

CANBY CITY COUNCIL
EXECUTIVE SESSION
AUGUST 18, 1999

PRESENT: Councilors Harris, Prince, Lucas, Daniels, Strong, and Carson, City Administrator Mark Adcock, Community Development Director Jerry Pineau, City Attorney John Kelley, and Pam Beery.

Councilor Daniels called the session to order at 6:45 p.m.

ORS 192.660 1(f) - The Council discussed policy options for telecommunity franchise re-negotiations.

Councilor Daniels adjourned the session at 7:25 p.m.

CANBY CITY COUNCIL
REGULAR SESSION
AUGUST 18, 1999

Council President Daniels presiding. Council members present Barry Lucas, Randy Carson, Roger Harris, Terry Prince, and Shirley Strong.

Also present: City Administrator Mark Adcock, Community Development Director Jerry Pineau, City Attorney John Kelley, City Planner Jason Kruckeberg, City Treasurer/City Recorder pro tem Chaunee Seifried, Susan Wood, Pat Johnson, Todd Chase, Virgil Montecucco, Craig Lewelling, Richard Reynolds, and Curtis and Lila Gottman.

Councilor Daniels called the session to order at 7:33 p.m., followed by the opening ceremonies.

CITIZEN INPUT ON NON-AGENDA ITEMS: None.

CONSENT AGENDA: **Councilor Harris moved to adopt the consent agenda: minutes of the workshop, August 2, 1999; minutes of the workshop, regular meeting and executive session, August 4, 1999; accounts payable in the amount of \$680,963.53; and Budget Committee appointment for Sally Banta. Motion seconded by Councilor Prince, and passed 6-0.

COMMUNICATIONS: Richard Reynold's 100th Birthday - Councilor Daniels read the letter congratulating Mr. Reynolds on his 100th birthday. Councilor Daniels asked Mr. Reynolds what

was the greatest thing he had seen in the last hundred years. Mr. Reynolds said the Canby City Council. Mr. Reynolds had been a City Councilor at one time.

NEW BUSINESS: Presentation on Buildable Lands Analysis - Jason Kruckeberg said this could also be called the Canby Land Needs Study. He passed out an outline of the presentation to the audience and had a larger size outline on the flip chart. Back in 1997, the City received a grant from the Transportation and Growth Management program to do this analysis. The grant was partially done to figure out what the land needs would be in the next 20 years in terms of residential use. Later on in the project, they received a grant extension to look into commercial and industrial land needs as well. They were not only responding to a State requirement under House Bill 2709, it was also done to get some hard data on the growth projections in Canby. The project started out with a citizen advisory committee being formed and met over a period of a year to discuss this issue. There was representation from the Planning Commission and Council, and they came up with a number of assumptions for growth projects and a number of recommended procedures. One project they did was a coordination of population projection with Clackamas County. Halfway through the project, it became clear that they had an opportunity to not only look at residential growth needs, but also commercial and industrial. They expanded the citizen advisory committee to include those needs, and they came up with some commercial and industrial projections as well. It was a comprehensive analysis and they could use this information for long range planning efforts. If they had a certain type of growth projection, they could determine how to incorporate that growth into the Urban Growth Boundary over time. It was an excellent beginning point to the comprehensive plan update project, periodic review process, and provided some targets to shoot for and to guide their planning and growth.

Todd Chase of OTAK said this was something that had to happen every five years as they updated their comprehensive plan. To understand how much land they would need within Canby's Urban Growth Boundary was very important to determining how and where Canby would grow in the future. This study was an overall look at the supply of land that was considered to be buildable land within the Urban Growth Boundary. Then it went into how much demand they would experience given current trends in population, households, and job growth. When they converted job growth and population into density of development, units per acre or square feet of development per acre, they could then compare that to the supply and see if they had enough supply to handle the demand over a 20 year period. If they didn't, they would re-visit this in five years, and make some changes.

They found that there was generally an inadequate amount of buildable land area within the current Urban Growth Boundary of Canby to meet the 20 year land use. They did not necessarily need to add urban reserves for future growth at this time. They did find within the UGB, there was a significant oversupply of R1 zoned land, low density residential, and an undersupply of R1.5 and R2, medium or high density residential. The commercial land supply was adequate if some of the commercial growth could happen in industrial zones, and if some of the R1 land, the low density residential, could accommodate some community type retail development. They did not need much, if any, additional commercial zoned land to meet their long term requirements.

The industrial supply within the UGB was more than adequate at this time.

He presented a chart of residential land needs, comparing the supply and demand of R1, R1.5 & RC, and R2 zoned land. House Bill 2709 required them to look back at the last five years at the type of development densities they approved and applied those densities to the future amounts of population and household growth to determine how much land they would use in the future. In the R1 category, there was an overabundance of supply, in the R1.5 & RC category, they had a large undersupply, and in the R2 category, they had an undersupply as well. In the overall picture, they had enough land, but there should be some redistribution of zones through code modifications. The next chart was of commercial and industrial land needs, again comparing supply and demand. This showed that there was an adequate supply of these lands. The next chart was of the buildable industrial supply by the County, broader industrial findings to give a better understanding of where Canby was within the region in regards to industrial land. They finished up a six county industrial needs study, where they found that Clackamas County as a whole had 865 net buildable acres. Canby had about 500 of those net buildable acres. Canby currently had more than half of the supply of industrial land in Clackamas County, which put Canby in a unique position. He also said there was a demand for 1,732 industrial acres in Clackamas County. Clackamas County had a significant imbalance as a whole of industrial property. This would have a unique impact on Canby in the next five years if nothing was done County-wide to address this industrial imbalance.

Councilor Harris asked what the tiers meant on the charts, there were Tiers A, B, C, and D. Mr. Chase said what Canby had was Tier B land, which meant land that was not necessarily served and ready to go right away. The majority of the industrial supply in the six county region was Tier B land. Tier A was not constrained by transportation access, ownership, environmental constraints, etc. It took some time and investment to make Tier B land competitive. He thought there would be a lot more pressure for some development in Canby's industrial area in the next 5 to 10 years.

Mr. Chase said the policy considerations they came up with was a need for additional medium and high density residential zones, which would require some development code amendments to help guide the developers to provide the mix of housing the market would need in the long term and to keep the Urban Growth Boundary from expanding every five years. Rezoning some lower density to the medium or higher density zones could also be considered. That could be done on an elected basis initially, where property owners with R1 may elect to rezone or upzone a portion of their property. The other consideration was to identify specific development plan areas, or planned urban development zones, where the City could be more proactive, getting ahead of property owners and developers, and help them determine where the streets should be, how the mix of uses could be arranged, provide retail in that type of development, etc. Typically these development plan areas should be at least 50 acres in size, and they did not want to deal with more than 4 to 6 property owners at one time. If they could get through the process, they could end up with an area that was more planned and orderly. Usually those plans were adopted by the Council as part of the comp plan document, so they became a guide to the future development of

those areas. There were some areas that had been developed around, and left out intentionally, such as rural areas, and they needed to fill in the holes. They could only do so by talking with DLCD, and swapping some land that was already in the UGB in exchange for bringing those islands into the UGB. An example was the land near Willow Creek, or other areas that were not developable, might be able to be swapped for other land that was more suitable for development. They also wanted to emphasize downtown redevelopment and encourage infill. They could revitalize downtown and encourage additional growth and retail in the downtown area. This plan was a technical document to support what they did as they updated the comp plan. It was intended to be a good document for making some sound planning decisions. Those decisions would first start out with some development code amendments, and they would be focused on the medium and high density zones. That work would start sometime in September or October. Next would be conducting specific development plans. If they could designate one or two locations for that kind of activity, he thought it was a worthwhile exercise to go to the property owners and see if that was a viable way to effectively plan some additional growth in an orderly fashion in Canby. Building downtown streetscape improvements would help revitalize and attract some additional retail downtown. Extending infrastructure into the industrial area in an orderly fashion and annexing land as needed was another step that would be needed soon. Those were the immediate next steps.

Councilor Harris said as far as the need for more R2 and R1.5, and an oversupply of R1, in the last 10 years, they had constantly heard of a shortage of single family dwellings and he knew that if a person wanted to go and rent a house in town right now, that was very hard to find, but you could rent an apartment immediately. There were vacant apartments and duplexes right now in the City. There seemed to be a shortage of single family homes. Mr. Chase said what they had seen in the last three to five years was a big surge of apartment development, which made vacancy rates rise in apartments. Real estate moved in cycles, and on the single family side, the growth was steadily increasing in terms of development, although some future developments had been turned down. The single family was going to be tight in Canby, because there were not as many readily served development opportunities that could keep up with the market. It would always be tough to keep up with the R1, but in the long term, they cut the amount of development activity in half over what they had been doing in medium and high density absorption, and they were still showing this type of long term need. Jason Kruckeberg said a look at the actual numbers might help give them an indication of what Mr. Chase was talking about, such as in 1996, they issued 104 building permits for multi-family units, in 1997 they issued 189, in 1998 they issued 24, and in 1999 they issued 15.

Councilor Daniels said they had some unique instances where there was property inside the City limits, but outside the Urban Growth Boundary. Could that be addressed in this, and how would that be handled? Mr. Chase said if they brought it in as R1, they would need to upzone some other areas that were R1 to compensate for that additional area that was brought in, and at the same time find an area they could take out, trying to exchange it for the new area that was brought in.

Councilor Prince said everything that was driving this was House Bill 2709. Originally they would provide a 20 year supply of land, and would use the last 20 years as an average of what they needed. This bill changed it so they could only look at the last five years. Typically small towns such as Canby had grown tremendously in the last five years, which meant that their averages went up, and they had to provide that much more apartments and housing.

Jason Kruckeberg wanted to bring one more thing up regarding filling in the holes. There were opportunities to do that through the periodic review process, and Mr. Chase talked about that, and needing a little more property to do a true master plan or specific plan than what would be provided by the holes they were talking about. There were two pieces in town that were served comprehensively around them, and maybe a logical next step for annexing or amending the Urban Growth Boundary. DLCD looked at figures to determine whether or not the land was needed, so something would have to be done to add that land. It had been a topic of conversation for many years, and now they were in the periodic review process, it was something they could look at and do some creative things to those properties and look at specific plans and zoning.

Councilor Prince said they had opportunities for master planning areas, and it was exciting to be a part of planning out the arterials and getting traffic flow in the right direction. It also gave a better idea to the schools and other service providers to know which direction they were going.

Councilor Harris said regarding the process of rezoning areas, in an area that was old homes and zoned as R1, if it would fit nicely into a long term plan, when those homes get torn down, could they build townhouses in there that was higher density? Was that reasonable to rezone R1 up to R2 where it was fully developed? Mr. Chase said if they were talking about an existing R1 area where older homes would be replaced over time, if they were part of a specific planning district, then they could put an overlay on it, but if they were not part of a specific district, it would be difficult to do that kind of spot zoning. Councilor Harris said it sounded like there were things they could do by amending the code if they wanted to allow for that.

Councilor Prince said if they wanted to upzone an area from R1 to R1.5, they did not necessarily need to have townhouses, they could have single family houses on smaller lots. Mr. Chase said there might be ways to amend the R1 code to allow higher density and smaller lot sizes in R1, which would accomplish what they were after without having to rezone.

Jason Kruckeberg said they received a grant to do a code audit, and they would be working with Mr. Chase's firm again, OTAK, on this project. They would be looking at these types of barriers to different types of efficient and effective development and they would see all these issues and how graphically and physically they could be done.

Councilor Daniels said they appreciated the amount of hours put in on this issue by citizens, the City Council, City staff, and OTAK.

Councilor Daniels moved to Unfinished Business.

UNFINISHED BUSINESS: Findings, Conclusion & Final Order, ANN 99-01 (Asset Development Group) - Jason Kruckeberg said this application was ANN 99-01, and there was ballot measure language that John Kelley wrote to put this annexation on the ballot. This was an annexation of 1.44 acres into the city, located on the SW corner of N. Redwood Street and NE Territorial Road. These were the findings from the Council's decision at their last meeting to send the application on to the voters.

****Councilor Prince moved to accept the Findings, Conclusions & Final Order of ANN 99-01. Motion seconded by Councilor Strong, and passed 6-0.**

Findings, Conclusion & Final Order, ANN 99-03 (Manuel/Danforth) - Jason Kruckeberg said this was another set of findings for ANN 99-03. This was an application to annex 4.8 acres into the City, located on the East side of N. Redwood Street across from NE 12th Avenue. The Council voted to deny this application at their last meeting.

****Councilor Prince moved to accept the Findings, Conclusions & Final Order of ANN 99-03. Motion seconded by Councilor Strong.**

Councilor Harris said he voted in opposition to this at the last meeting, and for the same reasons as then, he was voting in opposition to it again. His vote was not a reflection of staff inaccurately reflecting what they chose, it was that he did not agree with the principle of it.

Motion to accept the Findings, Conclusions & Final Order of ANN 99-03 passed 4-2, Councilors Harris and Carson opposed.

Jason Kruckeberg said they had just received a grant from the Transportation Growth Management program to do the downtown redevelopment plan. They received about \$63,000 to do that work. They would be looking at the downtown redevelopment of streetscapes, architectural standards, master planning elements, etc. It was a community driven process, they would be selecting a consultant, and would get the project going as soon as possible. This went hand in hand with the work being done currently on Pioneer Plaza and 2nd Avenue, and it was a way to develop 2nd Avenue and other downtown streets in a coordinated and comprehensive manner and to provide a document that all the various groups that worked in the downtown area, including City staff, community revitalization, Chamber of Commerce, and other property owners to get together and be able to point to a master planning document and say this was what they wanted downtown to look like.

Councilor Lucas said it was great that they were finding grants to do all these projects. Who found and wrote the grant application? Mr. Kruckeberg said he had done that. Councilor Lucas commended Mr. Kruckeberg on his work.

ORDINANCES & RESOLUTIONS:

Ordinance No. 1030 - Mark Adcock said this was an ordinance amending an agreement between the City of Canby and K & R Maintenance for the operation and maintenance of the Zion Memorial Cemetery.

Jerry Pineau said K & R Maintenance, or Ken Robinson, had been operating and maintaining Zion Memorial Cemetery for over three years now. That came about through a formal process of getting RFPs, and K & R Maintenance was selected. By ordinance, they were awarded a contract that would continue unless a 90 day notice was given by either party of mutual consent or there was a failure to perform. Neither of those conditions had arisen. Mr. Robinson said one of the things that was added to his contract was additional areas he had to operate and maintain, and he came up with additional costs per acre for that area. At the same time, there were additional costs due to inflation that had been incurred for the past three years, and he wanted to add in those costs. The original contract was for \$72,000, and the amendment to the contract would make it \$86,040 a year. The \$8,040 was for the additional area he had to operate and maintain, and the \$6,000 was to cover his inflationary costs. There was no reason to change service providers, everyone was enthused about what Mr. Robinson was doing out at the cemetery. He was always willing to do what was requested of him and he had a good relationship with the City. It was in the best interest of the City to continue the contract and respect his request to increase his costs due to inflation and to compensate him for the additional area that he was maintaining.

Councilor Harris could not remember giving Mr. Robinson any additional areas to maintain. Jerry Pineau said the decision to do that was before his time, but the extra property was located on the east side of the cemetery.

Councilor Harris asked if the City owned another acre that they had not developed? Councilor Lucas said they had four more acres. They had a discussion about giving Mr. Robinson marketable plots to sell, because they were not ready to build the additional mausoleum. They extended the property to an additional acre so he would have more plots to sell.

Councilor Carson asked if there was any provisions for inflation built into the Ordinance? Jerry Pineau said there was not. Councilor Carson asked if there was any conversation about rate increases with him at the time? Jerry Pineau said this was the first time he made a request to raise his rates. This was a one time increase until the next period of time when they needed to change it again. It was not an automatic thing.

Councilor Lucas said because they gave him more property to maintain, because of inflation, and because he was doing a very good job at the cemetery and they had heard a lot of good things about the job he was doing, he thought they should pass this ordinance.

****Councilor Lucas moved to adopt Ordinance 1030, AN ORDINANCE AUTHORIZING AMENDING THE AGREEMENT BETWEEN THE CITY OF CANBY AND KEN ROBINSON, D.B.A. K & R MAINTENANCE, FOR THE OPERATION AND MAINTENANCE OF THE ZION MEMORIAL CEMETERY; AND DECLARING AN**

EMERGENCY be posted and come up for final reading on September 1, 1999. Motion seconded by Councilor Harris and passed 6-0 on first reading.

Resolution No. 714 - John Kelley said when they approved an annexation, it went to the voters for final approval, and the next available general election was November 2. When they submitted a resolution to the County Clerk for that election, they also had to include a notice of city measure election, which described the issues, the question, and a brief summary, which went on the ballot, and they also had to provide an explanatory statement for the voter's pamphlet. This Resolution was for ANN 99-02, Fawver Annexation.

****Councilor Harris moved to adopt Resolution 714, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE REFERRING TO THE ELECTORATE A PROPOSED ANNEXATION OF 1.45 ACRES DESCRIBED AS TAX LOT 402 OF TAX MAP 3-1E-28DB LOCATED ON THE SOUTHEAST CORNER OF NE 22ND AVENUE AND N. LOCUST STREET TO THE CITY OF CANBY; AUTHORIZING THE CITY RECORDER TO SEND AN EXPLANATORY STATEMENT FOR THE VOTER'S PAMPHLET; AND DOING ALL OTHER NECESSARY ACTS TO PLACE THE MATTER BEFORE THE VOTERS OF THE CITY OF CANBY FOR THE NOVEMBER 2, 1999 GENERAL ELECTION. Motion seconded by Councilor Lucas, and passed 6-0.**

Resolution No. 715 - John Kelley said this was the same thing that they just passed, but it was for ANN 99-01, Asset Development Group Annexation.

****Councilor Lucas moved to adopt Resolution 715, A RESOLUTION AUTHORIZING AND DIRECTING THE CITY RECORDER TO CERTIFY TO THE CLACKAMAS COUNTY CLERK A MEASURE REFERRING TO THE ELECTORATE A PROPOSED ANNEXATION OF 1.44 ACRES DESCRIBED AS TAX LOT 1700 OF TAX MAP 3-1E-27CB LOCATED ON THE SOUTHWEST CORNER OF NE TERRITORIAL ROAD AND N. REDWOOD STREET TO THE CITY OF CANBY; AUTHORIZING THE CITY RECORDER TO SEND AN EXPLANATORY STATEMENT FOR THE VOTER'S PAMPHLET; AND DOING ALL OTHER NECESSARY ACTS TO PLACE THE MATTER BEFORE THE VOTERS OF THE CITY OF CANBY FOR THE NOVEMBER 2, 1999 GENERAL ELECTION. Motion seconded by Councilor Strong, and passed 6-0.**

MANAGER'S REPORT: Mark Adcock said he only had one item for them that night. As the Council was aware, they were currently in the process of awaiting a new software system for their finance management program. They had discussed in the past the difficulties associated with the existing software they had. There were repeated incidents that the City Treasurer has described as data corruption, which has required her to do a lot of manual work keeping up with the day to day financial transactions. She has requested that Mr. Adcock forward to the Council her request to be allowed to bring on board some temporary assistance to help with some of the day to day activities associated with ensuring that the financial data they were getting was corrected and

posted properly. She proposed a 4-6 week time period of bringing an outside individual knowledgeable in temporary accounting type work to come and help her. The best estimate of the rate for temporary employees of this type was about \$6,000. There was money budgeted in the administration department account in the professional services line item for this purpose.

Councilor Lucas wanted to approve this request. They did not want to burn out their City Treasurer, and it was a big job changing over the software and they wanted to make sure that was as easy a transition as possible.

Councilor Daniels asked if this was the money used for the transition to get the new software, or just correcting some problems with the old software? Chaunee Seifried said in the past three weeks, their data started corrupting. She had the City's tech services check it out, and it was possibly getting worse, so everyday she had to run hard copies, verify the data that it was still there from being put in the previous day, and getting the information to the company the City was converting to, because if they gave them anything wrong, it would convert wrong.

Councilor Daniels asked if there was anyway to recover the costs from the software company they currently were doing business with? Ms. Seifried said there was no contract with that company.

Councilor Strong asked if this money was just for one person and benefits? Ms. Seifried said it did not include benefits.

Councilor Carson asked what the timeline was for the new program. Ms. Seifried said they would be converting on October 4. They moved them up from the first week of December because of the corruption problem.

Councilor Strong asked if this was budgeted for, or if it would cut anyplace short if they were to take that money and use it for this? Mr. Adcock said the line item was for legal and professional services, and he deferred to the City Treasurer as to what the precise detail was behind that line item. He did not think it was earmarked for any one particular activity. Councilor Lucas said being on the Budget Committee, he thought it was for this kind of purpose, and it fit perfectly.

Councilor Harris said when they were talking about the data being corrupted, what did that mean? Ms. Seifried said the data was disappearing. She had to keep watching because information that was entered and committed suddenly disappeared.

Councilor Daniels said it was the Council's consensus that they accept the proposal for temporary help in the Finance Department.

COUNCILORS' ISSUES: Councilor Prince thanked Mr. Adcock regarding a problem with a light at Jarboes. It was set to be a smart light, so the turn signals would not operate unless someone was in them, but for the last few weeks, they had been going off anyway even though no one was in there. Councilor Prince asked Mr. Adcock to look at it and it was fixed this week.

Councilor Lucas thanked Mr. Adcock for the Council follow up action sheet he created to keep track of Council actions so nothing would be forgotten. Councilor Daniels said so many times they passed things, and they wondered if they would ever get done. Mr. Adcock created a check off sheet and assigned certain issues to different staff people with a deadline for that issue to be done.

Councilor Harris said he had a complaint from a gentleman who lived on N. Pine, and he had not realized that it was a County road and had been toying with the idea of putting together a petition that would encourage the Council to push for N. Pine to be improved. The public did not realize that some roads in town were owned by the County, and N. Pine was one of them, and that was why the City did not improve the road, they were hoping the County would. If it was brought up to a standard, the City could take it over, but the City did not want to take it over unimproved. N. Pine was a collector, not an arterial, and there had been a lot of development along Pine and Territorial and there was a lot of additional traffic along there. Somehow they needed to address the issue of improving that street. There was some community pressure and concern to do something about that street. He did not know how to resolve the problem, unless the City accepted it as is from the County and the City would take the responsibility of upgrading it. He wanted to see the numbers of what it would cost to turn it into a decent road.

Councilor Daniels said a year or so ago, former City Administrator Michael Jordan made some suggestions to the County that rather than putting it off each year, they should budget so much money to start bringing up the roads within the cities in Clackamas County. Perhaps the thing to do would be to write them a letter to put pressure on them.

Councilor Carson said they just set aside money for Juniper, 2nd to 4th Street, and that was a good street to work on, and if they could get that upgraded and into the City, that would be a plus. He wanted to see a complete list of County roads inside the City. Jerry Pineau said at the last Council meeting, he made the assumption because they had some Community Development Block Grant money that the County would only use the money on County roads, and Juniper and most of 2nd were City roads. The County roads were S. Ivy from 99E all the way south to the City limits, known as Highway 170; SE Township; NE 4th from Locust to 99E; N. Pine from 4th to NE Territorial; N. Maple from NE 14th to NE 34th Place; SE 13th from S. Ivy east; NE and NW Territorial; S. Redwood from Township to SE 9th; and N. Redwood from 99E to Territorial.

Councilor Prince said out of that list, they could acquire everything somewhere down the line, but the County said they wanted Highway 170 to stay always County. Mr. Pineau said there had been some conversation with Clackamas County Commissioner Michael Jordan about approaching the County Commissioners and seeing if they could concentrate their efforts in putting money into the County roads, and Pine Street was a priority.

Councilor Daniels asked if they could come up with a map which identified County roads? Mr. Pineau said they could. Councilor Daniels said they had prioritized all of the streets in town for improvements, had they done the same thing for the County roads? Mr. Pineau said they had.

They would also figure out what the cost would be to bring Pine up to City standards.

Councilor Daniels said the consensus of the Council was to send a letter to the County Commissioners regarding this issue. Mr. Adcock said they would draft a letter and let the Council approve it before sending it off. Mr. Pineau said they may want to make it a formal resolution, sometimes that carried more weight.

Mr. Kelley said the Council's concern was Pine Street, but where that appeared in the priority list would control when it would be done, whether it was on the one to five year plan. Councilor Harris said it would be nice to go to the people who lived on the street and were concerned, and tell them that it was in a five year plan and they expected it would be improved in the next five years. Councilor Prince said they were updating the Transportation System Plan, and they could bump it up if need be. Mr. Pineau said he could get more information from the County to see where their priorities were also.

Councilor Lucas wanted to discuss the letter they received from Dennis Tuuri who lived on NW 3rd regarding truck parking on the street. It was like a truck parking lot over there on both sides of the street all the way down the street. He thought the business who owned the trucks should have a place to park them other than on City streets. John Kelley said he remembered some kind of a plan that put those trucks on that street or in that area that the City legitimized. He suggested that staff investigate it and get back to them. Councilor Lucas said in the near future they would be discussing bike lanes and parking on that street, and he wanted to find out if there was some agreement, and how they could go about changing it.

ACTION REVIEW:

1. Bringing back Ord. 1030 for second reading on September 1, 1999.
2. Forwarding Res. 714 and Res. 715 to the electorate for the November 2, 1999 election.
3. Adopting Findings, Conclusion and Final Order for ANN 99-01 and ANN 99-03.
4. Seeking temporary assistance in the City Treasurer's office to assist with current software problems.
5. Drafting a letter, possibly a resolution, for N. Pine Street and putting together a cost estimate to bring that street up to City standards.
6. Researching the history on NW 3rd street and finding out what the City's involvement was in regards to parking configurations there.

Mr. Adcock thanked Councilor Prince and Councilor Lucas for their kind comments earlier.

****Councilor Harris moved to go into Executive Session under ORS 192.660 1(h) pending litigation. Motion seconded by Councilor Prince , and passed 6-0.**

Councilor Daniels recessed the regular session at 8:55 p.m.

Councilor Daniels reconvened the regular session and immediately adjourned the session at 9:50 p.m.

EXECUTIVE SESSION
AUGUST 18, 1999

PRESENT: Councilors Prince, Harris, Prince, Lucas, Daniels, Strong, and Carson, City Administrator Mark Adcock, Community Development Director Jerry Pineau, City Attorney John Kelley, and Pat Johnson.

Councilor Daniels called the session to order at 8:56 p.m.

ORS 192.660 1(h) - The Council discussed Moore Excavation litigation and N. Redwood Stormwater Advanced Financing.

Councilor Daniels adjourned the session at 9:45 p.m.



Chaunee Seifried,
City Recorder pro tem



Scott Taylor,
Mayor



Prepared by Susan Wood,
Office Specialist



Mayor's Proclamation POW/MIA Remembrance Day

WHEREAS, Our Nation owes a lasting debt of gratitude to all those selfless and heroic members of our Armed Forces who have risked their own freedom and safety to defend the lives and liberty of others, and

WHEREAS, There are over 88,000 members of the Armed Forces that still remain unaccounted for since World War II, Korea, and Vietnam, and

WHEREAS, We must urge our leaders in Washington to reach the fullest possible accounting of our missing countrymen, and

THEREFORE, I Scott Taylor, Mayor of the City of Canby do hereby proclaim September 17, 1999 as POW/MIA Remembrance Day, and I urge that all individuals, schools, churches, organizations, business establishments and homes within my official jurisdiction to proudly remember the sacrifices of those men and women still unaccounted for from all wars and join the American Legion and the Veterans of Foreign Wars of the United States in this remembrance at a ceremony at Zion Cemetery, September 18, 1999 at 10 A.M.

Mayor