

CANBY CITY COUNCIL  
WORKSHOP SESSION  
MARCH 7, 2001

PRESENT: Mayor Terry Prince, Council members Walt Daniels, Patrick Johnson, Randy Carson, Shirley Strong, Teresa Blackwell, Corey Parks, City Administrator Mark Adcock, Budget Committee Members Roger Harris, and Melody Thompson, Recreation Services Director Beth Saul, Marty Moretty, Steven Amick, and David Howell. Representatives from Centro de Canby included Francisco Lopez, Douglas Alles, Francisco Camillo, Patti Zauala, Irma Llanes, Vanessa Chacon, Shannon Mack, Leia Musser, Connie Constanti, Rachel Ruiz, and Cofmew Cytiz. Representatives from Canby Kids were Matt Madeira, Vicki Pounds, Paul Masterson, Wayne Oliver, Jay McBee, Rod Beck, Mike Cushing, Ryan Oliver, and Tim Austen.

Mayor Prince called the session to order at 6:02 p.m. A light dinner was served.

The Council met in workshop session with Partner Agency Centro de Canby as they discussed their projects and programs, followed at 6:47 p.m. by Partner Agency Canby Kids.

Mayor Prince adjourned the session at 7:26 p.m.

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REGULAR SESSION  
MARCH 7, 2001

Mayor Terry Prince presiding. Council members present Walt Daniels, Patrick Johnson, Teresa Blackwell, Randy Carson, Shirley Strong, and Corey Parks. Also present: City Administrator Mark Adcock, City Attorney John Kelley, Recreation Services Director Beth Saul, Community Development Director Jerry Pineau, Police Chief Jerry Giger, David Howell, Marty Moretty, Randy Tessman, Judge Jon Henricksen, Linda Runyan-Finden, Craig Finden, Robin Adcock, Donna and Len Walker, Bev Doolittle, Dawn McCarn, Kory MacGregor, Jeff Williamson, Ted Kunze, Donna Jean McManamon, Terry Prince, Jim Gibson, Carol Holsten, Vern Holsten, Tim Austen, Grant Russ, Ryan Oliver, Curtis and Lila Gottman, Carole Penner, Nichole Scott, Buzz Weygandt, Hank Jarboe, Rick Metsger, Lisa Weygandt and Rick McGraw.

Mayor Prince called the regular session to order at 7:35 p.m., followed by the opening ceremonies.

**CITIZEN INPUT ON NON-AGENDA ITEMS:** Rick McGraw residing at 27312 S. Dryland Road, Canby, spoke on the decision made by Council at the Special Council Meeting on February 28, 2001 not to go forward with the loan on Sequoia Parkway. He thanked them for making that decision and felt that it was the right decision to make. Canby voters turned down the annexation in September and he was glad that the City did not take that gamble and put money on a road that is going through farmland, which potentially may not be annexed for some time. He felt that the vote reflected a desire by citizens to slow down growth, be wiser in

decision-making, and cautious about school overcrowding. If the road were built and the property annexed, there would be pretty rapid growth which in turn would bring more children. Canby schools would need to support that growth.

Milgard was not bringing that many jobs into the area and there would not have been a great influx of housing because of them, but the City needs to get businesses that would be willing to create new jobs in the area. He appreciated Council and the decisions and work they make for the citizens.

Kory MacGregor spoke representing the Chamber Board and also serves on the URD Advisory Committee. He knows it is a tough job to sit on the Council, he is constantly learning more about some of these difficult issues. He recognizes that there are opportunities and timeliness connected with some of these issues, and the Chamber is struggling with how to handle these issues for their members.

He came tonight to ask three questions directly of Mayor Prince for clarification. The first question, "Are you against industrial growth in Canby?" Mayor Prince expressed that he was not. This is the second industrial area that he has been involved in setting up, the first was at S. Pine and Redwood, and only he and Councilor Daniels are the only ones who remain on the Council who were involved with that process. At the outset, the City identified the area and where the roads would be. But many people did not wish to be part of it, and several wanted the City to pay for their property. It became a very well planned project in the end, everyone did annex in, and then the City received an economic development loan for the project. An advanced financing district was created to help cover the costs for the schools, the Fire District, and the City.

He is in favor of this industrial district and over the last five years, has spent a lot of time on it as well as meetings to make sure that it would be good for Canby. He commended Dan Ewert and Keith Stewart who worked hard in helping make it a good plan as Planning Commissioners.

The second question was "Would you like to dissolve the URD?" Mayor Prince referred to his statements in his State of the City address. He did not want to dissolve the URD and felt that it was a good funding mechanism for redeveloping downtown. Downtown needs it now and he would very much like to go forward with that.

The last question was "Do you believe Sequoia Parkway can be built with any URD funds if you shrink the size of the URD?" Mayor Prince said that issue is what they are in the middle of discussing now. He feels that Sequoia Parkway should be built with advanced financing but it is not his choice, but the Council's to decide what to do. Even cutting back URD, he thinks it can still be done. It is not a matter of cutting back and not being able to do it, but a matter of how fast it can be done.

Mr. MacGregor asked if that were a "yes" and Mayor Prince said that for the Council it would probably be a yes, but he didn't want to speak for them. For him, it would depend to what degree the district were shrunk, he has stated that he wants the road to be funded by an AFD so

that industry pays its fair share into the City. Mr. MacGregor said a "qualified yes" would be more accurate.

Mr. MacGregor said they everyone was trying to work toward the same goal although there seemed to be several paths, and after the question was asked again, Mayor Prince responded "yes".

Nichole Scott 162 NW 5<sup>th</sup> in Canby, addressed the Council because of a concern in her neighborhood that seems to have no solution at this point. There has been a woman living out of her car for nine months across the street from Ms. Scott's residence. She moves the car a few feet in either direction or parks in the Canby Christian Church parking lot, but there has now been a confrontation with one of the neighbors. She brings with her tonight, written concerns of the neighbors. They just need to know what their options are, they have been told that there is nothing that can be done since she complies with moving her cars.

Mayor Prince referred the matter to staff to see if there could be a resolution worked out, either with Family Services or another alternative.

She stated that all the neighbors have been very patient but that this has now been going on for nine months and it's time to move forward with the problem.

City Administrator Mark Adcock stated that this was the first he had heard of the problem and that at this point, it would be checked into.

**APPEARANCE:** Oregon State Senator Rick Metsger - acknowledged the concerns of this community and the difficult decisions this Council has been facing. He had met with Mayor Prince several weeks ago and was progressing with the issues, especially trying to find some answers from ODOT which he felt would be forthcoming.

He was here tonight to give an overview of things coming out of Salem that would be pertinent to Canby. This is the part of the session where things are still in the House, but will be progressing to the Senate. He will try to touch on some critical issues at this time. Measure 7 affects the City and every other municipality in the State. With the decision out of Marion County ruling Measure 7 unconstitutional, it has given the legislature an opportunity to move in and have discussions. The House of Representatives is starting to do something, while the Senate has been more cautious to this point waiting to see what the legal landscape of the measure has been. They recognize that the voters have passed this and in sending out a survey to his constituents (213 back from the City of Canby), he realized that everyone had a different opinion of what Measure 7 was. He received 1200 letters in all, and just finished writing personal letters back, a project that has taken him two and one-half months.

Clearly, the legislature needs to do something at this point. There is a stay of that law, based on the Marion County decision, and a recognition that voters have made a statement about that. Rep. Schrader is actively involved in this issue at the House level now and has started the committee process. The Attorney General has made it clear in testimony yesterday, that this is a

very complicated measure. One of the reasons there have been so many problems with the Measure is that the AG opinion was 114 pages long for a two paragraph Measure. So it is very clear that as legislature progresses and if they will put before the voters something that reflects what the voters were trying to say, the voters will either validate or reject at that point. It will certainly effect all jurisdictions remembering that the voters have said that there is something wrong in terms of personal property and working diligently to respect that.

The ability of the House and Senate to work together has been wonderful. Revenue's are down by \$800 million to meet current service level and when there is that type of a deficit, it has a real sobering effect in terms of how you work together. Everyone will have to make some tough decisions; the leadership, both in the House and the Senate, have realized it will have to be done co-operatively. The Budget will be the toughest issue in terms of how it will affect city revenues. The Budget revenue was down \$113 million in the March forecast and the legislature will be awaiting the May forecast to get the final decision, however the it does not look good. This means that the Governor will come out with a revised budget next week which will have another \$100 million in cuts which will affect State Police, human services and other things that will affect the citizens of Canby. Corrections and State Police have been cut back severely, but the reality is that they have to work with the budget that they have.

He is working personally on SB 183 and is working directly with Scott Taylor from Corrections. This bill requires that inmates pay for their own incarceration costs. It passed the Senate committee yesterday and will be on the Senate floor next week. Another bill came to them from citizens in Clackamas when a predatory sexual offender was placed across from a school. The bill will prohibit, by statute, the placement of predatory offenders where children will be present. There are other local issues such as cell tower placement and disputes among neighbors that are progressing nicely. Rep. Schrader has a press conference tomorrow on a veterinary bill.

Input from Association of Oregon Counties and cities has been excellent in terms of giving them feedback on issues that are affecting local governments. Some of those, such as the Attorney General's decision that gas tax dollars need to go to the roads, will be interesting to see how that process progresses. DMV fees have been subsidized by road funds in the past and now as a result of this decision, will have to go up. Citizens will be surprised to know that those fees were subsidized by road money so that will become a political issue.

Senator Metsger requested any feedback from the Council.

Councilor Daniels on a light note said "Send money home".

Mayor Prince asked if there was talk of a State Revenue Sharing cut? Senator Metsger stated that at this point, everything is on the board to be cut. If the money isn't there, it will be looked at equally and try to prioritize. The co-chairs of the State Budget Committee will be coming out with a revised budget and how it will affect local governments. Even the K-12 Education Budget will be back to be looked at for potential cuts. Some of these issues will be talked about as soon as next week in legislature.



Mayor Prince also questioned the issue of power deregulation. Canby is looking a significant increases, upwards of nearly 100% in some scenarios, and asked if there were any chance of turning back the deregulation that is on the table for several years?

Senator Metzger responded that in talking with members of the PUC, environmental, consumer and citizen activist groups are still very much in favor of moving forward with Senate Bill 1149 which would enact the deregulation. It does not affect residential customers but it does affect commercial but at some point down the line there is a relationship between the what the market rate of power is. Candidly, Senator Metzger would like to postpone the deregulation, but Senate President Derfler is working very hard not to allow such a modification or let it come to the Senate floor. It has become a very bipartisan effort to try to change his attempt. Everyone is aware that rates will go up regardless effective this October 1 because of BPA power costs which affect the entire region. Both he and Rep. Schrader feel that it would be prudent to put the deregulation off until there is a better idea of what this does to residential customers. It has to also be kept in mind that SB 1149 also provides some good options for money for people who need help with their power bills, provides green power to induce further generation of power and exploring other options. At this time they are working on strategies to get around the Senate President and get it on the floor. He believes, without a question, that if it gets to the floor of the House and Senate, the issue to postpone the deregulation will pass overwhelmingly.

Mayor Prince expressed his appreciation to Sen. Metzger in working with him and presented him with the downtown redevelopment plan and would like any help from the Senator and Rep. Schrader to assist in moving the Plan forward. Sen. Metzger said he understood the top priority Canby Council was facing in making sure that downtown remains viable and would do whatever he could to help.

**CONSENT AGENDA: \*\*Councilor Strong moved to adopt the consent agenda: minutes of the regular workshop and regular meeting, February 21, 2001; accounts payable in the amount of \$191,529.22; and new liquor license application for Hwy 99E Space Age Fuel and an additional privilege liquor license for 4<sup>th</sup> Quarter Sports Grill. Motion seconded by Councilor Blackwell and passed 6-0.**

**COMMUNICATIONS:** Mayor Prince attended Dr. Seuss Day at Trost Elementary School and he and the students read to each other. He also read to Council *The Reader's Oath* which had been read the day he visited. He had been presented with paintings from the class and showed the viewing audience.

**NEW BUSINESS: City Council Agreements** - City Administrator Mark Adcock spoke of the goal setting session held on February 17, 2001 by the Council with facilitator Mike Swanson in an effort to develop goals and objectives to work on as a new City Council. One of the major accomplishments from that meeting was crafting an agreement which would guide the manner in which the Council would conduct business in the public forum. The formal agreement is being presented tonight for them to sign in front of the chamber and viewing audience; copies have also been made available to the audience. The signing of this document would establish the guiding principles for the future. Administrator Adcock thanked Council as an achievement that would require commitment of their part.

Mayor Prince read the Agreement of Guiding Principles:

We, the undersigned Mayor and City Councilor of the City of Canby, Oregon, each agree:

1. That I will inform the Mayor and fellow Councilors in a timely manner of any information that I possess that might have an impact on matters before us. I will strive to avoid surprises.
2. That I respect the right of each of us to ask questions, and that I will not indicate any judgment with regard to the question or the questioner.
3. That I will not represent a position as being that of the City Council absent Council action adopting it; and that I will clearly indicate that a position is mine when appropriate. When representing the City as liaison to an advisory or community group, my primary role is to provide information to both the group and to Council.
4. That I accept the decision-making process of the City Council; and that I will respect a decision even if I disagree with it.
5. That I will resolve disputes between myself and the Mayor or a fellow Councilor by first addressing the matter in an appropriate, private and timely manner.
6. That I will notify the staff of questions that I anticipate asking in a public meeting.
7. That I desire balanced, unbiased staff reports; and that I will not engage in actions to change conclusions or direction of a staff report.
8. That in all I do I will fulfill my duty of care and loyalty to the City; and that I will discharge my responsibilities remembering that the chief function of local government is to serve the best interests of all the people, now and in the future.
9. That I will do my best to comply with these principles and that I expect to be politely, respectfully and privately be apprised by fellow Councilors and/or citizens of any violations in which I may have participated.

Councilor Daniels suggested that they could all keep a copy of this agreement in their Council notebooks for reference.

Presentation by Robin Adcock, Volunteer Youth Co-ordinator for the Canby School District, re: City-School Partnership for Volunteer Literacy Program - Ms. Adcock of 424 SE 9th, Canby, stated that the School District has developed a Canby Can Read Program in advance of the Oregon's Children Foundation SMART (Start Making A Reader Today) a partnership program with state school districts. That program combines resources from the community and volunteers to come and read to school children. The Canby School Board and Superintendent decided not to wait to make a partnership with SMART, but to start Canby's own pilot program in April. It will be recruiting volunteers from the business and school community to read to grades K-3 in all five grade schools.

Students must learn to read, 25% of K-3 are not reading at grade level. The School Board would like to see all 3rd grade students reading at benchmark level by the end of their third year. This is just another strategy to help, there are already other programs in place such as Reading Naturally, and Read Well, as well as wonderful support staff. All of the students do not come with the same skills. Some have never had any reading or school experience, some come with English as a second or even third language. Some families do not read as well as they would like

to and have not had those opportunities; the literacy concerns are not just for the children but also for the families. Down the line, the School District is looking ahead to forge partnerships to do family literacy components.

At this point, they are recruiting volunteers from the business community whose employers will allow their employees to come and read to the children, thus paying them to participate during the working hours. Hopefully the City, as well as the Mayor and Councilors, could become a part of this program. Not only is this program providing reading one-on-one with the children, but also providing books in the home. Not all children have books or reading in the home, not all have one-on-one contact with an adult during the day. Research has shown that children are exposed to 3 ½ hours of television a day and yet not having the opportunity to read any more than eight minutes aloud a day.

Donation boxes for new or almost-new books for the program are in locations around town such as Parsons, Washington Mutual, the Canby Library and at all of the school sites. There are book order forms and applications to become a reader which will require a one hour a week commitment. The forms will also be made available at City Hall.

Contract Renewal for Judge Jon Henricksen - City Administrator Adcock stated this matter is for consideration of an adjustment in compensation and called upon the Judge to make his presentation and answer any questions the Council might have. Judge Henricksen referred to the enclosed survey prepared by staff of comparable salaries around the State. Under his supervision since 1979, the Court Department met the budget the first year of \$15,000 and every year since, as the efficiency of the court system continues to improve. There is now a budget of \$185,000 and it supports other special requests from the City such as prosecutor's salary, police overtime, etc. and still meets its budget by 100%.

His agreement with Council has been under a five year contract where he would ask for a set amount once every five years and that time is approaching. Administrator Adcock had requested that a comparison survey be done on judges' salaries, and full service courts of which there are only seven Municipal Courts left in the State. Most cities got into budget problems and not paying attention to the "nuts and bolts" of the economics and workings of their court, gave up their court to the County. They then go to the County District Attorney's office and there fall into a huge backlog since there is not enough staff to deal with the increased load. Around the State, courts are going to violation courts only. Molalla did that in 1980, only two years later to return to their old court system. Lake Oswego is the only other full service court in the County; their judge gets a benefit package which includes a car and mileage allowance, health insurance and incentives. He is making roughly \$75 per hour. The other full service court is in Salem and they are also the county seat so it is not a fair comparable.

Judge Henricksen evaluated the amount of hours he worked which included not only the actual hours when court was in session but other factors such as jail arraignments to stay under the 36 hour rule, phone calls to and from jail for release decisions on bench warrants, and phone calls with other defense attorneys as well as the Canby Court staff. Adding all of the hours up, he felt that it was somewhere in the range of 50-60 hours a month. Because Canby has maintained the

Judge in the PERS retirement in lieu of any other benefit package, he has backed off the hours to 45 hours to reflect his inclusion in PERS.

While attending a seminar, he was asked why this small community did not have the tremendous backlog of collections. Other cities have been turning over there collections to agencies and causing more problems as well as only benefitting about 30% of the monies collected. He spoke highly of our Court staff and said that the City of Gladstone is meeting with our court staff to see what procedures are in place since we do not have collection problems. It has to do with efficiency and staying on top of things, a staff dedicated to the community and their job, and the prosecution. He highly praised the Court Staff under the supervision of Kathy Mashek and the prosecuting City Attorney John Kelley.

Experiments get tested in the Canby Court such as being the first in the State to try tobacco possession of minors, the seat belt program, and an accountability board because we are willing to try. They are not revenue-producing programs; they take record-keeping, time, and effort by staff but they do this for the betterment of the community. He is aware that he works at the absolute pleasure of the Council, the contract is binding on him, not the City.

Councilor Carson asked if the contract for \$3,115/month was a set amount regardless of the hours. So whatever he has to do, the pay will be the same. The only circumstance that the City would have to pay for a pro-tem judge would be when he is sick, all other circumstances would come out of his salary.

Councilor Carson appreciates the work and feels that it is a low amount; the Judge is constantly working to bring new programs into our Court system, is consistent to take the backlog away, and appreciates his dedication. The Judge added that the Court has been in compliance since the State Supreme Court mandated that cases should be completed within 90 days. Councilor Carson stated that the Court continues to make money.

Councilor Daniels also said that he appreciated all the comments from his reports, the rapport with his staff, and the new programs he brings to the City.

Councilor Johnson was impressed with the way he handled the Court sessions having sat through some of those. He was willing to repeat instructions and procedures since the small Court facility did not allow all to hear at one time.

Mayor Prince stated he was proud to have one of the best, if not the best, court systems in the State, and especially thanked Kathy.

**\*\*Councilor Johnson moved to authorize the Mayor to sign on behalf of the City, a five year contract renewal for Judge Jon S. Henricksen in the amount of \$3,115 per month, effective July 1, 2001. Motion was seconded by Councilor Carson and passed 6-0.**

Intergovernmental LINAS Agreement between Clackamas County and the City of Canby -  
Recreation Services Director Beth Saul stated that the Library Information Network Automated

System is basically the computer system that is used by the libraries throughout Clackamas County that house the cataloging information, books, and other shared information. This agreement is basically putting in writing the co-operation that has been going on with all the libraries in the County for over twenty years. This is assuring that all the responsibilities and expectations are understood and becomes a more formalized agreement. She recommended that Resolution 745 be considered which would be Canby's way of approving the participation in this agreement.

## **ORDINANCES & RESOLUTIONS:**

### **Resolution No. 745-**

**\*\*Councilor Daniels moved to adopt Resolution 745, A RESOLUTION TO ADOPT THE LINAS AGREEMENT FOR THE LIBRARY INFORMATION NETWORK OF CLACKAMAS COUNTY (LINCC). Motion seconded by Councilor Strong and passed 6-0.**

Councilor Carson asked which systems at our library were involved and Ms. Saul responded that the four computer stations that were available to the public which, in essence, took the place of the old card catalog system as well as the computer at the main desk to check material in and out; these are supported by the shared LINAS computer system.

**UNFINISHED BUSINESS:** Discussion re: Recommendation for Appointment to Planning Commission - Councilor Johnson recused himself from discussion due to conflict. Mayor Prince announced that there had been three candidates interviewed by himself, Keith Stewart, and Teresa Blackwell. Those candidates interviewed were Thomas Sanchez, Randy Tessman, and Cindy Johnson and tonight, this committee would like to recommend nomination for appointment of Thomas Sanchez and Randy Tessman to the Planning Commission.

**\*\*Councilor Blackwell moved to accept the recommendation to appoint Randy Tessman and Thomas Sanchez to fill the open positions on the Planning Commission. The motion passed 5-0 with Councilor Johnson abstaining.**

Councilor Carson questioned that in the committee process, were the candidates asked if previous statements made by any of them would affect how they might currently vote on matters that would come before them on the Planning Commission? Mayor Prince stated that they all answered a set group of questions mainly dealing with how they would like to see Canby grow, and how they envisioned the community as a whole in five or ten years. Mr. Sanchez is a tenured professor at Portland State in Urban Studies and Mr. Tessman is also qualified.

Administrator Adcock stated that these terms are filling the unexpired terms of Councilors Blackwell and Parks and would end on December 31, 2002.

**MANAGERS' REPORT:** Follow-up on Traffic Issue at 4<sup>th</sup> and Pine - Police Chief Jerry Giger addressed the results of the traffic study at the N. Pine intersection by the Fairgrounds near the



Depot Museum. One of the concerns is the bottleneck created as cars on 4th stop at the railroad for the 99E Pine traffic light not allowing cars to proceed from N. Pine. According to the traffic study, until there is more room to make specific changes, all another stop sign would do would be to cause more of a problem than already exists. The recommendation would be for a large sign to be placed on NE 4th prohibiting the blocking of the intersection and to make hash marks on the pavement where there are to be no cars stopped on that area. It would at least allow cars to proceed to the left turn lane. Once this were done, it would be enforceable by the Police Department. These two things would address the problems until re-engineering could occur to correct the problem. The peak times are from 7am to 9am in the morning and 4pm to 6pm in the afternoon.

With approval, he would entertain consensus and would pass on to the Street Department for implementation. It was so approved. Chief Giger also added that they have relied more in recent years on the expertise of professionals. In the past, it would sound like a good implementation but because of the increased amount of traffic, could in fact make the problem worse. With the advice and statistics of the traffic study, the issue could be revisited to see when the appropriate time to make the necessary changes would be.

Status Report on Withdrawal from Tri Met - Planning Director John Williams reported briefly that the City of Canby is planning to make an application to Tri Met to withdraw from their district and start up our own services. The time line is January 2, 2002 to start up the new service. The proposal would use the existing business payroll tax that Tri Met now collects. The City would instead collect that and use to fund the system. This requires no new funding sources or taxes to pay for the services and the City feels it can deliver services more efficiently and effectively than Tri Met currently provides. The three main elements of the plan at the outset are to continue the commuter service through Oregon City and on to Portland, to deliver on demand accessible services for those who cannot use standard routes, and to provide a local shuttle.

Staff is spending most of their time now on construction of the plan that has the details of the three main elements as well as the cost estimates, revenue projections, etc., which will be presented to Council in the near future. Next comes the collecting of the signatures needed to accompany the application. Signatures of 15% of the registered voters who live within Canby's urban growth boundary are needed. There have been a very dedicated group of volunteers out collecting signatures and approximately 1,100 are needed. To date, half of them have been collected. Please contact the Planning Department for signature petitions or if anyone has any questions. Most people who have heard about it support the plan, so it is just a matter of spreading the word and getting the rest of the signatures. There is also another broad petition of support which can include citizens who do not live within the official boundaries which will be sent along to demonstrate community support.

Councilor Daniels asked when the dead line was for collecting the rest of the signatures and Mr. Williams responded that the sooner they get all the signatures, the sooner the application can be filed. The dead line for the application is in April and they would like to have all the pieces in place before it is submitted. The sooner Tri Met will consider it and hopefully give its approval, the sooner the City will be able to start planning the system.

Mr. Williams stated that staff is also working actively in obtaining grants and loans through the Federal and State governments; there is money available through grants and loans for public transit.

Mayor Prince said the challenge will be to get the buses in time since it takes nine months to one year to obtain them after they are ordered.

Neighborhood Zoning Meetings - Planning Director John Williams thanked Canby Utility for allowing the flyer about the meetings to go into their monthly billing. It saved the City money, the only cost was for the printing.

As a part of periodic review and updating the code, residential zoning is being looked at and all citizens of Canby have been invited to attend zoning meetings to be held in several locations around town over the next few weeks to discuss zoning that can affect them and an opportunity to have input into the kind of zoning they would like to see. The Council and Planning Commission are being encouraged to attend as many meetings as possible to hear the input from the citizens directly. He briefed the Council on the agenda for the meetings - a brief explanation of zoning and why its important, how Canby got to where it is now and why the neighborhoods look the way they do, what the growth rates have been and what is projected, and encouraging as much citizen input as possible.

Councilor Carson asked about the Saturday meeting to be held in Council Chambers and Mr. Williams said that would be from 10am-noon on March 17th for those citizens who cannot make it during a week night.

Councilor Daniels stated that this was an opportunity for citizens to give feedback on how they would like their neighborhood look. He asked that Councilors make an effort to have at least one of them at each of the meetings so that the Council was represented and present to answer questions.

Mayor Prince said these meetings would provide a base when they start the periodic review process. They want to provide awareness that zoning around your property may not necessarily be residential and this is a good opportunity to shape the way citizens want Canby to look.

Letter of Support from Council to the St. Patrick's Church/St. Vincent DePaul Food Bank - Chief Jerry Giger stated that the food bank had asked for a letter of support from the Mayor and Council. This program has taken over the existing food bank plus two others in the area. A lot of the food they receive comes from the Oregon Food Bank and they also receive funds from FEMA and that has to be applied for through a grant program. They are asking for an increase in their grant request, and the letter from Mr. McCallum is asking our Council just for a letter of support to be forwarded on to the Director of Social Services for Clackamas County who manages those funds in the area.

Councilor Daniels restated that they were asking for an increase in grant monies.

Chief Giger also said that this food bank was not just for people who cannot buy food, they also make ends meet for people who are making sub-income amount trying to support their family and assistance for people who are in between jobs.

The Council expressed their support and requested that the Mayor sign the letter of support.

Discussion re: Council Appointment to the Concurrency Policy Group - City Administrator Mark Adcock said that there has been a request to appoint an elected official to represent Canby on this committee. This group would review and refine the recommendations of the three working groups within the Concurrency project that has been on-going now for over a year. More information was requested by Councilor Johnson so Mr. Adcock included a letter of request from Clackamas County asking for one member to sit on the committee. The meetings will be a minimum of once a month for several hours which could eventually evolve into a standing committee as the policy issues around Concurrency come to the forefront.

Both Councilors Johnson and Carson expressed interest since it will be very important to have streets and roads in place as the City grows.

Councilor Parks stated that he knew this committee would not have any problem if two representatives were selected and Administrator Adcock said that the Concurrency group he was affiliated with used alternates. Councilor Parks said they were not just looking for one representative from each district but for interested parties willing to be involved in the issues and help push the issues forward.

**\*\*Walt Daniels moved to appoint Councilor Randy Carson and Councilor Patrick Johnson to represent Canby City Council on the Concurrency Policy Group. Motion was seconded by Councilor Strong and passed 6-0.**

**CITIZEN INPUT:** None.

**COUNCILORS' ISSUES:** Councilor Johnson stated for the record that he has been working on the plan he mentioned last week. He has attended the Urban Renewal Workshop for the Oregon Downtown Development Association and gained a lot of information and materials. He learned a lot about urban renewal districts and how they function. The document he is putting together is not necessarily going to be a political document but outlining the process he feels the City should use to move forward. He hoped to have it ready to hand out by the meeting of the 21st and would try to get a copy to the Council prior to that time.

Councilor Carson said that after seeing Councilor Johnson's plan and after getting together with the Urban Renewal Advisory Committee, he wants to see something go out to the voters by September or November. We need to find out what the will of the voters is; he would like some answers to wanting the urban renewal, the annexation, or what direction to go. Without a direction, downtown is in limbo.

Councilor Blackwell stated that she also wants to sit in on the Advisory Committee and wants to get started with the Urban Renewal.

Councilor Daniels thinks we need a plan of action and that Council is also going to have to decide what issues need to go before the voters. There are not only the matters of the URD, but also annexation, downtown revitalization, and the industrial park - the Council needs to make a stand.

Councilor Blackwell stated that it was very clear that they didn't have a plan of action and wants to get started soon. They have yet to discuss it as a Council and as the URD Agency so until they do, it will look like "Jell-O".

Mayor Prince agreed that there were issues about annexation, the Fire Department, and funding issues that haven't been taken care of.

Councilor Daniels said that there is a Master Plan but he is not sure if the Council has bought into the Master Plan to fund it.

Councilor Strong asked Councilor Johnson what his proposal would include, if it would address the needs of moving forward.

Councilor Johnson answered that he was debating whether to put his opinions into the document or if that would be beneficial. At this point, the document outlines how the public should be involved in order to move forward with the IAA. He had not considered the voter issue. He will get a copy to Council well in advance so they can feel free to make suggestions.

#### **ACTION REVIEW:**

1. Approving Consent Agenda.
2. Follow up with Ms. Scott's neighborhood concern.
3. Adopting the City Council Agreement.
4. Forwarding Council's representatives to the Concurrency Policy Group.
5. Approving contract renewal for Municipal Court Judge.
6. Approving Res. 745.
7. Appointing Planning Commissioners to fill unexpired terms.
8. Following up and implementing traffic study recommendations at NE 4th and Pine.

**\*\*Council President Strong moved to go into Executive Session under ORS 192.660 1(d) labor negotiations. Motion seconded by Councilor Johnson and passed 6-0.**

Mayor Prince read the Executive Session announcement and recessed the regular session at 9:15 p.m.

Mayor Prince reconvened the regular session at 11:20 p.m. and immediately adjourned.

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EXECUTIVE SESSION  
MARCH 7, 2001

Present: Mayor Terry Prince, Councilors Randy Carson, Patrick Johnson, Shirley Strong, Walt Daniels, Corey Parks and Teresa Blackwell, City Administrator Mark Adcock, City Attorney John Kelley, Finance Director Chaunee Seifried, Mike Swanson, and David Howell.

Mayor Prince called the session to order at 9:24 p.m.

ORS 192.660 1(d) - The Council discussed labor negotiations.

Mayor Prince adjourned the session at 11:05 p.m.



Chaunee F. Seifried,  
City Recorder pro tem



Terry L Prince  
Mayor



Prepared by Marty Moretti,  
Office Specialist