

CANBY CITY COUNCIL

REGULAR MEETING

JUNE 5, 1985

Mayor William Pulver presiding. Councilmembers present: David Anderson, Nancy Kopelk, Scott Taylor, Gary Sowles, Helen Brennan and Michael Jordan.

Also present: Administrator Bud Atwood, City Attorney John Kelley, City Recorder Marilyn Perkett, Police Chief Jerry Giger, Betsy Ross, Cheryl Anderson, Duane Lee, Shawn Carroll and Harry Lee Kwaii.

Mayor Pulver called the regular session to order at 7:30 p.m., following a 7:00 p.m. workshop session on setting guidelines for interviewing applicants for the position of Public Works Director/Economic Development Coordinator. The flag salute was observed, followed by meditation.

Roll call of Council showed a quorum present.

Administrator Atwood informed the Council that a correction to the minutes of Regular Session, May 16, 1985, page 2, last paragraph, should be corrected where it referred to Lee Funrue as part of the Local Access Group for Cable TV, she is an independent producer of the film for economic development. **Councilwoman Kopelk moved to approve the minutes for the regular session of May 16, 1985, with the noted correction on page 2. Motion seconded by Councilman Jordan. Harry Lee Kwaii, from the Our Community Television System, Inc. (OCTS, local access group), addressed the Council to inform them of any misunderstanding regarding Mrs. Funrue's request. He noted that Mrs. Funrue was an independent producer and was not representing the local access group, however, she and the local access group were under the impression that the funding for the economic development video was coming from other sources than the City's share of franchise funds. Mr. Lee Kwaii noted that the OCTS was interested in marketing and promoting Canby and there were other options for the funding of such a video for less cost. Council suggested listening to the tape to get the exact motion regarding the issue. Motion on the minutes was for approval 6-0. Minutes of May 16, 1985, are corrected as follows (after review of the tape): page 2, last paragraph, motion should read, "I MOVED TO APPROVE \$1,450 FOR THE ECONOMIC DEVELOPMENT TAPE BUDGET BILLS TO BE PRESENTED TO THE CITY AND OVERSEEN BY MRS. LEE FUNRUE." **Councilwoman Kopelk moved to revise the decision of paying \$1,450 as requested by Lee Funrue for video production until City staff, Mrs. Funrue and Harry Lee Kwaii can meet together and work

out a final budget on the economic development video. Motion seconded by Councilman Jordan and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: Harry LeeKawii addressed the Council to reiterate the fact that he felt the issue on the economic development video being produced by Mrs. Funrue was totally a misunderstanding as they were allies and no one was to blame over the misunderstanding.

Mayor Pulver read a proclamation declaring June 2 through 8, 1985, as National Garden Week.

A second proclamation was read by Mayor Pulver, declaring June 16 through 21, 1985, as Grange Week in the City of Canby in honor of the Oregon State Grange Convention to be held at Canby High School.

COMMUNICATIONS: None presented.

ORDINANCES & RESOLUTIONS: Administrator Atwood reviewed ordinance no. 773, and the bids received on the bid call for a general purpose tractor with front loader, he noted that Fisher Mill Supply was the lowest bid that met the specifications; other low bids did not meet the City's specifications. **Councilman Sowles moved that Ordinance No. 773, AN ORDINANCE AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE CITY OF CANBY, COUNTY OF CLACKAMAS, OREGON, AND DECLARING AN EMERGENCY, be properly posted and come up for final action after 7:30 p.m., on June 19, 1985. Motion seconded by Councilwoman Brennan and approved 6-0.

Ordinance No. 774, authorizing architectural services for remodeling of the Koehler building into a police facility, was reviewed by Administrator Atwood, noting that the architect reduced his fee from \$17,500 to \$15,800. **Councilwoman Kopelk moved that Ordinance No. 774, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY RECORDER OF THE CITY OF CANBY, COUNTY OF CLACKAMAS, OREGON, TO EXECUTE A CONTRACT FOR ARCHITECTURAL SERVICES IN CONNECTION WITH THE REMODELING OF THE KOEHLER BUILDING INTO A POLICE FACILITY AND DECLARING AN EMERGENCY, be posted and come up for final action after 7:30 p.m., June 19, 1985. Seconded by Councilman Jordan and approved 6-0.

Administrator Atwood reviewed Resolution NO. 372, a requirement by the state to meet the requirements for receiving revenues for specific taxes. **Councilman Anderson moved to adopt as laws of the City of Canby, Resolution No. 372, A RESOLUTION VERIFYING THAT THE CITY OF CANBY HAS MET THE REQUIREMENTS TO RECEIVE REVENUES FROM CIGARETTE, GAS AND LIQUOR TAXES. Motion seconded by Councilman Sowles and approved 6-0.

Resolution No. 373, was briefly reviewed by Administrator Atwood regarding endorsing transportation projects to the Oregon

Transportation Committee. **Councilman Taylor moved that Resolution No. 373, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANBY, OREGON, FOR ENDORSING TRANSPORTATION PROJECT RECOMMENDATIONS TO THE OREGON TRANSPORTATION COMMITTEE be adopted and become part of the laws of the City of Canby. Motion seconded by Councilwoman Kopelk and approved 6-0.

Attorney Kelley informed the Council that Book Publishing Company would be forwarding the City's codification of ordinances by the end of June.

NEW BUSINESS: **Councilwoman Kopelk moved to approve accounts payable in the amount of \$100,481.80, which includes the elimination of payment to Donna Vassar in the amount of \$143.59, second by Councilman Anderson. Attorney Kelley explained that he and Judge Henricksen had been under the impression that Canby had a fund for assistance in restitution pay, however, the fund is a vandalism reward fund and therefore, Ms. Vassar would be notified that the City would not be forwarding a check to her, she will have to receive payment after restitution is paid by the subjects of the court case. Motion carried 6-0, roll call vote.

The Council next considered a request from Canby Bowl to extend their Special Event Liquor License for the Annual Bowling Tournament. **Councilman Sowles moved to approve the Special Event Liquor License application from Canby Bowl for June 15 and 16, 1985, and extension of their earlier request for April 20, 21, 27 and 28; May 4, 5, 11, 12, 18 and 19; and June 1, 2, 8 and 9. Motion seconded by Councilwoman Brennan and approved 6-0.

Administrator Atwood reviewed a request from Our Community Television Systems, Inc. Board of Directors for \$350 for hooded sweatshirts for the community volunteer crew members in Local Access productions; and \$76.50 for airplane rental for aerial videography of Canby for economic development video marketing. Mr. Lee Kwaii informed the Council that perhaps the airplane rental would be donated; however, at this time it was not definite. **Councilman Anderson moved to approve the request from the Our Community Television System, Inc. for \$350 for sweatshirts for volunteer crew members and also, if needed, the \$76.50 for airplane rental for aerial videography. Motion seconded by Councilwoman Kopelk and carried, 6-0.

Administrator Atwood requested the Council to give their suggestions for retailer of the year so he could submit the City's nominee.

UNFINISHED BUSINESS: The Council next considered the contract for auditing services with Coopers and Lybrand. Administrator Atwood informed the Council that Coopers and Lybrand had reconsidered the increase for this year, it was previously approximately \$700, and now they will increase by 3%, approximately \$250, for a total contract fee of \$8,807. Councilwoman Kopelk was acknowledged for her persistence in

requesting justification of the intended fee increase.

**Councilman Sowles moved to authorize signature for auditing services between the City of Canby and Coopers and Lybrand for the fiscal year 1984-85, in the amount of \$8,807. Seconded by Councilman Jordan and approved 5-1, with Councilman Taylor voting nay. Councilman Taylor requested that the City go out for bids for auditing services for the next fiscal year, Council concurred.

Mayor Pulver informed the Council that Jean Warren's name had been suggested for the Library Board Position. **Councilwoman Kopelk moved to nominate Jean Warren to a three term on the Library Board (further investigation revealed that Mrs. Warren will be finishing the term of Scott Wiesehan which expires July, 1987). Motion seconded by Councilman Jordan and approved 6-0.

Administrator Atwood reminded Council to get their suggestions for Swim Center guidelines to him. Also, the Council will consider implementing an ordinance for the Swim Pool Board similar to the Library Board Ordinance. The Council requested that the guidelines for the Swim Center be returned for final Council approval.


Administrator Atwood informed the Council of the need for consulting services to review the aeration equipment at the sewer plant. Duane Lee, Lee Engineering, addressed the Council informing them of his prior research on the equipment and felt the City needed to research upgrading the equipment which has had a history of failure every three to six months, proving to be very costly to the City. Mr. Lee gave an approximate figure of between \$28,000 and \$48,000 to correct the aeration problem. Council gave a consensus for Mr. Lee to proceed with the consulting service.

Mayor Pulver reminded the Council to review the applications for the Adult Center Advisory Board and be prepared to act upon them at the next meeting.

Administrator Atwood requested a committee to research a proposal for a new radio system for the Police Dispatch, which will be approximately \$60,000. The money will come from the Motor Pool Reserve and the Police Department will have five years to replace the money to the reserve account. Mayor Pulver and Councilman Taylor will serve on the committee with Chief Giger and Administrator Atwood.

Mayor Pulver adjourned the regular meeting at 8:57 p.m.


Marilyn K. Perkett, City Recorder


William F. Pulver, Mayor