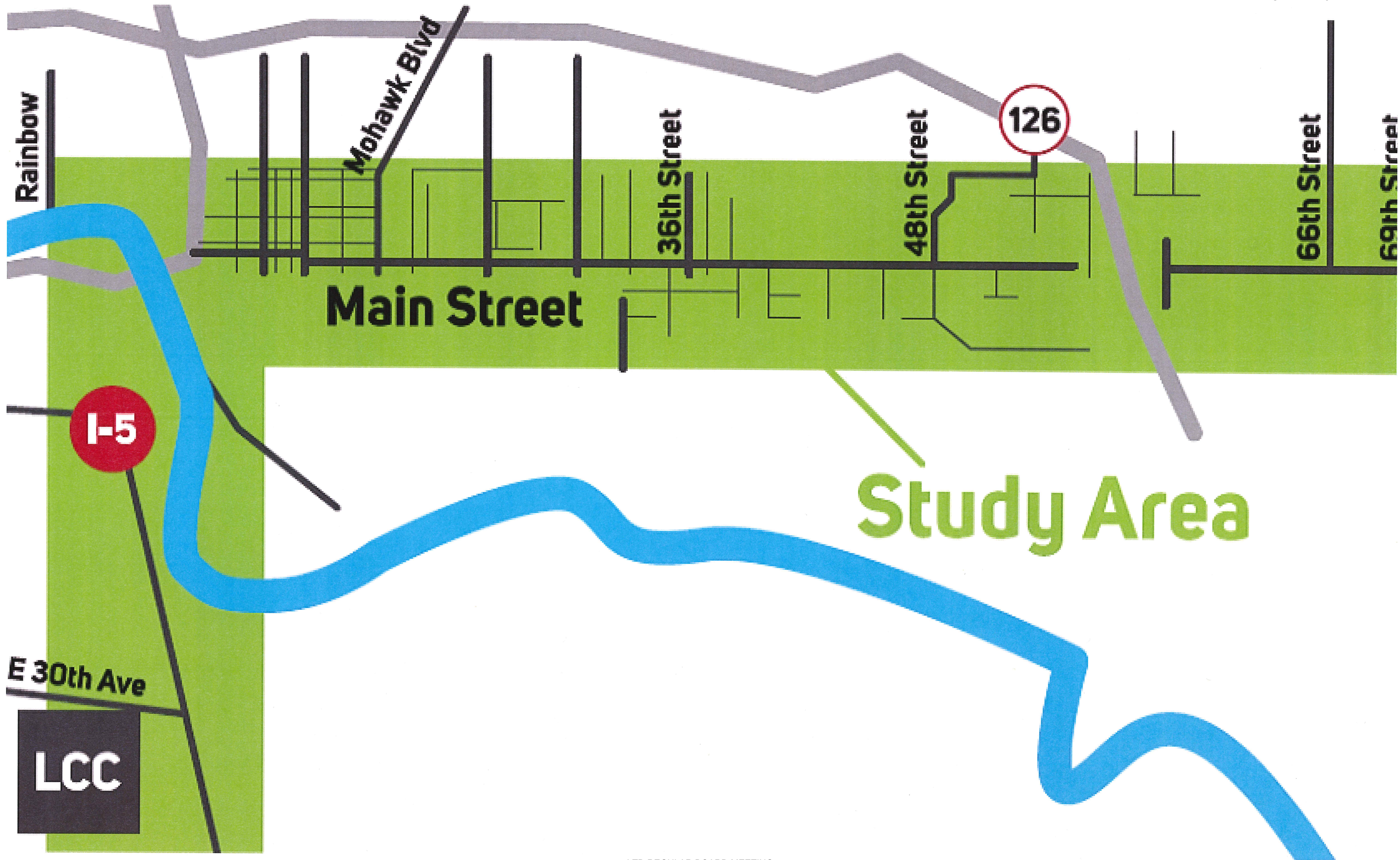
Main Street: East of 20th Street



Lane Configuration Options

Main Street: East of 20th Street

Option	Sidewalk Width	Median Width	Total Right-of-Way	Intersection Type	Cross-Section	High-Level Assessment						Recommend to Advance	Advanced by Governance Team
						Capital Cost	Operating Cost	Transit Travel Time	Car Travel Time	Property Impacts	Safety Impacts		
Figure 16: No Change (existing)	6 feet	None	80 feet	Signalized		▲	●	▼	●	▲	▼	✓	✓
Figure 16: Enhanced Corridor	6 feet	None	80 feet	Signalized		▲	●	▼	●	▲	▼	✓	
Figure 17: BRT Mixed Traffic: Right Lane	10 feet	12 feet	106 feet	Signalized		●	▲	◻	●	●	●	✓	
Figure 18: BRT Mixed Traffic: Right Lane	7 feet	12 feet	100 feet	Signalized		●	▲	◻	●	●	●	✓	
Figure 19: BRT Mixed Traffic: Right Lane	7 feet	8 feet	96 feet	Roundabout		●	▲	▲	▲	●	▲	✓	✓
Figure 20: BRT Mixed Traffic: Left Lane	10 feet	12 feet	106 feet	Signalized		●	▲	◻	●	●	●	✓	
Figure 21: BRT Mixed Traffic: Left Lane	7 feet	12 feet	100 feet	Signalized		●	▲	◻	●	●	●	✓	
Figure 22: BRT Mixed Traffic: Left Lane	7 feet	8 feet	96 feet	Roundabout		●	▲	▲	▲	●	▲	✓	✓
Figure 23: BAT Lanes	10 feet	12 feet	128 feet	Signalized		▼	▲	◻	◻	▼	●		
Figure 24: BAT Lanes	7 feet	12 feet	122 feet	Signalized		▼	▲	◻	◻	▼	●		
Figure 25: BAT Lanes	7 feet	8 feet	118 feet	Roundabout		▼	▲	▲	▲	▼	▲		
Figure 26: Median Transit Lanes	10 feet	12 feet	126 feet	Signalized		▼	▲	◻	●	▼	●		
Figure 27: Median Transit Lanes	7 feet	12 feet	120 feet	Signalized		▼	▲	◻	●	▼	●		
Figure 28: Median Transit Lanes	7 feet	8 feet	116 feet	Roundabout		▼	▲	▲	▲	▼	▲		✓
Figure 29: Median Transit Lanes	6 feet	None	92 feet	Signalized		●	▲	◻	●	●	▼		



AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: UTILITY CONSUMPTION UPDATE – 4th QUARTER, 2015

PREPARED BY: Allie Camp, Facilities Management Project Coordinator

ACTION REQUESTED: None

The following memorandum serves to inform the LTD Board of Directors of progress with utility savings and return on investment on past facility improvements. This memo will address the fourth quarter (Q4), October through December, 2015, as part of a year-end summary. Future utility analyses will be an annual review; anticipate a 2016 utility review in Spring of 2017.

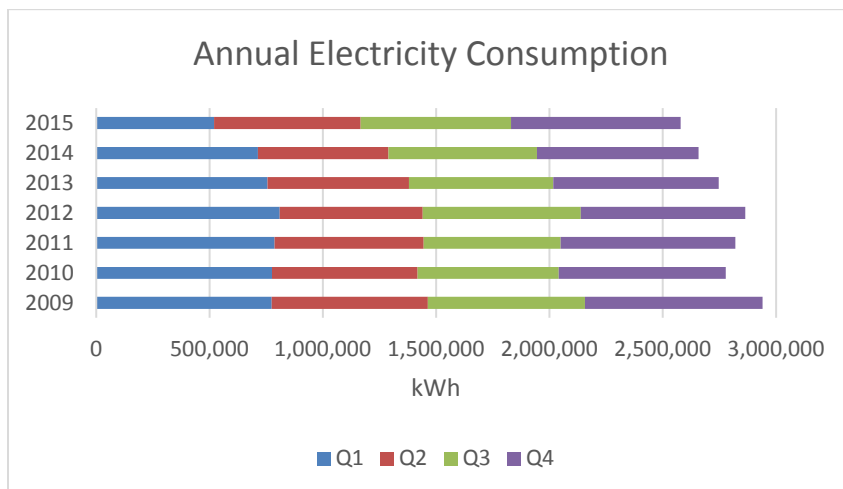
For background, the average temperature for Q4 is as follows:

Year	October	November	December
2015	58°F	44°F	44°F
2014	60°F	46°F	45°F

ELECTRICITY

Total electricity consumption across all LTD facilities has increased 5 percent from Q4 of 2014 to Q4 of 2015. The majority of this consumption, along with most all other utilities, takes place at the Glenwood Facility. Even with a significant decrease at the Eugene Station and at the Next Stop Center, an increase at the Springfield Station and at Glenwood were enough to contribute to an overall increase in electricity for Q4.

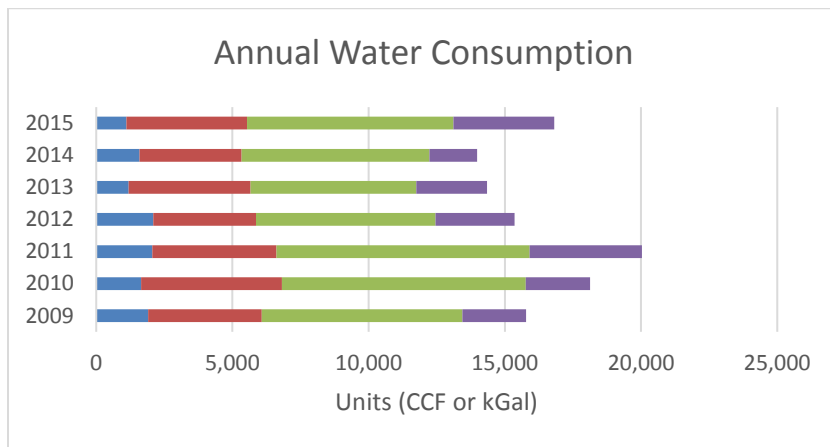
Despite higher kilowatt hours (kWh) usage this quarter and last quarter, the overall consumption for 2015 was the lowest it has been since utility recording began back to 2009. This is due to the overall management of metered locations out in the system. LTD is a prime example of how to lower overall electricity consumption by focusing efforts across many small usage locations. This was achieved through better lighting management, LED upgrades, and maintenance of equipment.



WATER

Total water consumption across all facilities for Q4 2015 versus Q4 2014 shows a dramatic increase. This is due to missing data from Q4 of 2014. Unfortunately, this is not an exceptional circumstance. Such is the nature of having dozens of meters distributed throughout a large land area with human error being a potential factor on the distribution side and the record-keeping side.

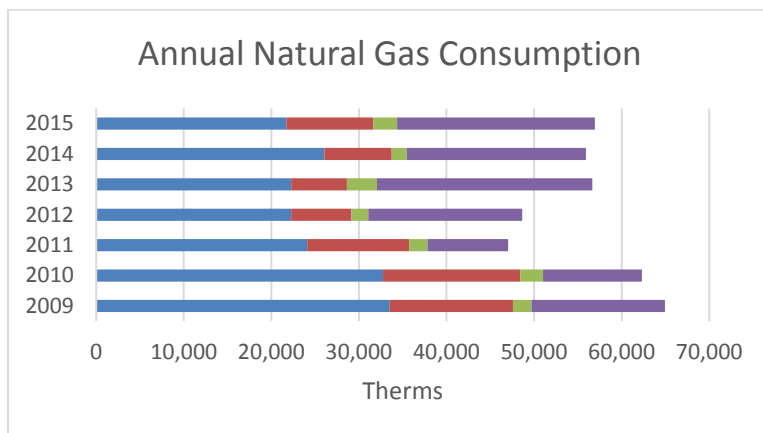
Quarterly trends can be examined despite missing data. Historically, Q2 and Q3 have been the quarters with highest water usage and seasonally the driest; Q1 and Q4 the lowest and rainiest. Weather patterns dictate the frequency in which LTD uses its bus wash. Despite a change in washing practice beginning in Q1 2015 (reducing washing when wet weather persists), the incredibly long dry season and reduction in rain fall resulted in a higher frequency of bus washing to keep the coaches operational and presentable.



NATURAL GAS

Natural gas is only utilized at the Eugene Station, RideSource, and select buildings at Glenwood, with the consistently highest use occurring at the Glenwood fueling and maintenance buildings.

Compared to Q4 2014, Q4 2015 saw a 10 percent increase in natural gas consumption. In addition to Q3, Q4 2014 was another exceptionally low quarter, making the total consumption for 2014 lower but not exceptionally so. Overall, there was only a 2 percent increase from 2014 to 2015 in natural gas consumption. This demonstrates how LTD facilities are managed in a way that balances out systems throughout the calendar year. Despite fluctuating highs and lows, LTD’s facilities can be consistently managed for natural gas from year to year. Exceptional years include 2011 and 2012 when RideSource data was not included in consumption totals.



WASTE

The size of the waste containers and frequency of pickup at each facility has experienced very little increase since utility analysis began in 2009. Just as residential waste is measured, LTD’s waste is measured by the size of container provided and the frequency of disposal. However, at the Glenwood Facility the 20-yard dumpster is visually assessed for fullness weekly and is then included on LTD’s monthly bill.

Waste at Glenwood increased by 9 percent in Q4 2015 compared with Q4 2014. The year-to-date analysis shows 2015 with the highest quantity of waste since 2009. Waste trends at Glenwood seem to reflect the addition of service to the LTD system. As more buses are out for longer periods of time, it seems logical to accumulate more waste from passengers.



CONCLUSION

This is a small piece of the larger utility budget, and it is meant to serve as a snapshot in time. With quarterly updates, Facilities Management will begin to paint the picture of consumption, return on investment, and savings. For more specific information, additions to this quarterly report moving forward, or questions on specific project returns or calculations, please contact Allie Camp, facilities management project coordinator, at allison.camp@ltd.org.

ATTACHMENTS: None

PROPOSED MOTION: None

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: MONTHLY DEPARTMENT REPORTS

PREPARED BY: Aurora Jackson, General Manager

ACTION REQUESTED: None

BACKGROUND:

Monthly reports on activities within departments and throughout the District are provided for the Board's information.

ATTACHMENT: Monthly Department Reports - July 2016

Q:\Reference\Board Packet\2016\July\July 19 Special Mtg\32-Dept Report AIS.docx



MONTHLY DEPARTMENT REPORTS

July 19, 2016

Government Relations

Edward McGlone, Government Relations Manager

Government Relations

Government Relations has been working in close association with Oregon Department of Transportation officials to plan a tour for legislators who are working on the transportation package. The tour will take place on Wednesday, July 20, and will be followed by a public hearing at the University of Oregon. Board members are encouraged to attend. More details will be forthcoming in a separate communication.

Media Coverage

Media coverage has largely focused on transportation options available to reach the Olympic Track and Field Trials being hosted at Hayward Field. There also was coverage of LTD's request of media to coordinate with public safety and the public information officer prior to filming LTD facilities.

Customer Services and Planning

MARKETING AND COMMUNICATIONS

Meg Kester, Marketing Manager

Summer Youth Pass

Marketing continues on the 1Pass. This three-month pass program, provided in partnership with Willamalane and area businesses, encourages transit ridership and activities for youth. To date, 655 passes have been purchased.

Community Engagement and Outreach

LTD's **Outreach Bus** will be completed August 2016. An old 30-foot *Breeze* bus is being retrofitted to support community engagement. A full vinyl wrap has been installed on the vehicle, and enhancements to the interior are underway. This includes a 42-inch touch screen for presentations and interactive activity, tablet monitors for education and surveys, a heating and cooling system to enable year-round use, a storage cabinet with countertop, and Wi-Fi.

Event Service

- LTD service communications for the **Olympic Track & Field Trials** (July 1-10) included a web page, service alerts, regular social media posts, a news release, a *Bus Talk* rider newsletter, and signage. Marketing staff have coordinated with Track Town U.S.A. and Travel Lane County to provide transportation information and have worked with Operations staff to support the ten-day event.

- The District again supported the annual **Butte to Butte** Race/Walk event on July 4. Marketing and Operations staff worked together to coordinate transportation services. And as has been done many years previously, service to the **Oregon Country Fair** (July 8-10) also was provided by the District. Organizers of the Oregon Country Fair bought out the LTD system for the three days of the fair.

Rider Information

Service detour communications have been especially heavy of late due to a combination of seasonal construction work, the Olympic Trials, the Oregon Country Fair, Butte to Butte, and an international soccer match. Communications, coordinated by Marketing upon notification from Operations, have been posted online, go out through LTD's social media, and are signed along routes and key locations.

Work on the next issue of **LTD's Rider's Digest**, the agency's primary rider information publication, is in full swing. Enhancements and changes to the *Digest* will be seen in the next issue, reflecting the Fall 2016 service (fall bid). Included in the *Digest* will be an index of routes serving key destinations, an improved system map, enhancements to route maps and schedules, updates to rider information, and a message from LTD.

Sponsorships

LTD in-kind partnerships currently include:

- Eugene Sunday Streets – exterior bus boards
- Lane Kids Positive Parenting Program – interior bus cards
- Willamalane Summer Playground Program - interior bus cards
- Willamette Farm & Food Coalition Supplemental Nutrition Assistance Program (SNAP)– interior bus cards
- Road Scholar Program (seniors attending Bach Festival) – day pass coupons
- UO Summer Academy to Inspire Learning (SAIL) Program - day pass coupons

ACCESSIBLE AND CUSTOMER SERVICES

Cosette Rees, Accessible and Customer Services Manager

After 38 years of dedicated service, one of LTD's customer services representatives is retiring on July 15. Throughout all these years, Beth Dunlap, the District's No. 1 in seniority at the Customer Service Center, has provided customers and the community professional service; and she will be sorely missed. She will have one day to pass on those 38 years of knowledge and skills to her successor, Rachel, who begins her career at LTD on July 15.

FACILITIES

Joe McCormack, Director of Facilities Management

West Eugene EmX Project

- In mid- to late-July, it is anticipated that an EmX right-turn lane from the west side of the Fred Meyer driveway to Bailey Hill Road on 11th Avenue will begin being built.

- After the July 4th holiday, crews have begun widening the roadway between Bailey Hill Road and west of Arby's. This will connect to the work zone that began in late June to add an EmX /right-turn lane.
- Also in mid- to late-July, it is anticipated that the building of an EmX/right-turn lane from the 76 Station to Bailey Hill Road will begin.
- Along the south side of 11th Avenue, crews are pouring the rest of the concrete lane and sidewalk ramps. They will then pave asphalt next to the new lane and open driveways west of Commerce Street. East of Commerce, crews have wrapped up most sidewalk work and added soil to the new landscape strips.
- Utility relocation work continues ahead of the main road construction efforts. Utility crews are focusing on the Seneca Road area and between Acorn Park Street and Oak Patch Road.
- On Garfield Street, crews installed fillets and sidewalk ramps south of Broadway. Next they expect to pour the concrete lane. All businesses east of Garfield are accessible from the cross streets via Chambers Street. Also, West 9th Place is accessible to northbound motorists from Garfield Street. North of Broadway, crews are building a new EmX station platform and a retaining wall adjacent to the Eugene 4J school bus lot.
- Weather permitting, the striping contractor will apply striping on West 6th and 7th avenues between Charnelton and Garfield streets. Traffic signal crews continue to activate the new signals and remove remnants of the old system.

POINT2POINT

Theresa Brand, Transportation Options Manager

- June was another very busy month for Point2point with the wrap up of the Business Commute Challenge, the launching of the Thurston Smart *Trips* Program, and the preparation of outreach efforts for the summer.
- Updated employer outreach materials are being finalized by Point2point, Marketing, and Graphics staff and should be available in printed form by the end of July.
- Point2point staff met with UO Parking and Transportation staff to discuss strategies for the coming year to reduce the drive-alone rate of their faculty and staff.

Smart Trips

The Smart *Trips* Thurston program officially launched on June 1, targeting 3016 households. During the month of June, staff hosted three outreach events: Waggin' and Walkin'; Tune-up Tuesday; and a bike helmet giveaway at Storytime at the Springfield Public Library. The program reached a total of 120 people at the events and gave away 42 helmets to children. To date, staff has delivered 75 travel kits.

School Programs

- The Oregon Safe Routes to School (SRTS) Conference was held in Eugene June 20-21. The conference was attended by more than 80 participants from across the state, and provided an excellent opportunity to highlight new infrastructure projects and programming work that the SRTS coordinators have done around the region.

- Staff hosted a booth adjacent to the Bethel Safe Routes to Schools Program at the We Are Bethel event in early June. Point2point staff helped to staff the Bicycle Valet and Traffic Garden at the event. Additionally, Point2point is developing an outreach box for the SRTS coordinators to check out when they are tabling events on their own (without the Point2point staff), so they will have access to all booth and outreach materials in order to enhance those efforts.
- Staff are finalizing the regional SRTS strategic document and anticipate completion by the end of August. Staff also will be stationed at various events throughout the summer promoting SRTS and SchoolPool.
- Staff developed two grant proposals to help support the Safe Routes to Schools programs: one to help fund the Springfield School District program with finishing all nine of the school action plans over the next three years; and the other to develop a pilot project to enhance the regional development of the school action planning process through the Transportation and Growth Management (TGM) Program.

Drive Less Connect

Point2point staff continue with planning efforts for the 2016 Oregon Drive Less Challenge to be held October 1–15.

Lane County Drive Less Connect (DLC) statistics for June are:

- 16 new users enrolled in DLC
- 1,481 non-drive-alone trips reported
- 22,201 non-drive-alone miles reported
- 14 Ridematch trips created to find a carpool match, with a 71 percent success rate
- 3 Ridematch requests sent through the DLC database

Vanpool Program

May statistics: *(vanpool reporting experiences a 30-day lag)*

- 17 vanpools traveling to/from Eugene-Springfield
- 3,639 passenger boarding's
- 205,849 passenger miles
- 125,156 pounds CO₂ reduced

CarShare Program

May statistics for the regional Carshare program operated by Enterprise CarShare:
(CarShare reporting experiences a 30-day lag)

- 7 new members
- 177 total members
- 22 members/car
- 152 reservations
- 1,012 hours used

Outreach

Point2point staffed an information table on two days at the Veterans Administration Clinic, providing information on transportation options to employees and veterans. Twelve Honored Rider passes were provided to interested veterans.

Transit Operations and Customer Satisfaction

Mark Johnson, Director of Transit Operations and Customer Satisfaction

OPERATIONS

LTD Bus Roadeo

The annual LTD Bus Roadeo was held on June 26. There were 68 participants signed up to drive, which made it LTD's largest Bus Roadeo ever held. There also were three Maintenance teams competing in the Mechanics portion of the Roadeo. It was a beautiful day with lots of volunteer help, culminating with an excellent barbecue lunch. Bus Operator Justin Martin won the Bus Operator's Masters Division, and will represent LTD next May in Reno at the International Bus Roadeo. The winning Maintenance Team includes Journey Mechanic Jordan May, Lead Journey Mechanic Perry Crawford, and Lead Journey Mechanic Kerry Cooper. This team also will compete in May in Reno.

Special Service

July is a busy month for the City of Eugene and for LTD. The Olympic Trials ran from July 1-10, the Butte to Butte took place on July 4, the Oregon Country Fair was held on July 8-10, and an international soccer event is coming to Autzen Stadium on July 24. LTD has provided, or will provide, service to all of these events. Staff, bus operators, and mechanics have all stepped up to put in additional time, demonstrating their commitment to this community.

FLEET MAINTENANCE

Ernie Turner, Fleet Maintenance Manager

- New bus procurements are continuing to progress. There are five BYD electric buses that have been ordered and scheduled to come online August 3. They should arrive at LTD around the third week of September.
- The bus build for the five New Flyer diesel-hybrid buses will begin during the second week of September. A pilot bus is being built first, and the remaining four buses will begin production during the third week of November.
- Two of the oldest Administration fleet vehicles are being replaced with new ones.
- An additional two Administration vehicles and two Operations vehicles will be replaced later this year.
- Six of the seven new BRT vehicles are ready for revenue service.
- Operations is in the process of training operators on these buses.

Administrative Services

Roland Hoskins, Director of Administrative Services

HUMAN RESOURCES

David Collier, Human Relations Manager

Communications Focus Groups

- The External Communications Focus Group has met with Board members, staff, and community stakeholders. The Group is planning to present its findings to LTD's Leadership Council on August 3 and 10. At these meetings, Group members will share goals, key criteria, recommendations for LTD structure, and areas for process improvement.
- The Board Support Focus Group has met with the Board and is now meeting with key staff.

Recruitment

- The Service Planning Division extended the opening for a transit planner and included an underfill opportunity for a planning and development associate. Skype interviews took place on June 24, with final interviews tentatively scheduled for July 14.
- The Customer and Accessible Services Division is pleased to announce that a customer service representative has been hired. Rachael Kirkelie began on July 15. Prior to LTD, she worked for Relief Nursery as a substitute teacher and bus driver.
- The Transit Operations Division has conducted interviews and reference and background checks on candidates for bus operator. Ten operators are scheduled to start on July 25, six are scheduled to start on August 15, and another ten are scheduled to start on September 12.
- The Human Resources Division is recruiting for a senior human resources analyst. The posting closed on July 1.
- The Finance Division is recruiting for a director of finance. The posting is open until filled, with a first review of applications scheduled for July 22.

FINANCE

A detailed Financial Report is included separately in the Board meeting packet.

AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: EXECUTIVE (NON-PUBLIC) SESSION PURSUANT TO ORS 192.660(2)(e)

PREPARED BY: Tom Schwetz, Service Planning Manager

ACTION REQUESTED: That the Board move into Executive (non-public) Session pursuant to ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

ATTACHMENT: None

PROPOSED MOTION: I move that the LTD Board of Directors meet in Executive Session pursuant to ORS 192.660 (2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

Listed below are Action or Information items that will be included on the agenda for future Board meetings.

- A. **Outreach Bus**: Marketing is retrofitting a former *Breeze* bus to serve as LTD's new Outreach Bus. The new bus should be operational and ready for a tour by Board members before the beginning of an August meeting.
- B. **Budget Committee Meeting**: Staff are looking into scheduling a Board Budget Committee Meeting to follow the Board work session that is being scheduled for late August.
- C. **Point2point Performance Measures**: In August a brief update will be shared with the Board on the enhanced employer program effort that is underway and will expand over the next few years.
- D. **Capital Improvements Program Adoption**: A public hearing will be held on the FY 2017-26 Capital Improvements Program at the Board's August meeting with Board adoption requested at the September meeting.
- E. **Long-Range Financial Plan**: Approval of the FY 2017-2026 Long-Range Financial Plan will be requested at the September 20 regular Board meeting.
- F. **Supplemental Budget**: The Board will be asked to approve a supplemental budget for Fiscal Year 2016-17 at the September Board meeting.
- G. **Board Member Committee Assignments**: A list of current LTD Board committee assignments will be sent to Board members for review and the opportunity to request reassignment to the same or different committees. Committee assignments will be finalized at a future meeting.
- H. **Selection of Pension Trustee-elect**: Pension Trustee and Board Member Gary Gillespie's term expires at the end of 2017. At a future meeting, the Board will be asked to appoint a trustee-elect to serve as a trainee until such time as Mr. Gillespie resigns as trustee or is no longer a member of the LTD Board.
- I. **Emergency Preparedness – Planning, Response, and Communications**: The District continually refines its emergency plans. At a future meeting, staff will review with the Board lessons learned from a recent event and will include how the plan, initial response, and communications efforts were implemented.

- J. **Trillium Updates**: The Board will be provided quarterly updates regarding costs on the new contract in order to appropriately track expenditures.
- K. **TransitStat**: The Board will receive periodic updates from this work group on TransitStat accomplishments to date.
- L. **Long-Range Transit Plan**: The Board has discussed the concept of revising the Long-Range Transit Plan to include an implementation plan that would provide a blueprint for LTD over the next ten years. The Board will be asked to engage in periodic discussions at future meetings as the District works through the process.
- M. **Main-McVay Project Update**: Staff will provide periodic updates to the Board on the progress of the Main-McVay project.
- N. **MovingAhead Project Update**: Staff will provide periodic updates to the Board on the progress of the MovingAhead project.

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AGENDA ITEM SUMMARY

DATE OF MEETING: July 19, 2016

ITEM TITLE: ITEMS FOR ACTION OR INFORMATION AT A FUTURE MEETING - REQUESTED BY THE BOARD

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

Listed below are Action or Information items that the Board has requested be included on the agendas for future Board meetings.

- A. **Fareless System**: The Board has expressed interest in reviewing LTD's fare structure and exploring a fareless system. This topic will be examined in detail at a Board work session being scheduled for late August.
- B. **Contract/Signature Authority Approval Levels, Policies**: The Board has requested that staff present at a future meeting recommendations for contract approval levels, checks and balances for District bank accounts, credit card policy and procedures, and policies on travel and donations.

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