

CANBY CITY COUNCIL

REGULAR MEETING

NOVEMBER 15, 1989

(Televised live on channel 5.)

Mayor Nancy Kopelk presiding. Council members present: Scott Taylor, Shawn Carroll, Keith Stiglbauer, Terry Prince, Walt Daniels and Robert Smith.

Also present: Administrator Michael Jordan, City Attorney John Kelley, Public Works Supervisor Rusty Klem, Library Director Beth Saul, Police Chief Jerry Giger, Swim Center Director Scott Nelson, City Recorder Marilyn Perckett, Don Bear, Earl Oliver, Marv Dack, Roger Reif, Fred Kahut, Charles Boyce and Judy and Carl Soles.

Mayor Kopelk called the regular session to order at 7:30 p.m., followed by the flag salute and mediation.

\*\*Councilman Carroll moved to approve as distributed the minutes of regular session, November 1, 1989. Motion seconded by Councilman Smith and approved unanimously.

CITIZEN INPUT ON NON-AGENDA ITEMS - None presented.

COMMUNICATIONS: None presented.

NEW BUSINESS - Accounts Payable - \*\*Councilman Daniels moved to approve payment of accounts payable in the amount of \$105,903.48, seconded by Councilman Prince and approved 6-0, by roll call vote.

1988-89 Audit Review - John Dethman, Coopers & Lybrand representative, addressed the Council to review the City audit for the year ending June 30, 1989. Mr. Dethman noted that we were in very good shape due to the fact that we were essentially debt free. However, we do have one short fall in the Bancroft Bond area of approximately \$54,000 due to some transfers from that fund. The City of Canby tax rates are low in comparison to other area cities. Mr. Dethman said that our fund balance is adequate, but could have additional sums. Also, we did overspend in four areas, but were within the budget. The management report noted five areas of concern and suggestions: 1. the Bancroft Bond Fund has insufficient assets to pay off remaining Bancroft Bond Debt Service, recommending the 1990-91 budget set aside monies as needed; 2. establish a formal investment policy for the City; 3. establish a strategic management plan for the City; 4. consider performing an in-depth study of costs of service provide by the City; and 5. monitor City cash flows on a monthly basis.

School District Permit Waiver Request - Administrator Jordan reported on a request from the Elementary School District for a

waiver of fees on a Condition Use Permit for a modular classroom. Mr. Klem noted that in the past the City has waived such fees. \*\*Councilman Carroll moved to approve the request from the Canby Elementary School District to waive the \$150 Conditional Use Permit fee for the modular building process. Motion seconded by Councilman Daniels and approved 6-0.

UNFINISHED BUSINESS: 911 Enhanced System Bids - The Council reviewed the bids Chief Giger had obtained for the enhanced 911 system. Chief Giger reported that two companies did not want to bid on the system, CTA Communications bid was \$6,587.45 and the U.S. West Communications bid was \$60,000. The reason for the vast difference was due to the fact that U.S. West would have to install about \$54,000 of equipment in the department to implement the system and Canby Telephone already has that necessary equipment in their system so all the Police Department would need is the screen and answering system. \*\*Councilman Daniels moved to authorize the Police Department to enter into a contract with CTA Communications for the Enhanced 911 System for \$6,587.45, unless other changes occur from other bidders. Motion seconded by Councilman Carroll and approved 6-0.

Siting of Berg Parkway/S.W. 13th Avenue - The next order of business was the siting of the connection between S.W. 13th Avenue and Berg Parkway. Mr. Klem presented three alternatives: A - an earlier alternate from Lee Engineering follows Aspen and up the west side of high school property out to 99E through Burgerville; B - has five curves and a 90 degree angle intersection on Berg Parkway; and C - along the bank coming through Canby Disposal property. Due to development on the Marv Dack property and the commitment to Canby High School to confirm the street siting and pursue property acquisition and negotiation, it is necessary to site a route at this time.

Councilman Prince pointed out that option C was the most desirable for traffic flow.

Fred Kahut was asked to comment and had nothing to say.

Carl Soles, Industrial Seating, inquired about the width of the proposed street and was told 40 feet. Judy Soles noted that there is a lot of congestion in that area and was concerned about the current parking along Berg Parkway. Mr. Klem noted that S.R. Smith will have to provide off street parking and felt a better road would improve the congestion.

Charles Boyce, Oregon Bag Company, noted that there was an easement to consider and many building were siting in the street right-of-way on Berg Parkway. Mr. Boyce was concerned about the vibration caused by traffic to his business.

Mr. Klem felt that a new street built to proper standards should improve the vibration problem.

Ken Crow, representing Canby Square owner, asked if a time line

for development and been set and was told no. It will be quite a while due to property acquisition and budgetary issues.

**\*\*Councilman Daniels** moved to establish the site for the S.W. 13th Avenue/Berg Parkway connection by selecting option C (a map is attached to the minutes of this meeting), seconded by Councilman Prince and approved 5-1, with Councilman Taylor voting nay,

**OTHER REPORTS OR ANNOUNCEMENTS:** Mr. Klem informed the Council that he had advertised for RFP's for a rate study and expansion of the sewer plant, bids are due Friday at 3:00 p.m. Councilman Stiglbauer will serve on the selection process.

Scott Nelson advised the Council of a "free swim" on Saturday with a can of food for the holiday food baskets. Also, an organizational meeting for the South Clackamas Recreation District is scheduled for November 28, 7:30 p.m., at the Adult Center. Councilman Daniels volunteered to attend.

Mr. Klem noted that Canby Disposal will do a leaf pick up on November 28th, and possibly another two weeks later.

**ACTION REVIEW:** 1. Pursue route "C" for the Berg Parkway/ S.W. 13th Street connection.

2. Pursue auditors suggestions.

**\*\*Councilman Taylor** moved to go into Executive Session under ORS 192.660 (1)(h), to regarding litigation and 192.660 (1)(i), to evaluate a City staff member. Motion seconded by Councilman Smith and approved 6-0.

Mayor Kopelk recessed the regular session at 8:56 p.m. to go into Executive Session.

The regular session was reconvened at 9:14 p.m.

**\*\*Councilman Carroll** moved to approve a salary increase for Rusty Klem, Public Works Director, of 5.5% of his base pay, effective November 15, 1989. Seconded by Councilman Prince and approved 6-0.

Councilman Prince noted that in Lt. Scharmota's monthly report he stated that an officer was currently devoting 10 to 20% time in Crime Prevention, however, that past budget process allocated a Crime Prevention Officer for 50%. Mr. Prince felt that 10-20% was not acceptable and wanted to see the 50% criteria met as a commitment to the program. Councilman Taylor requested that the police staff provide the Council with a list of what the department considers to be included in the Crime Prevention Program. Chief Giger and Lt. Scharmota will be on the next agenda to discuss this issue as well as other department matters.

Councilman Smith informed the Council that he would be attending the next Library Board meeting on Saturday, 6:30 A.m., regarding architecture plans. Mayor Kopelk will also attend.

