

CANBY CITY COUNCIL
REGULAR MEETING
AUGUST 20, 1986

(This meeting televised live on Channel 5.)

Mayor William F. Pulver presiding. Councilmembers present: David Anderson, Nancy Kopelk, Scott Taylor, Gary Sowles, Helen Brennan and Michael Jordan.

Also present: Administrator Bud Atwood, City Attorney John Kelley, Swim Center Director Scott Nelson, Public Works Director Rusty Klem, Police Chief Jerry Giger, City Treasurer Virginia Biddle, City Recorder Marilyn Perkett, CUB Manager Stephan Lashbrook, CUB members, Robert Swayze, Robert Westcott, Larry Housen and George Hudson, Robert Rapp. Sue Cox, Bob Root, Betsy Ross, Walt Daniels, Marty and John Bates, Hazel Adams, Dorothy Knight, Dorothy Eyman, and Eldon Edwards.

Mayor Pulver called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of the Council showed a quorum present.

**Councilwoman Kopelk moved to approve as distributed the minutes of regular session, August 6, 1986, seconded by Councilman Taylor and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: None presented.

PUBLIC HEARING: Mayor Pulver opened the Public Hearing on the proposed 1986-87 Supplemental Budget at 7:33 p.m. The Mayor explained the procedures for the hearing to the audience.

STAFF REPORT: Administrator Atwood reviewed the transfer of funds as outlined in Resolution NO. 390.

OPPONENTS: None voiced.

PROPOSERS: None voiced.

Mayor Pulver closed the Public Hearing at 7:38 p.m.

**Councilman Sowles moved to adopt Resolution No.390. A

RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET. Motion seconded by Councilwoman Brennan and approved 6-0.

COMMUNICATIONS: Administrator Atwood read a letter from the El Gazebo Softball Team requesting permission to hold a "garage sale" in the City leased S.P. parking lot between N. Fir and N. Elm Street on Saturday as a fund raiser to send the team to Salt Lake City, Utah, to play in the Western National Softball USSSA Tournament. **Councilman Sowles moved to grant permission to the El Gazebo Softball Team to hold a garage sale in the S.P. parking lot across from the El Gazebo on Saturday, August 23rd, from 8:00 am to 6:00 p.m. and to coordinate the event with the City Administrator as to restrictions. Motion seconded by Councilman Taylor and approved unanimously.

ORDINANCES & RESOLUTIONS: **Councilman Sowles moved that on final reading Ordinance No. 795, AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY RECORDER OF CANBY, COUNTY OF CLACKAMAS, OREGON TO EXECUTE A PURCHASE AGREEMENT FOR A USED THREE AXLE TRUCK FOR THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY be adopted and become part of the laws of the City of Canby.

Administrator Atwood explained that Ordinance No. 796, was drafted after the Council gave approval at the last meeting for expenditure of funds to complete the S. Elm Street Project.

**Councilwoman Kopelk moved that Ordinance No. 796, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY RECORDER OF THE CITY OF CANBY, OREGON TO EXECUTE AN AGREEMENT WITH PARKER NORTHWEST PAVING, INC. FOR IMPROVING A PORTION OF SOUTH ELM STREET IN THE CITY OF CANBY, AND DECLARING AN EMERGENCY, be properly posted and come up for final reading after 7:30 p.m. on September 3, 1986. Motion seconded by Councilman Taylor and approved 6-0.

NEW BUSINESS: **Councilwoman Kopelk moved to authorize payment of accounts payable in the amount of \$69,030.70, seconded by Councilman Anderson and approved by roll call vote 6-0.

The next item of business was a request to call for bids for the Public Works/Canby Utility Board Shop.

(Due to the fact the Canby Utility Board had a quorum present, Board Chairman Westcott declared it to be a joint meeting of the Council and Board and officially called their meeting to order.) Project coordinator, Robert Rapp, turned the discussion over to Eldon Edwards, Architect for the project. Mr. Edwards briefly reviewed the process, noting that two contractors suggested the total project price to be approximately between \$500,000 and \$600,000. Rapp informed the Council that the bid call would have alternate options and phase options. Also, the option of possibly omitting the paving and some of the covered parking area for a couple years. Mr. Edwards suggested that the bid call opening date be set for September 11th. **Councilman Anderson moved to authorize City Staff to proceed with calling for bids, jointly with the Canby Utility Board, for the Public Works/Utility Board Complex. Motion seconded by Councilwoman Kopelk and carried 6-0.

(**Board Member Swayze moved that the Canby Utility Board, jointly with the City Council, authorize to call for bids for the proposed PW/CUB complex, motion seconded by Board Member Housen and approved unanimously. Board Chairman Westcott adjourned the CUB session.)

The Council next considered hiring a consultant to assist in the process of hiring a new City Administrator. Councilman Sowles, Chairman of the Committee, informed the Council of the interview with Helen Terry a prospective consultant. Mrs. Terry agreed to a price not to exceed \$2,000 with the following services: job analysis; review of resumes and elimination process; background checks; assessment center for candidate; and recommendation of final applicants for Council to consider. Councilman Taylor suggested that Council candidates for the November elections be allowed to have input on the issues. However, Councilman Jordan

and Councilwoman Perkett noted that the present Council would be responsible for the final selection. **Councilman Sowles moved to hire Helen Terry as a consultant to administer and train for an assessment center to select a new City Administrator and a budget of \$2,000. However, the committee, to authorize at their discretion, optional material. Motion seconded by Councilman Anderson and approved 6-0.

UNFINISHED BUSINESS: Scott Nelson, Swim Center Director, reviewed the three bids received for interior painting and sealing of the Swim Center. Mr. Nelson recommended the low bid from Inter-Mountain Insulation, Inc. for \$7,950. Due to the wide spread in the bid results, Council recommended that the low bidder be thoroughly aware of the scope and specs for the project. **Councilman Sowles moved to award Inter-Mountain Insulation, Inc, the low bidder, the contract for painting the interior and sealing of the Canby Swim Center for the bid price of \$7950, and the work to be done in compliance with the specs and a performance bond requested. Councilman Taylor seconded the motion which passed 6-0. Mr. Nelson informed the Council that his research so far had provided two options regarding the exterior of the Swim Center: if no insulation is provided, reface blocks and replace the corner blocks and window blocks and paint, for an estimate of \$13,000; the other option would include insulation, siding, repair damage block areas, prime and spot paint for approximately \$20,000 to \$25,000. Council was also informed that Mr. Nelson had applied for SELP funding, so we could get an evaluation of our energy analysis, results will be at a later date.

Councilwoman Brennan questioned if the Baldwin complaint from the last meeting regarding a possible garage business had been investigated. Both Mr. Atwood and Chief Giger and reviewed the issue and found no business there, only a race car that owner probably worked on at the premises.

Administrator Atwood informed the Council that he had a verbal commitment from Santa Fe Railroad to have the Interstate Feed and Seed building down in September. Also, the City does have a lease for the parking lots until 1990, at which time the City will have right of first refusal if the property is offered for sale, and at this time that is doubtful, specifically if they get an 8% return on the property value.

Mayor Pulver adjourned the regular session at 8:50 p.m.


Marilyn K. Perkett, City Recorder


William F. Pulver, Mayor

GREETINGS from CANBY, OREGON, and Congratulations on your completion of Expo 1986!

We salute you for your efforts and send our best wishes for a successful Exposition.

Visitors from around the world will come to marvel at the World's Fair and the natural beauty of the northwest. We extend this greeting to all who come to Vancouver. May this be a step towards improved international understanding; and a movement towards World Peace.

On behalf of the City of Canby, Oregon, we extend this invitation:

Come to the **Garden Spot of the Willamette Valley** and visit us. We are located just off I-5, south of Portland. You will be welcome any time, but for a special treat come between August 12, 1986 and August 17, 1986 and visit a real old fashioned county fair.

We will be enjoying ourselves this summer. Come and join in the fun.


William F. Pulver, Mayor

