

CANBY CITY COUNCIL
WORKSHOP SESSION
FEBRUARY 3, 1999

PRESENT: Councilors: Lucas, Harris, Strong, Prince, Daniels and Carson. Also present: Mayor Scott Taylor, Dick Townsend, Mike Jordan, Jerry Giger, Jerry Pineau, Cam Sivesind, and Rick Hohnbaum.

The session was called to order at 6:10 p.m. in the Canby Utility Board Room. Dinner was served.

The purpose of this session was to discuss City Administrator recruitment.

The session was adjourned at 7:10 p.m.

CANBY CITY COUNCIL
REGULAR SESSION
FEBRUARY 3, 1999

Mayor Scott Taylor presiding. Council members present Barry Lucas, Shirley Strong, Randy Carson, Roger Harris, Walt Daniels, and Terry Prince.

Also present: City Administrator and City Recorder Mike Jordan, City Attorney John Kelley, Community Development Director Jerry Pineau, Recreation Services Director Beth Saul, City Planner Jason Kruckeberg, Associate Planner John Williams, Police Chief Jerry Giger, Bob Root, Irene Breshears, Susan Lind, Bonnie Anderson, Ray and Irene Burden, Rick Hohnbaum, Dennis Keenan, Terry N. Tolls, Buzz Weygandt, Lisa Weygandt, Roy Zimmer, Craig Lewelling, Rusty Klem, Mark O'Shea, Sharon Tramel, Cam Sivesind, and Curtis and Lila Gottman.

Mayor Taylor called the session to order at 7:32 p.m., followed by the opening ceremonies.

CITIZEN INPUT ON NON-AGENDA ITEMS: Keith Stewart who lived at 290 NW 5th thanked Mr. Jordan for all his help. On behalf of the Planning Commission, he also passed out letters of appreciation to two former Planning Commissioners. The first was to Terry Prince, and

the second was to Mark O'Shea.

Mayor Taylor also recognized the two gentlemen for their work.

Mayor Taylor moved the consent agenda down and presented the proclamation first.

PROCLAMATION: Iwo Jima Remembrance Day - Mayor Taylor read the proclamation.

Bob Root, who lived at 1550 N. Maple, was the Commander of the V.F.W. He wished Mr. Jordan well on his new position. He explained Iwo Jima's history.

Mayor Taylor expressed this proclamation was very meaningful to him because of the fact his father crash landed on Iwo Jima.

Mayor Taylor presented the proclamation to Mr. Root.

CONSENT AGENDA: **Councilor Daniels moved to adopt the consent agenda: minutes of the regular meeting and executive session, January 20, 1999; minutes of the Council workshop, January 26, 1999; accounts payable in the amount of \$135,166.93; designating length of terms for Planning Commission appointments; liquor license renewals; change of ownership for Texaco liquor license; sewer system development charges exemption for HUD Casa Verde project. Motion seconded by Councilor Strong.

Councilor Harris commented on the liquor license renewals. He explained recently a police officer was involved in an accident with someone that was driving under the influence coming out of a bar. He wanted to know what mechanism the City had to encourage these establishments to make sure the employees were cutting people off when they were obviously over the limit.

Michael Jordan stated any citizen could call City Hall or the Police Department and then the City could contact the liquor control and enforcement division, which occasionally would check the facilities to make sure they were not serving people that were intoxicated.

Councilor Harris said once a year the Council had an opportunity to recommend to the OLCC the various establishments in the City be allowed to continue their license to serve liquor, and there would be an understanding that there be some sort of communication to encourage responsibility in their establishments.

Mr. Jordan explained the City had an ordinance process by which the Chief of Police reviews the renewals and changes of liquor licenses.

John Kelley said every time a police officer makes an arrest for drunk driving, during the questioning period, if an establishment was mentioned, a report would be given to the OLCC by

the Police Department.

Councilor Strong asked if it were normal for gas stations with mini markets to serve liquor. John Kelley said it was not.

Councilor Harris said a couple of months ago, he suggested prior to the holiday season, the patrolling officers should occasionally walk through establishments to make a presence, not to harass anyone.

John Kelley explained currently the officers made their presence known in those establishments.

Councilor Daniels agreed with Mr. Harris. He felt the City should send a letter to those establishments letting them know the City was on top of things.

Councilor Prince wanted everyone on the list to get the letter.

Mr. Jordan asked Jerry Giger to draft a letter to be reviewed by the Council at the next meeting on February 17, 1999, and also in written form explain what their procedures were and how they addressed those issues.

Motion to approve the consent agenda, passed 6-0.

Mayor Taylor decided to move communications first since their presentation would be brief.

COMMUNICATIONS: Susan Lind and Irma Llanes Presenting the Casa Program (Affordable Housing Program) - Dennis Keenan, Executive Director of Catholic Charities, who resided at 5111 SE Hale Street, Portland, 97206, expressed his appreciation to the City for their support and partnership in the efforts with Centro de Canby. He explained last calendar year they were able to serve person to person 543 people that went into the center for assistance, out of that number, 148 were seeking housing assistance. He explained the reason they were there this evening was to seek support from the City Council for their proposed farmer for family housing project on Township Road.

Dennis Keenan explained what they were attempting to do, was to serve very low income farm workers. He said the average income annually was \$16,000 compared to \$49,600. What they were trying to do with this project was to narrow the affordability gap. They were planning to do that by seeking additional funding. The types of housing were going to be a mix of two, three, or four bedroom units, and would be \$200 per unit less than market rate. He explained they had secured the services of an architectural firm and showed the Council a couple of their sketches. They had designed pedestrian walkways, and they also had a community center. He said their intent was to provide an accommodating type of facility.

Susan Lind, who worked for Casa of Oregon, thanked the Council for the opportunity to talk

about the Casa Verde project. She resided at 8805 SW Illahee in Wilsonville. She explained Casa was a non profit housing developer who worked around the state with local housing sponsors such as Catholic Charities and had developed fifteen comparable housing complexes around the state, they had done one in Molalla and Woodburn. She said they were preparing to apply to the State of Oregon where a majority of their funding would come from. She said if all of the pieces came together, they would be able to get started in the Fall.

Mayor Taylor had a concern regarding the process they were going through. If they were successful, would they have to go through the Planning Commission. He wanted to make sure if the Council was in support of the concept, it would not be an endorsement to be used by the Planning Commission.

Susan Lind stated they had met with many staff workers, they talked about design, siting utilities and she felt they had established a great relationship, and looked forward to coming back with site design review.

Councilor Lucas asked Susan Lind if they had built this particular plan anywhere else. She stated all of the complexes they had done had a community center. She told the Council if they wished to look at any of the complexes they had done in the area, they were welcome to do so.

Councilor Lucas asked what the process would be to secure one of the units as a rental. Susan Lind explained Catholic Charities would be contracting with a professional management firm and they would be doing outreach and marketing to eligible tenants. They would also need to fill out an application, be screened, and be able to meet the eligibility criteria. She also explained there would be an on site resident manager.

Councilor Lucas asked what size of units they were. Susan Lind said there were two, three, and four bedroom complexes which were designed for kids.

Mayor Taylor said what they would like from the Council was to have a letter of support for them to send to the State saying the City of Canby would love to have them in the community.

Councilor Harris asked if they were all rental units or if some of them were privately owned. Susan Lind answered they were all rentals and the property was managed by a property management company but was owned by Catholic Charities. Catholic Charities would continually be responsible to maintain the buildings and the grounds in the future.

Dennis Keenan explained their commitment would be to maintain it as affordable housing, and that on-going maintenance was critical to the life span of the facility.

Councilor Daniels asked if they had certain standards regarding low income people that did not appreciate newer things. Susan Lind explained there would be rules, and a lot of it was in the selection process.

Councilor Prince applauded their efforts. He felt the most important part was keeping the maintenance and the on site management.

Mayor Taylor entertained a motion to write her a letter of support to Casa of Oregon to develop the Casa Verde apartments in Canby.

****Councilor Daniels moved to go on record supporting the Casa Program of Oregon and particularly supporting the Casa Verde apartments in Canby. Motion seconded by Councilor Prince, passed 6-0.**

PUBLIC HEARINGS:

ANN 98-04, Burden, (Annexation of One 14.03 Acre Parcel into the City) -

Mayor Taylor opened the public hearing at 8:07 p.m.

Mayor Taylor read the public hearing format.

CONFLICT OF INTEREST:

Councilor Lucas - No conflict, plan to participate.

Councilor Carson - No conflict, plan to participate.

Councilor Daniels - No conflict, plan to participate.

Mayor Taylor - No conflict, plan to participate.

Councilor Harris - No conflict, plan to participate.

Councilor Prince - No conflict, plan to participate.

Councilor Strong- No conflict, plan to participate.

EX'PARTE CONTACT:

Councilor Strong - Driven by the site.

Councilor Prince - Visited the site, drew no conclusions.

Councilor Harris - Visited the site.

Mayor Taylor - Visited the site, drew no conclusions.

Councilor Daniels - Visited the site, drew no conclusions.

Councilor Carson - Visited the site, drew no conclusions.

Councilor Lucas - Visited the site, drew no conclusions.

STAFF REPORT:

Associate Planner John Williams introduced himself to the Council. He explained this was an application for annexation, ANN 98-04, an annexation of one 14.03 acre parcel into the City of Canby. He explained currently the property contained several houses, businesses and a number of outbuildings and accessory structures. It was located on the south side of Hwy 99E, between 99E and SE 1st Avenue, east of Redwood Street. He explained at the January 25, 1999 Planning Commission meeting, they voted 5-0 to recommend approval of the annexation to the City Council.

John Williams explained the property was currently Rural Resource Farm in Clackamas County and when it came into the city, it would be zoned Highway Commercial. It was the only Highway Commercial property that was not in the city. He explained on the east and west side of the property there was low density residential, on the north side across 99E, there was some light industrial land, and on the south side there was the Logging Road Industrial Park. He explained part of the Burden property in question was being traded to Gramor as part of their development. He noted the street vacation and land exchange was part of the annexation.

John Williams said on page four of the staff report, it stated the property was type "B" annexation priority. He said the applicant's narrative states that the property would be an asset to the City because it would complete the entrance to the Logging Road Industrial Park, help develop a larger tax base for the City, and provide a valuable location for business and economic development. If the property was annexed, the City would be able to review and approve any development. Also, the applicant had indicated a desire to establish a park or wildlife viewing area on the eastern part of the property in the future. The annexation would allow the Burden's to have all of their property in the City.

He said the nursery and greenhouse uses that were currently on the property were permitted outright in the C2 zone. He explained there was a series of springs in the area that contributed to the pond and wetland on the east side of the property. The applicant had stated they were willing to establish some sort of area to protect that in the future, and development of the property might be restricted. He brought up some transportation issues. The Municipal Code required a traffic study to be performed for annexations, but at the November 30, 1998 meeting, the Planning Commission stated that the transportation effects of development should be evaluated at the time of application for development, not upon annexation. He stated there were negative letters from ODOT and Clackamas County recommending denial.

He said in terms of public facilities and services, all providers were sent request for comments and positive responses were received by everyone except for the transportation providers. He briefly went through the criteria on page eleven of the staff report.

John Williams stated staff and the Planning Commission recommend that City Council approve the annexation and direct Staff to return with written findings and ballot language at the next meeting.

APPLICANT:

Ray Burden, who resided at 23230 S. Hwy 99E Canby, explained the present tavern sat right where the road was going to be. Mr. Burden explained if they did not annex the property, half of the property would be in the city, and the other half would be out of the city. He also noted there was a two acre pond and also nice timber on the property, which might make a nice park some time in the future.

Councilor Carson asked Mr. Burden if he was going to add the property given by Gramor to his tax lot or if it would be a separate tax lot. Ray Burden said they had an agreement, but nothing had happened yet.

Mayor Taylor said this annexation request would bring the tavern into the city.

Mayor Taylor mentioned there were no proponents or opponents, so therefore they would skip rebuttal.

Mayor Taylor closed the public hearing at 8:32 p.m.

****Councilor Lucas moved to approve ANN 98-04, a request for annexation of one 14.03 acre parcel into the city limits with the proposed understandings and direct staff to return with written findings and ballot language at the regular meeting of the City Council on February 17, 1999. Motion seconded by Councilor Daniels.**

Councilor Harris said usually he opposes voting on anything less than priority "A," he felt they should remain consistent with the planning process but explained there were exceptions, like this one, because it would help open the door to the industrial area.

Motion passed, 6-0.

Mayor Taylor said this annexation would be on the May ballot.

ANN 98-06, Buchanan, (Annexation Request of a 5.5 Acre Parcel into the City Limits) -

Mayor Taylor opened the public hearing at 8:35 p.m.

Mayor Taylor read the public hearing format.

CONFLICT OF INTEREST:

Councilor Lucas - No conflict, plan to participate.

Councilor Carson - No conflict, plan to participate.

Councilor Daniels - No conflict, plan to participate.

Mayor Taylor - No conflict, plan to participate.

Councilor Harris - No conflict, plan to participate.

Councilor Prince - No conflict, plan to participate.

Councilor Strong - No conflict, plan to participate.

EX'PARTE CONTACT:

Councilor Strong - No ex'parte contact.

Councilor Prince - No ex'parte contact, plan to participate.

Councilor Harris - Visited the site.

Mayor Taylor - Visited the site, plan to participate.

Councilor Daniels - Visited the site, drew no conclusions and plan to participate.

Councilor Carson - Visited the site, drew no conclusions and plan to participate.

Councilor Lucas - Visited the site, drew no conclusions.

Mayor Taylor put the hearing on hold for about twenty minutes.

Mayor Taylor closed the record. He checked the audience to see who was there for what issues.

Mayor Taylor moved to communications.

COMMUNICATIONS: Letter from Terry Tolls Regarding the "Industrial Area Association" -

Craig Lewelling, who represented the property owners in the industrial areas of Phases I and II for the Canby Area Master Plan, said they held a meeting in December for the property owners in Phases II and III. Out of that, they voted on a board to represent them, then they had a board meeting in January in which they created by-laws, which they were currently working on, and they also elected officers and that was how he became president of the association. He wanted the City Council to see them as an entity. One of the things they needed to attack head on was the annexation issues. He wanted the approval of the Council on such an entity and then come back with by laws at a later date. Mr. Lewelling thanked Mr. Jordan for letting them use City staff on a limited basis and he wanted to continue doing that.

Councilor Harris noted on page two of the letter, it stated the group would be eligible for City staff in asking for administrative support including photocopies, mailing of notices, distribution of meeting minutes. He asked if there was a way to predict how much time and cost they would need from City staff. Mr. Lewelling said the time and cost would be very minimal.

Councilor Daniels asked if they would be holding regular scheduled meetings. Mr. Lewelling said that by laws required two meetings, once in the Spring and once in the Fall, but he felt they would be holding more meetings in the next few months as they addressed the issues. He said the annexation issue was very important.

Councilor Prince said normally associations brought in a group of people who ran their own meetings, agendas, and etc, which normally was kept separate from City activities. He did agree with Mr. Lewelling regarding getting the property owners together to talk.

Mayor Taylor said he supported the concept and what Mr. Lewelling was introducing to Canby was neighborhood associations.

Craig Lewelling said by recognizing the district as an entity, they could start moving forward, as far as annexations, and financial issues.

Councilor Strong was concerned since it was a non profit group, she felt they would be setting a precedence if they let people start using City staff.

Michael Jordan felt it was better that the property owners were communicating than not.

Mayor Taylor said what Mr. Lewelling was wanting that evening, was as a Council, they would be supportive of an association that brought all of the property owners together and provide a common voice for them.

Craig Lewelling said once the Industrial Park became full, they would need to have an association.

Councilor Carson said Mr. Lewelling had done a great job pulling all of the people together and getting a consensus of the homeowners.

Terry Tolls said their biggest issues were infrastructure and annexation issues.

Ray Burden said the industrial area had some of the finest agricultural soil in the valley. He stated they needed the association so they could all work together.

****Councilor Lucas voted to instruct staff to use the Industrial Area Association as a Neighborhood Business Association for the liaison for that group of people and inform them appropriately. Motion seconded by Councilor Daniels, and passed 6-0.**

NEW BUSINESS: Street Sweeping of Private Streets - Jerry Pineau stated Mr. Klem had written a letter to the Mayor and City Council back in September requesting the private streets in his PUD got swept by City Public Works. He said one of the arguments was that taxes were paid, and therefore, they felt they should have the use of the sweeper. The City recommendation was not to have Public Works do the sweeping

Rusty Klem, who was president of the homeowners association for Fairground Park, noted there were thirteen homeowners. He did write a letter in September, asking the City Council to reconsider their position about sweeping private streets. He pointed out that he came to work for the City in 1985 when that subdivision came in, it was zoned planned unit development because it was an irregular piece as a PUD overlay, to encourage more dense developments and cutting edge design. When the developer came in to develop the piece, it had PUD overlay status on it and to meet open space and access requirements, a portion of the street had to be made more narrow. He noted there was a private sewer for collections, but the main sewer that ran through Fairground Park was a city sewer. He said the Comp Plan and the regional standards provided by Metro endorsed increase density. He thought the precedence had already been set, the street had been swept for eight years by Mid State Industrial, then the City started sweeping with their own equipment. The end of last year, the mandate that came down was that private streets would not be swept. He said it met the curbing and paving standards, it would take about ten minutes per month to sweep.

Mayor Taylor thought that sweeping the streets for ten to fifteen minutes per month would not be a problem.

Councilor Harris said the issue was that maybe some of the area streets would want the same thing. He asked if there were other streets that had requested sweeping their streets.

Michael Jordan said the only one he was aware of was Cedar Ridge, which was off of 13th Avenue by the high school.

Councilor Prince was concerned that PUD's started off with tax incentives for the developer, he

was afraid if they started sweeping streets, what else would the City be responsible for. He felt if they did agree to sweep the streets, it should be blanketed.

Mayor Taylor said if the streets took longer than ten to fifteen minutes to sweep, any additional time would be billed to them.

Councilor Lucas said it should be blanketed also, because if they did one, they would have to do them all.

****Councilor Prince moved not to sweep private roads contained in PUD's in the City of Canby without a fee. Motion seconded by Councilor Lucas.**

Councilor Harris said the solution was clean and simple. He felt they should go into an Intergovernmental Agreement with this neighborhood and then consider any other neighborhoods that would like to do the same thing.

Motion passed 4-2. Councilor Harris and Councilor Daniels voting nay.

Mr. Klem asked the City Council if they would entertain an offer to dedicate the street. Mayor Taylor said it would need to come back at another opportunity.

Mayor Taylor recessed the meeting at 9:30 p.m.

Mayor Taylor reconvened the meeting at 9:35 p.m.

Amendment of Transportation SDC Calculation Table - Jason Kruckeberg said currently the Planning Commission used the 5th edition of the Institute of Traffic Engineers Manual to determine transportation system development charges. He stated all they were asking for was to adopt the latest edition and change some of the language to allow them to consistently update to the latest version whenever it came out. He pointed that on page 76 of their packet they had the proposed wording for the portion of the transportation SDC calculation language.

****Councilor Harris moved to adopt Resolution No. 687, A RESOLUTION TO UPDATE THE CALCULATION TABLE FOR THE TRANSPORTATION SYSTEM DEVELOPMENT CHARGE. Motion seconded by Councilor Prince, and passed 6-0.**

Mayor Taylor opened the ANN 98-06 public hearing at 9:40 p.m.

STAFF REPORT:

Jason Kruckeberg said ANN 98-06 was a request for annexation of 5.5 acres into the City of Canby. The parcel was owned by Daryl and Margaret Buchanan. The Comp Plan listed it as low density residential designation. The Planning Commission heard the application on January 11,

1999, and recommended approval of the application by a 5-0 vote. He explained the development of the intersection at Redwood Street and Hwy 99E required right-of-way acquisition on both the north and south side. The applicant wanted to annex into the City because of various reasons and the benefits derived from the right-of-way has been worked into the annexation. The applicant had no development plans submitted, no intention of further developments at this time. He explained the utility providers did not have any issues with this application.

Councilor Carson said without the annexation, what would the availability be of getting the roadway dedicated easily.

Jason Kruckeberg said the intersection could take place without the annexation.

Jerry Pineau said in response to Councilor Carson, what was happening was the Buchanan's were dedicating the right-of-way to the County, so the Gramor project could move forward. Through the annexation, the County would turn the dedication over to the City if they took over the road.

****Councilor Daniels moved to approve ANN 98-06, a request for annexation of a 5.5 acre parcel into the city limits, and direct staff to return with written findings and ballot language for the regular meeting of the City Council on February 17, 1999. Motion seconded by Councilor Strong, and passed 6-0.**

Mayor Taylor closed the public hearing at 9:50 p.m.

NEW BUSINESS: TEA-21, Transportation Enhancement Program Grant Application - Jerry Pineau explained the project was a redevelopment of the pedestrian improvements along Hwy 99E including the bike path connection from the Gramor project to downtown Canby and west Berg Parkway. The project would be in the neighborhood of \$330,000. Mr. Pineau wanted the Council's okay to apply for the grant.

The Council thought this was a good idea.

ORDINANCES & RESOLUTIONS:

Ordinance No. 1015 -

****Councilor Harris moved to adopt Ordinance No. 1015, AN ORDINANCE REPEALING PROVISIONS OF CANBY MUNICIPAL CODE SECTION 2.48 REGARDING THE POLICY ADVISORY BOARD FOR THE CANBY ADULT CENTER. Motion seconded by Councilor Strong, and passed by roll call vote, 6-0.**

Ordinance No. 1016 - Beth Saul said they were working with the State Purchasing Division on buying playground equipment. She said they had \$50,000 allocated this year to replace two playgrounds, and allocated the same amount for next year for two more playgrounds. Equipment at Maple Street Park and Wait Park needed to be replaced and updated.

****Councilor Harris moved to adopt Ordinance No. 1016, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SITELINES OF OREGON FOR THE PURCHASE OF PLAYGROUND EQUIPMENT; AND DECLARING AN EMERGENCY be posted and come up for second reading on February 17, 1999. Motion seconded by Councilor Prince.**

Councilor Daniels asked if the equipment was going to come installed or if the City was to install it. Beth Saul said the majority would already be installed.

Council Lucas said Beth Saul did a great job researching this, and they had worked closely with the Park and Rec Advisory Committee Board.

Councilor Strong asked if this money was in her budget for this year. Beth Saul answered yes it was.

Motion passed 6-0, on first reading.

Resolution No. 689 - Jerry Pineau said this was a proposal that was in front of the State Legislature that was opposed by the League of Oregon Cities. The League of Oregon Cities and other cities wanted to oppose this and as an alternative, he wanted the Council's support to have an Intergovernmental Agreement among the three counties.

****Councilor Lucas moved to adopt Resolution No. 689, A RESOLUTION OPPOSING LEGISLATION CREATING A NEW STATE BOARD TO REGULATE BUILDING CODE ACTIVITIES IN THE PORTLAND AREA, AND SUPPORTING THE ESTABLISHMENT OF AN INTERGOVERNMENTAL AGREEMENT TO ENHANCE CONSISTENCY AND SERVICES IN BUILDING CODE ENFORCEMENT. Motion seconded by Councilor Carson, and passed 6-0.**

UNFINISHED BUSINESS: Findings, Conclusions & Final Order, ANN 98-03(Sampsel/Nellen)

****Councilor Daniels moved to accept the findings, conclusions and final order of ANN 98-03, (Sampsel/Nellen). Motion seconded by Councilor Prince, and passed 6-0.**

MANAGERS REPORT: Michael Jordan noted on their meeting schedule, the meeting that was scheduled for February 24 regarding the 5 year budget plan for Admin., the topic was going to be changed to criteria for the new City Administrator process. He also explained since Dennis

Nolder was no longer on the Council, they needed to appoint a liaison for Canby Utility Board. Barry Lucas volunteered to be the liaison for Canby Utility Board. Mr. Jordan explained this coming summer was going to be the 10th anniversary of the Slice of Summer concert series. They were attempting to pull together an all star group of past performers. He said the Council would be receiving a request regarding support of the Slice of Summer. Mr. Jordan said the Council would need to think about labor negotiations with the AFSCME Union at the end of February or the beginning of March.

COUNCILORS' ISSUES:

Mayor Taylor noted on February 5th at the Canby Adult Center, there was going to be a farewell party for Mike Jordan, between 3-6 p.m. He also said the Council had met earlier in the evening in a workshop session, in which they decided to have on the February 17th agenda, a time frame where anyone in the community who would like to address the Council on what they would like to see in a new City Administrator.

Councilor Daniels reminded everyone about the Hallmark Hall of Fame movie which was going to be on Sunday evening. He also brought before the Council at the last Council meeting, regarding remodeling of the restroom at Wait Park. He passed out to the Council a print which Beth Saul had received. The cost came to \$36,000, which did not include site preparation or possible demolition. Mr. Daniels wanted the Council to approve it and let staff pursue it. He explained there were alternatives. One would be not to do anything at all, or hold off until the Fall.

Mayor Taylor told Walt Daniels he appreciated all of his efforts. His concern was there were other issues to take care of first, he also felt he should check to make sure it fit within the downtown plan.

Councilor Prince said they were on the verge of the budget, he felt there were other problems in the parks that needed to be taken care of first.

Mayor Taylor said this was going to be on the Parks Board agenda, and see if it was something thing they would support. He said the Council had an interest in going forward with the plan, but they wanted to see what it would look like and when it would take place.

Councilor Strong asked the Council if anyone would be opposed to having Terry Prince as the liaison for the Planning Commission.

Mayor Taylor appointed Terry Prince as liaison for the Planning Commission.

Councilor Prince said at the Cities meeting, someone from Metro had brought up the fact of using the past five years as an average of measurement of growth, and the size they should have for the urban growth boundary. There was a resolution that he passed around to the Council and

staff to look at.

Councilor Carson said as a member of the urban renewal task force, they had two meetings so far, and they were trying to identify the amount of land they would like to put into the urban renewal district. He thought staff could come up with a map of the area within the next couple of weeks. He said there was also going to be an urban renewal meeting on February 25th at 7:00 p.m. in the Library.

Councilor Lucas wanted to let Jason Kruckeberg know it was very helpful to get site plans for annexations.

ACTION REVIEW:

1. Jerry Giger would bring back a drafted letter that would be sent to establishment owners regarding liquor and also some description of police procedures.
2. Drafting letter of support for the Casa Verde project.
3. Prepare findings and ballot language for annexations 98-04 and 98-06.
4. Working with the Industrial Area Association regarding issues of the industrial park.
5. The City will not be sweeping private streets in PUD's.
6. Implementing the new SDC table updates, as per Resolution No. 687.
7. Abolishing the Policy Advisory Board for the Canby Adult Center, as per Ordinance No. 1015.
8. Sending out the application for the TEA 21 monies for the bike and pedestrian path improvements along 99E.
9. Bringing back Ordinance No. 1016 for second reading.
10. Passing along Resolution No. 689.
11. Implementing final order and ballot language for ANN 98-03.
12. Bringing back resolution regarding repeal of House Bill 2709 on February 17th or the latest March 3rd Council meeting.
13. Letting Planning Commission know Councilor Terry Prince is now the liaison.
14. Working with Parks Advisory Committee and the Downtown Revitalization Group regarding Wait Park restroom design.
15. Bringing back an urban renewal map to be in the next Council packet.
16. Councilor Lucas will be the liaison for Canby Utility Board.

Mayor Taylor thanked Mr. Jordan for his service to the Council.

****Councilor Daniels moved to go into Executive Session under ORS 192.660 1(a) employment, 1(e) property negotiations. Motion seconded by Councilor Prince, and approved 6-0.**

Mayor Taylor recessed the regular session at 10:30 p.m.

Mayor Taylor reconvened the regular session at 11:30p.m.

****Councilor Lucas moved to appoint Beth Saul as the interim City Administrator until a new City Administrator was hired, and be compensated \$500 a month. Motion seconded by Councilor Harris, passed 6-0.**

****Councilor Harris moved to appoint Chaunee Seifried as interim City Recorder. Motion seconded by Councilor Daniels, passed 6-0.**

Mayor Taylor adjourned the session at 11:35 p.m.

**EXECUTIVE SESSION
FEBRUARY 3, 1999**

PRESENT: Mayor Scott Taylor, Councilors Daniels, Lucas, Strong, Harris, Carson, and Prince and City Administrator and City Recorder Mike Jordan,

Councilor Daniels called the session to order at 10:35 p.m.

ORS 192.660 1(a) - The Council discussed Interim Admin - Giger backup.

ORS 192.660 1(e) - The Council discussed 20 year lease, and pay back for control.

Councilor Daniels adjourned the session at 11:30 p.m.

Chauncey F. Seifried

Chauncey Seifried,
City Recorder pro tem

Scott Taylor

Scott Taylor,
Mayor

Sharon Tramel

Prepared by Sharon Tramel,
Office Specialist



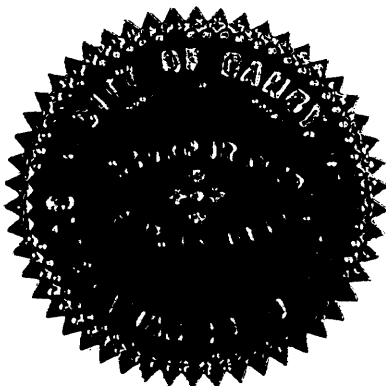
Mayor's Proclamation Iwo Jima Remembrance Day

WHEREAS, On February 23, 1945 this country's Armed Forces were involved in one of the most strategic and bloodiest battles of World War Two, the battle for Iwo Jima. The Canby Veterans of Foreign Wars Post 6057 found it fitting to erect a flag pole at the Canby Adult Center in remembrance of the servicemen that took part in that battle

WHEREAS, each year the members of the VFW Post 6057 and their fellow veterans' organizations hold a ceremony to replace the flag on this flag pole and

WHEREAS, this year a plaque is being added at the base of the flag pole honoring their fallen comrades

THEREFORE, I, Scott Taylor, Mayor of the City of Canby do hereby proclaim February 13, 1999 as Iwo Jima Remembrance Day, and I urge that all individuals, schools, churches, organizations, business establishments and homes within my official jurisdiction to proudly remember the sacrifices of those men and join the Veterans of Foreign Wars of the United States in commemorating that event by rededicating the flag pole at the Canby Adult Center at 10 A.M.



Mayor