

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, January 13, 2020, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Brookings-Harbor High School Boys' Soccer Team
 - a. Resolution 20-R-1170 [Pg. 2]
2. Reappointment of Lex Rau to Parks & Recreation Commission [Pg. 3]

E. Scheduled Public Appearances

(Informational presentations to Council on non-agenda items – 10 minute limit per person.)

1. Jay Trost – Brookings-Harbor School District

F. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

G. Consent Calendar

1. Approve Council minutes for December 9, 2019 [Pg. 7]
2. Approve Council minutes for December 16, 2019 [Pg. 9]
3. Accept TPAC minutes for November 14, 2019 [Pg. 10]
4. Accept Patt Brown's resignation from Parks & Rec Commission [Pg. 12]
5. Receive monthly financial report for November 2019 [Pg. 13]

H. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. Transfer of Appropriations for FY 2019-20 Budget [FHRD]
 - a. Resolution 20-R-1172 [Pg. 20]

I. Informational Non-Action Items

1. December Vouchers [Pg. 21]
2. Commission/Committee Vacancies [Pg. 27]

J. Remarks from Mayor and Councilors

K. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, at Brookings City Hall and at Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

RESOLUTION OF COMMENDATION

BROOKINGS-HARBOR HIGH SCHOOL BOYS' SOCCER TEAM

RESOLUTION 20-R-1170 OF THE CITY COUNCIL OF THE CITY OF BROOKINGS
COMMENDING THE BROOKINGS-HARBOR HIGH SCHOOL BOYS' SOCCER TEAM UPON THE
OCCASION OF A SUCCESSFUL 2019 SEASON

WHEREAS, the Brookings-Harbor High School Boys' Soccer Team who had an exceptional season in 2019 and earned the rank of No. 3 during the season on the OSAA 3A ranking; and

WHEREAS, the 2019 team are Far West League Champions; and

WHEREAS, the team ranked undefeated in league play at 14-0; and

WHEREAS, the teams overall record 17-1; and

WHEREAS, the team is led by Head Coach Jess Beaman; and

WHEREAS, nine members of the team received all-league selections; and

WHEREAS, four members of the team were nominated for all-state selections; and

WHEREAS, nine members of the team were recognized for their consistently high grade point averages; and

WHEREAS, the coaches have focused on team unity and support for one another on the soccer field, in school and in the community; and

WHEREAS, the coaches and team have brought great esteem upon themselves, their school, and our entire community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brookings does hereby commend Coach Jess Beaman and all the coaches and team members of the Brookings-Harbor High School Boys' Soccer Team and wishes to recognize them for their accomplishment, and moreover, encourages all the citizens of Brookings to join in congratulating the team.

Mayor Jake Pieper

Councilor Bill Hamilton

Councilor Brent Hodges

Councilor Ron Hedenskog

Councilor John McKinney



City of Brookings

898 Elk Drive, Brookings, OR 97415

Phone: 541-469-2163 Fax: 541-469-3650

www.brookings.or.us

APPLICATION TO SERVE ON A COMMISSION OR COMMITTEE

PART I Contact Information:

Applicant Name: LOWELL (LEX) A. RAO
Physical Address: 113 SEA CLIFF TERRACE, BROOKINGS, OR 97415
Mailing Address: 113 SEA CLIFF TERRACE, BROOKINGS, OR, 97415
Email Address: LEX.RAO@SBCGLOBAL.NET Phone: 831 419 1817

PART II Position Selection, Requirements and Restrictions: (Please answer all that apply)

- | 1. Commission/Committee applying for: | Composition (i) | Term (ii) |
|---------------------------------------------------------------------------------------|--------------------------|-----------|
| <input type="checkbox"/> Planning Commission/Commission for Citizen Involvement (iii) | 5 Electors, 2 UGB | 4 years |
| <input type="checkbox"/> Budget Committee | 5 Electors | 3 years |
| <input checked="" type="checkbox"/> Parks and Recreation Commission | 4 Residents, 1 UGB | 2 years |
| <input type="checkbox"/> Tourism Promotion Advisory Committee (TPAC) (iii) | 4 Residents, 3 Curry Co. | 3 years |
| <input type="checkbox"/> Other (please specify): _____ | | |

2. City residents: How long have you lived in the City of Brookings? 3 years 3 months

Planning & Budget Applicants Only: Are you a City elector (registered voter)? ☒ Yes ☐ No

3. UGB residents: How long have you lived in the UGB? _____ years _____ months

4. What is your current occupation? RETIRED PUBLIC HEALTH ADMIN.
VECTOR BORNE DISEASES SANTA CRUZ CO.

NOTES:

(i) Membership requirements:

- Residents must reside inside City limits; resident/UGB status determined by physical address.
- Electors are registered voters of the City of Brookings (verified by County Elections Office).
- UGB members must reside within the Brookings Urban Growth Boundary (contact the Planning Department at 541-469-1137 for assistance in determining UGB status).

(ii) Term: Appointments to fill mid-term vacancies will be for the remainder of that term.

(iii) Other restrictions:

- Planning Commission: No more than two (2) Commissioners may be principally involved, as individuals, members or partners, in the buying, selling or development of real estate for profit. No two (2) members shall be involved in the same kind of business or profession.
- TPAC: The three (3) Curry Co. members must own property, own a business or be employed in the City.

PART III Background Information: (Attach additional pages if needed)

1. List your related experience and/or background to the position you are applying for:

- A) TRANSPORTATION COMMITTEE, BICYCLE COMMITTEE FOR THE CITY OF SCOTTS VALLEY CA. REF SCOTT NAMBY SCOTTS VALLEY CITY PUBLIC WORKS DIRECTOR 831 588 3818 CREATING BIKE TRAIL & COMPLETE STREETS IN S.V. 2011 TO 2016
- B) SEYMOUR DISCOVERY CENTER (UCSC) GUIDED TOURS OF FACILITY SANTA CRUZ 2011-2017 MARINE BIOLOGY & OCEANOGRAPHY
- C) STERLING FOUNDATION, MANAGED VOLUNTEERS & FUNDRAISING AND REMODELING PROJECTS FOR ① SOQUEL ELEMENTARY SCHOOL S.C. COUNTY ② BAY VIEW ELEMENTARY SCHOOL AND SEVERAL OTHERS

2. List any unrelated work history, educational background, and volunteer experience you may have:

COUNTY OF SANTA CRUZ PUBLIC HEALTH 34 YEARS VECTOR BIOLOGIST, VECTORBORNE DISEASES RE-H.S. WORKED w/ STATE HEALTH DEPT (DHS) PROJECTS w/ C.D.C. ATLANTA. ALSO STATE INFECTION CONTROL PROGRAM.

CONCURRENT w/ MY PUBLIC HEALTH WORK FOR 10 YEARS I OPERATED & MANAGED A "FAMILY PROGRAM" FOR FAMILY MEMBERS OF PERSONS IN TREATMENT FOR DRUG & ALCOHOL ADDICTION AT JANUS DRUG & ALCOHOL RECOVERY PROGRAM IN SANTA CRUZ CA. I EARNED A BA. ENTOMOLOGY SJSU AND MA. PSYCHOLOGY USF. I CONDUCTED THERAPY FOR COUPLES INDIVIDUALS & GROUPS FOR 15 YEARS AS I SAID & CONCURRENTLY w/ MY PUBLIC HEALTH CAREER,

3. Briefly describe your interest in this position and what you hope to accomplish:

AS YOU CAN SEE I HAVE A BROAD BACKGROUND OF EXPERIENCE IN MANY AREAS. I AM INTERESTED IN PROJECTS & AREAS OF HEALTHY GROWTH TO ENRICH LIVES OF OUR RESIDENTS I AM PLEASED TO SEE THE PROJECTS COMPLETED THIS YEAR

I AM AN ACTIVE MEMBER OF COAST GUARD AUX HEREIN BROOKINGS AS WELL AS SOUTHERN OR. FISHING CLUB, I ACTIVELY PARTICIPATE IN HATCHERY PROJECTS FOR STEEL HEAD & SALMON WORKING w/ UDFW JOHN WEBER.

(CONT)

* MARINE BIOLOGY PRESENTATIONS

FROM 2011 TO CURRENT (SOMETIMES WHEN I AM IN SANTA CRUZ CA.)
I LEAD TOUR GROUPS AT SEAMOUR DISCOVERY
CENTER, LONG MARINE LAB UNIVERSITY OF
CALIFORNIA SANTA CRUZ CA. THIS ACTIVITY
INCLUDED FROM 2011 TO PRESENT (LESS SINCE I
LIVE IN BROOKINGS
LAST 2 YEARS)

I DO LECTURES & PRESENTATIONS ABOUT
MARINE BIOLOGY AND OCEANOGRAPHY.
ALSO ABOUT GLOBAL CLIMATE CHANGE,
TRAINING FROM UNDERGRADUATE YEARS &
2011 TO PRESENT FREQUENT TRAININGS UCSC SANTA
CRUZ MARINE BIOLOGY DEPARTMENT,
(ONGOING TRAININGS & UPDATES)

I NEGLECTED TO MENTION EARLIER, ~~ON~~ PART
OF MY PUBLIC HEALTH CAREER, I SURVEYED
AND COLLECTED IXODES PACIFICUS, TICKS.
I DEVELOPED A PROGRAM THROUGH CALIF. DHS
SACRAMENTO, TO HAVE MY COLLECTED TICKS
ANALYSED FOR LYME BORRELIOSIS AND OTHER
ZOO NOTIC DISEASES THAT INFECT MAN.

THE ARMY CORP OF ENGINEERS TESTED MY
COLLECTED TICKS FOR THESE DISEASES. I CHARTED
THE OCCURANCE OF THESE DISEASES ^{IN TICKS} IN SANTA CRUZ
CO. I MAY CONTINUE THESE ACTIVITIES IN
CURRY CO. Thank you for your consideration
Lowell A. Rau
871 419 1817 Lowell A. Rau

PART IV Volunteer Agreement: Please read and check off the following before signing:

- ☒ I acknowledge that I will not be under the direct supervision and control of the City in connection with the voluntary services for which I have applied.
- ☒ I acknowledge that I will receive no compensation or expense reimbursement from the City in connection with any volunteer services for which I have applied.
- ☒ I understand and agree that my volunteer service will be donated to the City at times other than my regular work hours.
- ☒ I understand that if the position I applied for requires me to be an elector of the City of Brookings, that the City has permission to verify my status as a registered voter.
- ☒ I agree to release the City from all matters relating to the voluntary service for which I have applied, including compliance, if any is required, with social security, withholdings, insurance and all other regulations and reportings governing such matters. I assume full responsibility for any injuries or damages suffered by or arising from the voluntary service described herein. (*Planning Commission applicants, see ** below*)
- ☒ I agree to release, indemnify and hold the City harmless from and against any and all actions, causes of action, claims, demands, liabilities, losses, damages or expenses, of whatsoever kind and nature, including attorney fees, which City may sustain or incur as a result of errors or omissions in the performance of the voluntary service set forth herein.
- ☒ By signing this application voluntarily, I, the Applicant, do hereby acknowledge that I have read and agree to the terms stated above and that I understand and acknowledge that this document will become public information and may be distributed to the public and news media as part of a City Council Agenda Packet.

LOWELL ALEXIS RAO

Applicant (print name)

Lowell Alexis Rao

Applicant's Signature

12/9/2019

Date

****Planning Commissioners holding office on April 1st of each year are required to file an Annual Statement of Economic Interest with the Oregon Government Ethics Commission (OGE). You may view a sample form at http://www.oregon.gov/ogec/docs/sei/sei-11_form_sample_only_for_website.pdf. Official forms provided by OGE.**

Submit completed applications by mail or in person to the City Recorder, 898 Elk Drive, Brookings, OR 97415. Regular business hours are 9 am to 4:30 pm, Monday – Friday.

Commission and Committee contact information:

- Planning Commission: 541-469-1103 - lziemer@brookings.or.us
- Budget Committee: 541-469-1123 - jhoward@brookings.or.us
- Parks and Recreation Commission: 541-469-1103 - lziemer@brookings.or.us
- Tourism Promotion Advisory Committee: 541-469-1102 – tdavis@brookings.or.us

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, December 9, 2019

Call to Order

Mayor Pieper called the meeting to order at 7:02 PM

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Brent Hodges, John McKinney and Ron Hedenskog; a quorum present

Staff present: City Manager Janell Howard, Public Works and Development Services Director Anthony Baron, Deputy Finance Director Lu Ehlers and Deputy Recorder Rita Ritz.

Media Present: None

Others Present: Approximately 27 audience members

Ceremonies

1. Brookings-Harbor High School Girls Soccer Team
 - a. Resolution 19-R-1169 - Mayor Pieper presented the resolution and the council congratulated the girls soccer team.

Scheduled Public Appearances

1. Introduction of Chris Hunter, new ODOT Area Manager by Gary Milliman

Oral Requests and Communications from the Audience

1. Lisa Griffin – 821 Ransom Ave addressed Council regarding the homeless problem and would like to see the issue addressed.

Consent Calendar

1. Approve Council minutes for November 12, 2019
2. Accept TPAC minutes for October 10, 2019
3. Accept Parks & Recreation Commission minutes for September 26, 2019
4. Receive Monthly Financial Report for October 2019

Councilor Hodges moved, Councilor Hedenskog seconded, and Council voted unanimously to approve the Consent Calendar.

Staff Reports

Audit Report for Fiscal Year ending June 30, 2019

Deputy Finance Director Lu Ehlers presented the staff report.

Councilor McKinney moved, Councilor Hamilton seconded and Council voted unanimously to accept the City's Audit for the fiscal year ending June 30, 2019.

RFP for Attorney Services

City Manager Janell Howard presented the staff report. Mayor asked for public input from the audience, none provided.

Councilor McKinney moved, Councilor Hedenskog seconded and Council voted unanimously to adopt regular hiring procedures included within the RFP.

Councilor McKinney moved, Councilor Hodges seconded and Council voted unanimously to authorize City Manager to issue Request for Proposal for City Attorney services.

Travel & Adventure Show

City Manager Janell Howard presented the staff report.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to allocate \$1,000 to participate in the Travel & Adventure Show Promotion.

Remarks from Mayor and Councilors

Councilor Hamilton wished everyone happy holidays.

Adjournment

Councilor Hedenskog moved, Councilor McKinney seconded and with all Councilors in favor Mayor Pieper adjourned the meeting at 7:40 p.m.

Respectfully submitted:

ATTESTED:
this 13th day of January, 2020:

Jake Pieper, Mayor

Janell K. Howard, City Recorder

City of Brookings

SPECIAL CITY COUNCIL MEETING MINUTES

898 Elk Drive, Brookings, OR 97415

Monday, December 16, 2019

Call to Order

Mayor Pieper called the meeting to order at 5:01 PM

Roll Call

Council Present: Mayor Jake Pieper, Councilors Bill Hamilton, Ron Hedenskog, and John McKinney; a quorum present

Absent: Councilor Brent Hodges

Staff present: City Manager Janell Howard, Planning Tech Lauri Ziemer, Assistant Amber Nalls

Media Present: None

Others Present: one audience member

Staff Reports

Approve Grocery Outlet Liquor License Application

City Manager Howard presented the Liquor License Application.

Councilor McKinney moved, Councilor Hamilton seconded and Council voted unanimously to approve the Grocery Outlet Liquor License Application.

Remarks from Mayor and Councilors

None

Adjournment

Councilor Hedenskog moved, Council McKinney seconded and all Councilors in favor. Mayor Pieper adjourned the meeting at 5:04 pm.

Respectfully submitted:

ATTESTED:
this 13th day of January, 2020:

Jake Pieper, Mayor

Janell K Howard, City Recorder

TOURISM PROMOTION ADVISORY COMMITTEE (TPAC) MINUTES
Thursday – November 14, 2019

CALL TO ORDER

Meeting called to order at 4:04 PM

1. ROLL CALL

Present: Committee members Tim Kennedy, Sonya Billington, Dane Tippman, Skip Watwood, Bob Pieper, Matt Honeycutt

Absent: Barbara Ciaramella

Also present: Staff Committee Liaison Lauri Ziemer

2. APPROVAL OF MINUTES

Motion made by Sonya Billington to approve the minutes of October 10, 2019; motion seconded by Tim Kennedy. Committee voted and the motion carried 6-0.

- 3. PUBLIC COMMENT** – Mike Carr-Fredericks presented a review of the Live Culture Coast based on his businesses' participation. Thought the event did not bring a large amount of people to the area, but his venue based "experiences" were well received. Believes the event had a good first year and it will grow in time to attract more tourists. Live Culture Coast event coordinator Amber Peoples did advise Lauri that she would have the event evaluation turned in to TPAC to provide event info and the attendance numbers in January, 2020.

4. ACTION ITEMS –

- a. Quarterly Marketing Proposals
 - i. KOB! Marketing Proposal – Judy Luker & Connie Eaton presented television/internet/social media advertising proposal that would target southern Oregon, including Coos, Douglas, and Siskiyou County. **Motion made by Dane Tippman to decline the KOB! offer as presented; motion seconded by Bob Pieper.** Committee discussed the number of people watching television and if the advertising would be reaching the targeted crowd. **Committee voted and the motion carried unanimously.**
 - ii. Charter Spectrum Proposal – Committee reviewed the material submitted by Amber Aguirre. Committee discussed the previous contract they had targeting the No. California-Shasta County area and thought that was the area to attract tourism, but were not ready to commit to another contract. Committee also discussed other advertising options that should be looked into including bus, bench and billboard advertising. **Motion made by Sonya Billington to table the proposal; motion seconded by Dane Tippman. Committee voted and the motion carried unanimously.**
- b. 2020 Travel & Adventure Show – Rita Ritz presented request for TPAC funding and explained the benefits and past success of partnering with Gold Beach, Bandon Dunes and OCVA to attend the show and promote the Southern Oregon Coast. **Motion made by Dane Tippman to allocate \$1000 in TPAC funds for the 2020 Travel Show; motion seconded by Tim Kennedy. Committee voted and the motion carried unanimously.**
- c. Chamber TPAC Funds – Dane Tippman questioned the August event evaluation the Chamber provided for the Azalea Festival TPAC grant they were awarded and requested they be required to provide an accurate account of their profit/expenses for the event. **Motion made by Dane Tippman to recommend to City Council that a letter be sent to the Chamber for accurate accounting of TPAC grant funds; motion seconded by Skip Watwood.** Lauri Ziemer advised she had contacted the Chamber to request additional clarification but had not received a response. The Chamber previously indicated that all of the funds granted had been spent but all expenses had not been included on the evaluation form and that they would provide an updated accounting. **Committee voted with Dane Tippman, Matt Honeycutt and Sonya Billington in favor; Tim Kennedy, Skip Watwood against and Bob Pieper abstaining; the motion carried.**

5. INFORMATIONAL ITEMS

- a. TPAC Budget - Committee reviewed budget numbers and noted that event funds were not being applied for and discussed the need for more event proposals.

6. Committee Comments on Non-Agenda Items – None

7. SCHEDULE NEXT MEETING – Next meeting scheduled for December 12, 2019.

8. ADJOURNMENT – with no further business the meeting adjourned at 5:45 pm.

Respectfully submitted,



Skip Watwood, Chair
(approved at December 12, 2019 meeting)

Patt Brown Resignation from Parks & Recreation Committee

From: pb_brown@charter.net [mailto:pb_brown@charter.net]

Sent: Thursday, December 19, 2019 7:32 PM

To: Lauri Ziemer

Subject: Re: Park & Rec Commission Reappointment

Hi Lauri,

I just finished my two years as President of the Garden Club and I think I will enjoy the position of not being responsible for that club for a while. We have gotten quite a few new members in the last couple of years and as Past President, I will be mentoring for a while. Anyway, I think it is time for me to take a break from the Parks and Rec Commission, so I will not be reapplying this time. I did enjoy my time on the commission, but the City now has some good, young people to carry on and I liked working for both Tony and Jay. We got a lot accomplished in the last few years. I am very proud I was a small part of it. Thank-you for all your hard work. I know you do a lot and have become very important to the City. Keep me on the list for hosting Capella next Spring and Summer.

Sincerely,

Patt

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	3,236,390.00	2,521,073.44	2,706,782.41	529,607.59	83.6
LICENSES AND PERMITS	128,000.00	7,534.95	81,171.46	46,828.54	63.4
INTERGOVERNMENTAL	286,800.00	25,695.40	57,442.96	229,357.04	20.0
CHARGES FOR SERVICES	246,000.00	13,690.99	141,624.38	104,375.62	57.6
OTHER REVENUE	197,383.00	35,545.74	104,986.78	92,396.22	53.2
TRANSFERS IN	517,067.00	.00	.00	517,067.00	.0
	4,611,640.00	2,603,540.52	3,092,007.99	1,519,632.01	67.1
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	31,872.00	2,261.76	10,611.14	21,260.86	33.3
MATERIAL AND SERVICES	12,850.00	415.25	2,735.73	10,114.27	21.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	44,722.00	2,677.01	13,346.87	31,375.13	29.8
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	349,616.00	28,047.77	140,903.27	208,712.73	40.3
MATERIAL AND SERVICES	175,200.00	5,353.12	61,610.79	113,589.21	35.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	524,816.00	33,400.89	202,514.06	322,301.94	38.6
POLICE:					
PERSONAL SERVICES	2,240,968.00	178,366.05	907,132.14	1,333,835.86	40.5
MATERIAL AND SERVICES	183,300.00	8,333.29	75,055.75	108,244.25	41.0
CAPITAL OUTLAY	.00	.00	13,000.00	(13,000.00)	.0
DEBT SERVICE	67,867.00	4,452.31	36,568.48	31,298.52	53.9
TRANSFERS OUT	.00	.00	.00	.00	.0
	2,492,135.00	191,151.65	1,031,756.37	1,460,378.63	41.4
FIRE:					
PERSONAL SERVICES	207,351.00	16,358.87	85,316.53	122,034.47	41.2
MATERIAL AND SERVICES	100,000.00	6,430.80	44,386.83	55,613.17	44.4
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,579.00	30,579.01	30,579.01	(.01)	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	337,930.00	53,368.68	160,282.37	177,647.63	47.4

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	228,662.00	16,091.60	86,652.88	142,009.12	37.9
MATERIAL AND SERVICES	90,800.00	836.78	9,189.98	81,610.02	10.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	319,462.00	16,928.38	95,842.86	223,619.14	30.0
PARKS & RECREATION:					
PERSONAL SERVICES	270,876.00	19,272.03	104,618.08	166,257.92	38.6
MATERIAL AND SERVICES	105,500.00	5,935.87	47,757.49	57,742.51	45.3
CAPITAL OUTLAY	35,000.00	.00	24,068.82	10,931.18	68.8
DEBT SERVICE	74,384.00	4,031.88	20,159.40	54,224.60	27.1
TRANSFERS OUT	.00	.00	.00	.00	.0
	485,760.00	29,239.78	196,603.79	289,156.21	40.5
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	.00	19.61	123.05	(123.05)	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	19.61	123.05	(123.05)	.0
SWIMMING POOL:					
PERSONAL SERVICES	71,087.00	.00	67,385.97	3,701.03	94.8
MATERIAL AND SERVICES	39,000.00	384.63	19,936.87	19,063.13	51.1
CAPITAL OUTLAY	.00	.00	919.97	(919.97)	.0
	110,087.00	384.63	88,242.81	21,844.19	80.2
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	161,600.00	10,039.23	38,167.34	123,432.66	23.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	622,239.00	.00	.00	622,239.00	.0
CONTINGENCIES AND RESERVES	632,889.00	.00	.00	632,889.00	.0
	1,416,728.00	10,039.23	38,167.34	1,378,560.66	2.7
	5,731,640.00	337,209.86	1,826,879.52	3,904,760.48	31.9
	(1,120,000.00)	2,266,330.66	1,265,128.47	(2,385,128.47)	113.0

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	795,000.00	41,878.99	159,927.92	635,072.08	20.1
OTHER REVENUE	14,650.00	1,884.70	4,801.03	9,848.97	32.8
TRANSFER IN	.00	.00	.00	.00	.0
	<u>809,650.00</u>	<u>43,763.69</u>	<u>164,728.95</u>	<u>644,921.05</u>	<u>20.4</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	208,899.00	15,796.13	81,251.53	127,647.47	38.9
MATERIAL AND SERVICES	208,000.00	4,699.13	39,165.48	168,834.52	18.8
CAPITAL OUTLAY	329,450.00	.00	1,586.00	327,864.00	.5
DEBT SERVICE	22,149.00	1,506.72	7,533.76	14,615.24	34.0
TRANSFERS OUT	156,747.00	.00	.00	156,747.00	.0
CONTINGENCIES AND RESERVES	119,405.00	.00	.00	119,405.00	.0
	<u>1,044,650.00</u>	<u>22,001.98</u>	<u>129,536.77</u>	<u>915,113.23</u>	<u>12.4</u>
	<u>1,044,650.00</u>	<u>22,001.98</u>	<u>129,536.77</u>	<u>915,113.23</u>	<u>12.4</u>
	<u>(235,000.00)</u>	<u>21,761.71</u>	<u>35,192.18</u>	<u>(270,192.18)</u>	<u>15.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,725,000.00	118,068.78	803,118.03	921,881.97	46.6
OTHER INCOME	53,000.00	3,967.70	26,639.77	26,360.23	50.3
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,778,000.00</u>	<u>122,036.48</u>	<u>829,757.80</u>	<u>948,242.20</u>	<u>46.7</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	372,792.00	28,440.03	146,204.45	226,587.55	39.2
MATERIAL AND SERVICES	173,900.00	8,231.25	72,947.28	100,952.72	42.0
CAPITAL OUTLAY	50,000.00	.00	26,779.01	23,220.99	53.6
DEBT SERVICE	8,378.00	165.79	3,213.40	5,164.60	38.4
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>629,070.00</u>	<u>36,837.07</u>	<u>249,144.14</u>	<u>379,925.86</u>	<u>39.6</u>
WATER TREATMENT:					
PERSONAL SERVICES	25,442.00	1,990.43	10,126.95	15,315.05	39.8
MATERIAL AND SERVICES	470,608.00	37,321.91	170,008.99	300,599.01	36.1
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	3,712.00	165.79	3,213.40	498.60	86.6
TRANSFERS OUT	939,649.00	.00	.00	939,649.00	.0
CONTINGENCIES AND RESERVES	179,519.00	.00	.00	179,519.00	.0
	<u>1,628,930.00</u>	<u>39,478.13</u>	<u>183,349.34</u>	<u>1,445,580.66</u>	<u>11.3</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,258,000.00</u>	<u>76,315.20</u>	<u>432,493.48</u>	<u>1,825,506.52</u>	<u>19.2</u>
	<u>(480,000.00)</u>	<u>45,721.28</u>	<u>397,264.32</u>	<u>(877,264.32)</u>	<u>82.8</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,220,300.00	259,765.91	1,311,508.43	1,908,791.57	40.7
OTHER REVENUE	20,000.00	.00	2,685.35	17,314.65	13.4
TRANSFER IN	.00	.00	.00	.00	.0
	3,235,800.00	259,765.91	1,314,193.78	1,921,606.22	40.6

EXPENDITURES

WASTEWATER COLLECTION:

PERSONAL SERVICES	572,588.00	43,189.65	222,362.21	350,225.79	38.8
MATERIAL AND SERVICES	218,900.00	8,961.83	53,666.66	165,233.34	24.5
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	8,378.00	165.79	3,213.40	5,164.60	38.4
TRANSFERS OUT	189,319.00	.00	.00	189,319.00	.0
	1,004,185.00	52,317.27	279,242.27	724,942.73	27.8

WASTEWATER TREATMENT:

PERSONAL SERVICES	38,478.00	2,986.37	15,192.53	23,285.47	39.5
MATERIAL AND SERVICES	929,139.00	72,396.68	324,850.45	604,288.55	35.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	3,712.00	165.79	3,213.40	498.60	86.6
TRANSFERS OUT	1,446,118.00	.00	.00	1,446,118.00	.0
CONTINGENCIES AND RESERVES	318,668.00	.00	.00	318,668.00	.0
	2,736,115.00	75,548.84	343,256.38	2,392,858.62	12.6
	3,740,300.00	127,866.11	622,498.65	3,117,801.35	16.6
	(504,500.00)	131,899.80	691,695.13	(1,196,195.13)	137.1

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	608,795.00	500,499.72	504,731.32	104,063.68	82.9
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.78	689.15	1,310.85	34.5
TRANSFERS IN	.00	.00	.00	.00	.0
	610,795.00	500,500.50	505,420.47	105,374.53	82.8
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	35,000.00	.00	1,969.32	33,030.68	5.6
CAPITAL OUTLAY	310,056.00	.00	.00	310,056.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	450,739.00	.00	.00	450,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	795,795.00	.00	1,969.32	793,825.68	.3
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	795,795.00	.00	1,969.32	793,825.68	.3
	(185,000.00)	500,500.50	503,451.15	(688,451.15)	272.1

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 13, 2020



Signature (Anella Ehlers)

Originating Dept: Finance and Admin



City Manager Approval

Subject: Transfer of Appropriations for FY 2019-20 Budget

Recommended Motion:

Adopt Resolution 20-R-1172 approving appropriation transfers in the General Fund, and Special Police Fund.

Financial Impact:

There is no net impact to the 2019-20 budget; additional revenues equaled additional expenditures.

Background /Discussion:

Oregon local budget law allows municipalities to make transfers of appropriations through a resolution adopted by the governing body. Appropriation transfers are for a capital expenditure of \$13,000 for a new police vehicle.

Attachments:

Resolution 20-R-1172 Appropriation transfers

CITY OF BROOKINGS

RESOLUTION 20-R-1172

A RESOLUTION OF THE CITY OF BROOKINGS APPROVING APPROPRIATION TRANSFERS IN THE GENERAL FUND AND THE SPECIAL POLICE FUND.

WHEREAS, the City of Brookings (“City”) is a municipal corporation which is subject to Oregon Budget Law; and

WHEREAS, ORS 294.338(4) allows for a transfer of appropriation if authorized by the governing body; and

WHEREAS, the City received \$7,444 from the sales of surplus vehicles in the General Fund during fiscal year 2019-20, and

WHEREAS, the City has \$5,556 in the Special Police Fund from the federal and state restitution accounts, and

WHEREAS, the City anticipates additional expenditures of \$13,000 due to the purchase of a police vehicle.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Brookings hereby authorizes a transfer of appropriation pursuant to ORS 294.338(4).

BE IT FURTHER RESOLVED THAT that for the fiscal year beginning July 1, 2019 and for purposes shown below are hereby revised by the City Council as follows:

<u>General Fund</u>		
Resources:		
Other Revenue	\$	7,444
Transfers In		5,556
Requirements:		
Special Appropriations:		
Capital Outlay	\$	13,000
 <u>Special Police Fund</u>		
Requirements:		
Federal Restitution	\$	(4,166)
State Restitution	\$	(1,390)
Transfers Out	\$	5,556

Passed by the City Council January 13, 2020, and made effective the same date.

Attest:

Mayor Jake Pieper

City Recorder Janell Howard

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/19	12/05/2019	84037	5908	Amazon Capital Services	49-00-2005	447.90
12/19	12/05/2019	84038	4778	Ausland Group	50-00-2005	373,134.98
12/19	12/05/2019	84039	4778	Ausland Group	50-00-2005	541,552.14
12/19	12/05/2019	84040	5108	Brad Kelly, PT	10-00-2005	180.00
12/19	12/05/2019	84041	5048	Brookings Harbor Medical Center	10-00-2005	150.00
12/19	12/05/2019	84042	313	Brookings Vol Firefighters	10-00-2005	2,250.00
12/19	12/05/2019	84043	715	Budge McHugh Supply	20-00-2005	3,856.10
12/19	12/05/2019	84044	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
12/19	12/05/2019	84045	5822	Chaves Consulting Inc	49-00-2005	370.20
12/19	12/05/2019	84046	3834	Clean Sweep Janitorial Service	25-00-2005	2,050.00
12/19	12/05/2019	84047	5827	Coastal Investments LLC	10-00-2005	1,130.00
12/19	12/05/2019	84048	317	DCBS - Fiscal Services	10-00-2005	370.68
12/19	12/05/2019	84049	1	Sheila Carver	20-00-2005	114.76
12/19	12/05/2019	84050	1	Karla Chace	20-00-2005	187.47
12/19	12/05/2019	84051	1	Marcus McMahan	20-00-2005	300.00
12/19	12/05/2019	84052	1	Ocean Park Care	20-00-2005	300.00
12/19	12/05/2019	84053	1	Optimum Property Management	20-00-2005	227.94
12/19	12/05/2019	84054	4714	Dept of Consumer & Business Services	25-00-2005	89.60
12/19	12/05/2019	84055	3342	Fastenal	10-00-2005	21.03
12/19	12/05/2019	84056	2186	Ferguson Waterworks #3011	20-00-2005	1,948.56
12/19	12/05/2019	84057	5432	First Community Credit Union	25-00-2005	812.99
12/19	12/05/2019	84058	298	Freeman Rock, Inc	20-00-2005	2,528.90
12/19	12/05/2019	84059	198	Grants Pass Water Lab	52-00-2005	168.00
12/19	12/05/2019	84060	199	Richard Harper	10-00-2005	400.00
12/19	12/05/2019	84061	162	Kerr Hardware	10-00-2005	1,324.93
12/19	12/05/2019	84062	5860	Lane Council of Governments	10-00-2005	967.51
12/19	12/05/2019	84063	4981	McLennan Excavation, Inc	52-00-2005	415,540.27
12/19	12/05/2019	84064	4443	Napa Auto Parts-Golder's	15-00-2005	41.69
12/19	12/05/2019	84065	4487	Net Assets Corporation	10-00-2005	480.00
12/19	12/05/2019	84066	329	New Hope Plumbing	50-00-2005	3,398.50
12/19	12/05/2019	84067	5886	Office Depot Inc	10-00-2005	166.71
12/19	12/05/2019	84068	4324	OGFOA	10-00-2005	35.00
12/19	12/05/2019	84069	4781	OHA Cashier	20-00-2005	200.00
12/19	12/05/2019	84070	279	One Call Concepts, Inc	25-00-2005	32.34
12/19	12/05/2019	84071	5008	Online Information Services	10-00-2005	110.80
12/19	12/05/2019	84072	5155	Oregon Department of Revenue	10-00-2005	297.00
12/19	12/05/2019	84073	1920	Pitney Bowes, Inc.	10-00-2005	80.74
12/19	12/05/2019	84074	322	Postmaster	25-00-2005	850.00
12/19	12/05/2019	84075	322	Postmaster	10-00-2005	25.00
12/19	12/05/2019	84076	207	Quill Corporation	10-00-2005	74.07
12/19	12/05/2019	84077	3	Premier Property Management	20-00-2005	4.64
12/19	12/05/2019	84078	1840	Rogue Credit Union	15-00-2005	1,356.89
12/19	12/05/2019	84079	380	Stadelman Electric Inc	10-00-2005	2,505.99
12/19	12/05/2019	84080	486	Dept of Forestry	10-00-2005	779.22
12/19	12/05/2019	84081	4448	United Rentals INC	50-00-2005	492.96
12/19	12/05/2019	84082	990	UPS	20-00-2005	30.01
12/19	12/05/2019	84083	2863	Verizon Wireless	10-00-2005	501.53
12/19	12/05/2019	84084	169	Waste Connections Inc	10-00-2005	146.00
12/19	12/12/2019	84085	5908	Amazon Capital Services	49-00-2005	572.92
12/19	12/12/2019	84086	5253	Anchor Lock & Key	50-00-2005	310.00
12/19	12/12/2019	84087	4939	BI- Mart Corporation	61-00-2005	82.08
12/19	12/12/2019	84088	5966	BNT Promotional Products	10-00-2005	399.76
12/19	12/12/2019	84089	5108	Brad Kelly, PT	10-00-2005	180.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/19	12/12/2019	84090	5048	Brookings Harbor Medical Center	10-00-2005	852.00
12/19	12/12/2019	84091	416	Brookings Lock & Safe Inc	10-00-2005	162.00
12/19	12/12/2019	84092	5070	Canon Solutions America	10-00-2005	85.41
12/19	12/12/2019	84093	193	Central Equipment Co, Inc	10-00-2005	355.15
12/19	12/12/2019	84094	5858	CH2M Hill OMI	25-00-2005	109,487.15
12/19	12/12/2019	84095	5952	Chetco Auto Marine & Industrial Supply	10-00-2005	55.27
12/19	12/12/2019	84096	3834	Clean Sweep Janitorial Service	10-00-2005	425.00
12/19	12/12/2019	84097	183	Colvin Oil Company	10-00-2005	2,508.17
12/19	12/12/2019	84098	5939	Country Media Inc	10-00-2005	452.15
12/19	12/12/2019	84099	4724	Curry County	10-00-2005	683.00
12/19	12/12/2019	84100	4746	Curry County Treasurer	10-00-2005	192.00
12/19	12/12/2019	84101	185	Del Cur Supply	10-00-2005	50.45
12/19	12/12/2019	84102	1	Phillip Gresham	20-00-2005	300.00
12/19	12/12/2019	84103	5804	Early Management Team Inc	61-00-2005	833.00
12/19	12/12/2019	84104	4646	Frontier	30-00-2005	364.93
12/19	12/12/2019	84105	139	Harbor Logging Supply	50-00-2005	653.45
12/19	12/12/2019	84106	3632	Harbor View Windows, Heating & Air Inc	10-00-2005	371.41
12/19	12/12/2019	84107	4171	In-Motion Graphics	10-00-2005	480.00
12/19	12/12/2019	84108	5043	JB's Painting & Drywall, LLC	50-00-2005	6,400.00
12/19	12/12/2019	84109	202	League of Oregon Cities	10-00-2005	20.00
12/19	12/12/2019	84110	3781	Tracy LeJeune	10-00-2005	52.00
12/19	12/12/2019	84111	4901	Mountain View Paving, Inc	25-00-2005	3,113.60
12/19	12/12/2019	84112	283	Muffler & More	10-00-2005	140.00
12/19	12/12/2019	84113	3561	Oil Can Henry's	10-00-2005	44.99
12/19	12/12/2019	84114	5155	Oregon Department of Revenue	10-00-2005	621.25
12/19	12/12/2019	84115	3	Jaysen Metcalf	20-00-2005	36.76
12/19	12/12/2019	84116	3	Brenda Sheets	20-00-2005	93.59
12/19	12/12/2019	84117	3	Robert Smith	20-00-2005	77.78
12/19	12/12/2019	84118	5029	RPM Powder Coating	50-00-2005	80.00
12/19	12/12/2019	84119	5457	Speer Hoyt LLC	10-00-2005	201.00
12/19	12/12/2019	84120	956	Suiter's Paint & Body	61-00-2005	362.00
12/19	12/12/2019	84121	142	Tidewater Contractors Inc	51-00-2005	232,984.96
12/19	12/12/2019	84122	797	Town & Country Animal Clinic	61-00-2005	741.00
12/19	12/12/2019	84123	4542	Umpqua Bank	10-00-2005	8,484.19
12/19	12/12/2019	84124	861	Village Express Mail Center	10-00-2005	40.81
12/19	12/12/2019	84125	2122	Cardmember Service	10-00-2005	6,408.01
12/19	12/12/2019	84126	169	Waste Connections Inc	10-00-2005	2,640.74
12/19	12/12/2019	84127	551	Western Pacific Tree Serv Inc	10-00-2005	575.00
12/19	12/19/2019	84128	2578	Action Trophies	10-00-2005	7.50
12/19	12/19/2019	84129	5908	Amazon Capital Services	49-00-2005	131.73
12/19	12/19/2019	84130	4734	Aramark Uniform Services	10-00-2005	120.00
12/19	12/19/2019	84131	4797	Anthony Baron	10-00-2005	39.98
12/19	12/19/2019	84132	147	Brookings Glass Inc	50-00-2005	140.00
12/19	12/19/2019	84133	5070	Canon Solutions America	10-00-2005	152.04
12/19	12/19/2019	84134	3015	Spectrum	30-00-2005	594.98
12/19	12/19/2019	84135	4928	CIS Trust	10-00-2005	2,108.49
12/19	12/19/2019	84136	4882	Coastal Heating & Air	50-00-2005	113.00
12/19	12/19/2019	84137	1357	Curry County Clerk	10-00-2005	450.00
12/19	12/19/2019	84138	173	Curry Equipment	10-00-2005	40.00
12/19	12/19/2019	84139	259	Da-Tone Rock Products	15-00-2005	740.26
12/19	12/19/2019	84140	1	Terrance & Katharine Buchanan	20-00-2005	107.72
12/19	12/19/2019	84141	1	Melinda Farkas	20-00-2005	246.69
12/19	12/19/2019	84142	1	Nichole Hall	20-00-2005	78.12
12/19	12/19/2019	84143	1	Brandon & Rebecca Hodges	20-00-2005	220.26
12/19	12/19/2019	84144	1	Elsa Markham	20-00-2005	179.35
12/19	12/19/2019	84145	1	Danielle Wickland	20-00-2005	189.74
12/19	12/19/2019	84146	371	Dept. of Environmental Quality	25-00-2005	1,112.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/19	12/19/2019	84147	2640	Dyer Partnership Inc., The	50-00-2005	8,089.44
12/19	12/19/2019	84148	5951	Executech Utah LLC	49-00-2005	29.85
12/19	12/19/2019	84149	3342	Fastenal	15-00-2005	118.78
12/19	12/19/2019	84150	4646	Frontier	25-00-2005	938.82
12/19	12/19/2019	84151	202	League of Oregon Cities	10-00-2005	20.00
12/19	12/19/2019	84152	4269	Gary Milliman	10-00-2005	178.54
12/19	12/19/2019	84153	5886	Office Depot Inc	10-00-2005	94.91
12/19	12/19/2019	84154	5230	Oregon Legislative Counsel	10-00-2005	760.00
12/19	12/19/2019	84155	5703	PacWest Machinery	15-00-2005	524.48
12/19	12/19/2019	84156	252	Paramount Pest Control	10-00-2005	110.00
12/19	12/19/2019	84157	3	Cindy Chan	20-00-2005	314.03
12/19	12/19/2019	84158	3	Robert Flury	20-00-2005	73.01
12/19	12/19/2019	84159	3	Susanne Freeman	20-00-2005	176.78
12/19	12/19/2019	84160	3	Robert Smith	20-00-2005	17.17
12/19	12/19/2019	84161	3369	Schwabe Williamson & Wyatt PC	20-00-2005	755.00
12/19	12/19/2019	84162	444	Secretary of State	75-00-2005	340.00
12/19	12/19/2019	84163	861	Village Express Mail Center	20-00-2005	15.11
12/19	12/19/2019	84164	5900	Wells Fargo Equipment Finance	25-00-2005	1,291.67
12/19	12/19/2019	84165	5864	WRK Engineers	50-00-2005	4,602.00
12/19	12/26/2019	84166	5253	Anchor Lock & Key	10-00-2005	40.00
12/19	12/26/2019	84167	3015	Spectrum	10-00-2005	144.98
12/19	12/26/2019	84168	183	Colvin Oil Company	10-00-2005	2,467.32
12/19	12/26/2019	84169	182	Coos-Curry Electric	10-00-2005	4,629.54
12/19	12/26/2019	84170	566	Curry County Assessor	25-00-2005	200.00
12/19	12/26/2019	84171	3342	Fastenal	15-00-2005	129.75
12/19	12/26/2019	84172	5789	Moss Adams LLP	75-00-2005	3,300.00
12/19	12/26/2019	84173	5886	Office Depot Inc	10-00-2005	423.08
12/19	12/26/2019	84174	4781	OHA Drinking Water Services	25-00-2005	140.00
12/19	12/26/2019	84175	4	Kathy Breshears	10-00-2005	22.50
12/19	12/26/2019	84176	5962	TestAmerica Laboratories Inc	25-00-2005	6,307.50
12/19	12/26/2019	84177	142	Tidewater Contractors Inc	51-00-2005	2,900.00
12/19	12/26/2019	84178	5864	WRK Engineers	50-00-2005	4,602.00
Grand Totals:						1,796,217.48

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-1110	23,138.22	21,029.73-	2,108.49
10-00-2005	21,106.02	71,413.22-	50,307.20-
10-00-2070	22.50	.00	22.50
10-00-2075	370.68	.00	370.68
10-00-2076	192.00	.00	192.00
10-00-2079	621.25	.00	621.25
10-11-6090	400.00	.00	400.00
10-12-6010	760.00	.00	760.00
10-12-6030	52.50	.00	52.50
10-12-6065	201.00	.00	201.00
10-12-6080	2,600.00	.00	2,600.00
10-12-6090	643.79	.00	643.79
10-12-6115	16.67	.00	16.67
10-12-6120	922.17	.00	922.17
10-13-6015	200.47	.00	200.47
10-13-6030	6,325.11	.00	6,325.11

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-13-6115	64.22	.00	64.22
10-13-6120	107.00	.00	107.00
10-13-6135	970.82	.00	970.82
10-13-6145	29.99	.00	29.99
10-13-8005	3,934.18	.00	3,934.18
10-13-8010	518.13	.00	518.13
10-14-6015	40.00	.00	40.00
10-14-6030	846.14	.00	846.14
10-14-6040	371.41	.00	371.41
10-14-6085	960.00	.00	960.00
10-14-6115	46.38	.00	46.38
10-14-6135	62.53	.00	62.53
10-14-6165	2,250.00	.00	2,250.00
10-15-6030	553.12	.00	553.12
10-15-6090	1,901.06	.00	1,901.06
10-15-6115	19.61	.00	19.61
10-15-6135	62.53	.00	62.53
10-16-6030	5,017.18	71.50-	4,945.68
10-16-6060	146.07	.00	146.07
10-16-6090	3,422.30	.00	3,422.30
10-16-6115	16.26	.00	16.26
10-16-6130	1,300.61	.00	1,300.61
10-16-8005	3,839.76	.00	3,839.76
10-16-8010	192.12	.00	192.12
10-17-6115	19.61	.00	19.61
10-18-6030	980.00	.00	980.00
10-18-6115	11.89	.00	11.89
10-18-6130	257.66	.00	257.66
10-19-6005	844.30	4.79-	839.51
10-19-6030	318.92	.00	318.92
10-19-6085	775.00	.00	775.00
10-19-6090	2,101.87	.00	2,101.87
10-19-6130	1,981.60	.00	1,981.60
10-19-6135	584.83	.00	584.83
10-19-6182	399.76	.00	399.76
15-00-2005	.00	8,774.11-	8,774.11-
15-10-6015	571.16	.00	571.16
15-10-6030	2,506.68	.00	2,506.68
15-10-6040	58.33	.00	58.33
15-10-6045	2,473.16	.00	2,473.16
15-10-6090	531.34	.00	531.34
15-10-6115	63.28	.00	63.28
15-10-6130	992.26	.00	992.26
15-10-6135	71.14	.00	71.14
15-10-8005	1,418.78	.00	1,418.78
15-10-8010	87.98	.00	87.98
20-00-2005	.00	50,645.86-	50,645.86-
20-00-2070	2,452.05	.00	2,452.05
20-04-4160	793.76	.00	793.76
20-21-6005	425.00	.00	425.00
20-21-6015	3.79	.00	3.79
20-21-6030	5,336.79	.00	5,336.79
20-21-6032	215.11	.00	215.11
20-21-6040	58.33	.00	58.33
20-21-6055	35.01	.00	35.01
20-21-6065	755.00	.00	755.00
20-21-6090	441.34	.00	441.34

GL Account	Debit	Credit	Proof
20-21-6115	70.31	.00	70.31
20-21-6130	209.72	.00	209.72
20-21-6135	247.62	.00	247.62
20-21-7020	1,948.56	.00	1,948.56
20-21-8005	164.97	.00	164.97
20-21-8010	.81	.00	.81
20-22-6090	37,225.63	.00	37,225.63
20-22-6115	96.28	.00	96.28
20-22-8005	164.97	.00	164.97
20-22-8010	.81	.00	.81
25-00-2005	.00	83,668.04-	83,668.04-
25-31-6005	425.00	.00	425.00
25-31-6030	1,519.90	.00	1,519.90
25-31-6040	58.34	.00	58.34
25-31-6055	34.99	.00	34.99
25-31-6090	756.33	.00	756.33
25-31-6115	107.06	.00	107.06
25-31-6120	140.00	.00	140.00
25-31-6130	209.71	.00	209.71
25-31-6135	179.37	.00	179.37
25-31-8005	164.97	.00	164.97
25-31-8010	.81	.00	.81
25-32-6010	1,201.60	.00	1,201.60
25-32-6090	72,261.52	.00	72,261.52
25-32-6091	6,307.50	.00	6,307.50
25-32-6115	135.16	.00	135.16
25-32-8005	164.97	.00	164.97
25-32-8010	.81	.00	.81
30-00-2005	.00	411.42-	411.42-
30-10-6030	92.50	.00	92.50
30-10-6090	26.21	.00	26.21
30-10-6115	16.60	.00	16.60
30-10-6135	276.11	.00	276.11
33-00-2005	.00	562.80-	562.80-
33-10-6090	80.00	.00	80.00
33-10-6130	482.80	.00	482.80
49-00-2005	.00	2,042.59-	2,042.59-
49-10-6090	29.85	.00	29.85
49-10-7030	2,012.74	.00	2,012.74
50-00-2005	113.19	940,538.81-	940,425.62-
50-10-7024	960.00	.00	960.00
50-10-7025	924,919.53	.00	924,919.53
50-10-7027	14,044.08	113.19-	13,930.89
50-10-7028	615.20	.00	615.20
51-00-2005	.00	238,247.48-	238,247.48-
51-41-7025	238,247.48	.00	238,247.48
52-00-2005	.00	417,561.57-	417,561.57-
52-42-7025	417,561.57	.00	417,561.57
55-00-2005	.00	348.62-	348.62-
55-51-7025	348.62	.00	348.62
61-00-2005	.00	2,182.17-	2,182.17-
61-41-6030	2,182.17	.00	2,182.17
75-00-2005	.00	1,040.00-	1,040.00-
75-10-6090	1,040.00	.00	1,040.00
Grand Totals:	1,838,655.90	1,838,655.90-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"



City of Brookings

898 Elk Drive, Brookings, OR 97415
(541) 469-1102 Fax (541) 469-3650

Commission/Committee Vacancies

Date: January 13, 2020

Re: Vacant Volunteer Positions

Following is a list of Commission/Committee positions and terms currently vacant:

Position	Month/Day	Year Expires	Term/ Years
Planning Commission #2	4/1	2020	4
Parks & Recreation Commission #4	2/1	2020	2