

CANBY CITY COUNCIL

REGULAR MEETING

AUGUST 16, 1989

(Televised live on Channel 5.)

Mayor Nancy Kopelk presiding. Council members present: Scott Taylor, Shawn Carroll, Keith Stiglbauer, Terry Prince, Robert Smith, and Walt Daniels.

Also present: Administrator Michael Jordan, City Attorney John Kelley, Police Chief Jerry Giger, Public Works Director Rusty Klem, Librarian Beth Saul, Aquatic Director Scott Nelson, City Recorder Marilyn Perkett, Dan Tye, Joan Spaulding, John Falkenstein, Karen Oliver and Patty Longstreet.

Mayor Kopelk called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of the Council showed a quorum to be present.

**\*\*Councilman Daniels moved to approve the minutes of August 2, 1989, with the following correction: page 3, first paragraph, the sentence "specifically noted that condition three was unclear," was corrected to read, "specifically noted that criteria three was not met". Motion seconded by Councilman Carroll and approved unanimously.**

CITIZEN INPUT ON NON-AGENDA ITEMS: Mayor Kopelk wished a farewell to Councilman Smith as he and his wife will be leaving on a back packing trip through Europe for six weeks, and also today being Mr. and Mrs. Smith's wedding anniversary. Mayor Kopelk also wished Administrator Michael Jordan, a one-day-late happy birthday.

COMMUNICATIONS: Administrator Jordan read a letter from Mayor Yamada regarding the recent Sister City ceremony.

Recorder Perkett read a thank you note from Don Godard, Canby Utility Board Manager, for including him in the Sister City dinner. Also, a thank you note to Mayor Kopelk for appearing at the Japanese class of Roseanne Crum and JoEllen Reif.

NEW BUSINESS: \*Councilman Smith moved to approve payment of accounts payable in the amount of \$55,619.21, seconded by Councilman Daniels and approved by roll call vote, 6-0.

Administrator Jordan reviewed the memo to the Council regarding the consideration of the City financing sewer connection fees. Staff recommend the following: no fee under \$5,000 will be financed; 20 semi-annual payments at an annual interest rate of 10%; and a first priority mortgage.

Councilman Carroll expressed the following concerns, he felt there should be no more than an 8 year pay back period on a semi-annual basis. Mr. Carroll questioned if a reduction had been considered for full payment in advance and how were collections to be handled? Administrator Jordan said that a 3% reduction had been considered for full payment and the business office would probably handled the collection, although a local bank could be considered.

Councilman Stiglbauer agreed with the 8 year pay back and questioned what had been the highest rate paid to date and could the payments be monthly. Administrator Jordan said he thought that Johnson Controls in about 1978, paid approximately \$20,000, however, with proposed "assisted living" projects pending, the fees could be substantial.

Councilman Taylor suggested a tiered structure for payback depending on the amount of the connection fee.

Councilman Prince suggested a minimum down payment of perhaps 20%, with the rational that currently homeowners must pay \$1,200 up front. Mr. Prince concurred with the other suggestions.

Councilman Smith agreed with Councilor Prince's down payment suggestion, the tiered structure and 8 year pay back.

Councilman Daniels agreed with the other Councilors, except he felt there should be no discount for full payment and no down payment requested.

Mayor Kopelk took a verbal poll of the Council on the down payment, with the following results: No down payment - Carroll, Stiglbauer and Daniels; and 20% or \$1,200 down payment - Prince, Smith and Daniels. Due to the three to three tie vote, Mayor Kopelk cast the deciding vote and voted for a minimum of \$1,200 down payment on sewer connection fees of \$5,000 or more.

\*\*Councilman Taylor moved to direct staff to amend the sewer ordinance to include the following: \$1,200 down payment for applicants of \$5,000 fee or more; four tier schedule for payments not to exceed ten years; semi-annual payments with 10% annual interest; and the City to be a lien holder. Seconded by Councilman Carroll and approved 6-0. Staff will present the proposed ordinance at the September 6 meeting.

Dan Tye, addressed the Council with a presentation on his proposed Eagle Scout project. Mr. Tye proposed a sign at the Canby Community Park near the entrance at the "Y", with a legend on the sign informing patrons of the parks available facilities. Mr. Tye noted that his Scout Master suggested adding a "one way" or "keep right" sign on the bottom of his proposed sign, which will be approximately 6 feet by 5 feet. Mayor Kopelk suggested that Dan work with Mr. Hester and Mr. Klem on the exact placement of the sign and commended him for his presentation. \*\*Councilman Daniels moved to accept the proposed Eagle Scout project of Dan

Tye for a sign at the Canby Community Park, working with the staff for placement. Motion seconded by Councilman Prince and approved 6-0.

Joan Spaulding, representing the Canby Art Association, addressed the Council informing them of a recent meeting with various City entities on General Canby Day. Mrs. Spaulding noted that the consensus was to better structure the event and implement a advisory board with Council members, Chamber members, Art Association members and anyone else interested. Councilman Taylor noted that the City did not want any direct responsibilities and that the Art Association should be independent. Chief Giger said the board would be an advisory capacity. Mayor Kopelk informed Mrs. Spaulding that if no Council members volunteered for the board, an appointment would be made very soon.

Councilman Carroll commended the Traffic Safety Committee and Chief Giger on the "speedy" placement of adding the letters "STOP" on the payment at Tenth and Holly and lowering of the stop sign as per an area resident request. Mr. Carroll requested a cost analysis for doing the same to other intersections in the City. Mr. Klem noted that it was not a matter of cost, but time and the crew was working on a schedule that would take about two summers to complete all intersections. Mayor Kopelk requested that Mr. Klem return to the Council on October 4, with a report on how many had been completed and requested that they be completed as soon as possible. Chief Giger informed the Council that Roy Hester and Rusty Klem were responsible for the immediate work done at Tenth and Holly; and that the Traffic Safety Committee will be working on other things in the community regarding traffic congestion and speed.

ORDINANCES & RESOLUTIONS: Administrator Jordan explained that the proposed resolution was a house keeping document due to an error in figures. \*\*Councilman Carroll moved to adopt Resolution No. 434, A RESOLUTION ADOPTING BUDGET AND MAKING APPROPRIATIONS FOR THE 1989-90 FISCAL YEAR, seconded by Councilman Daniels and approved 6-0.

UNFINISHED BUSINESS: None presented.

OTHER REPORTS OR ANNOUNCEMENTS: John Falkenstein, director of the Canby Community School, briefly reviewed the participation of another successful year, noting that the Community School was started in 1976. Mr. Falkenstein pointed out that the \$92,566 budget break down was supported as follows: 46% participation, 33% Canby High School, 14% City of Canby, and 7% Clackamas Community College. John also informed the Council that Julie Gray, assistance director, had resigned to take a position at Clackamas Community College and Carol Meeuwsen would be taking that position. Councilman Taylor questioned why the Elementary School District did not participate in funding and was told they have been approached, however, they felt that High School District funding was adequate and involved the same tax payers.

OCTS and Canby Community School have discussed the possibility of more exposure on Spanish classes.

Rusty Klem informed the Council that he had attended the PAB Block Grant meeting and the City of Canby was granted an additional \$50,000 to be used for the Swim Center renovation. This money was first appropriated for a south side park and when the City could not make property acquisition, rather than loose the money to another agency, we requested that money be added to the block grant for the Swim Center. The \$50,000 additional money added to the current \$65,000 block grant and the City budgeted amount of \$85,000, less \$3,000 for administration leaves a total for this project of \$197,000.

Administrator Jordan informed the Council that August 30th, is the date set for sale of the library bonds. All Council members will be contacted by phone for their vote on the bond sale. Mr. Jordan requested that Council members call into City Hall in the afternoon if they are not contacted earlier on this issue.

ACTION REVIEW:

1. Prepare ordinance on sewer connection fees for September 6th agenda.
2. Dan Tye will be working with staff for placing a sign at Canby Community Park.
3. Inform Art Association of Council volunteer for proposed new General Canby Day Board.
4. Report on October 4th to Council of streets that painted with "STOP" letters.

Beth Saul informed the Council that on Monday, August 21st, 6:00 p.m., they will be visiting the Cedar Mills Library as part of the process for gathering ideas for the new library.

Chief Giger informed the Council of the City Employee Picnic on August 27th, at the Molalla State Park.

Councilman Smith requested that a workshop with the Planning Commission be scheduled for the design review board project. This will be scheduled soon.

\*\*Councilman Taylor moved to go into Executive Session under ORS 192.660 (1)(d), to discuss labor negotiations, seconded by Councilman Carroll and approved 6-0.

Mayor Kopelk recessed the regular session at 9:01 p.m., to go into Executive Session. The regular session was reconvened at 11:59 p.m.

Councilman Carroll requested that the "tickler file" have the enforcement of the sign code put back on.

Mayor Kopelk questioned about parking enforcement. Councilman Taylor suggested this be discussed during the workshop sessions with the Police Department on their goals and objectives.

Councilman Carroll also noted that in February he requested the possibility of a stop sign being placed on First Avenue and North Elm, by the Country Cupboard, noting this has become a hazardous intersection. Administrator Jordan will pursue this matter.

Councilman Stiglbauer said, in his opinion, there was not enough communication among the Council and Administration. Mr. Jordan will try to set up breakfasts with the Council, three members at a time, and encourage other communicative efforts.

Administrator Jordan informed the Council that he will be taping a PBS special with Tom Peters, "Excellence in Government" and presenting it to staff at the meeting on August 29, 8:30 a.m., in the Police Department conference room, Council are invited to attend.

Mayor Kopelk adjourned the meeting at 12:09 p.m.

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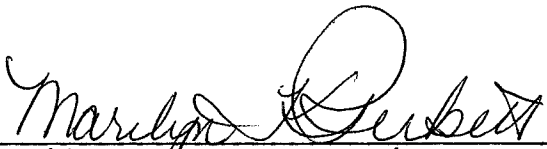
EXECUTIVE SESSION  
August 16, 1989

Mayor Kopelk presiding. Councilors present: Taylor, Smith, Prince, Stiglbauer, Carroll and Daniels.

Also present, Administrator Michael Jordan.

Mayor Kopelk called the session to order at 9:17 p.m., under ORS 192.660 (1)(d), to discuss labor negotiations for the non-union City staff.

Mayor Kopelk adjourned the session at 11:59 p.m.

  
Marilyn K. Perkett, City Recorder

  
Nancy G. Kopelk, Mayor