

CANBY CITY COUNCIL

REGULAR MEETING

MAY 15, 1985

Mayor William Pulver presiding. Councilmembers present: Scott Taylor, Nancy Kopelk, Gary Sowles, Helen Brennan and Michael Jordan. Absent: Councilman David Anderson.

Also present: Administrator Bud Atwood, City Attorney John Kelley, City Recorder Marilyn Perkett, Police Chief Jerry Giger, Steve Frederick, Lee Funrue, Sue Cox, Paul Ahrens, Earl and Sabina Oliver, Christine & Lorraine Maderia, Doug Mootz, Joel Polendey, Jodi Burch, Brent Pavlicek, Judy Pavlicek, Brenda Mootz, Betsy Ross, Laurie Newcomer, David Johnson, Todd Stafrey, Robert Evenson, William Wilson and Mr. & Mrs. Robert Baxley.

Mayor Pulver called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of Council showed a quorum of five members present.

**Councilwoman Kopelk moved to approve as distributed the minutes of regular meeting May 1, 1985, seconded by Councilman Jordan and approved 5-0.

Mayor Pulver welcomed the students from the Canby High School government class that were present.

CITIZEN INPUT ON NON-AGENDA ITEMS: None voiced.

Mayor Pulver read a Proclamation, proclaiming the month of May as Poppy Week and May 24, 1985, as Poppy Day in accordance with the Canby American Legion Auxiliary.

At this time, Mayor Pulver introduced Robert Evenson, Architect, and one of two final applicants to present the Council with their architectural proposal for services for the new Canby Police Department Facility to be located in the City owned Koehler building next to City Hall. Mr. Evenson presented a short slide presentation of projects his firm has been involved in renovating and designing. Mr. Evenson felt the project could be completed for the budget amount of \$180,000. His concept was to have 70% of the space open utilizing the current beam structures and to refurbish the exterior brick. Betsy Ross commented that she had seen the Tualatin Senior Center that Mr. Evenson's firm had done and felt it was very good.

COMMUNICATIONS: Administrator Atwood read a letter from Canby Rotary requesting permission to use Wait Park, blocking off some streets, for May 30, 1985, from 12:00 noon till 5:00 p.m. to display the Budweiser Clydesdales, courtesy of Chuck Morgan of Morgan's Distributing. Sue Cox addressed the Council on behalf of the Retail Trade Committee, requesting permission to place a refreshment stand at the park as a fund raiser for the Chamber. **Councilwoman Kopelk moved to approve the request of the Rotary to use Wait Park for displaying the Budweiser Clydesdales on Thursday, May 30, 12:00 noon to 5:00 p.m., closing N.W. 3rd and N.W. 4th between N. Grant and N. Holly and half of N. Grant and N. Holly, and to allow the refreshment stand for the Retail Trade Committee. Motion seconded by Councilman Taylor and approved 5-0.

Mr. Atwood read a letter of Scott Wiesehan, Library Board Member, tendering his resignation due to other commitments. Mayor Pulver requested that Council members be prepared to appoint a new member to the Library Board at the next meeting.

ORDINANCES & RESOLUTIONS: None presented.

NEW BUSINESS: **Councilman Sowles moved to approve payment of accounts payable in the amount of \$29,120.70, seconded by Councilwoman Brennan and approved by roll call vote 5-0.

The Council reviewed a request from Fred Jung, owner of the Cottage Kitchen Restaurant, requesting a letter be sent to the O.L.C.C. authorizing Council permission to serve wine and beer in the new addition to his facility noting he has a current license for the restaurant. **Councilman Taylor moved to approve the request of Fred Jung, Cottage Kitchen, to send a letter signed by the Mayor to the O.L.C.C. approving the serving of beer and wine in his expanded restaurant. Motion seconded by Councilwoman Kopelk and approved unanimously. Councilman Sowles commented on the facility and felt it would be a real asset to the community.

The Council considered authorization to sign the contract between the City and Coopers and Lybrand for auditing services. The firm has increased their fee by approximately \$700. Council requested a letter from Coopers and Lybrand explaining their fee increase before authorizing signature of the contract for the ensuing year.

Administrator Atwood read a request from the Cable TV Local Access Group requesting funding to develop a video tape to promote the City. Also, Mr. Atwood requested that the Council considered purchasing a TV and VCR for the Council Chambers which could be a valuable training tool. Lee Funrue, from the Access Committee, addressed the Council and informed them that filming is still in progress and a brochure will be prepared to help promote economic development. **Councilwoman Koplek moved to

approve \$1,450 for development of a video by the Local Access Group, with Lee Funrue in charge of the bills to be submitted to the City for payment. Motion seconded by Councilwoman Brennan and approved 5-0.

UNFINISHED BUSINESS: As discussed in the meeting of May 1, 1985, the Council next adopted the policy for signatures on City investments. **Councilman Sowles moved to adopt the following to the Book of Policy: "The Canby City Council establishes the policy, to become effective immediately, that two (2) signatures be required for all City Investment transactions. Motion seconded by Councilman Taylor and approved 5-0.

The City Council next reviewed the process of the proposed RV Park to be constructed off Territorial Road. To date, \$4,753.24 has been spent to construct a water main and for a hydrant on Territorial Road and trees have been removed by Yoder Mill. Other projected costs to complete the project are: oiling, \$1,000; rock, \$1,200; lighting, \$500; water, \$300; and sewer dump station, \$250, for a total of \$3,250. Council was informed that City Hall, the Canby Herald and Police Department have numerous requests, specifically in the summer months, for a nearby overnight facility. Mr. Ahrens addressed the Council regarding his proposed project of a 100 unit RV Park, with store and restaurant, on the Bridge Keeper property on 99E, noting he had no objections to the primitive park the City proposed. Councilman Jordan felt our RV Park would not be marketable if Mr. Ahrens proceeds with his project. Robert Baxley, manager of Isberg RV Park on I-5, addressed the Council cautioning them that they were in for trouble if they proceeded with the park, and reiterated the fact several times that Isberg sent their customers, and many dollars of business, to the City of Canby. Mr. Baxley also advised the Council to investigate liability insurance. Administrator Atwood informed the Council that at this time the City could not complete the project before ball season; he also read a letter from Councilman David Anderson, absent for the evening, requesting the City put the project "on hold". Councilman Sowles concurred with Mr. Anderson, and felt that eventually the City would have to make improvements, add Police protection and spend much more money than anticipated. Earl Oliver addressed the Council noting that the proposed project had never appeared in the local paper (Mr. Fredricks indicated it had), there was no Public Hearing on this issue with the Planning Commission, and felt the people near the golf course and Willamette Green would have problems with the tenants of the proposed RV Park. A committee of Councilman Jordan, Sowles and Taylor will research the proposal and return to the Council with a recommendation. **Councilman Jordan moved to postpone any further action on the RV Park until the committee has further investigated all aspects of the proposed RV facility, motion seconded by Councilman Sowles and approved unanimously.

Administrator Atwood reminded the Council of the May 30th Public Hearing by the Utility Board on System Development proposed costs.

Administrator Atwood requested a volunteer to review the City insurance bids, Councilman Taylor volunteered.

Also, a review committee for the Engineers for the proposed sewer trunk line project was requested, Councilman Anderson and Councilman Jordan were appointed.

Mayor Pulver called for a short recess at 9:02 p.m., reconvening the regular session at 9:06 p.m.

At this time, the second architect, William Wilson, addressed the Council for the proposed Police facility. Mr. Wilson felt his firm was "ideally qualified" and noted that had done many renovations. Mr. Wilson's concept for the interior would be for a suspended ceiling, be energy efficient and functionable. He proposed touring other facilities and working with our staff for the final results. Mr. Wilson noted that the proposed \$180,000 budget was a little "tight", however, with creative design, efficient and economical systems, it might be possible, he indicated there was a good chance we'd need a little more and he'd feel comfortable with \$30,000 to \$40,000 more. Mr. Wilson suggested options for cutting costs, including postponing some inside finish until a later date.

After both presentations by architects and their departure, Chief Giger commented that both presentations were "good". Council consensus was to offer a contract to Robert Evenson.


**Councilman Taylor moved to authorize negotiation of a contract between the City of Canby and Robert Evenson, AIA, for architect services for the proposed Police Department facility, and for the proper ordinance to be prepared. Seconded by Councilwoman Brennan and approved 4-1, with Councilman Jordan voting nay.

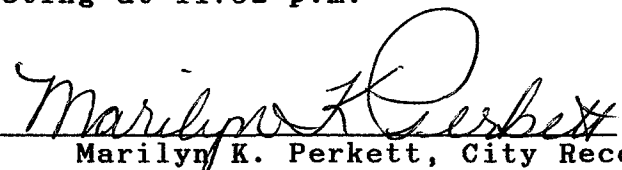
**Councilman Taylor moved to go into Executive Session under ORS 192.660 (1) (b), seconded by Councilman Jordan and approved 5-0.

Mayor Pulver recessed the regular meeting at 9:50 p.m. to go into Executive Session. The regular session was reconvened at 11:20 p.m.

Councilman Taylor informed the Council that the committee had reviewed the applications for the position of Public Works Director/Economic Development Coordinator and would be selecting the final candidates very soon.

Mayor Pulver adjourned the meeting at 11:52 p.m.


William F. Pulver, Mayor
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Marilyn K. Perbett, City Recorder
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