



Lane Transit District

Public notice of cancellation was given to *The Register-Guard* for publication on August 14, 2014.

**LANE TRANSIT DISTRICT
INFORMATIONAL PACKET FOR BOARD OF DIRECTORS
(REGULAR BOARD MEETING CANCELED)**

August 20, 2014

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AGENDA ITEM SUMMARY

DATE OF MEETING: August 20, 2014

ITEM TITLE: BOARD MEMBER REPORTS

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

Board members have been appointed to Board committees and to the Metropolitan Policy Committee (MPC), the Lane Council of Governments (LCOG) Board of Directors, and, on occasion, to other local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises. After meetings, public hearings, or other activities attended by individual Board members on behalf of LTD, time will be scheduled on the next Board meeting agenda for an oral report by the Board member. The following activities have occurred since the last Board meeting:

MEETINGS HELD:

Board members may take this opportunity to report briefly on any one-on-one meetings they have held with local officials or other meetings that they have attended on behalf of LTD.

1. **LTD Pension Trusts:** LTD's two pension plans (one for ATU-represented employees and one for administrative employees) are each governed by a board of trustees. The Pension Trustees generally meet quarterly. LTD Board Member Gary Gillespie serves as a trustee for both plans. At the July 23 meeting, the trustees for both plans approved motions to rebalance the investments to better match the investment policy. This needs to be done periodically as different categories of investments grow at different rates. The salaried trustees approved a plan amendment to allow a beneficiary of a deceased plan member to receive a certain portion of the deceased employee's death benefit. The LTD/ATU plan trustees approved plan amendments that would implement the plan changes bargained in the 2014-17 Working and Wage Agreement.
2. **Main Street Projects Governance Committee:** This committee was formed to provide informed direction and collaborative decision making to support the Main Street-McVay Highway Transit Study and four other concurrent projects along Main Street in Springfield. Board members Carl Yeh and Michael Dubick serve as LTD's representatives on this committee. The Governance Committee met on July 29 to discuss the process that the Stakeholder Advisory Committee (SAC) would use to develop initial transit alignment options and to also give direction to project staff. The fourth of 12 planned meetings of the SAC occurred later that day; and, based on Governance Committee direction, the SAC provided their ideas, insights, and concepts to develop a broad range of transit improvement solutions, which included route options, connections, general location of stations, etc. At this stage, all reasonable options are considered, even if certain options might only be viable on limited segments of the corridor.

3. **EmX Steering Committee:** The EmX Steering Committee generally meets quarterly and is composed of Chair Gary Gillespie, Board members Julie Grossman and Carl Yeh, members of local units of government, and community representatives. At the August 13 meeting, the Committee received an overview regarding the LTD Board's discussion of the EmX Steering Committee's duties and an update on the West Eugene EmX lawsuit. The Committee also discussed community connections and how the frequent transit network changes the conversation during corridor planning.

NO MEETINGS HELD:

1. **Metropolitan Policy Committee (MPC):** Board Member Gary Wildish and Board Member Gary Gillespie are LTD's MPC representatives, with Board Member Julie Grossman serving as an alternate. MPC meetings are held on the first Thursday of each month. The August 7 meeting was canceled. The next meeting is scheduled to be held on September 4.
2. **LTD Board Human Relations Committee:** The Board Human Relations Committee is composed of Board members Michael Dubick, Julie Grossman, and Gary Wildish, and generally meets on the second Tuesday of the month. The August 12 meeting was canceled. The next meeting is tentatively scheduled for September 9.
3. **Lane Area Commission on Transportation (LaneACT):** In 2009 the Oregon State Legislature directed Lane County to develop an Area Commission on Transportation (ACT). Commission membership includes representatives from Lane County, cities within the county, Lane Council of Governments, and LTD. Board Member Michael Dubick serves as LTD's representative on this Commission, which meets on the second Wednesday of the month. The ACT did not meet in August. The next meeting is scheduled to be held on September 10.
4. **Accessible Transportation Committee (ATC):** The 16-member ATC is composed of both consumers and providers who are interested in transportation services for people with disabilities, people with low incomes, and older adults. The Committee meets six to seven times per year on the third Tuesday of the month. Board Member Ed Necker was appointed to the ex officio position representing the LTD Board on this committee. The ATC did not meet in June or July. The next meeting is scheduled to be held on September 16.
5. **Lane Council of Governments (LCOG) Board of Directors:** LTD Board Member Carl Yeh represents LTD on the LCOG Board of Directors as a non-voting member. The LCOG Board generally meets every other month. The LCOG Board did not meet in August. The next meeting is scheduled to be held on September 25.
6. **Eugene Transportation Community Resource Group (TCRG) for the Eugene Transportation System Plan (TSP):** The TCRG includes community members who have an interest in transportation issues in the City of Eugene. Board Member Ed Necker represents LTD on the TCRG. The next meeting is planned to be held sometime in October.
7. **Governor's Oregon Passenger Rail Leadership Council:** Governor Kitzhaber created a leadership council of officials from the Willamette Valley to advise the governor and the Oregon Transportation Commission on a preferred alignment for intercity passenger rail improvements. LTD Board Member Gary Gillespie represents LTD on the Leadership Council, with LTD General Manager Ron Kilcoyne serving as alternate. The next meeting is planned to be held in mid-October.

8. **LTD Board Service Committee:** The Board Service Committee is composed of Chair Ed Necker and Board members Gary Gillespie and Michael Dubick. Meetings are scheduled on an as-needed basis. The next meeting has not been scheduled.
9. **LTD Board Finance Committee:** The Board Finance Committee is composed of Chair Michael Dubick and Board members Ed Necker and Carl Yeh. Meetings are scheduled on an as-needed basis. The next meeting has not yet been scheduled.

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AGENDA ITEM SUMMARY

DATE OF MEETING: August 20, 2014

ITEM TITLE: DEPARTMENT REPORTS

PREPARED BY: Ron Kilcoyne, General Manager

ACTION REQUESTED: None

BACKGROUND:

Monthly reports on activities within departments and throughout the District are provided for the Board's information.

ATTACHMENT: Monthly Department Reports, August 2014

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MONTHLY DEPARTMENT REPORTS

August 20, 2014

Government Relations

Edward McGlone, Government Relations Manager

Congress passed a \$10.8 billion short-term funding authorization to keep the Highway Trust Fund and Mass Transit account afloat until May 2015. Many transportation advocates were disappointed by this measure because a) it does little to provide the certainty needed to invest in substantial projects; and b) it fails to address the underlying problem resulting from a gas tax rate that has remained unchanged for nearly 20 years despite inflation and substantial increases in vehicle mileage.

The City of Eugene finalized and passed a mandatory paid sick leave ordinance in late July. Differing from earlier drafts, the final ordinance exempts public agencies including Lane Transit District.

Customer Services and Planning

Andy Vobora, Director of Customer Services and Planning

MARKETING AND COMMUNICATIONS

Russ Arnold, Marketing Manager

There will be no Marketing and Communications Report this month.

ACCESSIBLE AND CUSTOMER SERVICES

Cosette Rees, Accessible and Customer Services Manager

Accessible Services staff and LTD's RideSource contractors, Special Mobility Services, continue to work toward compliance with Trillium Community Health Plan, the Coordinated Care Organization (CCO) in Lane County. Most notable is that all staff, drivers, and dispatchers of private and in-house providers have undergone Health Insurance Portability and Accountability Act (HIPAA) training. This work is ongoing, with a cooperative and collaborative relationship between LTD and Trillium.

The new RideSource software project is still in its early stages. LTD has identified and contracted with Trapeze Group for their NOVUS for Demand Response software. This is a major undertaking as it will encompass what LTD is currently accomplishing with many off-the-shelf and customized

software systems and incorporate the work into a single overarching program, with some small but critical ancillary programs to compliment. This project is scheduled to be complete in June 2015.

FACILITIES

Joe McCormack, Facilities Manager

Customer Services Center

The Customer Service Center remodel is well underway and scheduled to be complete by early September. The remodel effort will result in a new workspace for LTD's transit host program, which is provided by Alternative Work Concepts. Other improvements include providing a glass barrier on the customer service counter and a new Americans with Disabilities Act (ADA) and bus pass photo setup.

West Eugene EmX Art

LTD received three proposals, all of which the selection committee would like to see incorporated into the project. Interviews were held in July. Defining scope of work efforts and areas for collaboration will be ironed out over the next few weeks. At a future Board meeting, staff will provide a more detailed summary of the proposed art for the project.

PLANNING AND DEVELOPMENT

Tom Schwetz, Planning and Development Manager

West Eugene EmX Extension

John Evans, Senior Project Manager

The project is continuing with pre-construction activities during nighttime hours between 7:00 p.m. and 7:00 a.m. on weekdays at various spots along West 6th and 7th avenues, and on Charnelton and Garfield streets. In August these activities include work to locate and move utility services beyond the EmX construction zone. In collaboration with City of Eugene and Eugene Water and Electric Board staff, LTD has established a notification protocol to further minimize disruption to residents and businesses from nighttime work activities.

The project's 100 percent designs are complete for the first segment planned for construction, which is located between Garfield Street and the Downtown Eugene Station. The second construction segment, which is between Garfield Street and the project terminus near Beltline Road, is expected to reach 90 percent design in late September of this year. Project staff continue to work closely with City and Oregon Department of Transportation technical and permitting staff in anticipation of obtaining all necessary construction permits for the start of project construction in early fall. Staff also are working with Wildish Construction, the project's Construction Manager/General Contractor (CM/GC) on completing the subcontractor bid and selection process. Wildish will develop a guaranteed maximum price for project construction following completion of the subcontractor bid process.

The project's business development workshops, intended to support businesses along the project corridor, continue throughout the summer with three workshops in August and September. Businesses directly facing the project route are eligible to attend these Lane Small Business Development Center workshops for free. The workshops have been well received by attending corridor business owners. To advertise the workshops, LTD has mailed invitations to the eligible businesses and included workshop information in the project's various other outreach efforts

including event attendance, door-to-door coordination, and e-news and other electronic notifications. The workshops will be offered each quarter if interest continues.

Main Street-McVay Transit Study

John Evans, Senior Project Manager

The Main Street-McVay Transit Study is currently in the early process of developing a range of potential transit solutions for the study area. The process is rooted in a series of 2013 community-based conversations to better understand the transportation-related issues and concerns in the Main Street–McVay Corridor.

Since May 2014 the Stakeholder Advisory Committee (SAC), the Governance Committee, and the project team (staff and consultants) have worked together to further define the transportation-related problems and define the purpose, need, goals, and objectives for study.

The fourth of 12 planned meetings of the SAC occurred on July 29. The SAC has reviewed a wide range of transit service options, and has also reviewed the project's draft Baseline Existing and Future Conditions Report outlining opportunities and constraints for transit improvements. At the July and August SAC meetings, Committee members are providing their ideas, insights, and direction to the project team to develop a range of transit improvement solutions including route options, connections, general location of stations, etc. At this stage, all reasonable options are considered, even if certain options might only be viable on limited segments of the corridor.

Over the coming months, the Governance Committee will review the range of transit solutions and provide feedback to the SAC. From there the Study enters an evaluation and comparison (screening) phase to identify the most promising solutions. The Existing Service (No-Change) option will be carried forward throughout the evaluation process. Public review of the evaluated solutions, along with the SAC recommendations to the Governance Committee and the LTD Board and Springfield City Council, is planned for late 2014 to early 2015.

SERVICE PLANNING

Tom Schwetz, Planning and Development Manager

There will be no Service Planning Report this month.

POINT2POINT

Theresa Brand, Transportation Options Manager

Planning is underway in preparation for the Point2point Five-Year Strategic Plan for 2015 – 2020. The Strategic Plan will be finalized this fall.

Staff bid a fond farewell to Marcia Maffei, who retired in June after 27 years with the District: 14 years as a bus operator and 13 years running transportation options programs with Point2point. Transportation Options Specialist Cammie Harris will continue efforts organizing the popular Business Commute Challenge week, which annually draws 2,100 participants who choose different transportation options beyond driving alone.

Point2point sponsored the City of Eugene's Sunday Streets program held on Sunday, July 20, near the new skate park in downtown Eugene. Staff also hosted a booth and shared ideas with community members on transportation options.

Rideshare Program Coordinator Tracy Ellis accepted a two-year appointment to Springfield’s Parking Advisory Committee. The Committee’s charge is to assist City staff in the development and implementation of the new parking management plan.

Drive Less Connect (DLC)

Staff are participating in the planning effort for the second Oregon Drive Less Challenge that will be held on October 6–19, 2014. The statewide goal is to reduce vehicle miles by one million throughout Oregon.

	July 2014
New Users	25
Total Users	2,100
Non-SOV Trips	2,080
Non-SOV Miles	37,447
CO2 Savings (lbs)	24,471

Vanpool Program

Two new Eugene-to-Salem vanpools began operating in June. There are now 17 vanpools traveling in or out of the Eugene-Springfield Metro area.

June vanpool statistics*:

	June 2014	FY 13-14
# Vanpools	17	17
Passenger Boardings	4,115	42,458
Passenger Miles	226,131	1,143,508
CO2 Reduced (lbs)	137,487.65	695,252.9

*There is a 30-day lag period before vanpool statistics are available.

Carshare Program

Point2point received an Oregon Department of Transportation mini-grant to conduct a promotional campaign over the summer. Staff have arranged for a new Enterprise CarShare vehicle to be placed at 8th Avenue and Monroe Street in the Jefferson Westside neighborhood for a summer pilot. The primary goal for the Carshare promotion is to increase awareness of carsharing and utilization of the program. The secondary goal is for the 8th and Monroe vehicle to have sufficient utilization to warrant a permanent placement for this Carshare vehicle.

Carshare outreach activities for June included the following:

- Outreach to Springfield businesses along Main Street
- Bookmarks placed at local libraries
- SummerFair at Island Park
- Sunday Streets Jefferson Park
- Jefferson Westside Neighborhood Association Picnic

	June 2014
Cars in Fleet	8
New Members	9
New Members FY 2013-14	65
Total Members	167
Members per Car	22
Hours Used	851

*There is a 30-day lag period before Carshare statistics are available.

Point2point staff met with Car2go representatives and staff from the cities of Springfield and Eugene and the University of Oregon. The Car2go carsharing model places a large quantity of readily identifiable smart cars within specified zones of the program area. These vehicles are used for one-way carsharing and are billed by the minute (hourly and daily rates also available). The smart cars do not have permanent parking places, but rather, are accessed and dropped off anywhere within the designated zone.

Car2go is planning to launch in the Eugene-Springfield area with 50 smart cars by mid-September.

Employer Programs

Cascade Health Solutions, with 147 employees, has enrolled in the Emergency Ride Home Program (ERH).

Ms. Ellis met with Cascade Health Solutions to orient the employee transportation coordinator on the ERH program and to discuss the various transportation options that would benefit their employees.

Ms. Ellis met with the Green Team at Symantec to discuss the creation of employee commute programs that would include vanpooling and carpooling in addition to their participation in the Group Bus Pass program.

School Services

The regional Safe Routes to School (SRTS) team provided the second learn-to-bike workshop at Sunday Streets in July. One hundred people visited the booth during the event. Many young children and families practiced safe cycling skills utilizing the traffic garden.

The regional SRTS team is partnering with the City of Eugene to apply for a pedestrian safety grant through the Oregon Health Authority. If the application is successful, the team will design an outreach campaign around new crosswalk infrastructure near regional schools during the next year.

Smart Trips: Main Street

Staff hosted two outreach events during the month of July: 1) Clearwater Park Ride, and 2) Bus Ride to Splash! at Lively Park. A total of 21 participants attended these events. Staff had a table at Marketplace@Sprout! during the month of August, and hosted a wrap-up party for the program on August 16 at Willamalane.

Staff continued delivery of travel kits during July. To date, staff have delivered 483 travel kits, which is an 11.3 percent participation rate. Staff will continue travel kit deliveries until the program concludes on August 31.

Operations and Customer Satisfaction

Mark Johnson, Director of Transit Operations and Customer Satisfaction

FLEET MAINTENANCE

Ernie Turner, Fleet Maintenance Manager

Staff have been working with New Flyer Industries on the acceptance process for the three new 60-foot diesel hybrid coaches.

Former department director George Trauger has retired, and the Fleet Maintenance Division will now be overseen by Manager Ernie Turner.

The 1100-series fleet is now undergoing upgrades to allow better network connectivity when the vehicles are out on their routes.

Administrative Services

Mary Adams, Director of Administrative Services

The LTD salaried and union pension trustees met on July 23 to hear reports from advisors on investments, actuarial services, legal matters, and plan administration. Trustees from both plans voted to rebalance the investment accounts. In addition, the salaried trustees voted to approve a plan amendment to allow death benefits to a specific deceased plan member's beneficiary.

The Health Management Team met to review and discuss support processes for reducing stress at LTD, with a focus on financial wellness. The members had an interactive demonstration with the 8 Pillars program for financial wellness. Members were very interested in pursuing this or a similar program.

HUMAN RELATIONS

David Collier, Human Relations Manager

Finance has hired Jonathan Crain to be the new accounting assistant. Jonathan is a student at Lane Community College (LCC) and will graduate at the end of the Winter 2015 term.

Graphics has hired Nick Siegrist to be the new graphic designer. Nick graduated spring term from LCC in Graphic Design where he also completed an internship. Recently he has been working as a graphic designer at the Bijou Cinema.

Planning and Development is currently recruiting for a transit planner. In-person interviews with four candidates are scheduled for August 27.

Human Relations conducted interviews for an administrative secretary on August 15.

Marketing is in the process of recruiting for a marketing representative. The position closed on July 25 and applications are being screened.

Fleet Maintenance is recruiting for a journeyman mechanic and a supervisor. The journeyman mechanic position closed on August 11 and the supervisor position closed on August 15.

FINANCE

Todd Lipkin, Finance Manager/Chief Financial Officer

A detailed Financial Report is included separately in the Board meeting packet.

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AGENDA ITEM SUMMARY

DATE: August 20, 2014

ITEM TITLE: JULY, AUGUST, AND SEPTEMBER FINANCIAL REPORTS

PREPARED BY: Todd Lipkin, Finance Manager/CFO

ACTION REQUESTED: None

BACKGROUND:

Lane Transit District's fiscal year ends on June 30. Because of the time needed to process the fiscal year-end financial closing and to prepare for the annual independent audit in mid-August through early September, the July financial report is traditionally provided to the Board at the September Board meeting, along with the August financial report. However, this year, audit field work will occur during the week of September 22, which requires staff focus through September on audit and FY 2013-14 financial statement preparation. Financial reports for the first quarter of FY 2014-15 will be presented on the normal schedule the day before the October Board meeting. In addition, the agenda item for September will be held for discussion with the Board regarding financial reporting to ensure that staff is providing the Board with useful financial reporting. A verbal report of financial highlights, such as payroll tax receipts and diesel fuel rates for FY 2014-15 to date, also will be given at the September Board meeting.

ATTACHMENT: None

PROPOSED MOTION: None

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AGENDA ITEM SUMMARY

DATE: August 20, 2014

ITEM TITLE: JULY 2014 GRANT REPORT

PREPARED BY: Todd Lipkin, Finance Manager/CFO

ACTION REQUESTED: None. Information Only.

BACKGROUND:

The Monthly Grant Report for activity through July 31, 2014, follows this summary. It contains financial data for all Federal Transit Administration (FTA) and Oregon Department of Transportation (ODOT) *ConnectOregon* grants that have a remaining balance or have had activity within the last six months. All grant totals are reported in total project dollars, so they include both the grant-funded amount and any applicable local match. Due to the timing of this report, not all of the invoices for the report month have been received. Any additional invoices charged to this report month will be reflected in the Grant Totals expenditure amounts next month.

Federal Transit Administration TEAM Grant Applications

Three grant applications submitted to FTA in June 2014 were executed in July 2014. This means that these grants are active and funds can be requested for reimbursement from the FTA as they are spent. The details of these grants are as follows:

- OR-04-0038 5309 - Bus and Bus Facilities Funds - \$5.5 million (\$6.875 million total project)

Project	Federal	Total
3 Hybrid-Electric, Articulated, Replacement Buses	\$2,400,000	\$3,000,000
6 Hybrid-Electric, 40-foot, Replacement Buses	\$3,100,000	\$3,875,000

- OR-37-X024 5316 - Job Access/Reverse Commute (JARC) - \$171,819 (\$214,774 total)

Project	Federal	Total
In-person Transportation Assessments	No fixed allocation between projects	
Travel Training & Host Services	No fixed allocation between projects	

- OR-57-X014 5317 - New Freedom - \$78,524 (\$98,155 total)

Project	Federal	Total
In-person Transportation Assessments	No fixed allocation between projects	
Travel Training & Host Services	No fixed allocation between projects	

Three other grant applications are currently being reviewed by FTA Region X staff and should be submitted in mid-August. The amounts listed below are the current estimate for each project and may change in the final application. The applications are as follows:

- OR-95-X055-01 - Surface Transportation Program Funds - \$3,299,418 (\$3,677,051 total project)

Project	Federal	Total
Point2point	\$407,100	\$453,697
Safe Routes to School	\$121,513	\$135,421
Bike Sharing Study	\$100,000	\$111,445
Pavilion Station Construction	\$400,000	\$445,782
Northwest Eugene-Lane Community College Transit Corridor Plan	\$584,780	\$651,711
3+ Hybrid-Electric, 40-foot, Replacement Buses	\$1,686,025	\$1,878,998

- OR-16-X045 5310 - Elderly Persons & Persons with Disabilities - \$474,358 (\$592,948 total project)

Project	Federal	Total
6 Accessible Services Vehicles	\$474,358	\$592,948

- OR-90-X179 5307 Urbanized Area Formula Funds – \$4,262,640 (\$5,328,301 total)

Project	Federal	Total
Preventive Maintenance FY 13-14	\$1,520,000	\$1,900,000
Preventive Maintenance FY 14-15	\$1,324,866	\$1,656,083
Support Vehicles	\$115,600	\$144,500
Computer Hardware	\$240,000	\$300,000
Computer Software	\$231,360	\$289,200
Miscellaneous Equipment	\$84,080	\$105,100
Facilities Improvements	\$184,160	\$230,200
Shelter Installations	\$59,854	\$74,818
Security Improvements	\$345,280	\$431,600
Pavilion Station Construction	\$157,440	\$196,800

Federal Transit Administration Low or No Emission Vehicle Deployment Program (LoNo)

Lane Transit District (LTD) submitted a grant application on April 9, 2014, under the Low or No Emission Vehicle Deployment Program (LoNo) to recondition five LTD buses (that have exceeded their useful life) to like-new condition with zero-emissions propulsion systems (ZEPS). The all-battery, electric-powered, drivetrain system is designed to save money, eliminate fuel, minimize operations and maintenance costs, and drastically reduce greenhouse gas emissions. The cost per bus is estimated to be \$590,000. The grant request is for \$2,361,000, and the total project cost is \$3,148,000 (including match).

Oregon Department of Transportation (ODOT) 2015-2018 Enhance Applications

Lane Transit District has received pre-award letters from the Oregon Department of Transportation (ODOT), which state that the following two projects have been programmed into the draft 2015-2018 Statewide Transportation Improvements Program (STIP). Once the STIP is approved, these projects will be finalized:

- **Northwest Eugene-Lane Community College Corridor National Environmental Policy Act (NEPA):** This application requests \$2 million for the analysis of a future high-capacity transit project consistent with local and state transportation and land use plans. The proposed project will provide the required first step, which is the NEPA review and analysis of the refined project, to allow for the project's federal funding.
- **SmartTrips Regional Residential Program:** This application requests \$372,845 for the SmartTrips Regional Program, which is a comprehensive individual household marketing aimed at increasing biking, walking, use of public transit, and ridesharing. The planned 2016-2018 project has three target areas within the Central Lane Metropolitan Planning Organization, all with high concentrations of transportation disadvantaged (youth, seniors, low-income, people with disabilities, minorities, limited English, and/or no car). Targeted areas have safety concerns and congested corridors. SmartTrips leverages public investments in existing travel programs and infrastructure by addressing household transportation needs regardless of age or ability. Moreover, by highlighting seniors, SmartTrips can offer greater access and use of available, low-cost transportation options and respond to growing demand within the aging population.

Oregon Department of Transportation (ODOT) ConnectOregon V Applications

Lane Transit District has submitted two applications under the ConnectOregon V Program. ConnectOregon is a lottery bond-based initiative for investment in air, rail, marine, transit, and bicycle/pedestrian infrastructure to ensure Oregon's transportation system is strong, diverse, and efficient. A minimum 20 percent cash match is required from the recipient for all grant-funded projects. Projects eligible for funding from state fuel tax revenues are not eligible for ConnectOregon funding.

The 2013 Oregon Legislature approved a fifth round of ConnectOregon funding in the amount of \$42 million (past rounds of ConnectOregon funding have been in the amount of \$100 million). Additionally, for the first time, bicycle and pedestrian projects have been added to the modes eligible for funding.

Lane Transit District's applications are as follows:

- **West 11th Bicycle/Pedestrian Bridge Connections:** This application requests \$3.1 million for the construction of three multiuse connectors to the Amazon and Fern Ridge paths parallel to the West 11th EmX corridor. LTD and the City of Eugene are partners on this application. LTD is building multiuse connector bridges at Buck Street and Wallis Street south of West 11th Avenue as part of the West Eugene EmX Extension (WEEE) project. The match for these connectors will be federal funding associated with the WEEE project. The City of Eugene is constructing a multiuse connection at Commerce Street north of West 11th Avenue near the Target store. The City will be providing the match for this connector.
- **Franklin Boulevard - Phase 1 Transit Station:** This application requests \$400,000 for the construction of inbound and outbound EmX stations at the Franklin Boulevard and McVay Highway

intersection that will function with the City of Springfield's planned roundabout roadway. LTD and the City of Springfield are partners on this grant.

The final review committee met June 11-12, 2014. The committee made final recommendations to the Oregon Transportation Committee (OTC) for their review. Both of the projects listed above were included in these recommendations. The OTC held a public hearing on the recommendations at its July 17, 2014, meeting in Salem and will make a final decision at its August 21-22, 2014, meeting in Ontario.

ATTACHMENT: Monthly Grant Report

PROPOSED MOTION: None

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OR-03-0122 - FTA 5309 Small Starts	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
13.13.06 EmX Vehicles	-	1,555,073.75	1,555,073.75	-
14.01.10 Guideway	-	4,300,805.32	3,398,470.97	902,334.35
14.02.20 Stations & Stops	-	743,703.39	855,285.99	(111,582.60)
14.04.40 Sitework & Special Conditions	-	11,241,013.34	10,894,235.61	346,777.73
14.05.50 Systems	-	2,229,930.78	1,909,072.09	320,858.69
14.06.60 ROW, Land, Existing Improvements	-	1,929,027.42	1,503,670.42	425,357.00
14.08.80 Professional Services	44.00	7,721,200.00	8,457,364.70	(736,164.70)
14.09.90 Unallocated Contingency	-	1,088,113.00	-	1,088,113.00
	44.00	30,808,867.00	28,573,173.53	2,235,693.47

OR-04-0030 - FTA 5309 Bus and Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.04 Paratransit replacement vehicles	-	700,000.00	700,000.00	-
11.13.04 Paratransit expansion vehicles	-	140,000.00	140,000.00	-
11.32.20 Misc Passenger Boarding Improvements	4,282.00	410,000.00	169,227.02	240,772.98
	4,282.00	1,250,000.00	1,009,227.02	240,772.98

OR-04-0038 - FTA 5309 Bus and Bus Facilities	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.01 Hybrid Electric 40' Buses	-	3,875,000.00	-	3,875,000.00
11.12.06 Hybrid Electric Articulated Buses	-	3,000,000.00	-	3,000,000.00
	-	6,875,000.00	-	

OR-04-0041 - FTA 5309 VTCLI	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.42.08 Call Center Software	10,941.00	1,062,000.00	130,068.12	931,931.88
11.62.02 Call Center Telephone System	-	298,000.00	275.93	297,724.07
	10,941.00	1,360,000.00	130,344.05	1,229,655.95

OR-37-X016 - FTA 5316 Job Access/Reverse Commute	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management'	-	425,803.00	-	425,803.00
11.7L.00 Mobility Management-Assessments	-	504,570.00	504,570.00	-
11.80.00 Program Administration	-	18,090.00	18,090.00	-
30.09.01 Employment Transportation Options	-	363,232.00	363,231.70	0.30
	-	1,311,695.00	885,891.70	425,803.30

OR-37-X024 - FTA 5316 Job Access/Reverse Commute	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management	-	214,774.00	-	214,774.00

OR-39-0007 - FTA 5339 Alternatives Analysis Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
44.23.02 Main St/McVay Planning Study	9,127.00	937,500.00	242,224.22	695,275.78



OR-57-X012 - FTA 5317 New Freedom	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Transportation Assessments	-	96,528.00	-	96,528.00
11.7L.00 Mobility Management	-	97,026.00	-	97,026.00
	-	193,554.00	-	

OR-57-X014 - FTA 5317 New Freedom	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7L.00 Mobility Management	-	98,155.00	-	98,155.00

OR-90-X152 - FTA 5307 Urbanized Area Formula Funds	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.12.01 40' Gillig Low Floor Bus	-	2,787,360.00	2,787,360.00	-
11.12.01 Finance & Int. Costs Gillig Bus Purch	-	186,499.00	186,498.55	0.45
11.13.01 40' Gillig Low Floor Bus	-	1,000,850.00	1,000,849.78	0.22
11.23.01 Extend EmX Lanes	-	201,520.00	201,520.52	(0.52)
11.32.02 River Road Station Land	-	2,261,504.00	2,261,504.46	(0.46)
11.32.06 Franklin EmX Fare Machines	-	350,000.00	350,000.00	-
11.42.07 Hardware	2,270.00	1,460,900.00	1,355,247.44	105,652.56
11.42.08 Software	-	480,000.00	480,000.00	-
11.42.09 Bus Security Cameras	-	60,224.00	60,224.59	(0.59)
11.42.09 Security Improvements	-	300,000.00	300,000.00	-
11.42.20 Miscellaneous equipment	-	175,000.00	175,000.00	-
11.43.03 Improvements	-	400,000.00	400,000.00	-
11.43.03 Maintenance Facility Remodel	-	1,475,289.00	1,475,288.81	0.19
11.62.20 Communications Equipment	-	50,000.00	43,575.46	6,424.54
11.71.12 Vanpools	-	163,400.00	166,302.00	(2,902.00)
11.7A.00 FY 12 Preventive Maintenance	-	1,281,250.00	1,281,250.00	-
11.7A.00 Preventive Maintenance	-	5,718,750.00	5,718,750.00	-
11.92.08 Bus Stop Signage	-	122,411.00	-	122,411.00
11.93.02 Shelters	-	56,080.00	56,080.00	-
	2,270.00	18,531,037.00	18,299,451.61	231,585.39

OR-90-X161 - FTA 5307 Urbanized Area Formula Funds	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.42.08 Software	-	500,000.00	500,000.00	-
11.42.09 (01) Security Improvements	-	150,000.00	123,603.60	26,396.40
11.42.09 Security Improvements	-	91,250.00	91,250.00	-
11.42.11 Support Vehicles	-	60,000.00	60,000.00	-
11.42.20 Miscellaneous equipment	-	100,000.00	100,000.00	-
11.43.03 Improvements	-	600,000.00	600,000.00	-
11.71.12 Vanpools	-	102,125.00	102,125.00	-
11.7A.00 Prevent_Maint_2	-	4,626,638.00	4,626,638.00	-
11.7A.00 Preventive Maintenance	-	7,500,000.00	7,500,000.00	-
11.92.02 Shelters	-	134,176.00	128,771.41	5,404.59
	-	13,864,189.00	13,832,388.01	31,800.99

OR-95-X030 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.33.02 U of O Station Construction	-	2,340,354.00	2,045,413.13	294,940.87
11.7F.00 Gateway SmartTrips	-	100,301.00	100,301.00	-
	-	2,440,655.00	2,145,714.13	294,940.87



OR-95-X035 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.72.11 Rideshare	-	354,787.18	358,633.71	(3,846.53)
11.72.11 Safe Routes to School	753.00	83,584.00	29,368.45	54,215.55
11.72.11_Rideshare_Bike_Sharing	-	6,000.00	3,596.95	2,403.05
11.72.11_Rideshare_Carpool	-	2,000.00	922.03	1,077.97
11.72.11_Rideshare_CMP	-	600.00	905.57	(305.57)
11.72.11_Rideshare_ETC	-	6,000.00	5,956.88	43.12
11.72.11_Rideshare_Group Pass	-	35,212.82	35,212.82	-
11.72.11_Rideshare_Park and Ride	-	2,500.00	1,872.04	627.96
11.7A.00 Preventive Maintenance	-	557,227.00	557,227.00	-
	753.00	1,047,911.00	993,695.45	54,215.55

OR-95-X055 - Federal Surface Transportation Program	Current Month Expenditures	Grant Totals (Including Match)		
		Budget	Expenditures	Balance
11.7A.00 Preventive Maintenance	-	557,227.00	557,227.00	-
11.7L.00 Rideshare	-	441,436.00	441,436.00	-
11.7L.00 Safe Routes-School Districts	-	129,834.00	108,955.47	20,878.53
11.7L.00 SmartTrips 2	5,633.00	384,487.00	269,896.96	114,590.04
44.23.02 Bike Parking Study	-	100,301.00	99,940.50	360.50
	5,633.00	1,613,285.00	1,477,455.93	135,829.07

AGENDA ITEM SUMMARY

DATE OF MEETING: August 20, 2014

ITEM TITLE: MONTHLY PERFORMANCE REPORTS

PREPARED BY: Ron Kilcoyne, General Manager

ACTION REQUESTED: None

BACKGROUND:

In response to a request by the Board for regular reporting on the District's performance in several areas, monthly performance reports are provided for the Board's information.

ATTACHMENTS: June 2014 RideSource Activity and Productivity Report
July 2014 Performance Report
(The July 2014 performance report does not include passenger revenues and sales information. This information will be updated when the financial reports for the first quarter are published prior to the October 2014 Board meeting.)

PROPOSED MOTION: None

Q:\Reference\Board Packet\2014\7\July 16 Reg Meeting\performance summary.docx

Special Mobility Services: RideSource Activity and Productivity Information

June-14	Current Month	Prior Year's Month	% Change	Current YTD	Previous YTD	% Change	Current 12 Month	Prior 12 Month	% Change
RideSource Ridership	16,611	15,401	7.9%	189,976	189,894	0.0%	189,976	189,894	0.0%
RideSource(All Modes)	14,192	12,864	10.3%	163,257	161,369	1.2%	163,257	161,369	1.2%
Shopper	531	532	-0.2%	6,517	6,443	1.1%	6,517	6,443	1.1%
Escort Volunteers-Metro	1,341	1,003	33.7%	12,428	10,865	14.4%	12,428	10,865	14.4%
Escort Volunteers-Rural	547	1,002	-45.4%	7,774	11,217	-30.7%	7,774	11,217	-30.7%
RideSource Cost per Ride	\$ 23.39	\$ 24.43	-4.2%	\$ 24.21	\$ 23.87	1.4%	\$ 24.21	\$ 23.87	1.4%
RideSource(All Modes)	\$ 26.28	\$ 28.04	-6.3%	\$ 27.06	\$ 26.94	0.5%	\$ 27.06	\$ 26.94	0.5%
RideSource Shopper	\$ 13.97	\$ 14.22	-1.8%	\$ 14.02	\$ 13.98	0.3%	\$ 14.02	\$ 13.98	0.3%
RideSource Escort	\$ 4.37	\$ 3.98	9.7%	\$ 4.40	\$ 4.32	1.8%	\$ 4.40	\$ 4.32	1.8%
Ride Reservations	15,337	13,738	11.6%	181,442	174,951	3.7%	181,442	174,951	3.7%
Cancelled Number	1,303	1,103	18.1%	18,444	14,830	24.4%	18,444	14,830	24.4%
Cancelled % of Total	8.50%	8.03%		10.17%	8.48%		10.17%	8.48%	
No-Show Number	121	120	0.8%	1,471	1,946	-24.4%	1,471	1,946	-24.4%
No-Show % of Total	0.79%	0.87%		0.81%	1.11%		0.81%	1.11%	
Ride Refusals Number	0	0	#DIV/0!	2	2	0.0%	2	2	0.0%
Ride Refusals % of Total	0.00%	0.00%		0.00%	0.00%		0.00%	0.00%	
Service Hours	8,142	7,586	7.3%	97,171	94,573	2.7%	97,171	94,573	2.7%
Agency Staff	8,003	7,432	7.7%	95,608	92,529	3.3%	95,608	92,529	3.3%
Agency SMS Volunteer	139	154	-9.7%	1,563	2,044	-23.5%	1,563	2,044	-23.5%
Avg. Trips/Service Hr.	1.81	1.77	2.3%	1.75	1.77	-1.1%	1.75	1.77	-1.1%
RideSource System Miles	101,784	95,190	6.9%	1,202,557	1,188,563	1.2%	1,202,557	1,188,563	1.2%
Avg. Miles/Trip	6.91	7.11	-2.7%	7.08	7.08	0.0%	7.08	7.08	0.0%
Miles/Vehicle Hour	12.50	12.55	-0.4%	12.38	12.57	-1.5%	12.38	12.57	-1.5%

Special Mobility Services: RideSource Activity and Productivity Information

June-14	Current Month	Prior Year's Month	% Change	Current YTD	Previous YTD	% Change	Current 12 Month	Prior 12 Month	% Change
On-Time Performance %	88.6%	87.9%	0.7%	88.6%	88.6%	0.0%	88.6%	88.6%	0.0%
Sample	12,609	11,421		145,797	144,499		145,797	144,499	
On-Time	11,166	10,041		129,134	127,967		129,134	127,967	

- RideSource (All Modes) includes all rides except Shopper, Escort, & Taxi
- Escort Volunteers-Metro includes in-district volunteer rides and SMS volunteer escort rides.
- Escort Volunteers-Rural is out of district volunteer rides.

- RideSource System Miles includes miles by volunteers in agency vehicles.

- On-Time Performance reflects a 100% sample of all rides with scheduled pickup times, plus will-call rides. The standard is +/- 10 minutes for scheduled pickups and within 30 minutes of will-call request.

LANE TRANSIT DISTRICT
July 2014 Performance Report *
14-August-2014

Performance Measure	Prior			Current			12 Month		
	Current Month	Year's Month	% Change	Current Y-T-D	Previous Y-T-D	% Change	Current 12 Month	Prior 12 Month	% Change
Fixed Route Service									
Passenger Boardings	824,621	797,237	+ 3.4%	824,621	797,237	+ 3.4%	11,220,238	11,315,657	- 0.8%
Mobility Assisted Riders	14,579	12,529	+ 16.4%	14,579	12,529	+ 16.4%	142,070	139,873	+ 1.6%
<u>Average Passenger Boardings:</u>									
Weekday	31,059	30,465	+ 1.9%	31,059	30,465	+ 1.9%	37,492	38,321	- 2.2%
Saturday	20,772	20,003	+ 3.8%	20,772	20,003	+ 3.8%	20,867	19,287	+ 8.2%
Sunday	11,649	11,752	- 0.9%	11,649	11,752	- 0.9%	10,330	10,203	+ 1.3%
Monthly Revenue Hours	20,834	20,184	+ 3.2%	20,834	20,184	+ 3.2%	248,445	248,412	+ 0.0%
Boardings Per Revenue Hour	39.6	39.5	+ 0.2%	39.58	39.50	+ 0.2%	45.16	45.55	- 0.9%
Weekly Revenue Hours	4,624	4,532	+ 2.0%	4,624	4,532	+ 2.0%	4,847	4,852	- 0.1%
Weekdays	22	22		22	22		255	255	
Saturdays	4	4		4	4		52	52	
Sundays	5	4		5	4		53	52	

Passenger Revenues & Sales

Financial data for the first quarter of FY 2014-15 (July 2014 - September 2014) will be reported with the October 2014 Board meeting information (financial and performance reports will be submitted the day prior to the Board meeting). Passenger revenues and sales information on this Performance Report will be updated at that time.

Fleet Services

Fleet Miles	297,416	292,805	+ 1.6%	297,416	292,805	+ 1.6%	3,539,475	3,531,304	+ 0.2%
Average Passenger Boardings/Mile	2.77	2.72	+ 1.8%	2.77	2.72	+ 1.8%	3.17	3.20	- 1.1%
Fuel Cost	\$280,969	\$250,492	+ 12.2%	\$280,969	\$250,492	+ 12.2%	\$3,059,794	\$3,078,328	- 0.6%
Fuel Cost Per Mile	\$0.945	\$0.855	+ 10.4%	\$0.945	\$0.855	+ 10.4%	\$0.864	\$0.872	- 0.8%
Repair Costs	\$235,442	\$161,096	+ 46.2%	\$235,442	\$161,096	+ 46.2%	\$2,545,500	\$2,372,862	+ 7.3%
Total Repair Cost Per Mile	\$0.792	\$0.550	+ 43.9%	\$0.792	\$0.550	+ 43.9%	\$0.719	\$0.672	+ 7.0%
Preventive Maintenance Costs	\$31,092	\$28,196	+ 10.3%	\$31,092	\$28,196	+ 10.3%	\$433,248	\$413,828	+ 4.7%
Total PM Cost Per Mile	\$0.105	\$0.096	+ 8.6%	\$0.105	\$0.096	+ 8.6%	\$0.122	\$0.117	+ 4.5%
Mechanical Road Calls	58	48	+ 20.8%	58	48	+ 20.8%	647	672	- 3.7%
Miles/Mech. Road Call	5,128	6,100	- 15.9%	5,128	6,100	- 15.9%	5,471	5,255	+ 4.1%

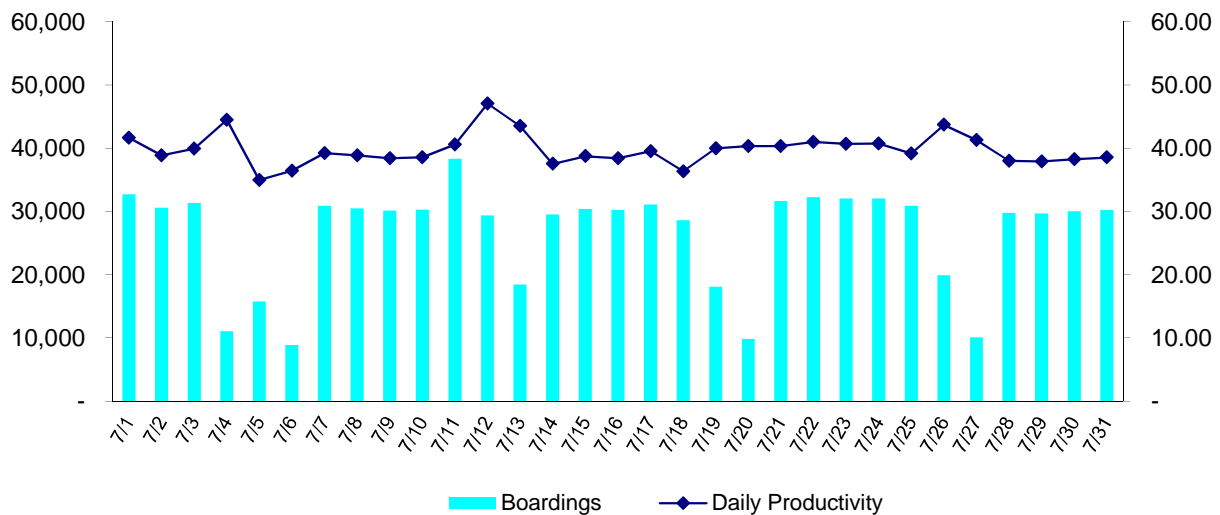
Special Mobility Service

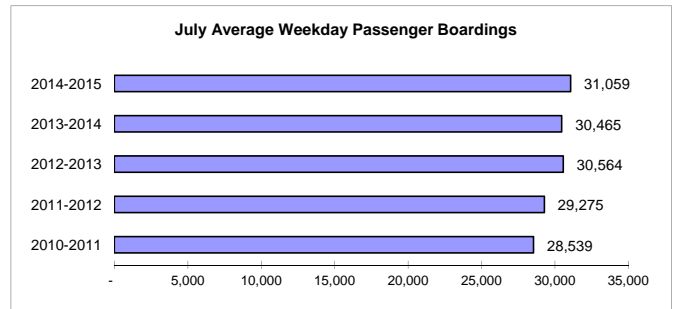
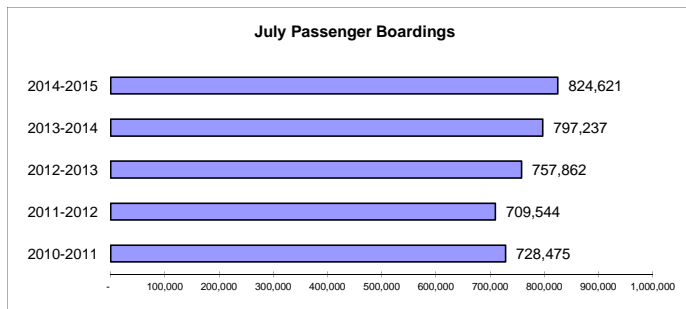
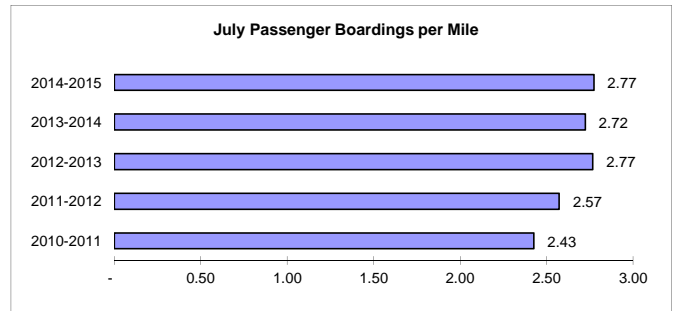
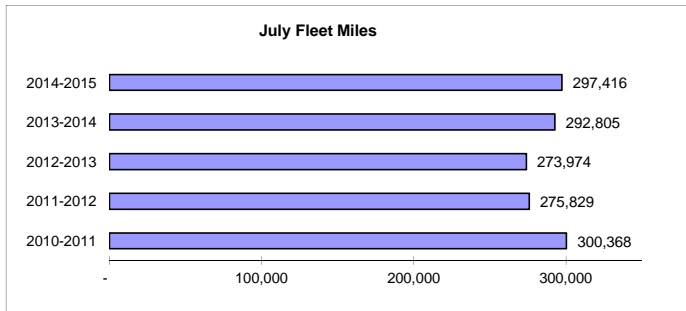
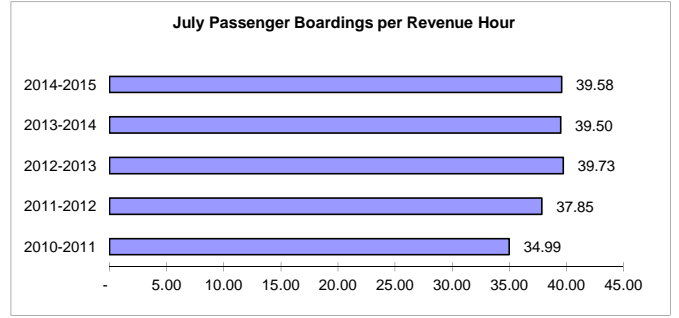
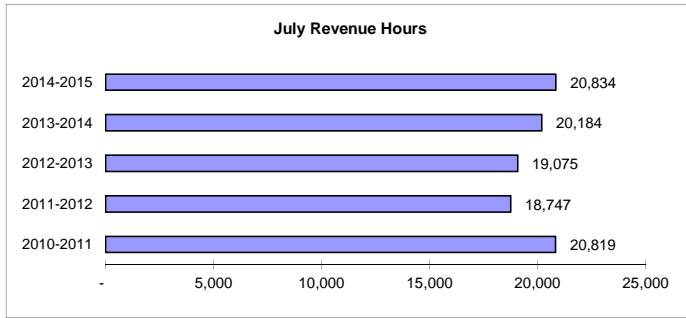
SMS Rides	16,381	15,437	+ 6.1%	16,381	15,437	+ 6.1%	194,949	188,038	+ 3.7%
SMS Ride Refusals	-	-	+ 0.0%	-	-	+ 0.0%	-	2	- 100.0%
RideSource	6,864	7,615	- 9.9%	6,864	7,615	- 9.9%	83,889	83,962	- 0.1%
RideSource Refusals	-	-	+ 0.0%	-	-	+ 0.0%	-	1	- 100.0%

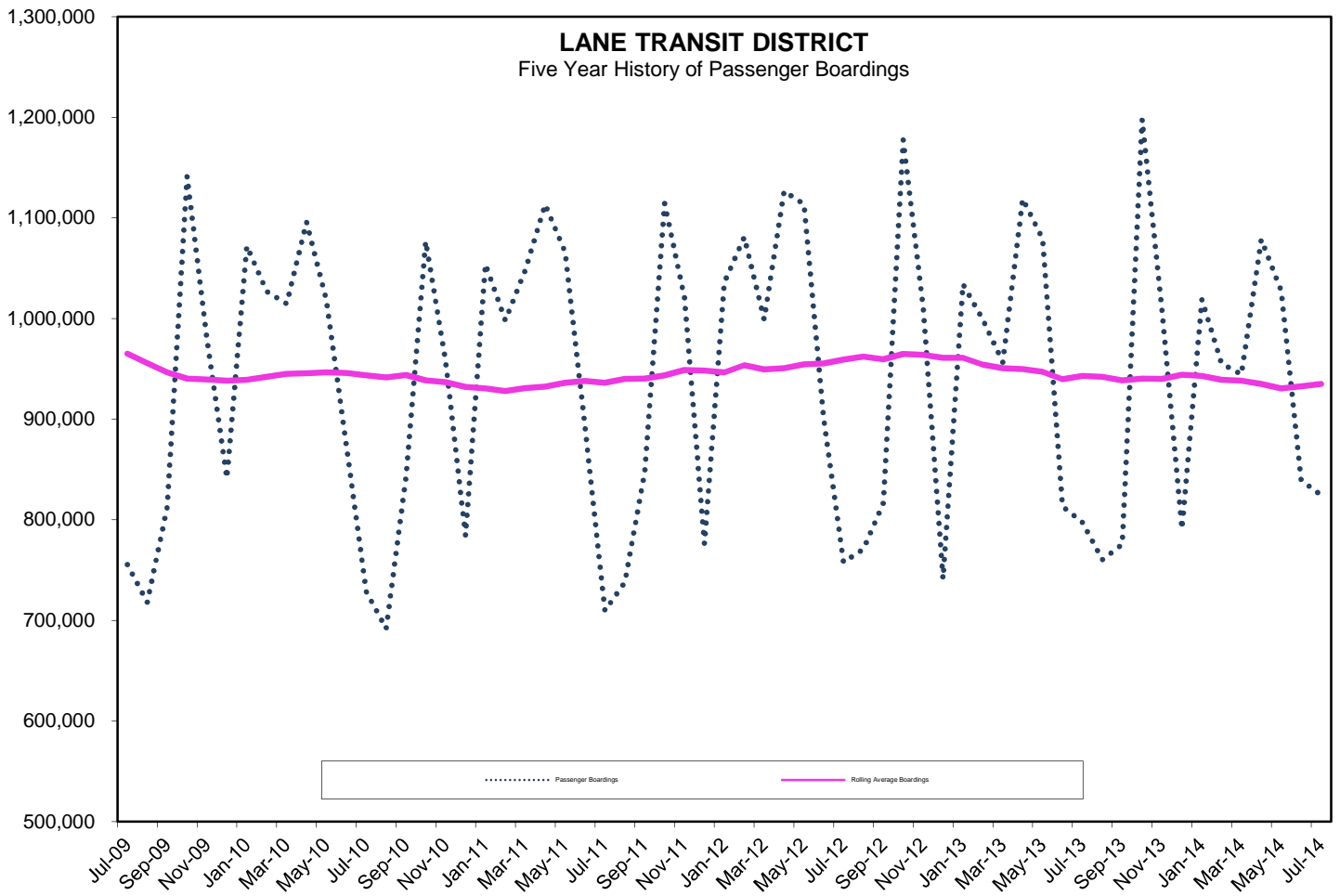
* Data for prior months has been updated to reflect ridership from routes 988x, 989x, and 990x-999x.

Daily Ridership Recap July 2014

Date	Day	Service	Boardings	Mobility	Revenue	Daily
				Assisted Boardings	Hours	Productivity
7/1/2014	Tuesday	Weekday	32,697	612	785.00	41.65
7/2/2014	Wednesday	Weekday	30,595	560	787.00	38.88
7/3/2014	Thursday	Weekday	31,363	666	786.00	39.90
7/4/2014	Friday	Sunday	11,033	233	248.00	44.49
7/5/2014	Saturday	Saturday	15,736	457	450.00	34.97
7/6/2014	Sunday	Sunday	8,891	186	244.00	36.44
7/7/2014	Monday	Weekday	30,890	610	788.00	39.20
7/8/2014	Tuesday	Weekday	30,488	547	785.00	38.84
7/9/2014	Wednesday	Weekday	30,153	610	785.00	38.41
7/10/2014	Thursday	Weekday	30,305	514	786.00	38.56
7/11/2014	Friday	Weekday	38,320	512	944.00	40.59
7/12/2014	Saturday	Saturday	29,369	411	624.00	47.07
7/13/2014	Sunday	Sunday	18,411	274	423.00	43.52
7/14/2014	Monday	Weekday	29,528	509	787.00	37.52
7/15/2014	Tuesday	Weekday	30,404	403	785.00	38.73
7/16/2014	Wednesday	Weekday	30,231	484	787.00	38.41
7/17/2014	Thursday	Weekday	31,113	527	787.00	39.53
7/18/2014	Friday	Weekday	28,601	536	787.00	36.34
7/19/2014	Saturday	Saturday	18,060	356	452.00	39.96
7/20/2014	Sunday	Sunday	9,837	244	244.00	40.32
7/21/2014	Monday	Weekday	31,652	534	785.00	40.32
7/22/2014	Tuesday	Weekday	32,264	490	787.00	41.00
7/23/2014	Wednesday	Weekday	32,028	477	787.00	40.70
7/24/2014	Thursday	Weekday	32,072	534	787.00	40.75
7/25/2014	Friday	Weekday	30,870	590	788.00	39.18
7/26/2014	Saturday	Saturday	19,923	431	456.00	43.69
7/27/2014	Sunday	Sunday	10,073	223	244.00	41.28
7/28/2014	Monday	Weekday	29,787	563	784.00	37.99
7/29/2014	Tuesday	Weekday	29,685	462	783.00	37.91
7/30/2014	Wednesday	Weekday	30,033	484	785.00	38.26
7/31/2014	Thursday	Weekday	30,209	540	784.00	38.53
Totals			824,621	14,579	20,834	39.58







AGENDA ITEM SUMMARY

DATE OF MEETING: August 2014

ITEM TITLE: ITEMS FOR ACTION/INFORMATION AT A FUTURE MEETING

PREPARED BY: Jeanne Schapper, Executive Office Manager/Clerk of the Board

ACTION REQUESTED: None

BACKGROUND:

Listed below are Action or Information items that will be included on the agenda for future Board meetings.

- A. **Ordinance No. 43, Route, Schedule, and Fare Changes**: Based upon the Board's June 2014 adoption of the District's revised Service Policy, LTD Ordinance No. 43 will need to be updated. The first reading is scheduled for the September 17 Board meeting, with the second reading and adoption scheduled for the October 22 special Board meeting.
- B. **EmX Steering Committee Engagement and Direction**: At the September 17 Board meeting, the Board will be asked to formalize its direction to the EmX Steering Committee.
- C. **Guaranteed Maximum Price for West Eugene EmX Extension**: At the September 17 Board meeting, staff will provide an overview of construction costs agreed to with the construction manager/general contractor.
- D. **West Eugene EmX Extension Art**: At the September 17 Board meeting, staff will present the art that was endorsed by the community-member art selection committee.
- E. **Regional Transportation Options Plan (RTOP)**: Board adoption of this plan is scheduled for the October 22 special Board meeting.
- F. **Pension Funding Policy**: The Governmental Accounting Standards Board suggests that a written pension funding policy be approved by the LTD's governing body. At its October 22 meeting, the Board will be asked to approve the pension funding policies and objectives of the LTD Salaried Employees' Retirement Plan and the LTD/ATU Local No. 747 Pension Trust.
- G. **Regional Scenario Planning**: Staff will provide an update on the Central Lane Scenario Planning project at the October 22 Board meeting. The update will include information on the refined scenarios and a description of how Lane County and the cities of Eugene, Springfield, and Coburg will cooperatively select a preferred scenario.
- H. **Point2point Strategic Plan**: Point2point is engaging its partner agencies in a process to update its five-year strategic plan. The Plan has been updated annually over the past four years and, with completion of the Regional Transportation Options Plan (RTOP) imminent, Point2point staff will be leading the development of specific strategies to guide the investment in transportation

options programs during the coming five years. At the Board's October 22 meeting, staff will present a review of how the process will move to completion by January 2015.

- I. **Bike Share Feasibility Study**: At the October 22 Board meeting, staff will present a review of the recently completed bike share feasibility study. LTD and City of Eugene staff are currently developing implementation strategies to be reviewed by LTD and the City of Eugene.
- J. **Main Street-McVay Transit Study**: At the October 22 Board meeting, staff will provide a brief update on the study activities to date, including recent progress with the project's Stakeholder Advisory Committee.
- K. **West Eugene EmX Construction**: At the October 22 Board meeting, staff will provide a brief update on the initial project construction activities and planned construction sequencing.
- L. **General Manager Performance Evaluation**: The Board Human Resources Committee will meet in September to begin the general manager's annual performance evaluation process. An executive session for the full Board to evaluate the performance of the general manager will be scheduled for the November Board meeting.
- M. **Benchmarking Project**: At the November Board meeting, an update will be provided on the progress of the American Bus Benchmarking Group and how LTD is using the information to improve its business.
- N. **Ordinance No. 36, Conduct on District Property**: Ordinance No. 36 is under review; revisions will be provided to the Board for approval in the fall.
- O. **Independent Audit Report and Comprehensive Annual Financial Report (CAFR)**: The annual audit findings and the CAFR will be presented to the Board in the fall.
- P. **TransitStat Update**: In the fall, staff will present the TransitStat accomplishments to date and provide information on the long-term vision of TransitStat.
- Q. **Draft Regional Bicycle Parking Study**: An overview of the Draft Regional Bicycle Parking Study will be presented to the Board at a future meeting.
- R. **Annual Performance Report**: Staff will provide a FY 2013-14 Performance Report to the Board at a future meeting.
- S. **High-capacity Transit Corridor Projects**: Periodic updates on these projects will be presented to the Board throughout the various stages of the projects.

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