

CANBY CITY COUNCIL

REGULAR MEETING

MARCH 5, 1986

Mayor William F. Pulver presiding. Councilmembers present: David Anderson, Nancy Kopelk, Scott Taylor, Gary Sowles, Helen Brennan and Michael Jordan.

Also present: Administrator Bud Atwood, City Attorney John Kelley, Police Chief Jerry Giger, Public Works Director Rusty Klem, City Recorder Marilyn Perkett, Robert Root, Steve Frederick, Cheryl Anderson, John Gibson, J.C. Gibson, Cecily Smith, Ralph Netter, Pete Wilhelm, Lt. Jim Scharmota and Betsy Ross.

Mayor Pulver called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of the Council showed a quorum present.

**Councilwoman Kopelk moved to approve as distributed the minutes of regular session, February 19, 1986, seconded by Councilman Taylor and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: Pete Wilhelm, 1031 N. Juniper, addressed the Council regarding his next door neighbors property and read a section of City Ordinance No. 8.12, nuisances. Mr. Wilhelm noted that there were several cars, lumber, boats, pallets, and a general "eyesore". He asked what his legal rights were as he was intending to purchase the property. Ralph Netter, representing his father the owner of Mr. Wilhelm's house, expressed his concern since he felt the property value would decrease in the neighborhood. The Police Department, City Administrator and City Attorney have all been working for a solution to this matter. Attorney Kelley said the ordinance is difficult to enforce, however, staff will first request the person in question volunteer to "clean up the area" and secondly, if he doesn't comply he will be cited into Municipal Court. Mayor Pulver assured Mr. Wilhelm that the City would do all they could to solve the problem.

PROCLAMATION: Mayor Pulver proclaimed the week of March 10-15, 1986, as Barbershop Week in the City of Canby.

COMMUNICATIONS: Mayor Pulver read a letter from the Office of the Governor requesting names to be submitted for possible appointment to the Local Government Boundary Commission. Mayor Pulver urged the Council to seek a nominee and noted that he would continue to support the withdrawal of Clackamas County from the Boundary Commission.

ORDINANCES & RESOLUTIONS: Administrator Atwood briefly reviewed Resolution No. 381, explaining the need to transfer funds to allow purchase of furnishing for the Police Facility.

**Councilman Sowles moved that Resolution No. 381, A RESOLUTION AUTHORIZING TRANSFER OF FUNDS IN BUDGET LINE ITEMS TO BALANCE THE 1985-86 BUDGET be approved and become part of the laws of the City of Canby. Motion seconded by Councilwoman Kopelk and approved unanimously.

Mr. Atwood explained that Resolution No. 382 was to request the Fire District to request annexation of the City to their district. Also, it will cost the City approximately \$300 to have a metes and bounds description compiled of the City, which should be kept current hereafter. **Councilman Jordan moved to adopt Resolution No. 382, A RESOLUTION REQUESTING THE CANBY RURAL FIRE PROTECTION DISTRICT NO. 62 PETITION THE PMALGBC FOR ANNEXATION OF THE CITY OF CANBY WITHIN THE CORPORATE BOUNDARIES OF THE DISTRICT. Motion seconded by Councilwoman Brennan and approved 6-0.

NEW BUSINESS: **Councilwoman Kopelk moved to approve payment of accounts payable in the amount of \$16,745.98, seconded by Councilman Anderson and approved 6-0 by roll call vote.

The next business item was for Council consideration to adopt proposed job descriptions. Councilman Taylor expressed concern over the description for the City Recorder and City Treasures under the area of Supervision Exercised, specifically for future employees. The Council concurred that the City Administrator description should contain the authorization to designate a Department Head to take over Administrative duties for short periods of time. **Councilman moved to approve and accept the proposed City job descriptions and authorize the City Administrator to revise them at his discretion; and the City Recorder and Treasurer descriptions eliminate the "supervision exercised" section and add to City Administrator description the authorization of delegating his duties for short periods of time to a Department Head. Motion seconded by Councilman Jordan and approved 6-0.

UNFINISHED BUSINESS: Administrator Atwood informed the Council that he had talked to Coopers & Lybrand, auditors, and they agreed to a one year contract at a 3% fee increase, however, if this had been a bid process and the preparation of a RFP they would have required a three year contract. **Councilwoman Kopelk moved that the City of Canby contract with Coopers & Lybrand for auditing services for the records of fiscal year ending June 30, 1986, one year; and a 3% increase over last years fee. Motion seconded by Councilman Taylor and approved 6-0.

Attorney Kelley informed the Council that he represented the City in Circuit Court on the Flowers case and Mr. Flowers was found guilty resulting in jail time and a fine.

Mayor Pulver informed the Council that he had received complimentary tickets to the Manufactured Housing Industry show in Salem this weekend for anyone that was interested.

Administrator Atwood informed the Council that at the April 2, 1986 Council meeting he intended to have a proposal for architectural services for the City/CUB shop facility. Also, at that time he would be requesting permission to clear land at the site regardless of the status of pursuing the project.

Mayor Pulver adjourned the regular session at 8:27 p.m.


Marilyn K. Perkett, City Recorder

William F. Pulver, Mayor