

CANBY CITY COUNCIL

REGULAR MEETING

APRIL 21, 1982

Mayor Robert A. Swayze presiding. Councilmembers present: David Anderson, Lee Funrue, Beryl Brown, Michael Gabrion, Bill Pulver and Gary Sowles.

Also present: Acting Administrator Robert Rapp, City Attorney Wade Bettis, Public Works Supervisor Bud Atwood, Treasurer Myra Weston, Secretary Marilyn Perkett, Dorothy Knight, Herman Bergman, Ellen Burbridge, Trish Heiwatt, Darlene Forsman, Steve Nousen, Tom Friesen, David Bury, Dan Anderson and Erin O'Shea.

Mayor Swayze called the regular meeting to order at 7:32 p.m., followed by the flag salute, meditation and roll call of Council which showed a quorum present.

**Councilwoman Brown moved to approve as distributed the minutes of the regular meeting April 7, 1982, with the following corrections: page 2, paragraph six, add the dates of May 22, 23, 29, 30 31 and June 5 and 6 to the Canby Bowl liquor application and on page 3, paragraph 5, second sentence, change the word went to GONE. Motion seconded by Councilman Gabrion and approved 6-0.

CITIZEN INPUT ON NON-AGENDA ITEMS: Herman Bergman, representing the Save the Depot Committee, gave a brief progress report. He noted that in pledges and savings, the committee is 11¢ short of \$24,000. Southern Pacific has granted an extension to May 31, 1982 for completion of the committee efforts. Attorney Bettis suggested that a copy of the report become part of the minutes of this meeting. Mayor Swayze asked Mr. Bergman to prepare their formal presentation and present it to Administrator Rapp for placement on an agenda.

Steve Nousen, Canby High School Instructor, was present with some students from his government class.

ORDINANCES & RESOLUTIONS: Attorney Bettis read in full on first reading, Ordinance No. 718. **Councilman Pulver moved that Ordinance No. 718, AN ORDINANCE AUTHORIZING CONTRACT FOR PURCHASE OF PRIMARY CLARIFIER-THICKENER MECHANISM FROM EIMCO DIVISION OF ENVIROTECH FOR SEWAGE TREATMENT PLANT be properly posted and come up for final reading at a special meeting after 7:30 p.m. on May 12, 1982. Seconded by Councilman Sowles and carried 6-0.

Resolution No. 313, was read by Attorney Bettis with the following corrections noted: Paragraph 1, the Yes vote should be 704; and the next to last paragraph on page one, the caption for the ballot should read, TAX LEVY FOR CITY BUDGET TO BE PARTIALLY STATE FINANCED. **Councilman Sowles moved that Resolution 313, A RESOLUTION CALLING A SECOND PROPERTY TAX LEVY ELECTION TO BE HELD ON TUESDAY, MAY 18, 1982, FOR FISCAL YEAR 1982-83 be approved and become part of the laws of the City of Canby. Seconded by Councilman Pulver and approved 6-0 by roll call vote.

COMMUNICATIONS: Administrator Rapp read a request from the Canby Kids, Inc., requesting permission to hold their annual Jog-A-Thon on May 15, 1982, from 10:00 a.m. to 11:00 a.m. at Wait Park. **Councilwoman Brown moved to grant permission

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to the Canby Kids, Inc., to hold a Jog-A-Thon on May 15, 1982, from 10:00 a.m. to 11:00 a.m. at Wait Park, and to notify the Police Department for help in barricading the streets. Motion seconded by Councilman Pulver and approved unanimously.

Administrator Rapp read a letter from Alta Products, Inc., indicating they wished to removed the pool blanket they installed at the Community Pool. In accordance with the contract they could remove the blanket if they became dissatisfied and at this time it is financially not benefitting the firm.

A letter from G.G. Komarek and R.F. Perry requesting installment payments on a sewer hook-up assessment for their 4-plex on S. Locust was read by the Administrator. In considering the request, Mayor Swayze noted that this was not a private home, however, an investment property. The Council also discussed the need of a workshop to authorize action on issues such as this and other matters needing firm follow up actions. **Councilman Sowles moved that after Council consideration, the request for sewer hook-up assessment installment payments for G.H. Komarek and R.F. Perry for their 4-plex on S. Locust Street be denied. Motion seconded by Councilman Pulver and approved 6-0.

NEW BUSINESS: **Councilwoman Funrue moved to pay accounts payable in the amount of \$36,227.62, seconded by Councilman Gabrion and approved 6-0 by roll call vote.

**Councilwoman Funrue moved to pay various bills pertaining to the water plant expansion in the amount of \$31,439.53 from Clackamas County Treasury warrants issued on the 1979 Water Bond. Seconded by Councilman Gabrion and approved by roll call vote 6-0.

Mayor Swayze called for a short recess at 8:17 p.m. The regular meeting was reconvened at 8:27 p.m.

Administrator Rapp read the abstract of votes from the County Clerk's Office from the election on March 30, 1982, Yes-704; No-747; Over votes-1; Under votes-34; and total-1,486. **Councilwoman Funrue moved to accept the abstract of votes from the County Clerk's Office for the City Budget Election on March 30, 1982, as read and that the official abstract become a part of the minutes. Seconded by Councilman Gabrion and approved unanimously.

A copy of the City Administrator Profile had been included in the agenda packet of this meeting for Council approval. **Councilwoman Brown moved that the Council adopt as presented the Profile for the position of Canby City Administrator and a copy be attached to the minutes of this meeting, seconded by Councilwoman Funrue and approved 6-0.

UNFINISHED BUSINESS: None was presented.

OTHER REPORTS AS REQUIRED OR NEEDED: The Council briefly discussed using the same type of strategy for informing the public of the upcoming election on May 18th, use of flyers and Councilwoman Funrue and Administrator Rapp will get together to finalize plans. At this time, Mayor Swayze commented on Mr. Rapp's three daughters that voluntarily worked so hard distributing flyers for the last election and expressed his gratitude.

Councilwoman Funrue announced that she is working with Cub Scout Packs 505 and 305 who have volunteered to do clean up work at the Zion Cemetery as a civic project.

Councilwoman Funrue requested that the City furnish hot dogs, pop and chips to the boys after they complete their day of work at the cemetery and the Council gave verbal approval.

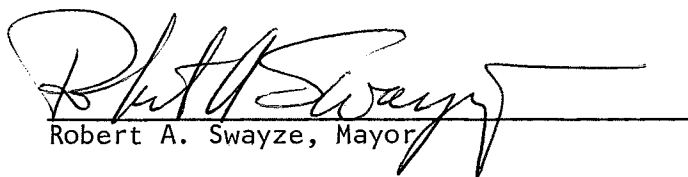
Mayor Swayze announced a special meeting for Wednesday, May 12th on the City Charter Revision, at 7:30 p.m.

Administrator Rapp informed the Council that he will have information ready for the May 5, regular meeting, regarding financing the CATV consultant.

Administrator Rapp also informed the Council that the two-hour special on television tonight concerning the WPPS issue, is being taped by the Community School for a future workshop if the Council so desired.

Mayor Swayze announced that he will be attending a WPPS seminar at Orcas Island along with Attorney Bettis, Attorney Jack Hammond, Stephan Lashbrook and Richard Mosier for three days, starting Thursday, April 22nd.

Mayor Swayze adjourned the regular meeting at 8:45 p.m.



Robert A. Swayze, Mayor



Marilyn K. Perkett, City Recorder Pro-Tem

NOTE: Resolution 313, was corrected for this meeting, after further investigation, I find the correct title for the proposed election measure is - ONE YEAR SPECIAL LEVY, I have made the correction on the original Resolution.

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Honorable Mayor Swayze and City Council Members:

I, Herman Bergman, am presenting an update on progress for the Save the Depot committee.

Membership of the committee has expanded to nine persons representing varied facets in the community, intent upon coordinating plans to preserve for future generations the Council-designated historic structure. This broad-based group has offers of services in engineering, surveying, disposal, planning and other fields, and will be seeking further volunteer help.

The committee now believes it has pledges and banked funds sufficient to relocate the depot on a concrete foundation and to restore the building's exterior to acceptable condition as you have stipulated. Further funds and volunteer assistance will continue to be sought to make the structure usable as a museum.

Plans are to form a Canby Museum Friends foundation or organization of that or similar name. By Laws and Articles of Incorporation for a dues-paying organization have been drafted. An attorney has the draft for review, as a volunteer service, and will return them for completion and adoption by those who wish to become charter members. Such an organization would be non-profit and eligible for tax-exempt gifts.

Purpose of such a foundation is: To promote, establish, operate and maintain the historic Canby Railroad Depot as a center for local historical information, education and interpretation, and to serve as a cultural and recreational asset of the community.

To review finances, we provide this information:

First contributions were banked in October 1980, more than two years after the first committee was formed. Up to Oct. 7, 1981, when this committee proposed a city-owned site for ~~the~~ relocation of the depot, \$2,996 had been banked, including a \$2,000 nucleus from Canby Area Chamber of Commerce. Almost that same amount, or \$2,474 has been added to that sum in the last six months. Total in savings is \$5,470.89.

First pledges were taken May 26, 1981, not quite a year ago. Since then \$18,029 has been pledged to Save the Depot. \$14,284, or all but \$3,745 of that amount, has been pledged since Oct. 7--less than six months.

The Feb. 13 All Aboard Cabaret and auction netted \$912.05, thanks to Jerry Herrmann of the John Inskeep Environmental Learning Center and the Pitchpipers, with cooperation of Canby Historical Society, County Commissioner Ralph Groener, Canby American Legion Post, and others. That benefit also brought another \$679 in pledges, plus an increase in one pledge of \$2,000 for a total of \$5,000. The single public event's total in pledges and cash would total \$3,591.

The committee now has in pledges and/or savings just 11 cents less than \$24,000.

Further, we have assurance of \$4,000 to start a maintenance fund. The committee intends to place that money in savings, its interest to help support the projected museum. Dues from the proposed Canby Museum Friends and potential donations and gifts to it would supplement maintenance and operational funds.

As of ^{Mon} ~~Friday~~, this committee was granted ^(by Southern Pacific) a May 31, 1982, deadline for completion of this effort begun 3½ years ago.

We appreciate this opportunity to advise you of progress being made in regard to the depot.

CITY OF CANBY
ADMINISTRATOR PROFILE

Education and Experience - Degree in Public Administration, with recent experience in public administration preferred. Will consider experience offset against education requirement in exceptional case. Also public administration experience may be offset by exceptional private administrative experience. Prefer public administration and private management executive experience blend. Must establish residency in Canby city limits within six months of appointment.

Skills and Past Performance -- Listed in priority order

1. Administrative Ability

Communication skills
Strong leadership with demonstrated management ability
Knows organization and structure
Willing to devote whatever time necessary to achieve results

2. Council Relations

Honest and open with council
Able to follow council's intentions and directions with enthusiasm
Presents all sides of issue and affect on city
Able to accept constructive criticism
Keeps council informed on issues

3. Innovation

Goal setter
Creative and aggressive in seeking new solutions to problems
Always on lookout for ways to improve the city; with the ability to communicate needs and direction to employees, council and citizens for their support and involvement

4. Intergovernmental Relations

Able to work with other jurisdictions on city's behalf--schools, county, other cities and port
Ability to use resources of other agencies

5. Facility/Special Needs

Public utility systems knowledge
Oregon laws on Water/Sewer systems
Purchasing
Bidding
Ability to deal with engineers
Maintenance and project funding

6. Community Relations

Become involved in community activities
Have ability to work with and understand needs of business community
Project a solid, competent image of city
Communicate a positive influence