

CANBY CITY COUNCIL
REGULAR MEETING
MAY 1, 1985

Mayor William Pulver presiding. Councilmembers present: David Anderson, Nancy Kopelk, Scott Taylor, Gary Sowles, Helen Brennan and Michael Jordan.

Also present: Administrator Bud Atwood, City Attorney John Kelley, City Recorder Marilyn Perkett, Chief of Police Jerry Giger, Steve Frederick, Tony Crawford, Lisa Houseworth, Christine Adams, Joel Buys, Linda Johnson, Berni, Chuck and Jason Buys, Roy Hester, Mark Maxwell, Dorothy Patterson, Betsy Ross, Dorothy Knight, Kim Severson, Marc Nunn, Dennis Swanberg, Sgt. John Watts and Lt. Jim Scharmota.

Mayor Pulver called the regular meeting to order at 7:30 p.m. and welcomed the attending audience.

**Councilwoman Kopelk moved to approve as distributed the minutes of the regular session, April 17, 1985, seconded by Councilwoman Brennan and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: None presented.

At this time Mayor Pulver announced a special event, the administering of the Oath of Office to two newly appointed policemen. Chief Giger introduced Officer Marc Nunn and Officer Dennis Swanberg and read their appointment. Mayor Pulver administered the Oath of Office to the new patrolman and welcomed them to the City of Canby.

Mayor Pulver read a Proclamation, proclaiming May 1 through the 17, 1985, as Imagination Celebration Weeks. The Mayor introduced Linda Johnson, Knight Elementary Teacher, who had organized this event, including the appearances of Burl Ives and Seona McDowell. Mayor Pulver expressed his approval and enthusiasm for the event and shook hands with some Knight School students who are involved in the event and were present to issue special invitations to the Council and City Staff.

A Proclamation, declaring the month of May as Youth Employment Month, was read by Mayor Pulver and noting that Clackamas County Private Industry Council had requested the proclamation.

COMMUNICATIONS: None presented.

ORDINANCES & RESOLUTIONS: Administrator Atwood reviewed Ordinance No. 771, necessary for the municipal investments. **Councilman Sowles moved that Ordinance No. 771, AN ORDINANCE CREATING SEPARATE ACCOUNTS FOR CERTAIN MUNICIPAL FUNDS; AND DECLARING AN EMERGENCY be adopted and become part of the laws of the City of Canby. Motion seconded by Councilman Jordan and approved 6-0 by roll call ballot.

Ordinance No. 772, was explained by Administrator Atwood, as being necessary for the same purpose, municipal investments and compliance with F.D.I.C. policy. **Councilman Anderson moved that Ordinance No. 772, AN ORDINANCE ESTABLISHING THE CITY TREASURER, CITY RECORDER AND CITY ADMINISTRATOR AS OFFICIAL CUSTODIANS FOR CERTAIN MUNICIPAL FUNDS; AND DECLARING AN EMERGENCY be adopted and become part of the laws of the City of Canby. Motion seconded by Councilwoman Kopelk and approved by roll call vote, 6-0.

NEW BUSINESS: **Councilwoman Kopelk moved to approve payment of accounts payable in the amount of \$29,583.87, seconded by Councilman Jordan and approved by roll call, 6-0.

Administrator Atwood read a memo from Roy Hester, Public Works Supervisor, recommending to consider raising service fees; space fees; designate an area for spaces at a higher price than other areas; and investigate the possibility of a mausoleum for the Zion Memorial Cemetery. Mr. Hester had made a survey of surrounding cemetery costs and found Canby to be below the average. Also, he felt if we promoted and enhanced the cemetery it would promote itself and the possibility of a full-time sexton might be considered. Administrator Atwood also noted that he would investigate the option of contracting the maintenance. Council questioned the reason for a mausoleum and were told that most cemetery's have them and it would be a service that many people request, also it takes very little maintenance and provides more space for the area. Council directed staff to research the following: do we need a full-time sexton; how to fund the expenses; rate increases; contracting maintenance; and a mausoleum. Staff will return to Council with additional information. A letter was read from Lee Funrue, 888 N. Ash, Canby, urging the Council to consider funding a full-time caretaker at the Cemetery.

Administrator Atwood requested authorization to call for bids for a general purpose tractor. Council consensus was for approval to call for bids.

UNFINISHED BUSINESS: The Council next considered the amount of bonding for the City Treasurer, City Recorder and City Administrator. Staff recommended the bonding be in the amount

of \$100,000 for each of the three and also to have two signatures necessary for cashing purposes. Councilman Taylor agreed with the two signatures, however, he still felt a concern for the amount of bonding. Mr. Taylor suggested, since we would be going for bids on the City Insurances, to include a bid package for the bonding, in his investigation he found there were several types of bonding policies. Council concurred and suggested that in our bid request we ask for figures for bonding of either \$100,000 or \$300,000. Attorney Kelley noted that we should get a "rider" until we obtain new coverage since we had just passed Ordinance No. 772, which required a minimum of \$100,000 in bonding coverage.

Council next reviewed a survey of various Adult Center operation procedures and were informed that the Senior's would be bringing their by-laws and Policy Advisory Board recommendations to the May 15th meeting for Council consideration. Dr. Davies addressed the Council, recommending that the management of the Adult Center stay with the Canby Loaves and Fishes and not with the Portland based Loaves and Fishes, Inc. Also, he suggested that terms of office for the Policy Advisory Board be staggered. Mayor Pulver requested that the local newspaper edit a story requesting volunteers for the Advisory Board and also, for the Council to seek members.

OTHER ANNOUNCEMENTS OR REPORTS: Councilman Taylor informed the Council that the committee for the Public Works Director/Economic Development Coordinator position would be meeting next week and approximately 20 applications had been received.

Councilman Anderson informed the Council that he and Mr. Atwood had attended a two hour Economic Development meeting in Oregon City last Thursday, almost all cities in the County were represented.

Mayor Pulver noted that Lee Funrue was working on an Economic Development video and would be making a presentation at the next Council meeting. Attorney Kelley informed the Council that due to new legislation, the City no longer had to commit 2% of the franchise fee to local access.

Administrator Atwood informed the Council that the Police Facility Committee would be reviewing the proposals from the four architects next week and hopefully be coming to the Council with a recommendation very soon.

**Councilman Sowles moved to go into Executive Session under ORS 192.660 (1)(b), and 192.550 (1)(d), motion seconded by Councilwoman Kopelk and approved unanimously.

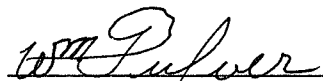
Attorney Kelley informed the Council that the lawsuit of City of Canby vs. Qudex, has been dismissed with cause to neither party and as soon as it was signed by a judge, it would be "history".

Mayor Pulver recessed the regular meeting at 8:35 p.m. to go into Executive Session. The regular session was reconvened at 9:31 p.m.

Councilman Sowles requested more information regarding the proposed RV Park the City was constructing off Territorial Road. Specifically, cost amounts, and with a recommendation the project be put on "hold" until the Council had all the necessary information as to costs. Councilman Anderson noted that he has been approached several times concerning the project and the expenditure of taxpayers money on the project. Mayor Pulver directed staff to schedule a report for the May 15th meeting to include construction costs, maintenance costs, any revenues and generally a justification of the project.

Mayor Pulver read a letter from Congressman Denny Smith, soliciting nominations for a person, organization or business that is deserving of special recognition for outstanding private sector contributions to solving a community problem. Council were requested to notify City Hall of any nominee, the deadline for this is May 15th.

Mayor Pulver adjourned the regular meeting at 9:37 p.m.


William F. Pulver, Mayor


Marilyn K. Perkett, City Recorder