

**City of Brookings**  
**MEETING AGENDA**

**CITY COUNCIL/URBAN RENEWAL AGENCY**

**Monday, January 27, 2020, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**CITY COUNCIL**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Ceremonies/Appointments/Announcements**

1. Brookings-Harbor High School Cross Country Team
  - a. Resolution 20-R-1171 [Pg. 3]
2. Mayor's Monarch Pledge [Pg. 4]
  - a. Mayor's Monarch Pledge [Pg. 5]
  - b. Mayor's Monarch Pledge Action Items [Pg. 6]
  - c. Bay Nature article about the Western Monarch Summit with Brookings mentioned [Pg. 8]
  - d. Photo and brief Facebook write-up by Dr. David James [Pg. 10]
  - e. The Mercury News Coverage of the Western Monarch Summit [Pg. 14]
  - f. KSBW Channel 8 ABC news coverage of the Summit [Pg. 19]
  - g. Monterey County Now coverage of Summit [Pg. 21]
3. Appoint Jaime Armstrong to Parks and Recreation Committee [Pg. 23]
4. Appoint Michelle Morosky to Planning Commission [Pg. 26]
5. Amber Nalls Deputy Recorder Introduction

**E. Oral Requests and Communications from the audience**

(\*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

**F. Consent Calendar**

1. Approve Council minutes for January 13, 2020 [Pg. 29]
2. Receive monthly financial report for December 2019 [Pg. 31]

**G. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders**

1. Camping on Beaches in City Limits – PWDS [Pg. 37]
  - a. Process to Request a Change in Camping on Beach within City Limits [Pg. 38]
2. Public Urination Ordinance – PWDS [Pg. 39]
  - a. Ordinance 20-O-784 [Pg. 40]

**H. Remarks from Mayor and Councilors**

**I. Adjournment**

**URBAN RENEWAL AGENCY**

**A. Call to Order**

**B. Roll Call**

**C. Consent Calendar**

1. Approve URA minutes for December 9, 2020 [Pg. 42]

**D. Public Comments****E. Staff Reports**

1. Capella Parking Lot Paving Project – PWDS [Pg. 43]
  - a. Estimated Project Costs [Pg. 44]

**F. Agency Remarks****G. Adjournment**

\*Public Comment forms and the agenda packet are available on-line at [www.brookings.or.us](http://www.brookings.or.us), at Brookings City Hall and at Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

# **RESOLUTION OF COMMENDATION**

## **BROOKINGS-HARBOR HIGH SCHOOL BOYS' CROSS COUNTRY TEAM**

RESOLUTION 20-R-1171 OF THE CITY COUNCIL OF THE CITY OF BROOKINGS  
COMMENDING THE BROOKINGS-HARBOR HIGH SCHOOL BOYS' CROSS COUNTRY TEAM  
UPON THE OCCASION OF A SUCCESSFUL 2019 SEASON

WHEREAS, the Brookings-Harbor High School Boys' Cross Country Team who had an exceptional season in 2019 and earned the rank of No. 4 during the season on the OSAA 3A ranking; and

WHEREAS, the 2019 team are Far West League Champions; and

WHEREAS, the team ranked undefeated in league play at 16-0; and

WHEREAS, the teams overall record 16-0; and

WHEREAS, the team is led by Head Coach Terry Axel; and

WHEREAS, three members of the team received all-league selections; and

WHEREAS, four members of the team were recognized for their consistently high grade point averages; and

WHEREAS, the coaches focused on preparing the team to defend their 2018 Far West League Title; and

WHEREAS, the coaches and team have brought great esteem upon themselves, their school, and our entire community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brookings does hereby commend Coach Terry Axel and all the coaches and team members of the Brookings-Harbor High School Boys' Cross Country Team and wishes to recognize them for their accomplishment, and moreover, encourages all the citizens of Brookings to join in congratulating the team.

---

Mayor Jake Pieper

---

Councilor Bill Hamilton

---

Councilor Brent Hodges

---

Councilor Ron Hedenskog

---

Councilor John McKinney

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: January 27, 2020

Originating Dept: City Manager

Signature (submitted by)

  
City Manager Approval

---

---

Subject:

Mayors' Monarch Pledge

Recommended Motion:

Motion to authorize Mayor Pieper to take the Mayors' Monarch Pledge.

Financial Impact:

None

Background/Discussion:

Brookings is currently a designated "Monarch City USA" which took effect May 8, 2017, the first city in Oregon to achieve that distinction. This recognizes our local efforts to preserve and enhance habitat for the Monarch Butterfly. There are a number of local Monarch Butterfly enthusiasts who are engaged in this effort. In order to take the "Mayors' Monarch Pledge" (see attached), the City would be required to perform a minimum of three of 25 specified action items (see attached) within a year's time of taking the pledge.

Mayors and local government chief executives who have taken the Mayors' Monarch Pledge must commit to implement at least three of the 25 following action items within a year of taking the pledge. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors and local government chief executives taking more than eight actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Leadership Circle. NWF will follow up with all mayoral points of contact with a quarterly survey (1/1, 4/1, 7/1, 10/1) to monitor progress.

Attachment(s):

- a. Mayors' Monarch Pledge
- b. Mayors' Monarch Pledge Action Items
- c. Bay Nature article about the Western Monarch Summit with Brookings mentioned
- d. Photo and brief Facebook write-up by Dr. David James about one of the monarchs released in Brookings and photographed in the overwintering site in Santa Cruz, CA
- e. The Mercury News coverage of the Western Monarch Summit
- f. KSBW Channel 8 ABC news coverage of the Summit
- g. Monterey County Now coverage of Summit



## **Mayors' Monarch Pledge**

The monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans.

We, the undersigned mayors and local government chief executives, are deeply concerned about the decline of the monarch butterfly population. Twenty years ago, more than one billion Eastern monarch butterflies migrated to Mexico. In the winter of 2014, only 60 million made the trip. The North American monarch population has declined by more than 90 percent in the past two decades. Monarch scientists attribute the decline to degradation and loss of summer breeding habitat in the U.S., and loss of winter habitat in Mexico. Western populations of monarch butterflies that overwinter in California are also in decline.

Cities, towns and counties have a critical role to play to help save the monarch butterfly. Municipalities in particular can provide habitat at public parks, median strips, community gardens and municipal buildings that serve as community hubs such as recreation centers and libraries. Schools, homes and businesses can all provide essential habitat for monarchs too. Simple changes in landscaping ordinances or school policies can make a big difference for the monarch. Educating citizens about how and where to grow milkweed is also a key piece of the puzzle. Creating habitat and educating citizens will benefit other pollinators that need healthy habitat as well.

When mayors speak up and take a stand, citizens notice. Therefore, we hereby commit to help restore habitat for the monarch and encourage our citizens to do the same, so that these magnificent butterflies will once again flourish across the continent.

**Sign the pledge at [www.nwf.org/mayorsmonarchpledge](http://www.nwf.org/mayorsmonarchpledge)**

###



## Mayors' Monarch Pledge Action Items

Mayors and local government chief executives who have taken the Mayors' Monarch Pledge must commit to implement at least three of the 25 following action items within a year of taking the pledge. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors and local government chief executives taking more than eight actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Leadership Circle. NWF will follow up with all mayoral points of contact with a quarterly survey (1/1, 4/1, 7/1, 10/1) to monitor progress. Please visit [www.nwf.org/mayorsmonarchpledge](http://www.nwf.org/mayorsmonarchpledge) to take the pledge and access resources.

### **Communications & Convening:**

- 1) Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- 2) Launch a public communication effort to encourage citizens to plant monarch gardens at their homes or in their neighborhoods.
- 3) Communicate with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- 4) Convene city park and public works department staff and identify opportunities for revised mowing programs and milkweed / native nectar plant planting programs.
- 5) Convene a meeting with gardening leaders in the community to discuss partnerships to support monarch butterfly conservation.

### **Program & Demonstration Gardens:**

- 6) Host or support a native plant sale or milkweed seed giveaway event.
- 7) Facilitate or support a milkweed seed collection and propagation effort.
- 8) Plant a monarch-friendly demonstration garden at City Hall or another prominent location.
- 9) Convert abandoned lots to monarch habitat.
- 10) Plant milkweed and native nectar plants in medians and public rights-of-way.
- 11) Launch a program to plant native milkweeds and nectar plants in school gardens by engaging students, teachers and the community.
- 12) Earn recognition for being a wildlife-friendly city by expanding your action plan to include other wildlife and habitat conservation efforts through a program like the NWF Community Wildlife Habitat program
- 13) Create a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the city to create habitat for the monarch butterfly.
- 14) Initiate or support citizen-science efforts that help monitor monarch migration and health.
- 15) Add milkweed and nectar producing plants in community gardens.

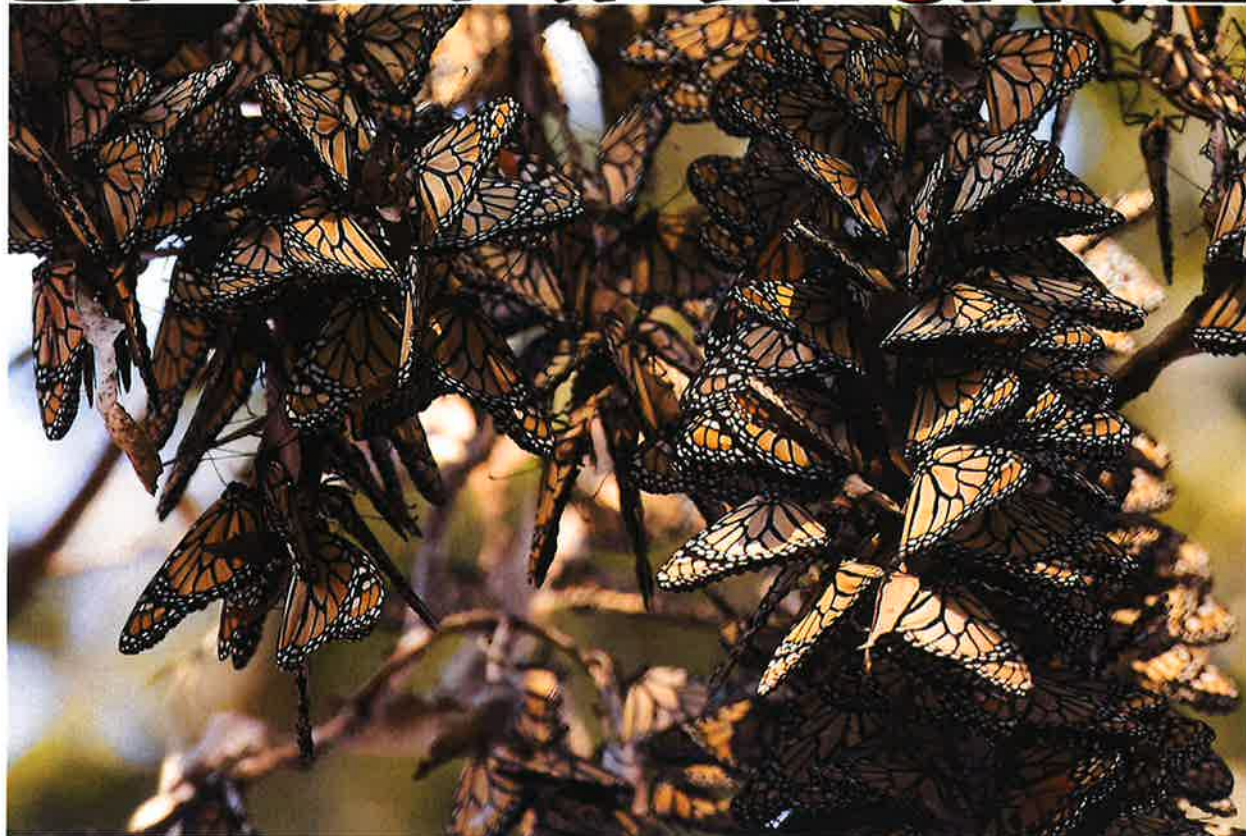
- 16) Expand invasive species removal programs to make it possible to re-establish native milkweed and nectar plants to the landscape.
- 17) Host or support a city monarch butterfly festival.

**Systems Change:**

- 18) Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- 19) Change weed or mowing ordinances to allow for native prairie and plant habitats.
- 20) Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed where appropriate.
- 21) Direct city property managers to consider the use of native milkweed and nectar plants at city properties where appropriate.
- 22) Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- 23) Change landscape ordinances to support integrated pest management and reduced use of pesticides and insecticides.
- 24) Ban the use of neonicotinoid pesticides, or plants and seeds treated with neonicotinoid pesticides, on city lands.
- 25) California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.



# BAY NATURE



Monarch butterflies spend the winter on the California coast. (Photo by Lisa Hupp, US Fish and Wildlife Service)

Nature News

## With No Sign of Monarch Rebound, Butterfly Experts and Enthusiasts Meet and Plan

by [Marissa Ortega-Welch](#)

January 16, 2020

Most everyone wants to save the monarch butterflies. But it turns out that when you put a bunch of lepidopterists, land managers, gardeners, and butterfly enthusiasts [in one room](#) — in a blaze of monarch T-shirts, monarch scarves, monarch earrings, monarch shoes, and one monarch bowtie — there can be some disagreement about how exactly to do so.

The monarch butterfly population on the West Coast has been trending downward since the 1980s, but early in 2019 the insects really made the news when numbers from annual Thanksgiving and New Year's counts dropped below 30,000, the point at which scientists say the butterflies might not be able to recover.



The official data from this winter's recent counts is still streaming in, but Mia Monroe, the coordinator for the [Western Monarch Counts](#), shared preliminary estimates this week. And they're not great. The numbers this year remain as low as last year's numbers. We didn't see a rebound. The upside, Monroe says, is that the numbers didn't drop either; they're holding steady.

With the western monarch's dismal numbers top of mind, about 160 people from all over the country gathered in Carmel in early January, in a conference room lined with painted butterflies, for the first-ever [Western Monarch Summit](#). Researchers and community scientists, forest service representatives and environmental educators, Master Gardeners and home gardeners all found their way there. People flew in from Massachusetts, Ohio, Indiana. I met a woman from Hawaii wearing a jacket with butterflies airbrushed on it who identified as a monarch "rancher" because she finds caterpillars in her garden and then raises and sells them for release at weddings and funerals.

Robert Coffan, chair of the Western Monarch Advocates group, which organized the conference, told me he wanted to bring together all the different people, from the scientists to the laypeople, and their different perspectives on what to do about monarchs. Usually such conferences are siloed off for just researchers or just conservation advocates.

The conference agenda was packed with scientists from all over the country sharing their latest research on the monarch species. Everyone seemed eager to listen and learn. But occasionally during the Q&A sections, the audience comments revealed that all was not necessarily unanimous in the monarch kingdom. A 90 percent population decline in a decade and a beloved species approaching extinction create the kind of pressures that magnify minor disagreements among well-meaning people. This is, after all, a butterfly many of us grew up with. Bay Area residents might recall raising monarchs for school projects or travelling to monarch sanctuaries like the one in Pacific Grove to see the butterflies by the thousands in the winter, clinging to the trees in heavy clusters like grapes.



“Sunset with monarchs.” (Illustration by Liam O’Brien)

And so there are debates about what to do to help. Should you plant milkweed? Should you plant it near the coast? Should you plant tropical or native species? Is it OK to raise and transport wild butterflies? Is it OK to release wild butterflies? Each of these has a pro and con, and each has someone who’s already charging ahead with it, convinced it will be the thing that saves the dwindling western monarch.

Though monarchs take up most of the attention – there’s no equivalent annual summit or “rancher” for the threatened mourning cloak butterfly, for example — the crisis isn’t unique to them. “The majority of butterflies are in some sort of decline” across Central California, said University of Nevada, Reno biologist Matt Forister. At the summit Forister shared data from UC Davis entomologist Art Shapiro’s study, one of the longest running studies of insects in the United States.

The research shows that there are about 20-30 other butterflies doing worse than the monarch, like the common sootywing butterfly. “When I was growing up in the Central Valley, it was dirt common,” Forister said. “You can’t call it that anymore.”

What’s causing the decline? Washington State University conservation biologist Cheryl Schultz told the crowd, “There’s no smoking gun.” There’s climate change, of course: warmer and drier conditions, but Dr. Schultz didn’t want people to only focus on that. She also pointed to habitat loss, like farmland where monarchs used to breed being developed, and pesticides like neonicotinoids in plants eaten by caterpillars. “It’s not to say climate change isn’t important,” Schultz said. “But to only focus on that would make it seem like it’s out of our hands when there’s a lot in our hands, in terms of land use questions.”



Western Count Coordinator Mia Monroe explains how to conduct a monarch count at the Western Monarch Summit. (Photo by Marissa Ortega-Welch)

The drama (and I should emphasize: it’s very polite drama) occurred when it was time for the updates from regional butterfly groups. Dennis Triglia of the [Southern Oregon Monarch Advocates](#) group stepped up to the mic to tell the story of a butterfly named “Ovaltine” or “Ms. O,” a single monarch butterfly that laid over 500 eggs at a butterfly garden in Brookings, Oregon this past year. There wasn’t enough milkweed to feed all these soon-to-be caterpillars. Because Oregon’s monarch counts had been so low, a state-wide response set into action. People from all over Oregon volunteered to take some of the eggs and raise them themselves in their own gardens, despite the fact that most scientists discourage this practice of “captive rearing” of wild monarchs. Under the volunteers’ watch, the eggs from this one butterfly hatched caterpillars that turned into adults and laid more eggs, which resulted in thousands of adult monarchs being tagged with



scientific tracking stickers and then released back into the wild. (Some of those tagged butterflies ended up being found in the Bay Area after flying more than three hundred miles to get here.)

“If these volunteers followed recommendations from well-meaning conservation organizations [who discourage captive rearing] this whole thing wouldn’t have happened,” Triglia told the audience. “I see both sides to the story but in this case I think we were justified.”

The monarch “rancher” from Hawaii burst into applause.

The “well-meaning conversation” organization he was alluding to, the [Xerces Society](#) which organizes the annual monarch counts, didn’t respond directly to Triglia’s comment. After the conference, count coordinator Mia Monroe told me, “If it seemed like people were tiptoeing, I think it was because [the conference] was all about building bridges and trust.”

Karen Oberhauser, the former director of the [monarch lab](#) at the University of Minnesota, who has been studying monarchs for 35 years, pointed out that scientists depend on volunteers for data. There’s a long tradition of essential amateurism in lepidoptery. Community scientists have been counting monarchs and contributing to science’s understanding of the species for decades. It has to be a two-way street.

The variety of people in attendance at the conference “represents the new paradigm that comes about from iNaturalist, crowd-sourcing, and people being empowered to learn,” Monroe said. “All the data and info isn’t just in the hands of scientists. We all wish to take responsibility for our world.”

#### About the Author

##### [Marissa Ortega-Welch](#)

*Marissa Ortega-Welch is an award-winning science journalist for KALW public radio in San Francisco, focusing on health and the environment. Her work has been featured on NPR, Latino USA, and Reveal, among other outlets. Before her journalism career, she worked as an environmental educator and naturalist. She’s guided whale tours around the Farallon Islands, surveyed songbirds in Alaska while armed with a bear rifle, and taught ecology to youth in national parks. [marissaortegawelch.com](http://marissaortegawelch.com)*

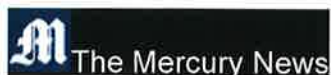
## Monarch Butterflies in the Pacific Northwest

December 23, 2019 ·

No new tags to report but I thought you might like to know how 'Miranda' is doing. Miranda was reared and tagged by Dennis Triglia in Brookings, OR and released on September 21. Linda Milam found her at Natural Bridges (NB) in Santa Cruz on November 3 when the colony at NB was a few thousand strong. Since then the CA coast has been buffeted by storms and the colony at NB has dwindled considerably. It is likely that some individuals succumbed to the rain and wind, but others like Miranda have proven to be made of stronger stuff! Miranda was seen and photographed by John Dayton on December 15 still in Santa Cruz but at a different overwintering site at Lighthouse Field. Miranda flew a couple of miles to do this, probably along with others from NB. The Lighthouse Field colony has weathered the storms much better than other colonies in Santa Cruz and nearby locations like Pacific Grove. Miranda is providing us with data to prove this point and that overwintering monarchs are not necessarily 'fixed' in their overwintering location choice!







# New insights into monarch butterflies' mysterious migrations

- Lisa M. Krieger
- PUBLISHED: January 17, 2020 at 7:30 am | UPDATED: January 17, 2020 at 2:37 pm



*A Monarch Butterfly at the Monarch Butterfly Sanctuary in Pacific Grove on Monday, November 20, 2017. (Vern Fisher - Monterey Herald)*

When winter's chill descends across the nation, two distinct populations of monarch butterflies get the urge to migrate: the eastern insects head to Mexico; the western insects flock to the California coast.

That's the age-old dogma. And it's wrong.

Emerging research shows that these spectacular migrations are linked by shared genes and behaviors, a finding that buoys hope for the resilience of the iconic species.

“This old ‘Berlin Wall’ model — that these butterflies are two different things, divided by the Rockies — is bankrupt,” said Robert Pyle, founder of the Xerces Society, at the first-ever Western Monarch Summit in Carmel last weekend.

It’s true that eastern monarchs fly south to Mexico in the winter — but when they reverse course in the spring, not everyone returns to the East. Some head to Arizona and California.

And not all western monarchs flock to the warm California coast. Some fly to Arizona and Mexico.

These migratory meetups likely explain another new discovery, revealed through the DNA sequencing of monarchs’ genomes: the two groups are very similar and likely belong to a single genetic population.

“A California monarch might mate with a monarch from Massachusetts and the monarch from Massachusetts goes back and lays eggs in Texas,” said insect ecologist Chip Taylor, founder and director of education, conservation, and research program Monarch Watch.

Monarchs’ spectacular long-distance migrations — an aerial dance of orange and black wings that’s part marathon, part relay race — have long fascinated scientists, who tag and study them in hopes of better understanding the biological basis of this behavior.

Unlike birds, this migration is multigenerational. Mysteriously, the insects arriving at their wintering grounds have never been there before. Rather, they are the descendants of insects that left months earlier and laid eggs along the way, breeding future generations who follow their own urge to move.

Both western and eastern populations are declining and scientists are scrambling to learn why. Much of the overwintering habitat has disappeared. Pesticide use, climate change, fierce storms and drought also take a toll. In the Bay Area and coastal California, they overwinter in clusters on eucalyptus trees. In early spring, they fan out to the Central Valley, Sierra Nevada, Washington, Oregon and beyond.

But for reasons no one yet fully knows, our butterflies are worse off than their eastern peers. Last year, their numbers hit a historic low, a 97 percent decline from the 1980s. In contrast, eastern numbers were up 144 percent. This year’s census has not yet been released.

This is why connectedness is so important. It creates hope that any local extinction could be reversed by the introduction of outsiders.



“We know some of the eastern ones that go to Mexico sometimes decide to shoot up our way,” said Connie Masotti of the Pacific Grove Museum of Natural History, who has been counting monarchs since 2013. Only 800 monarchs were found at Pacific Grove last year. That’s down from 3,000 in 2018 and 17,000 in 2017.

“That’s a really good thing for the west right now,” she said. “And it keeps a really healthy population by mixing up that DNA.”

The traditional notion of an east-west divide is the basis of government policy. The U.S. Department of Agriculture forbids the interstate movement of the butterflies across the Rocky Mountains for release into the environment.

While genetically very similar, it’s too soon to firmly conclude that the DNA of eastern and western monarchs is identical, or that eastern monarchs could be easily moved to the western U.S. to replicate the migratory phenomenon here, according to Emory University biology professor Jacobus de Roode, who is completing work on a major study of the monarchs’ genomes. Even with this analysis of millions of genetic mutations, he said, there is a chance of overlooking tiny portions of the genome that differ.

But there’s good evidence that winds can blow butterflies into new habitats, expanding their ranges. That’s what happens to birds, such as warblers, said scientists. Once there, they mix and mate.

Monarchs’ have stunning navigational tools, such as a time-compensating circadian clock, a magnetic compass and the ability to detect the angle of the sun. Additional environmental cues, such as rivers and canyons, also guide them. But these are imperfect.

“If winds push them off course, they have to use local information to get back,” said Taylor. “There’s no genetic memory. And they don’t have a brain that can say, ‘Oh, it’s shorter here than it is there.’ There’s no thinking going on here. It’s only responding to the physical factors.”

In fact, the historical record suggests that California’s butterflies, like many of its humans, are relatively new immigrants, said Pyle.

There’s no mention by early Spanish naturalists of monarch clusters, even as they described bobcats, birds and other creatures. In the 1914 book The Butterfly Trees, the first detailed study of Pacific Grove’s monarchs, author Lucia Shepardson wrote that the “earliest authentic information” about the region’s butterflies was in 1849.

“People have always assumed our migration was an ancient phenomena. But it may be relatively recent, happening by chance,” said Pyle. “If a lot of Mexican monarchs got

blown west, they may have occupied California and then western monarchs arose from that.”

Biologists also are discovering other routes that migratory butterflies may take. For instance, it’s possible that some eastern butterflies end up in the desert southwest. From there, they journey between Mexico and California.

In this newly-discovered eastern, western and Mexican fandango, “they kind of converge together. There’s a mix. They’re going both directions,” said Gail Morris, coordinator of the Southwest Monarch Study, which has tagged 18,000 butterflies in Arizona, Nevada, New Mexico, Utah, Western Colorado and California’s southern deserts.

Some western butterflies avoid California altogether. Monarchs tagged in Oregon and Washington have been found in Idaho.

A few intrepid insects have even been seen flying across the Continental Divide.

“Populations are integrated in a way that we never imagined a long time ago,” said Pyle. “Everything we do to protect habitat in Mexico, Canada and the eastern United States has to do with everything that happens in the west — and vice versa.”

---



At Monterey County's Pacific Grove, an overwintering site for monarch butterflies, visitors scan the trees for a glimpse on Jan. 11, 2020. Numbers are down from previous peaks. (Lisa M. Krieger)

# Butterfly summit held in midst of Monarch crisis



Updated: 7:15 PM PST Jan 10, 2020

**Caitlin Conrad**

Reporter

**PACIFIC GROVE, Calif. —**

The plight of the Western Monarch is dire. The species has seen a 99 percent decline since the 1990s and conservationists say the population will not survive if current trends continue.

“The Western Monarch Population could very easily become extinct,” said Juan Govea with the Pacific Grove Museum of Natural History.

The museum oversees the docent program at the Monarch Butterfly Sanctuary in Pacific Grove. The Sanctuary is one of many Western Monarch overwintering sites along the Central Coast and like all the other locations it has seen a dramatic drop in numbers.

In 1997 45,000 butterflies were counted at the Pacific Grove Sanctuary. This season 642 monarchs were counted. The decline that started in the 90s has dropped precipitously with one of the most drastic drops happening in the last winter, with the population seeing another 9 percent decline in just one year. It’s an occurrence that has conservationists flummoxed.

“Why did the population that was already low plummet by a factor of ten? Ten times lower in one year,” said Robert Coffan with Western Monarchs Advocates.

Coffan, who lives in southern Oregon is in Carmel Valley this weekend for the first ever Western Monarchs Summit. He helped to organize the event and hopes it will help conservationists find some answers.

Butterfly lovers from Massachusetts to Hawaii have flown in for the sold-out event.

Amanda Egertson with the Deschutes Land Trust is one of the organizers. She describes the orange and black creatures as stained glass on wings and she hopes they can be saved. This weekend she plans to share what her team is doing in Central Oregon to save Monarchs.

"We're doing as much habitat conservation as we can, including planting a lot of native showy and narrow leaf milkweed, as well as a lot of other pollinator friendly plants," said Egertson.

Habitat destruction is one of the biggest factors contributing to the Monarch's decline. The butterfly needs milkweed to lay its eggs in both at its overwintering sites, and at butterfly waystations up and down the West Coast. Unfortunately for the Monarch, urbanization has resulted in the removal of milkweed from swaths of land across the Western United States.

In addition to habitat destruction climate change and pesticides are also blamed for the butterflies decline. But why the population plummeted so drastically in the last year is still unknown.

## **MONTEREY COUNTY NOW**

Monarch advocates flock to first summit with an eye toward saving the beleaguered butterfly.

Pam Marino; Jan 9, 2020



The number of monarchs visiting Pacific Grove's sanctuary continues to dwindle.  
As of Jan. 3 only 169 butterflies were counted.  
Kristin Sollecito

Western monarch butterflies are facing population numbers so dire – last year's count during the overwintering migration on the West Coast was less than 1 percent of an estimated historic high – some scientists are worried they will go extinct. The emergency has sparked a migration of humans hoping to help: 160 monarch advocates from 16 states are gathering in Carmel Valley from Jan. 10-12 for the first-of-its-kind Monarch Summit 2020.

The idea was born out of talk in the fall of 2018 between grassroots advocates in southern Oregon, home to habitats where monarchs stop along the way to and from overwintering sites. They noted the dozens of nonprofits and agencies focused on helping Western monarchs that don't always talk with each other and decided it was time everyone came together and compare notes, says organizer Robert Coffan of Southern Oregon Monarch Advocates.



They chose Monterey County for the opportunity to show attendees, some from as far away as Massachusetts and Hawaii, overwintering sites along the coast. Field trips to the Pacific Grove Monarch Sanctuary are planned all three days.

The \$175 summit quickly sold out and there are about 25 people on the waiting list. Keynote speakers Robert Pyle, founder of the Xerces Society, and Chip Taylor, founder of Monarch Watch, are scheduled to address the summit. Other speakers include university researchers, government representatives and citizen scientists.

The summit's goal is to create a space for everyone to network, share information and "go back and do whatever they do better," Coffan says. "The end result is the monarchs will win."



### **Pam Marino**

Pam Marino joined the Monterey County Weekly in November 2016. She covers the communities of Carmel, Pacific Grove, Del Rey Oaks, Pebble Beach and North County. She also covers tourism, health, housing and homelessness, business and agriculture.



RECEIVED

JAN 13 2019

CITY OF BROOKINGS



## City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541- 469-2163 Fax: 541-469-3650

[www.brookings.or.us](http://www.brookings.or.us)

### APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

#### PART I Contact Information:

Applicant Name: Jaime Armstrong

Physical Address: 452 Mendy Street, Brookings, OR 97415

Mailing Address: PO box 8124, Brookings, OR 97415

Email Address: jaimedotson@gmail.com Phone: (541)254-0074

#### PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for:   | <u>Composition (i)</u>   | <u>Term (ii)</u> |
|---|--------------------------|------------------|
| <input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB        | 4 years          |
| <input type="checkbox"/> Budget Committee   | 5 Electors               | 3 years          |
| <input checked="" type="checkbox"/> Parks and Recreation Commission                   | 4 Residents, 1 UGB       | 2 years          |
| <input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii)            | 4 Residents, 3 Curry Co. | 3 years          |
| <input type="checkbox"/> Other (please specify): _____                                |                          |                  |
2. City residents: How long have you lived in the City of Brookings? 35 years \_\_\_\_\_ months  
*Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☒ Yes ☐ No
3. UGB residents: How long have you lived in the UGB? \_\_\_\_\_ years \_\_\_\_\_ months
4. What is your current occupation? Director of Social Services at Curry Good Samaritan Center

#### NOTES:

##### (i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Office).
- UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).

##### (ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

##### (iii) *Other restrictions:*

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.

**PART III Background Information: (Attach additional pages if needed)**

1. List your related experience and/or background to the position you are applying for:

Part of working with Little League the past 10 years, has been volunteering to help groom and  
maintain the sports fields and prepare for events. I have a great working relationship with the City and  
Parks staff and coordinate and communicate well with them.

2. List any unrelated work history, educational background, and volunteer experience you may have:

I have voluteered for the past 10 years as a coach and a board member for Little League. I am  
on the board and coach basketball through Brookings Youth Association, and coach soccer.

3. Briefly describe your interest in this position and what you hope to accomplish:

I would like to volunteer with the Parks and Recreation Committee so that I can help make  
a worthwhile contribution towards the betterment of our community.

**PART IV Volunteer Agreement:** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Jaime Armstrong  
Applicant (print name)

  
Applicant's Signature

1/12/2020  
Date

**\*\*Planning Commissioners** holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at [http://www.oregon.gov/ogec/docs/sei/sei-11\\_form\\_sample\\_only\\_for\\_website.pdf](http://www.oregon.gov/ogec/docs/sei/sei-11_form_sample_only_for_website.pdf). Official forms provided by OGE.

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 9 am to 4:30 pm, Monday – Friday.

*Commission and Committee contact information:*

- Planning Commission: 541-469-1103 - [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)
- Budget Committee: 541-469-1123 - [jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)
- Parks and Recreation Commission: 541-469-1103 - [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)
- Tourism Promotion Advisory Committee: 541-469-1103 - [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)



# City of Brookings

898 Elk Drive, Brookings, OR 97415  
Phone: 541- 469-2163 Fax: 541-469-3650  
[www.brookings.or.us](http://www.brookings.or.us)

## APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

### PART I Contact Information:

Applicant Name: Michelle Morosky  
Physical Address: 1340 View Ct Brookings OR 97415  
Mailing Address: (Same as above)  
Email Address: michelle@century21agate.com Phone: 541-953-8415

### PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for:  | <u>Composition (i)</u>   | <u>Term (ii)</u> |
|--|--------------------------|------------------|
| <input checked="" type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB        | 4 years          |
| <input type="checkbox"/> Budget Committee  | 5 Electors               | 3 years          |
| <input type="checkbox"/> Parks and Recreation Commission   | 4 Residents, 1 UGB       | 2 years          |
| <input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii)                       | 4 Residents, 3 Curry Co. | 3 years          |
| <input type="checkbox"/> Other (please specify): _____   |                          |                  |
2. City residents: How long have you lived in the City of Brookings? 1 years 9 months  
*Planning & Budget Applicants Only:* Are you a City elector (registered voter)? ☒ Yes ☐ No
3. UGB residents: How long have you lived in the UGB? 1 years 9 months
4. What is your current occupation? Real Estate Broker

#### NOTES:

##### (i) *Membership requirements:*

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Office).
- UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).

##### (ii) *Term:* Appointments to fill mid-term vacancies will be for the remainder of that term.

##### (iii) *Other restrictions:*

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.

**PART III Background Information: (Attach additional pages if needed)**

1. List your related experience and/or background to the position you are applying for:

I am a Licensed Real Estate Broker working at the Century 21 Agate Brookings office. The education required to obtain, retain and practice with that license includes many topics related to and addressed by this committee.

Site Council Member for the Eugene 4J School District. Our committee worked with the principal to develop, review and evaluate school improvement programs and school budgets.

---

2. List any unrelated work history, educational background, and volunteer experience you may have:

Community Outreach Committee - Curry County Board of Realtors  
Elks Christmas Basket Co-Chair – Brookings Elks Lodge #1934  
Auction Committee – Parenting Now  
Safe and Sober Committee – Brookings Harbor High School  
Fundraising Chair – Sheldon High School  
PTO President and Founder – Cal Young Middle School  
PTO President – Gilham Elementary

---

---

---

3. Briefly describe your interest in this position and what you hope to accomplish:

As a local real estate broker, I feel it's my responsibility to be aware of the current policies, procedures, and regulations that govern our community and housing issues. This enables me to better assist my clients as well as contribute to the community I love. I believe by supporting my community in whatever way I am able, I can help create a better environment for all of us: my family, friends, clients, co-workers, and Brookings residents in general.

---

**PART IV Volunteer Agreement:** *Please read and check off the following before signing:*

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see \*\* below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

Michelle Morosky  
Applicant (print name)

Michelle Morosky  
Applicant's Signature

1-7-20  
Date

**\*\*Planning Commissioners holding office on April 1<sup>st</sup> of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at [http://www.oregon.gov/ogec/docs/sei/sei-11 form sample only for website.pdf](http://www.oregon.gov/ogec/docs/sei/sei-11_form_sample_only_for_website.pdf). Official forms provided by OGE.**

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 9 am to 4:30 pm, Monday – Friday.

**Commission and Committee contact information:**

- Planning Commission: 541-469-1103 - [lziemer@brookings.or.us](mailto:lziemer@brookings.or.us)
- Budget Committee: 541-469-1123 - [jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)



**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, January 13, 2020**

**Call to Order**

Mayor Pieper called the meeting to order at 7:01 PM

**Roll Call**

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, John McKinney and Ron Hedenskog; a quorum present

Absent: Councilor Brent Hodges

Staff present: City Manager Janell Howard, Deputy Public Works and Development Services Director Jay Trost, Deputy Finance Director Lu Ehlers, Planning Tech Lauri Ziemer, Asst. Amber Nalls, RARE Participant Erik Orca

Media Present: None

Others Present: Approximately 21 audience members

**Ceremonies**

1. Brookings-Harbor High School Boys' Soccer Team
  - a. Resolution 19-R-1170 - Mayor Pieper presented the resolution and introduced the team members.

**Councilor Hedenskog moved, Councilor Hamilton seconded, and Council voted unanimously to adopt Resolution 19-R-1170 commending the 2019 BHHS boys' soccer team.**

2. Reappointment of Lex Rau to Parks & Recreation Commission

**Councilor Hedenskog moved, Councilor McKinney seconded, and Council voted unanimously to reappoint Lex Rau to the Parks & Recreation Commission.**

**Scheduled Public Appearances**

1. Jay Trost – Brookings-Harbor School District updated the Council on the BH School District Community Engagement Plan.

**Oral Requests and Communications from the Audience**

1. None

**Consent Calendar**

1. Approve Council minutes for December 9, 2019
2. Approve Council minutes for December 16, 2019
3. Accept TPAC minutes for November 14, 2019
4. Accept Patt Brown's resignation from Parks & Recreation Commission
5. Receive monthly financial report for November 2019

Council commended Patt Brown for her many years of service on the Parks & Rec Commission.

**Councilor Hedenskog moved, Councilor Hamilton seconded, and Council voted unanimously to approve the Consent Calendar.**



### **Staff Reports**

#### *Transfer of Appropriations for FY 2019-20 Budget*

Deputy Finance Director Lu Ehlers presented the staff report and clarified the budget transfers in the General Fund and Special Police Fund.

**Councilor McKinney moved, Councilor Hedenskog seconded and Council voted unanimously to adopt Resolution 20-R-1172 approving appropriation transfers in the General Fund and Special Police Fund.**

### **Remarks from Mayor and Councilors**

Councilor Hedenskog suggested forming an in-house committee composed of a City Councilor, a Planning Commission and staff members to discuss the Code Revisions for Homeless Resources. Matter will be brought back to City Council as an agenda item for recommendation.

### **Adjournment**

Councilor Hedenskog moved, Councilor McKinney seconded and with all Councilors in favor Mayor Pieper adjourned the meeting at 7:50 pm.

Respectfully submitted:

ATTESTED:  
this 27<sup>th</sup> day of January, 2020:

---

Jake Pieper, Mayor

---

Janell K. Howard, City Recorder

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<b>REVENUE</b>					
TAXES	3,236,390.00	60,506.98	2,767,289.39	469,100.61	85.5
LICENSES AND PERMITS	128,000.00	5,333.45	86,504.91	41,495.09	67.6
INTERGOVERNMENTAL	286,800.00	8,498.26	65,941.22	220,858.78	23.0
CHARGES FOR SERVICES	246,000.00	55,970.43	197,594.81	48,405.19	80.3
OTHER REVENUE	197,383.00	54,041.40	159,028.18	38,354.82	80.6
TRANSFERS IN	517,067.00	.00	.00	517,067.00	.0
	<b>4,611,640.00</b>	<b>184,350.52</b>	<b>3,276,358.51</b>	<b>1,335,281.49</b>	<b>71.1</b>
<b>EXPENDITURES</b>					
<b>JUDICIAL:</b>					
PERSONAL SERVICES	31,872.00	1,591.02	12,202.16	19,669.84	38.3
MATERIAL AND SERVICES	12,850.00	417.54	3,153.27	9,696.73	24.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<b>44,722.00</b>	<b>2,008.56</b>	<b>15,355.43</b>	<b>29,366.57</b>	<b>34.3</b>
<b>FINANCE AND ADMINISTRATION:</b>					
PERSONAL SERVICES	349,616.00	29,026.28	169,929.55	179,686.45	48.6
MATERIAL AND SERVICES	175,200.00	5,196.13	66,806.92	108,393.08	38.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<b>524,816.00</b>	<b>34,222.41</b>	<b>236,736.47</b>	<b>288,079.53</b>	<b>45.1</b>
<b>POLICE:</b>					
PERSONAL SERVICES	2,240,968.00	189,099.11	1,096,231.25	1,144,736.75	48.9
MATERIAL AND SERVICES	183,300.00	7,616.87	82,672.62	100,627.38	45.1
CAPITAL OUTLAY	.00	.00	13,000.00	( 13,000.00)	.0
DEBT SERVICE	67,867.00	4,452.31	41,020.79	26,846.21	60.4
TRANSFERS OUT	.00	.00	.00	.00	.0
	<b>2,492,135.00</b>	<b>201,168.29</b>	<b>1,232,924.66</b>	<b>1,259,210.34</b>	<b>49.5</b>
<b>FIRE:</b>					
PERSONAL SERVICES	207,351.00	16,736.59	102,053.12	105,297.88	49.2
MATERIAL AND SERVICES	100,000.00	4,576.46	48,963.29	51,036.71	49.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,579.00	.00	30,579.01	( .01)	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<b>337,930.00</b>	<b>21,313.05</b>	<b>181,595.42</b>	<b>156,334.58</b>	<b>53.7</b>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	228,662.00	16,171.98	102,824.86	125,837.14	45.0
MATERIAL AND SERVICES	90,800.00	2,612.04	11,802.02	78,997.98	13.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>319,462.00</u>	<u>18,784.02</u>	<u>114,626.88</u>	<u>204,835.12</u>	<u>35.9</u>
PARKS & RECREATION:					
PERSONAL SERVICES	270,876.00	18,509.58	123,127.66	147,748.34	45.5
MATERIAL AND SERVICES	105,500.00	9,825.93	57,583.42	47,916.58	54.6
CAPITAL OUTLAY	35,000.00	.00	24,068.82	10,931.18	68.8
DEBT SERVICE	74,384.00	4,031.88	24,191.28	50,192.72	32.5
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>485,760.00</u>	<u>32,367.39</u>	<u>228,971.18</u>	<u>256,788.82</u>	<u>47.1</u>
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	.00	19.61	142.66	( 142.66)	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>19.61</u>	<u>142.66</u>	<u>( 142.66)</u>	<u>.0</u>
SWIMMING POOL:					
PERSONAL SERVICES	71,087.00	.00	67,385.97	3,701.03	94.8
MATERIAL AND SERVICES	39,000.00	1,249.55	21,186.42	17,813.58	54.3
CAPITAL OUTLAY	.00	.00	919.97	( 919.97)	.0
	<u>110,087.00</u>	<u>1,249.55</u>	<u>89,492.36</u>	<u>20,594.64</u>	<u>81.3</u>
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	161,600.00	6,775.66	44,943.00	116,657.00	27.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	622,239.00	.00	.00	622,239.00	.0
CONTINGENCIES AND RESERVES	632,889.00	.00	.00	632,889.00	.0
	<u>1,416,728.00</u>	<u>6,775.66</u>	<u>44,943.00</u>	<u>1,371,785.00</u>	<u>3.2</u>
	<u>5,731,640.00</u>	<u>317,908.54</u>	<u>2,144,788.06</u>	<u>3,586,851.94</u>	<u>37.4</u>
	<u>( 1,120,000.00)</u>	<u>( 133,558.02)</u>	<u>1,131,570.45</u>	<u>( 2,251,570.45)</u>	<u>101.0</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	795,000.00	42,823.17	202,751.09	592,248.91	25.5
OTHER REVENUE	14,650.00	2,600.00	7,401.03	7,248.97	50.5
TRANSFER IN	.00	.00	.00	.00	.0
	<u>809,650.00</u>	<u>45,423.17</u>	<u>210,152.12</u>	<u>599,497.88</u>	<u>26.0</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	208,899.00	16,732.95	97,984.48	110,914.52	46.9
MATERIAL AND SERVICES	208,000.00	7,267.35	46,432.83	161,567.17	22.3
CAPITAL OUTLAY	329,450.00	.00	1,586.00	327,864.00	.5
DEBT SERVICE	22,149.00	1,506.76	9,040.52	13,108.48	40.8
TRANSFERS OUT	156,747.00	.00	.00	156,747.00	.0
CONTINGENCIES AND RESERVES	119,405.00	.00	.00	119,405.00	.0
	<u>1,044,650.00</u>	<u>25,507.06</u>	<u>155,043.83</u>	<u>889,606.17</u>	<u>14.8</u>
	<u>1,044,650.00</u>	<u>25,507.06</u>	<u>155,043.83</u>	<u>889,606.17</u>	<u>14.8</u>
	<u>( 235,000.00)</u>	<u>19,916.11</u>	<u>55,108.29</u>	<u>( 290,108.29)</u>	<u>23.5</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,725,000.00	140,674.62	943,792.65	781,207.35	54.7
OTHER INCOME	53,000.00	3,490.00	30,129.77	22,870.23	56.9
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,778,000.00</u>	<u>144,164.62</u>	<u>973,922.42</u>	<u>804,077.58</u>	<u>54.8</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	372,792.00	29,794.55	175,999.00	196,793.00	47.2
MATERIAL AND SERVICES	173,900.00	8,355.94	81,303.22	92,596.78	46.8
CAPITAL OUTLAY	50,000.00	1,948.56	28,727.57	21,272.43	57.5
DEBT SERVICE	8,378.00	165.78	3,379.18	4,998.82	40.3
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>629,070.00</u>	<u>40,264.83</u>	<u>289,408.97</u>	<u>339,661.03</u>	<u>46.0</u>
WATER TREATMENT:					
PERSONAL SERVICES	25,442.00	2,119.95	12,246.90	13,195.10	48.1
MATERIAL AND SERVICES	470,608.00	37,321.91	207,330.90	263,277.10	44.1
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	3,712.00	165.78	3,379.18	332.82	91.0
TRANSFERS OUT	939,649.00	.00	.00	939,649.00	.0
CONTINGENCIES AND RESERVES	179,519.00	.00	.00	179,519.00	.0
	<u>1,628,930.00</u>	<u>39,607.64</u>	<u>222,956.98</u>	<u>1,405,973.02</u>	<u>13.7</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,258,000.00</u>	<u>79,872.47</u>	<u>512,365.95</u>	<u>1,745,634.05</u>	<u>22.7</u>
	<u>( 480,000.00)</u>	<u>64,292.15</u>	<u>461,556.47</u>	<u>( 941,556.47)</u>	<u>96.2</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	( 4,500.00)	.00	.00	( 4,500.00)	.0
CHARGES FOR SERVICES	3,220,300.00	273,879.92	1,585,388.35	1,634,911.65	49.2
OTHER REVENUE	20,000.00	.00	2,685.35	17,314.65	13.4
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,235,800.00</u>	<u>273,879.92</u>	<u>1,588,073.70</u>	<u>1,647,726.30</u>	<u>49.1</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	572,588.00	44,134.48	266,496.69	306,091.31	46.5
MATERIAL AND SERVICES	218,900.00	4,819.47	58,486.13	160,413.87	26.7
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	8,378.00	165.78	3,379.18	4,998.82	40.3
TRANSFERS OUT	189,319.00	.00	.00	189,319.00	.0
	<u>1,004,185.00</u>	<u>49,119.73</u>	<u>328,362.00</u>	<u>675,823.00</u>	<u>32.7</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	38,478.00	3,179.93	18,372.46	20,105.54	47.8
MATERIAL AND SERVICES	929,139.00	79,905.78	404,756.23	524,382.77	43.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	3,712.00	165.78	3,379.18	332.82	91.0
TRANSFERS OUT	1,446,118.00	.00	.00	1,446,118.00	.0
CONTINGENCIES AND RESERVES	318,668.00	.00	.00	318,668.00	.0
	<u>2,736,115.00</u>	<u>83,251.49</u>	<u>426,507.87</u>	<u>2,309,607.13</u>	<u>15.6</u>
	<u>3,740,300.00</u>	<u>132,371.22</u>	<u>754,869.87</u>	<u>2,985,430.13</u>	<u>20.2</u>
	<u>( 504,500.00)</u>	<u>141,508.70</u>	<u>833,203.83</u>	<u>( 1,337,703.83)</u>	<u>165.2</u>

CITY OF BROOKINGS  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	608,795.00	4,981.34	509,712.66	99,082.34	83.7
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.00	689.15	1,310.85	34.5
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>610,795.00</u>	<u>4,981.34</u>	<u>510,401.81</u>	<u>100,393.19</u>	<u>83.6</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	35,000.00	1,040.00	3,009.32	31,990.68	8.6
CAPITAL OUTLAY	310,056.00	.00	.00	310,056.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	450,739.00	.00	.00	450,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>795,795.00</u>	<u>1,040.00</u>	<u>3,009.32</u>	<u>792,785.68</u>	<u>.4</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>795,795.00</u>	<u>1,040.00</u>	<u>3,009.32</u>	<u>792,785.68</u>	<u>.4</u>
	<u>( 185,000.00)</u>	<u>3,941.34</u>	<u>507,392.49</u>	<u>( 692,392.49)</u>	<u>274.3</u>


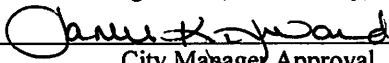


# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: January 27, 2020

Originating Dept: PW/DS

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

---

Subject: Camping on Beaches in City Limits

Recommended Motion: Authorize City Manager to request Oregon Parks and Recreation Department add Brookings to the list of City's that prohibit camping on beaches.

Background/Discussion:

Under Oregon Law, it is legal to camp overnight along the ocean shore to accommodate recreational hikers on the Oregon Coast Trail. The exception to this is beach areas fronting those cities that have requested no camping adjacent to the boundaries of their city. City governments can request, under Oregon Administrative Regulation (OAR) 736-030-0020 to be included on a list of cities where overnight camping is prohibited. The Cities of Cannon Beach, Lincoln City, Seaside, Newport, Bandon, Gold Beach, Rockaway Beach and Manzanita currently prohibit overnight camping on the beach under this provision.

In order to enact this prohibition, the City must request a rule change to the Oregon Department of Parks and Recreation (ODPR) Director amend the OAR to include Brookings on the list of cities as indicated above.

Since the development of Mill Beach Access in 2013, the City has received multiple complaints from area residents concerning transient camping on Mill Beach. In 2009 & 2016 the City Council declined the request to restrict camping on beaches within the City of Brookings.

Recently local management for Oregon State Parks approached the City regarding this issue. They have had a significant increase in compliance issues, illegal activity and garbage at the Mill Beach location. They suggested that the overnight camping prohibition may be beneficial to both City and Oregon State Parks.

Closing city beaches to camping, particularly Mill Beach, was recently discussed at the January 6, 2020 Council Workshop.

Attachment(s):

- a. Oregon State Parks – Process to Request a Change in Camping on a Beach within City Limits. (Including current and potential changes to OAR 736-030-0020)



## **Process to Request a Change in Camping on Beach within City Limits**

### **Current Rule**

**736-030-0020**

#### **Prohibition of Camping**

Overnight camping, including overnight sleeping in tents, driftwood shelters, sleeping bags, recreational vehicles, trailers or automobiles, on the ocean shore within the city limits of Cannon Beach, Lincoln City, Seaside, Newport, Bandon, Gold Beach, Rockaway Beach and Manzanita is prohibited.

**Statutory/Other Authority:** ORS 390.660

**Statutes/Other Implemented:** ORS 390.124 & 390.660

### **Potential Change**

**736-030-0020**

#### **Prohibition of Camping**

Overnight camping, including overnight sleeping in tents, driftwood shelters, sleeping bags, recreational vehicles, trailers or automobiles, on the ocean shore within the city limits of Cannon Beach, Lincoln City, Seaside, Newport, Bandon, Gold Beach, Brookings, Rockaway Beach and Manzanita is prohibited.

### **Rule change process**

- Brookings submits letter requesting a rule change to the OPRD Director
- OPRD Commission considers approval of opening rulemaking at a regular meeting
- Public Comment open for minimum of 30 days, beginning first of month following commission meeting.
  - Public comments accepted via mail, email and website.
  - Public hearing held in Brookings at least 21 days after comments opened.
- OPRD Commission reviews comment and may adopt changes at next commission meeting.
  - Rule becomes effective day following commission meeting in which it is adopted.

### **OPRD Commission meetings**

- February 20- Hillsboro or Tualatin
  - Material needed by 1/15
- April 15- Astoria
  - Material needed by 3/12
- June 17-Pendleton
  - Material needed by 5/14
- Sept 16- Madras or Bend
  - Material needed by 8/13

Contact:



Katie Gauthier, Legislative and Policy Coordinator, 503-947-8625, [Katie.gauthier@oregon.gov](mailto:Katie.gauthier@oregon.gov)

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: January 13, 2020

Originating Dept: PW/DS

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

---

Subject: Public Urination Ordinance

Recommended Motion: Motion to adopt Ordinance 20-O-784, amending various subsections of Brookings Municipal Code Chapter 9.10 Offenses.

Financial Impact: None

Background/Discussion: Staff was recently made aware of a female transient urinating on the sidewalk in multiple locations downtown. Parks staff has also been called out on numerous occasions to clean up human feces in Azalea Park, at Mill Beach Access and the bus shelter in Bankus Park.

Council recently reviewed code language from several Oregon cities that addressed the issue of public urination and defecation at the December 2, 2019 Workshop.

Staff is proposing changes to code language in Chapter 9.10 Offenses, section 9.10.310 Waste Material.

Attachments:

- a. Ordinance 20-O-784

**IN AND FOR THE CITY OF BROOKINGS**  
**STATE OF OREGON**  
**ORDINANCE 20-O-784**

**IN THE MATTER OF ORDINANCE 20-O-784, AN ORDINANCE AMENDING A SUBSECTION OF  
BROOKINGS MUNICIPAL CODE IN CHAPTER 9.10 OFFENSES**

Sections:

Section 1. Ordinances Identified.

Section 2. Amends Chapter 9.10, Offenses

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends the Brookings Municipal Code Sections 9.10.310, Waste Material of Chapter 9.10 Offenses

Section 2. Amend Chapter 9.10.310 Waste Material, is hereby amended to read as presented in Exhibit A attached hereto with additions designated in bold and underlined and deletions being bold and struck out.

First Reading: \_\_\_\_\_ Passage: \_\_\_\_\_

Second Reading: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Signed by me in authentication of its passage this \_\_\_\_\_, day of \_\_\_\_\_, 2020

ATTEST:

\_\_\_\_\_  
Mayor Jake Pieper

\_\_\_\_\_  
City Recorder Janell K Howard

## Exhibit A

### Waste Material Ordinance

#### Changes to BMC:

(additions are **bold and underlined**, deletions are ~~**bold and strikeout**~~)

#### 9.10.310 Waste material.

A. It shall be unlawful for any person to throw into or deposit upon any street, sidewalk, or public place any junk, ashes, paper, leaves, dirt, rubbish, garbage, refuse, filth, litter, or waste material, except at such dumping places or in such receptacles as may be designated by the department of public works, or throw into or upon any street, sidewalk, or public place any glass, crockery, nails, or other things whereby the feet of persons or animals may be injured.

[Ord. 51-O-013 § 96.]

**B. It shall be unlawful for any person to urinate or defecate in the public view or in any place open to the public other than a public restroom.**

# City of Brookings

## Urban Renewal Agency Meeting MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**Monday, December 9, 2019**

### **A. Call to Order**

Chair Pieper called the meeting to order at 7:40 PM, immediately following the City Council meeting.

### **B. Roll Call**

Agency present: Chair Jake Pieper, Directors Bill Hamilton, Brent Hodges, Ron Hedenskog and John McKinney; a quorum present.

Staff present: City Manager Janell Howard, Public Works and Development Services Director Tony Baron, Deputy Finance Director Lu Ehlers and Deputy Recorder Rita Ritz.

### **C. Consent Calendar**

*Urban Renewal Agency Minutes for May 28, 2019*

**Director Hedenskog moved, Director McKinney seconded and Council voted unanimously to approve the May 28, 2019 Agency minutes as written.**

### **D. Public Comments** - None

### **E. Staff Reports**

*Urban Renewal Agency Audit Report for Fiscal Year Ending June 30, 2019*

Deputy Finance Director Lu Ehlers provided the staff report.

**Director Hodges moved, Director Hamilton seconded and the Agency voted unanimously to accept the Brookings Urban Renewal Agency's Audit for the fiscal year ended June 30, 2019.**

### **F. Agency Remarks**

No agency comments.

### **Adjourn**

Director Hedenskog moved, Director Hodges seconded and Council voted unanimously by voice to adjourn at 7:45 PM.

Respectfully submitted:

ATTESTED:

this \_\_\_\_ day of January 2020:

---

Jake Pieper, Chair

---

Janell K Howard, City Recorder

# CITY OF BROOKINGS

## URBAN RENEWAL AGENCY

### AGENDA REPORT

Meeting Date: January 27, 2020

Originating Dept: PWDS

Signature (submitted by)

City Manager Approval

---

Subject: Capella Parking Lot Paving Project

Recommended Motion: Authorize the City Manager to proceed with the Capella Parking lot project and solicit bids.

Financial Impact:

The project is estimated to cost \$326,565. A combination of capital reserve, urban renewal and donated funds from Natures Coastal Holiday would be utilized to complete this project.

Background/Discussion:

Currently the Capella parking area is a mix of gravel and dirt. This area is the largest in the park and serves as the main parking area to access the Band Shell area that hosts several events a year including the Wild Rogue Relay, Natures Coastal Holidays "Festival of Lights", and the American Music Festival that hosts free community concerts in the summer months. In addition it provides access to the softball fields, disc golf course, walking trails and the basketball court. It also provides parking and access to the Capella by the Sea which serves as one of the premiere wedding and visitor venues on the south coast. Due to the parking areas current condition, accessibility for those with restricted mobility is limited.

In 2019 the City applied for an Oregon Parks and Recreation Department grant to fund the development of the Capella parking lot in Azalea Park. Natures Coastal Holiday committed to providing \$50,000 towards the project. The grant was not received.

This project is included in the 2011 Parks Master Plan.

On January 23, 2020 the Parks and Recreation Commission voted to recommend City Council proceed with the development of the Capella parking lot at Azalea Park.

Attachment:

- a. Estimated Project Costs

**City of Brookings**  
**Azalea Park - Capella Parking Lot**

1/15/2020

No.	Description	Quantity	Unit	Unit Cost	Item Cost
1	Construction Facilities And Temporary Controls	1	LS	\$24,000.00	\$24,000
2	Demolition and Site Preparation	1	LS	\$12,000.00	\$12,000
3	AC Pavement Removal	285	SY	\$4.00	\$1,140
4	Foundation Stabilization	100	CY	\$50.00	\$5,000
5	Aggregate Base	1230	TONS	\$30.00	\$36,900
6	Asphalt Concrete Pavement	500	TONS	\$130.00	\$65,000
7	4" Subsurface Drain - Class I/II Backfill	25	LF	\$40.00	\$1,000
8	12" Storm Drain Line - Class I/II Backfill	196	LF	\$55.00	\$10,780
9	12" Storm Drain Line - Class III Backfill	252	LF	\$65.00	\$16,380
10	18" Storm Drain Line - Class III Backfill	10	LF	\$300.00	\$3,000
11	Curb Inlet - Standard	4	EA	\$2,500.00	\$10,000
12	Ditch Inlet - Standard	1	EA	\$2,000.00	\$2,000
13	Ditch Inlet - 48" Sloped	1	EA	\$3,500.00	\$3,500
14	Curb - Extruded	620	LF	\$20.00	\$12,400
15	Curb - Type C Curb	495	LF	\$35.00	\$17,325
16	Curb - Monolithic	195	LF	\$25.00	\$4,875
17	Valley Gutter	5	LF	\$100.00	\$500
18	Concrete Sidewalk	2675	SF	\$12.00	\$32,100
19	Additional Work for ADA Parking Space and Access Ramp	1	EA	\$2,000.00	\$2,000
20	Painted Stripe	1875	LF	\$3.00	\$5,625
21	Handicap Symbol	3	EA	\$500.00	\$1,500
22	Subgrade Geotextile Fabric	640	SY	\$3.00	\$1,920
23	Rip Rap	15	CY	\$100.00	\$1,500
24	Landscaping	1	LS	\$5,000.00	\$5,000
<b>Total Basic Bid</b>					<b>\$275,445</b>