

CANBY CITY COUNCIL

REGULAR MEETING

SEPTEMBER 21, 1988

(Televised Live on Channel 5.)

Mayor William F. Pulver presiding. Councilors present: Nancy Kopelk, Shawn Carroll, Walt Daniels, Scott Taylor, Terry Prince, and Michael Jordan.

Also present: Administrator Stephan A. Lashbrook, City Attorney John Kelley, Police Chief Jerry Giger, Library Director Beth Saul, Swim Center Director Scott Nelson, Public Works Director Scott Nelson, Recorder Marilyn Perkett, Treasurer Virginia Biddle, Roy Hester, Dale Yoder, Brenda and Jessica Lashbrook, Don Bear, Dorothy Knight, Hazel Adams, Dick Townsend, Bob Westcott, Mike Gabrion, Richard Smith, Miles Herald, Wes Nicholson, Fred Kahut, Earl and Sabina Oliver, Wayne Oliver, Bob Rapp, Don Godard, Barbara Ehlers, Larry and Ann Housen, Hank Schouten, Herb Morris, Fred Stefani, Ed and Barb Miller, Patrick Harmon, Roger Reif, Jim Renner, Mary Addison and many others.

Mayor Pulver called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

**Councilman Carroll moved to approve as distributed the minute of the regular meeting, September 7, 1988. Seconded by Councilman Daniels and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS: None presented.

PROCLAMATION: Mayor Pulver proclaimed the week of September 17 through 23, 1988, as Constitution Week.

COMMUNICATIONS: Administrator Lashbrook read a letter from Tom Dillon who was tendering his resignation from the City Budget Committee since he had accepted an appointment to the Canby Fire Protection District Board. Mayor Pulver requested that a thank you letter be sent to Mr. Dillon for his City service.

Administrator Lashbrook read a letter from the Automobile Club of Oregon citing Canby as one of two cities that earned an American Automobile Association Pedestrian Safety Award. Mayor Pulver thanked the Canby Police Department and Traffic Safety Committee for the efforts in making the award possible.

A letter from Jim Myron, of the Northwest Steelheaders Association, was read by Mr. Lashbrook. Mr. Myron thanked the City for installing a boat ramp at the Canby Community Park which will assist in their projects.

Administrator Lashbrook read a letter from Leta Belleque who is resigning from the Canby Adult Center Advisory Board due to new employment. A thank you letter will be sent to Mr. Belleque.

ORDINANCES & RESOLUTIONS: **Councilwoman Kcilk moved that Ordinance No. 824, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY RECORDER TO EXECUTE A CONTRACT WITH COLUMBIA EQUIPMENT FOR THE PURCHASE OF A TRAILER MOUNTED SEWER CLEANER; AND DECLARING AN EMERGENCY be adopted on final reading. Seconded by Councilman Daniels and approved 6-0, by roll call vote.

NEW BUSINESS: **Councilman Daniels moved to approve payment of accounts payable in the amount of \$110,529.05, seconded by Councilman Carroll and approved by roll call vote, 6-0.

Dick Townsend, League of Oregon Cities representative, briefly addressed the Council regarding the recruitment process for the position of City Administrator. Collen Hoss, LGPI Director, was introduced to the Council and reviewed the process. The timeline schedule was reviewed and approved by Council, with a deadline for application of October 31, 1988. Ms. Hoss said it would be sometime in January before a Council selection can be made. It was also the decision of the Council to send each applicant the questionnaire that the Council approved as part of the process. Ms. Hoss also reviewed the Administrator Profile with the Council and accepted a few suggestions. A revised profile and timeline schedule will be sent to the Council. Councilman Jordan declared a conflict of interest in participating in the Administrator recruitment process.

Nancy Boyer, also an LGPI employee, addressed the Council to explain the process, which she has already began, to prepare a classification/compensation/performance appraisal study of City management personnel. Ms. Boyer intends to have the study completed by the end of the year. Mayor Pulver noted that most of the management of the City have titles that not necessarily indicate what their duties entail and asked that each person's classification be studied in depth.

Administrator Lashbrook also informed the Council that Don Schaefer, formerly of Cascade Employers Association, is now affiliated with LGPI.

Mayor Pulver reported that the new crane, that was sitting in the front, was to be officially named "Nancy" and suggested the name be painted on the it.

UNFINISHED BUSINESS: Attorney Kelley briefly reviewed the progress of the past year to acquire the logging road from Cavenham. The specific problem of the proposed license with Southern Pacific to have use of the overpass was solved by rewording the license. The new language, "in so far as it legally may", limits the City to liability only up to the amounts provided under Oregon Law. **Councilman Taylor moved to enter into an agreement with Cavenham to accept the logging road from N.W. Territorial to N.W. 13th Avenue and to authorize the appropriate signatures for the agreement. Motion seconded by Councilman Daniels. Upon suggestion of counsel, Taylor AMENDED the motion by adding that the license agreement with Southern Pacific be authorized for the appropriate City signatures.

Motion passed 6-0. Councilman Prince questioned about closure of the road. Administrator Lashbrook noted that Cavenham agreed to assist the City and proceed as soon as possible in closing the road to traffic.

City staff presented their study on parking in the downtown core area, specifically for handicapped parking locations. Mr. Klem suggested three additional sites be signed and stenciled: between Grahams and the City owned lot on south side of N.W. 2nd Avenue; in front of Post Office drop box, after the Post Office vacates site; and at southeast corner of N. Grant and N.W. 1st Avenue in front of the Tri-Met stop. **Councilman Daniels moved to approve the above listed sites as offered by staff for handicapped parking and to be properly signed and stenciled. Motion seconded by Councilman Carroll. Sue Cox, requested that Council consider putting one in the parking lot at the Graham building since she was aware of several patrons that needed that area. Staff was instructed to research the request and return to Council at the next meeting with a report. Motion carried 5-0.

OTHER REPORTS OR ANNOUNCEMENTS: The crane, "Nancy" was outside the Chamber for viewing.

Councilman Taylor noted that any Councilor or budget committee member is available to review or discuss tax base measure.

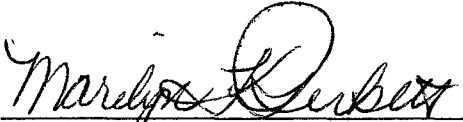
Myra Weston informed the Council that Cathrene Eversole, widow of former Mayor, Councilor and businessman Rex Eversole, will be leaving the community to live in Ohio. A reception for Mrs. Eversole will be held Saturday, October 1, 3:00 to 4:30 p.m., at the Canby Methodist Church.

ACTION REVIEW:

1. Letters to Dillon and Belleque.
2. Sign agreements for logging road acquisition.
3. Continue to work with LGPI on management project.
4. Check Graham's parking lot for additional handicapped parking.

At this time Mayor Pulver announced that it was his "official but regretful duty" to present Stephan A. Lashbrook with a plaque noting his ten years of service to the City of Canby. Mr. Pulver expressed the City's regrets on losing Stephan as City Administrator, but wished him luck at his new position in Corvallis. (Mr. Lashbrook received a standing ovation from a "packed" room.)

Mayor Pulver adjourned the regular session at 8:45 p.m., and invited everyone to stay and have some refreshments and extend wishes to Mr. Lashbrook.


Marilyn K. Perkett, City Recorder


William F. Pulver, Mayor