

**CANBY CITY COUNCIL  
REGULAR MEETING  
JULY 3, 1991**

Mayor Carroll presiding. Council members present: Terry Prince, Keith Stiglbauer, Maureen Miltenberger, Walt Daniels and Robert Smith. Absent: Scott Taylor.

Also present: Administrator Michael Jordan, City Attorney John Kelley, City Recorder Marilyn Perkett, Chris Curran, Peggy Sigler, Martha Schrader, Public Works Director Rusty Klem, Librarian Beth Saul, Police Chief Jerry Giger and Aquatics Director Scott Nelson.

Mayor Carroll called the regular session to order at 7:30 p.m., followed by the flag salute and meditation.

Roll call of the Council showed a quorum to be present.

**MINUTES OF PREVIOUS SESSION:** \*\*Councilman Daniels moved to approve as distributed the minutes of regular session June 19, 1991. Motion seconded by Councilman Smith and approved 5-0.

**CITIZEN INPUT ON NON-AGENDA ITEMS:** Recorder Perkett reminded the Council to be at Knight Elementary at 10:30 a.m. to prepare for the General Canby Day Parade.

**COMMUNICATIONS:** None presented.

**NEW BUSINESS:** Accounts Payable - None were presented for this meeting after the year end close-out of June 28, 1991.

Banner Request from Canby Community School - Administrator Jordan explained that the Canby Community School requested permission to put a banner on the highway overpass north of town for five weeks to advertise the "Slice of Summer" activities.

\*\*Councilman Smith moved to approve the request of the Canby Community School to place the banner on the overpass to advertise the Slice of Summer concerts. Motion seconded by Councilman Daniels and approved 5-0.

**ORDINANCES & RESOLUTIONS:** None presented.

**UNFINISHED BUSINESS:** Various Committee Appointments - Mayor Carroll suggested that appointments for each department be made separately.

**Library** - Mayor Carroll recommended Nancy Kopelk to a four year term on the Library Board and Earl Walker to complete the unexpired term of Dave Traaen.

\*\*Councilman Smith moved to accept the Mayor's recommendations for the Library Board, Nancy Kopelk to a four year term expiring in July, 1995; and Earl Walker to complete an unexpired term until July, 1993. Motion seconded by Councilman Prince and approved 5-0.

**Adult Center** - Mayor Carroll recommended re-appointing Diane Brown to a four year term on the Adult Center Advisory Board.

\*\*Councilman Daniels moved to approve the Mayor's recommendation and appoint Diane Brown to a four year term on the Adult Center Advisory Board, with her term expiring in July, 1995. Motion seconded by Councilman Smith and approved 5-0.

Swim Center - Mayor Carroll informed the Council that the member on this board that is to be from the parents association of the Swim Team would not be made tonight, however, he recommended Sue Cox and Holly Fagg to three year terms.

**\*\*Councilman Prince moved to approve the Mayor's recommendation and appoint Sue Cox and Holly Fagg to the Swim Center Advisory Board with their three year terms expiring in July, 1994. Motion seconded by Councilman Smith and approved unanimously, 5-0.**

Budget Committee - Mayor Carroll read a letter of resignation from Sue Cox from the City Budget Committee. The Mayor recommended reappointing Edgar Miller and Daniel Wilcox to three year terms on the Budget Committee. Also, to appoint Donna Jean McManamon to complete the unexpired term of Sue Cox, expiring in July, 1992.

**\*\*Councilman Prince moved to approve the Mayor's recommendations of appointment to the City Budget Committee: three year terms expiring in July 1994, Edgar Miller and Daniel Wilcox; and Donna Jean McManamon to complete an unexpired term of Sue Cox, July 1992. Motion seconded by Councilman Stiglbauer and approved 5-0.**

Historical Preservation Task Force - Administrator Jordan briefly reviewed the possible charges of this committee as prepared by Planner Hoffman. Mr. Jordan recommended that City Planner Bob Hoffman act as the City liaison on this committee and they would report back to the City with their proposals.

**\*\*Councilman Daniels moved to establish a Historic Task Force Committee consisting of the following members: Martha Schrader, Peggy Sigler, Kenneth Perinchief, Lori Johnson, Donald Lund, Darlene Key and liaison member Robert Hoffman. Motion seconded by Councilman Prince and approved 5-0.**

**OTHER REPORTS OR ANNOUNCEMENTS:** Administrator Jordan reminded Council of the City Employee Breakfast on July 9th at the Canby Adult Center.

Administrator Jordan also reminded Council that we will be honoring all of our various committee volunteers at a reception on July 17th prior to the regular Council meeting.

Mayor Carroll informed the Council that the Drug Prevention Team will change their dance on July 4th to the front of Knight School and have the 4th and 5th Avenues blocked off. Chief Giger said this was no problem.

Rusty Klem informed the Council that Birch Street is about 15% complete. Also, they are running double shifts hauling sludge from the sewer plant.

Scott Nelson informed the Council that the Swim Pool will be open tomorrow on July 4th.

Beth Saul told the Council that the Library now has the 1956 aerial photo of the City in their entry way. Also, they have a display called "Uncle Sam and the Oregon Country", which is 32 panels of reproductions of documents relating to the settlement of the Oregon Territory.

Peggy Sigler, 9293 S. Gribble Road reminded the Council of a walking tour that the will be held tomorrow throughout the original Canby 24 block plated area.

**ACTION REVIEW: 1.** Several letters of thanks and notices of future committee appointments and getting started on the Historical Preservation Task Force.

**\*\*Councilman Prince moved to go into Executive Session under ORS 192.660 (1)(e),**

regarding negotiations on real property; (1)(h), regarding litigation; and (1)(i), to evaluate employee related performance. Motion seconded by Councilman Daniels and approved 5-0.

Mayor Carroll reminded everyone to attend General Canby Day tomorrow and also the upcoming Slice of Summer concerts.

Mayor Carroll recessed the regular session at 7:53 p.m. to go into Executive Session in the Police Department Conference Room.

The regular meeting was reconvened at 8:48 p.m. and immediately adjourned.

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Executive Session  
July 3, 1991

Present: Mayor Carroll, Council members Stiglbauer, Prince, Smith, Prince and Miltenberger, Administrator Jordan and Attorney Kelley.

Mayor Carroll called the session to order in the Police Department Conference Room at 8:05 p.m.

ORS 192.660 (1)(h), the Council discussed the pending litigation case regarding Rinkes and the City of Canby.

ORS 192.660 (1)(e), the Council discussed the negotiations between the Elementary School District and the City, regarding real property.

ORS 192.660 (1)(i), the Council evaluated the Judge's contract and evaluated a Police Department employee, Tim Skipper.

Mayor Carroll adjourned the Executive Session at 8:43 p.m.

  
Marilyn K. Perkett  
City Recorder

  
Shawn P. Carroll  
Mayor