

CANBY CITY COUNCIL

REGULAR SESSION

JUNE 19, 1985

Mayor William Pulver presiding. Councilmembers present: David Anderson, Nancy Kopelk, Scott Taylor, Gary Sowles, Helen Brennan and Michael Jordan.

Also present: Administrator Bud Atwood, City Attorney John Kelley, City Recorder Marilyn Perkett, Chief of Police Jerry Giger, Judge Jon Henricksen, Court Clerk Dorothy Patterson, Librarian Beth Saul, Swim Center Manager Dan DeRego, Dr. E.E. Davies, Dorothy McCormick, Jack Murray, Betsy Ross, Harry Lee Kwaii, Dorothy Eyman and Steve Frederick.

Mayor Pulver called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of the Council showed a quorum present.

**Councilwoman Kopelk moved to approve as distributed the minutes of previous session June 5, 1985, seconded by Councilman Jordan and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: Councilwoman Brennan informed the Council that she had attended the State Grange Convention to welcome them on behalf of the Mayor. Mrs. Brennan thanked the Mayor for the opportunity and said the Grange Members treated her like "royalty".

COMMUNICATIONS: Administrator Atwood read a letter from Leta Belleque, Canby Art Squad, regarding General Canby Day and requesting the streets around Wait Park, except for Holly St., be blocked off; more patrolling of the fireworks show at the High School; minor improvements to the restroom facilities at Wait Park; and a street dance to be held in the evening at Wait Park. **Councilwoman Brennan moved to approve the request from the Canby Art Squad for General Canby Day as outlined in their letter of June 4, 1985, seconded by Councilman Taylor. Administrator Atwood noted that the Public Works Department would take care of the restroom facilities. Chief Giger indicated that more patrol would be provided for the fireworks show. Councilwoman Kopelk questioned why the gazebo had not been completed, including the weather vane. Steve Frederick noted that he would tend to the weather vane and the contractor has been encouraged to complete the gazebo. Vote on the motion was for approval 6-0.

Administrator Atwood read a letter from Paul Ackerman suggesting that a memorial to his wife, the late Nellie Ackerman, be in the form of a landscaping project at the Canby Adult Center. This

would be of no cost to the City, funds are and will be accumulated, and they will work closely with the landscapers. Council voiced unanimous support for the suggestion.

Administrator Atwood also informed the Council of notice that City Hall had received today regarding the decision of the Legislature to discontinue to pay for welfare burials through the Adult and Family Services Division. Mr. Atwood suggested that the Council consider making some restrictions for welfare burials, such as Canby addresses, this could become a financial burden to the City. Councilman Sowles and Councilwoman Kopelk, with City staff, will research this problem and return to Council with recommendations.

ORDINANCES & RESOLUTIONS: Ordinance No. 773, was read by title only and reviewed by the Administrator as a necessity to purchase the Tractor with front end loader, also, Mr. Atwood pointed out that the purchase price in the ordinance was in error, it is approximately \$200 cheaper. **Councilman Anderson moved that Ordinance No. 773, AN ORDINANCE AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE CITY OF CANBY, COUNTY OF CLACKAMAS, OREGON, AND DECLARING AN EMERGENCY, be approved and become part of the laws of the City of Canby. Motion seconded by Councilwoman Kopelk and approved 6-0 by roll call ballot.

Administrator Atwood read Ordinance No. 774 by title and explained the need for authorizing the architect contract. **Councilman Sowles moved that Ordinance No. 774, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY RECORDER OF THE CITY OF CANBY, COUNTY OF CLACKAMAS, OREGON, TO EXECUTE A CONTRACT FOR ARCHITECTURAL SERVICES IN CONNECTION WITH THE REMODELING OF THE KOEHLER BUILDING INTO A POLICE FACILITY, AND DECLARING AN EMERGENCY be adopted and become part of the laws of the City of Canby. Seconded by Councilwoman Brennan and approved 6-0 by roll call vote.

Administrator Atwood reviewed Resolution No. 374, needed to balance the 1984-85 City Budget. **Councilman Sowles moved to adopt Resolution No. 374, A RESOLUTION AUTHORIZING TRANSFER OF FUNDS IN LINE ITEMS TO BALANCE THE 1984-85 Budget, seconded by Councilwoman Kopelk and approved unanimously.

NEW BUSINESS: **Councilman Anderson moved to approve accounts payable in the amount of \$81,321.30, seconded by Councilman Sowles and approved 6-0 by roll call vote.

Municipal Court Judge Jon Henricksen addressed the Council for the sixth annual time. Judge Henricksen pointed out that the City will exceed anticipated revenue by 34%, primarily due to the administration of Clerk Dorothy Patterson. Also, in cities of comparable size, Canby rates second from the top for volume and efficiency, specifically in filing and completing cases. Judge Henricksen commended Court Clerk, Dorothy Patterson, for her docketing which enables Canby to rate so highly and for her suggestion of attaching the State assessment to fines which

resulted in the higher revenue. Judge Henricksen informed the Council that an ordinance could be adopted that would allow the City of Canby to also assess \$1.00 for each fine to go directly to the General Budget. Mayor Pulver thank the Judge for the informative report and commended both Judge Henricksen and Dorothy Patterson on their efforts which has made the Canby Court system so admirable.

At this time, by request, Mayor Pulver moved to an "Unfinished Business" item, the Adult Center and Swim Center Policy Advisory Boards. Administrator Atwood informed the Council that a thirty day cancellation clause should be considered for the current Loaves and Fishes contract; and by suggestion of Councilman Sowles, also an addendum for the City to be responsible for maintenance of the grounds. The Council discussed the function of a Policy Advisory Board as being advisors to the Council of everyday activities and also use of the facility other than the forty hours per week that the Loaves and Fishes will use the building. The current Steering Committee controls the services and Loaves and Fishes needs. **Councilman Sowles moved to instruct the City Attorney to establish an Ordinance, patterned after the existing Library Board Ordinance, for an Adult Center Policy Advisory Board and that an Ad Hoc Committee be appointed to assist. Councilman Sowles WITHDREW his motion, and the Council discussed the difference between the Advisory Board and the Sterring Committee and concluded that both were needed. **Councilman Sowles revised his motion to instruct the City Attorney to create an Adult Center Advisory Board Ordinance, patterned after the Library Board Ordinance, with the assistance of the Ad Hoc Committee. Motion seconded by Councilman Taylor and approved 6-0. **Councilman Jordan moved to contact the people who sent letters of interest for the advisory board, requesting them to serve on the Ad Hoc Committee, motion seconded by Councilwoman Brennan and approve unanimously. Councilman Jordan asked about the status of the current contract with Loaves and Fishes, and the City Attorney explained that it was currently in affect, however, a new contract will be drafted to include the thirty day cancellation clause and the addition of the City being responsible for the maintenance of the outside grounds. It was suggested that the Ad Hoc Committee be invited to attend a workshop in Lake Oswego on Tuesday, June 25th on Senior Center Advisory Boards.

The Council discussed implementing an ordinance for the Swim Center creating an advisory board and also the possibility of creating a Swim Pool Booster Club, such as the current Friends of the Library, which holds fund raisers for purchase of non-budgeted items. **Councilwoman Kopelk moved to advise staff to draw up an ordinance for a Swim Center Policy Advisory Board, patterned after the Library Ordinance, with the assistance of Councilwoman Brennan and Administrator Atwood. Seconded by Councilman Taylor and approved 6-0.

Beth Saul, Librarian, addressed the Council to inform them of a

a recent survey made with patrons regarding library hours. The unanimous selection was for the library to be open six days a week and past 5 p.m. Also, the library was rated as per the following: 51% excellent, 41% very good, 7% good and 1% no response. **Councilwoman Kopelk moved to adopted the new library hours in compliance with the survey: Monday, noon to 9 p.m.; Tuesday, noon to 9 pm;and Wednesday through Saturday 11 a.m. to 6 p.m. Seconded by Councilman Jordan and approved unanimously.

Mayor Pulver called for a short recess at 8:55 p.m., reconvening the regular session at 9:02 p.m.

Harry Lee Kwaii, representing OCTS, addressed the Council requesting funds for video equipment. Three options were presented: 2 Servo Zoom Hand Controls, 2 Focus Head Controls, 2 DC11u Camera Batteries and 2 30' Pfantone Camera Extension Cables; Servo Zoom and Focus Hand Controls; or DC11u Batteries and Camera Extension Cables. Mr. Lee Kwaii explained the use of the requested equipment to the Council. **Councilwoman Brennan moved to approve the request of the OCTS for option 1: two each of the following, Servo Zoom Hand Controls, Focus Hand Controls, DC11u Batteries and 30' Pfantone Extension Cables in the amount of \$1,238. Seconded by Councilman Jordan and approved 6-0.

The Council next considered purchase of four exposed aggregate trash cans from Street and Park Funds at \$229 each. The Council gave a unanimous consensus to purchase the four trash cans.

UNFINISHED BUSINESS: The Council considered the two bids for City insurance coverage. Read-Bentz Insurance of Canby and Thomas-Hahn Insurance of Oregon City were the two bidders, with Thomas-Hahn, the lowest bid. Councilwoman Kopelk suggested that the City seek another firm for bonding coverage since Thomas-Hahn could not cover the three requested officials for more than \$50,000. Council directed staff to research other firms for bonding for \$100,000 and \$300,000 coverage and poll the Council by telephone in order to meet the July 1st deadline for a new policy. **Councilman Taylor moved to accept the bid from Thomas-Hahn Insurance of Oregon City for City insurance coverage for approximately \$33,954, and to delete the bonding with the Thomas-Hahn firm and to research other sources and get approval from Council by telephone. Motion seconded by Councilman Anderson and approved 6-0.

The Council gave approval of the suggested questions to be used for the interview process for the Public Works Director/Economic Development Coordinator position.

Mayor Pulver requested that Chief Giger inform his police department that the rumor that the City is reducing expenditures on the new Police Facility is not true.

Mayor Pulver informed the Council that Administrator Atwood would be having major surgery Monday, June 24th, and Chief Giger,

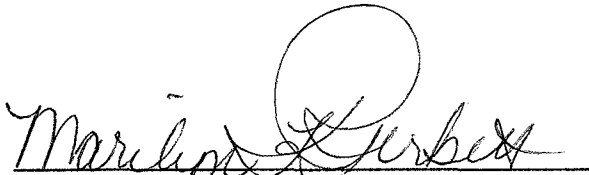
Treasurer Graham and Recorder Perkett will coordinate City business. Also, the Mayor and Council President Sowles will meet with department head on Monday, June 24th, at 7:00 p.m. to discuss procedure during Mr. Atwood's absence from the office.

The Council briefly discussed the proposed radio system that the police department will be purchasing for approximately \$60,000 from the Motor Pool Reserve, to be paid back in a five year period.

Administrator Atwood suggested that the Council cancel the regular meeting of July 3, 1985, and authorize payment of bills, with approval of staff. **Councilman Anderson moved to cancel the regular Council meeting of July 3, 1985, and authorize payment of City bills, upon approval of staff. Seconded by Councilman Sowles and carried 6-0.

Mayor Pulver called for a Special Meeting on July 10, 1985, and a workshop session on July 11, 1985, specifically for interviewing of the Public Works Director applicants.

Mayor Pulver adjourned the regular meeting at 9:55 p.m.


Marilyn K. Perkett, City Recorder


William F. Pulver, Mayor