

CANBY CITY COUNCIL
REGULAR SESSION
JUNE 5, 2002

Mayor Terry Prince presiding. Council members present: Walt Daniels, Patrick Johnson, Shirley Strong, Teresa Blackwell, and Randy Carson. Councilor Jean Tallman was absent.

Also present: City Administrator Mark Adcock, Community Development and Planning Director John Williams, City Attorney John Kelley, Marty Moretty, Transit Director Margaret Yochem, Police Chief Ken Pagano, Library and Parks Director Beth Saul, Finance Director Chaunee Seifried, Michael and Irene Breshears, John Neuman VVA #392, George Pinelkau, Bob Tice, Sheila Tice, Ron and Annette Engle, Anna Phillips, Jeff Snyder, Ted Kunze, Leonard Walker, Tam MacArthur, Paul Dawson, Christy Pruitt, Martha Schrader, Kurt Schrader, Barry Lucas, Jim Newton, Georgia Newton, Tim Stuart, Melody Thompson, Nik Snegirez, Kevin Hayes, Paul Carlson, Lila and Curtis Gottman, Wayne Oliver, Bev Doolittle, Wayne Scott, Paul Thalhoffer and David Howell.

Mayor Prince called the regular session to order at 7:32 p.m., followed by the opening ceremonies and a moment of silence for our troops.

CITIZEN INPUT ON NON-AGENDA ITEMS: Fire Chief Ted Kunze spoke to the Council on their five year strategic plan which will be presented on June 26, 2002 at 7:00 p.m. at the Fire Station. A lot of groups have had input in the process and he invited the Mayor and Council to attend.

Christy Pruitt from the YES! Pool Committee thanked all the citizens for their voting turnout for the May election. Canby had the largest percentage of voter turnout for a town its size in the State. She particularly thanked Councilor Teresa Blackwell for helping with the phone bank, it was a much needed morale booster.

On May 21, 2002, 57% of Canby's registered voters voiced their opinion, and 69% of those said "yes" for the Pool levy. Now, citizens have five years to work together to secure funding not only for the Swim Center, but for the senior center and parks. With the planning of the Parks & Rec Advisory Board, the Blue Heron Rec District, the City Council and Administration, and the passion and talent of citizens who believe in parks and recreation, a system can be put into place today to make Canby a great place to live, work, shop, and play.

Mayor Prince thanked Christy for her efforts on the Yes! Pool Committee. She and her committee made the difference in the election; one thing in the budget got "fixed". The community made their wishes known through their support of the levy.

Ron and Annette Engle are the owners of Canby Trophies & Awards, currently rent the building at 133 NW 2nd Avenue owned by the City. After nine years as good tenants, she felt that they should have been given more timely and courteous notice of "eviction". They were approached in their business at 4:30 on Friday May 31st, by two people they did not know and were given the news in front of their employees that they had 60 days to "vacate the premises". She understands that the

City is within its rights but was concerned that they were only given 60 days notice and that this hit them at their peak business season - June, July, and August. She felt that they should have been "kept in the loop" when the City was thinking about this move and they could have worked together to make it a smooth transition. She asked for a consideration of more time to make a reasonable transition to a new location so as not to leave loyal customers out on a limb.

Councilor Daniels asked what a reasonable time would be and she felt that mid-October would allow them to get through their busy season.

Councilor Strong asked staff if their request could be accommodated and Mr. Adcock answered that the Transit Director could best address what the delay or impacts would mean in starting up the transit system by September 1st at Council's directive.

Transit Director Margaret Yochem responded that Canby is mandated to start the transit system on September 1st by TriMet and with that, guidelines need to be followed in order to obtain the grant monies. The guidelines clearly state that a break room, restrooms, and a place to house the drivers is required. Research began on using the house as an option about two to three weeks ago. The lot behind could then be used to house the buses. It became the ideal solution in her mind and the Advisory Committee concurred. In the intergovernmental agreement, TriMet would have the option to pull the plug if the guidelines weren't met. She felt that sixty days was enough time.

Councilor Johnson asked if the businesses were involved in a long term lease agreement with the City and Ms. Yochem stated that it was a monthly rental agreement which had been in place since 1995. Councilor Johnson asked if the City could have given them just a 30 day notice and still been within its legal rights and Margaret responded that was correct. She said that she had gotten Council approval before proceeding and the only councilor she had not been able to contact at the time was Councilor Strong. She thought that when she and Councilor Johnson had personally delivered the letters, they had been personable in their approach and tried not to do it in front of customers.

Mayor Prince asked if the decision needed to be made promptly and Ms. Yochem stated that it did. If Council considered waiving the time line, then the insurance company in the other half of the building would need to be included also. She said that Jamie Johnk with CBR was trying to work with both businesses in relocation efforts at a comparable price.

Councilor Daniels understood the hardship of a move since he had been through it, but felt that the businesses would be aware of the possibility since they were in 30 day rental agreements. The City was giving them more time than required and was assisting in efforts through Ms. Johnk to relocate them. He thought that the City had gone beyond what would have been expected in this circumstance.

Councilor Carson didn't think the word "evict" applied in this case but felt that "vacate" was more appropriate. Jamie Johnk is working to try to find other comparable places for them to move. The Tri-Met issue was the biggest reason for proceeding as quickly as possible. Without a good transit system working by September 1st, they would be within their rights to pull the plug. He also

mentioned that a location for dispatchers would be required. Ms. Yochem said that an operations supervisor, the dispatcher, a part-time employee and herself would all need to be housed in the facility.

Mayor Prince said that it looked like the Council was in concurrence with the staff decision to keep the time line at sixty days. He apologized to the Engles for the inconvenience.

Anna Phillips Director of the Canby Adult Center invited the Council and audience to the Old Time Fiddlers concert on Sunday, June 9th at 1pm. It will be a free concert and open to the public. On Sunday June 16th, the Center will be having their first annual Father's Day breakfast from 8am to 1pm. The Center now has a grill, thanks to Canby Kiwanis, and the Adult Center's great cook Suzie Voss, will be mixing up hot cakes. The cost will be \$6.50 for adults and \$3.50 for children under 8 years old.

Next Tuesday June 11th at noon, the General Canby Day King and Queen Coronation will be held at the Center also; please call and make reservations.

Lila Gottman introduced Nik Snegirez as the Canby High art student whose design was selected from over thirty entries to be used for this year's General Canby Day button. Mayor Prince presented Nik with a \$25 gift certificate from Parson's Canby Pharmacy in recognition.

She reminded everyone again about the coronation and that this year, the Mayor and Councilors will get to ride in old cars for the parade. She would like to be contacted for participation so she can arrange for the cars and signs. A few changes from last year will be that the art show will be held at Wallflowers, the pancake breakfast at the Canby Christian Church, and the fireworks at Trost School. She thanked the Adult Center for the use of the Center for their committee meetings and use of their copier.

CONSENT AGENDA: **Councilor Strong moved to approve the Minutes of the regular session of May 15, 2002, Accounts Payable of \$114,380.11, and the Intergovernmental Agreement between Clackamas County and City of Canby/Canby Adult Center for FY 2002-2003. Motion was seconded by Councilor Carson and passed 5-0.

COMMUNICATIONS: Notice of Rate Increase from Willamette Broadband - City Administrator Adcock said that the new prices will take effect on July 1, 2002 as a part of the customer billing cycle and that in compliance with the franchise agreement with the City, they were sending a letter of formal notification.

Commendation Letter to Pool Employees from Beth Saul - Mayor Prince read the letter commending the professional manner in which Eric Laitinen, David Biskar, and Nathan Templeman conducted operations, and excellent public relations during the uncertainty of going out for the Pool levy. The Mayor also offered his thanks for everything these employees did above and beyond their regular working hours.

PUBLIC HEARING: State Revenue Sharing -

City Administrator Mark Adcock said that this was required under state law since the City received State funds. Two public hearings were required; one before this body and the other before the City Budget Committee. They are held to allow citizens the opportunity to give testimony and have input as to how they would like to see the state revenue sharing funds used in the upcoming fiscal year and this year it will be in the amount of approximately \$55,000. His recommendation was to place the money in Capital Reserves in the event that the State reduced funding. In this way, it wouldn't adversely impact any operational aspects of the organization; it would just mean that the City wouldn't have \$55,000 to set aside in Capital Reserves. The companion Ordinance 1097 could then be brought forward.

Mayor Prince opened the public hearing at 7:57 p.m.

PUBLIC INPUT: None.

Mayor Prince closed the public hearing at 7:58 p.m.

DISCUSSION: None.

****Councilor Johnson moved to approve Ordinance 1097, AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE FOR FISCAL YEAR 2002-2003 to come up for second reading on June 19, 2002. Motion was seconded by Councilor Strong and passed 5-0.**

NEW BUSINESS: Performance Evaluation of the City Administrator pursuant to ORS 192.660(1)(c) - Mayor Prince announced that this agenda item has been moved to the meeting of June 19, 2002.

Discussion re: Canby Livability Coalition - Parks Director Beth Saul presented an overview of the staff report. Last summer when the Holly Corners development was going through the Planning Department phase, the developer gave the City an option on a lot for green space which needed to be purchased within one year. The neighbors in that area were supportive, wanting to see a green space. The Planning Commission also wanted to see it incorporated in the area so the developer reserved the lot for that purpose. The cost of the lot is \$70,000.

The Park and Rec Board reviewed this option in the spring and to date, there have been three different meetings. The neighbors have attended the meetings, presented ideas, and have come up with their own proposal about how to address this opportunity. The Board looked at it from several different aspects - priorities in the Park Master Plan, availability of parks maintenance staff, and the overall need for parks and recreation in Canby.

In her staff report, she outlined the workshops and meetings that had taken place and gave an overview of the discussion at the Planning Commission level. While it is good to get additional parkland, the limited park staff has no ability to develop or maintain anything new at this time. The

Park Master Plan and the Acquisition documents were also reviewed because they rank where park needs are within the community. The highest needs are on the south side of town around the Ackerman and Trost areas and the need in this area being discussed was in the low to medium range.

The neighbors have since formed a very cohesive group and come forward with a proposal to form a livability coalition and would raise the money to repay the City for half the cost of the lot. They would then continue on and raise money to develop the lot into a sculpture garden and an aesthetically pleasing entrance into Canby. They also would have suggestions and ways to maintain the property. Their hope is that this continuing group could then go ahead and raise money for other livability groups in Canby and be a fund raising and promotional arm for arts and recreation.

The reaction of the Coalition's proposal at the last Parks & Rec Advisory Board meeting was that every member present liked the idea of the Livability Coalition but two members focused primarily on the priorities in the Park Master Plan and therefore, didn't feel they could recommend that \$70,000 be spent on the lot. They felt that the money should be spent in the higher priority areas. The two other members were willing to accept the Coalition's proposal because energy and the creativity of the proposal outweighed the fact that the lot was not in the high priority range and because of the possibility that it could continue to benefit all the parks and recreation in Canby.

She referred to the list of options and the costs; if Council were to chose the Canby Livability Coalition proposal, then the net cost to the City would be \$35,000 out of the Park Development Fund comprised primarily of SDC's. Currently, there is approximately \$500,000 in that fund; the development in question is adding about \$135,000 and some additional money will be coming in the next several months as the rest of the homes are built.

Mayor Prince stated that he had attended the meeting and the Committee was in support of the idea. If this did not work out, there was an option to sell the lot back. It does give an opportunity for a group to step forward and they envision going on with other parks projects.

Councilor Johnson stated that he also attended the meeting and he wanted to clarify that the Committee was split on the proposal while they were in support of the CLC group. The discussion centered around the money. He wanted it stated that the money that came into the Parks SDC's could only be spent by law on parks development and although other departments are in need of money, these funds must be spent only for parks.

Ms. Saul said that they are anticipating taking in around \$250,000 in the next budget year in Parks SDC's. There are some obligations such as the Sewer Fund payback of around \$70,000. This budget year almost \$350,000 has been taken in but they have tried to budget the estimates conservatively.

Councilor Daniels said that a common question would be why weren't they working on the 13th Street Park, but that project is underway and not being bypassed. He thinks that this is an opportunity that shouldn't be passed up. It is a small parcel and is ideal as an entry into Canby for those driving and biking in from the Canby Ferry. Grass and a sprinkling system is going to be

provided along with the cost of the lot.

Tim Stuart spoke on behalf of the Livability Coalition and said they want to help educate other citizens in understanding the whole process of funding. He thanked Beth for helping them understand the process from the government standpoint. The proposal outlines seven profit centers that upon their design would be creating funds in an on-going basis. This property is a perfect springboard for the coalition. Their group is prepared to begin to educate people so that citizens will be understand why the process works the way it does. It will cut down on people showing up disgruntled at meetings because they don't understand the process. Their proposal outlines specific guide lines. The Canby Community Center has offered their facility for a biannual education process. All the information would be run passed the City first to make sure that the information is correct.

It's a win-win situation and won't cost the citizens anything. The Coalition will combine all the funds; citizens and groups would need to become educated through seminars in how to work with city government before getting the funds.

Councilor Johnson thanked the group for all their hard work. He thought that it was the value of the "people power" behind this project, not just the "money" value of the land. This large group of citizens has taken it upon themselves to go door-to-door encouraging this green space.

Councilor Carson agreed; he had attended the meeting when JillMarie first came and presented the plan several months ago. He thought that the group needed to be given a chance to make it work and if it didn't, the lot could be sold. It is a group wanting to get out and work. Mr. Stuart said that he would look forward in working with Council.

****Councilor Johnson moved to accept the Canby Livability Coalition proposal and purchase the lot at the corner of Territorial and N. Holly. Motion was seconded by Councilor Blackwell.**

Councilor Daniels said he had visited Councilor Tallman who will be back for the next meeting and she said that she was 100% in favor of this project even though she couldn't be present to vote tonight.

Councilor Blackwell said she felt an incredible energy coming from this group and thought that Council needed to "think outside the box". That this would happen on the other side of town was becoming less and less of a possibility, so this was a great opportunity to take advantage of.

Councilor Johnson said that the tenor of the whole neighborhood is changing because of this development. What used to be an orchard is another development of houses and if the Coalition can try to succeed in their goal, it will be a nice gateway to the City.

****Motion passed 5-0.**

Mr. Adcock said that now the staff should translate this into an action plan which could be

formalized involving some contract work by the City Attorney.

City Attorney Kelley recalled that they had until the end of July to exercise the option. The City has worked with Mr. West in the past, and he was confident that it could be worked out smoothly. It was clarified that the City would pay the entire amount of \$70,000 and then the Coalition would reimburse the City for \$35,000.

Planning and Community Development Director John Williams said that in response to Mr. Kelley's question, there had not yet been any conversation with Mr. West on the terms of payment. Mr. Kelley said that he would like Council to give him leeway to work with the purchasing options, such as a \$35,000 down payment which would be the City share and then pay the rest as it came in.

****Council was in concurrence to grant him leeway in working out the terms but their motion was made to make sure that the project started and the lot was secured for the City.**

Mr. Stuart shared with Council that with the passing of Charles Driggers and the estate having to settle, the likelihood would be that Mr. West would have to complete the entire transaction.

Other members of the Coalition present were introduced: Paul Carlson, Tam MacArthur, and Bob and Sheila Tice. Paul Satter and JillMarie Wiles were the members who were unable to be present.

UNFINISHED BUSINESS: None.

ORDINANCES & RESOLUTIONS:

Resolution 793 -

Mr. Adcock explained that this is a resolution passed every year by the City pursuant to receiving revenues from the State for cigarette, liquor, and gas taxes and merely states that the City is in compliance with those services that must be provided under Oregon Revised Statutes.

****Councilor Daniels moved to adopt Resolution 793, A RESOLUTION VERIFYING THAT THE CITY OF CANBY HAS MET THE REQUIREMENTS TO RECEIVE REVENUES FROM CIGARETTE, GAS, AND LIQUOR TAXES. Motion was seconded by Councilor Carson and passed 5-0.**

Resolution 794 -

Mr. Adcock said that this resolution would set the prices for the Mausoleum Phase 2. Councilor Daniels asked if these prices would affect prices in Phase 1 and Mr. Williams said these were only for the new construction. The prices for Phase 1 were adopted in 1998 and would not change. Mr. Williams said that these prices were approximately 18% higher than Phase 1 prices.

Mayor Prince said that the construction seemed to be moving along and appreciated having these prices in place before completion.

****Councilor Johnson moved to adopt Resolution 794, A RESOLUTION SETTING PRICES FOR PHASE II OF THE ZION MEMORIAL CEMETERY MAUSOLEUM. Motion was seconded by Councilor Strong and passed 5-0.**

Resolution 795 -

Mr. Kelley presented the staff report by stating that the Council was approached in November, 2000 by the Veterans Memorial Committee with a proposal to build a veterans' memorial within the City with the idea that they acquire a helicopter to be mounted as part of the memorial. Originally, the site was near Hulbert's but Mr. Barry Lucas brought forth the possibility of a vacant piece of land which formerly housed a gas station and was owned by and adjoined Burgerville. Mr. Lucas contacted Mr. Mears, President of the Holland Co., who owns the Burgerville chain and Mr. Mears thought it was a good idea. Many meetings later, there is now a completed dedication deed from the Holland Co. to the City of Canby deeding that piece of property for use as a public park with the intention of being the site of the Veterans' Memorial. Mr. Kelley displayed some renderings which Planning Commissioner Jim Brown had drawn up. There is also a copy on display at Burgerville.

The Veterans' Memorial Committee is planning to build and maintain this memorial at no expense to the City through fund raising and will establish a perpetual maintenance fund for its future upkeep. Planning Commissioner Paul Thalhofer is volunteering legal counsel to the group and he and Mr. Kelley have had a meeting to decide how to organize this portion. The helicopter is in Stockton, California and hopefully it will be coming in the next few months.

The deed allows the City to turn the property back to the Holland Co. if the Committee is unable to raise the money. It can also be returned within three years, if it is decided that there are environmental issues with the site as it was formerly a gas station. If all goes well and the site is up and running as a Memorial in three years, it becomes the City's for perpetuity.

There is a dedication deed that needs to be signed by the Mayor on behalf of the City accepting the deed, and the Resolution 795 tonight is to accept the dedication and authorize the Mayor to sign to accept the deed.

Mike Breshears thanked the many people who were instrumental in making this Veterans Memorial possible - Mr. and Mrs. Mears of the Holland Co whose land donation made this possible, Mr. Barry Lucas, City Attorney John Kelley, and City Administrator Mark Adcock. It has been the Committee's dream to give the City of Canby a memorial that would reflect the side of war not often seen, the humanitarian side of war. He especially thanked Mayor Prince and the Council for their encouragement to fulfill their dream.

John Neuman, President of Vietnam Veterans of America, Portland-Metro Chapter #392 and Executive Vice President of the Oregon State Council on Vietnam Veterans of America summed up by saying that his group had passed a resolution to make a five year commitment to raise funds to build and maintain the memorial. Chapter 392 will establish a separate, dedicated bank account and maintain it for five years or until the memorial entity has been established and has tax-free exemption. Their intention is to establish a trust fund to perpetuate the maintenance of the

memorial and either turn it over to the City or continue to fund it separately, whichever is deemed most prudent. The hope is to keep the spirit of what has been sacrificed by our veterans for future generations. Canby can be very proud to have this as well as bring people into town to see it.

Keith Stewart thanked the Council for taking a chance on this group raising the needed one million dollars needed for the Memorial and especially to Mark Adcock, John Kelley, Paul Thalhofer, and especially to Irene and Mike Breshears for bringing this dream to reality.

Barry Lucas on behalf of Tom Mears of the Holland-Burgerville Inc., said that it was a northwest company and was proud and honored to be part of this association.

Mr. Kelley said that Mr. Lucas was instrumental in obtaining this location.

****Councilor Carson moved to adopt Resolution 795, A RESOLUTION TO ACCEPT DEDICATION OF PROPERTY ALONG HIGHWAY 99E LOCATED JUST WEST OF BURGerville RESTAURANT FROM THE HOLLAND, INC. FOR THE PURPOSE OF ESTABLISHING A PARK AND VIETNAM WAR MEMORIAL FOR THE CITY OF CANBY. Motion was seconded by Councilor Blackwell.**

Councilor Carson said that this would be a memorial for people to come and reflect rather than a recreational park.

Councilor Blackwell said that Rep Kurt Schrader and Martha Schrader were present. Mrs. Schrader is also a member of the committee.

****Motion passed 5-0.**

Councilor Daniels asked everyone to give a round of applause to the Committee and all the work they had done.

Mr. Neuman said that donations can be made at any Wells Fargo Bank to the "Canby Memorial Fund" and with the passage of tonight's resolution, he can proceed to open the account and will inform the Council.

Ordinance 1095 -

****Councilor Johnson moved to adopt Ordinance 1095, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH WESTERN BUS SALES, INC., OF CLACKAMAS, OREGON FOR THE PURCHASE OF AN ACTIVAN, A HANDICAP-ACCESSIBLE FOUR PASSENGER MINI-VAN, FOR THE CANBY TRANSIT SYSTEM on second reading. Motion was seconded by Councilor Strong and passed by roll call vote 5-0.**

Ordinance 1098 -

Mr. Kelley prefaced that this is another project that has been brought to fruition - the log boom property has closed and is now in the hands of the County Recorder and it should be received back within the next couple of weeks. That piece of property is now the City of Canby's. Rep. Schrader and the Mayor have been involved in the process.

The part of the process tonight is to obtain the fish eddy property which is owned by the Oregon State Parks located north and east of Territorial vicinity along the river of approximately 76.85 acres. It protects that area for future use and keeps it in open-space public park and recreation use for perpetuity. As part of the process, the State is willing to give us this parcel. The City is required to maintain a conservation easement which means that we will keep and use it for recreational and park purposes and that a portion of it can be sold in order to pay for the financing of the log boom property.

Ordinance 1098 is the purchase/sale agreement and in fact, we will not be paying anything for the property. Once this is executed, it will be sent back to the State Attorney General's office and then a deed will then be forwarded back to us and accepted. It will then be recorded with the County.

****Councilor Blackwell moved to adopt Ordinance 1098, AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AND SALE AGREEMENT WITH THE STATE OF OREGON, DEPARTMENT OF PARKS AND RECREATION FOR THE ACQUISITION OF APPROXIMATELY 76.85 ACRES FOR PUBLIC PARK PURPOSES, AND DECLARING AN EMERGENCY; to come up for second reading on June 19, 2002. Motion was seconded by Councilor Daniels.**

Mayor Prince thanked the Schraders for all the help they have given and to the City Council for backing the project. When these projects have been completed, Canby will have about a mile of Willamette River frontage.

****Motion passed 5-0.**

Ordinance 1099-

Mr. Adcock said that a request for proposals was published to contract the operational aspects of the transit system. Staff has evaluated those submissions and recommends the adopting of the ordinance tonight which provides for contracting with the successful entity, Oregon Housing and Associated Services to provide bus driving services for the transit system.

Councilor Daniels thanked Transit Director Margaret Yochem for all the work that has been done to date - it's been on the fast track.

****Councilor Carson moved to adopt Ordinance 1099, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH OREGON HOUSING AND ASSOCIATED SERVICES, INC. dba WHEELS COMMUNITY TRANSPORTATION OF SALEM, OREGON FOR PROVIDING BUS DRIVERS FOR THE**

CANBY TRANSIT SYSTEM; AND DECLARING AN EMERGENCY to come up for final reading on June 19, 2002. Motion was seconded by Councilor Strong and passed 5-0.

Mr. Adcock said that one of his goals has been to develop a high performance organization and Margaret is a major factor. The Mayor also thanked Mark for the interview process which brought Margaret here and Councilor Carson thanked John Williams for getting the City through the TriMet issues.

MANAGERS' ISSUES: Discussion re: Setting Date for Joint Meeting with Council/Parks and Recreation Board/Planning Commission/Blue Heron/and Canby Kids - City Administrator Adcock said that at the last workshop with this group, they had decided to meet again in about six months therefore, it was time to revisit with this group. The focus of the discussions had been what could be done strategically as a community to plan for future park and recreation needs. He was asking the Council for possible dates to pull all these groups together.

Councilor Blackwell wanted the Canby Livability Coalition group and Christy Pruitt to be included.

Councilor Johnson said that he had received an e-mail from Christy indicating that she was trying to organize a meeting on Thursday, June 20th with the Blue Heron District and others. Staff might contact her to find out what she has planned. Councilor Strong wouldn't be available on the 20th. Councilor Johnson said that he would be unavailable every Thursday in July.

Councilor Daniels suggested an off Council meeting Wednesday such as the June 26th might work. Mr. Adcock said that he had direction to start working on a date.

Discussion re: Setting Date for workshop with CBR re: future of Economic Improvement District This is also another group that was scheduled to meet again with Council and it was decided to hold the workshop on July 17th tentatively at 6:30 p.m. in the CUBoard Room. Jamie Johnk will be contacted to determine how much time they will need as to when the meeting time will start.

Extension of Parking for June 27th Cruise-In - Chief Ken Pagano said that the organizers of the Cruise-In which will be in conjunction with the 3 on 3 Basketball Tournament, have had such a good response that they are requesting additional space for the display vehicles along N. Holly to 5th Avenue, if more space is needed. It is anticipated that there will be around 200-250 cars entering the event. Chief Pagano was recommending that the Council grant the extended space.

Frank Cutsforth said that he was also here on behalf of the Rotary as they would need to have the street closures for their event also. The Cruise-In will be free event on Saturday from 10am-2pm and would be out by 3 p.m. Councilor Carson said that the 3 on 3 Basketball tournament would be going on Sunday also.

****Councilor Daniels moved to grant the additional parking along N. Holly for the Cruise-In on June 27th and co-ordinate with the Police Department. Motion was seconded by Councilor Johnson and passed 5-0.**

City Administrator Adcock said that an effort would be made to have Canby Police Department become accredited in the State of Oregon. It is a lengthy process and Chief Pagano will be coming before them on June 19th agenda to discuss what all it will entail. There are very few in the State that are qualified; it will ratchet up the level of professionalism and will help in risk management, liability exposure, and cost containment as well as make it more attractive to recruit and retain good people.

CITIZEN INPUT: None.

COUNCILORS' ISSUES: Councilor Daniels invited any interested parties to come to the next Budget meeting on Tuesday, June 11th 7:00 p.m. at the Adult Center. They are always looking for public input and want direction from the citizens. They will be looking at the Police levy that failed as well as other agenda items.

Councilor Blackwell attended a Historical Society meeting on May 21st and announced that the new Historic Review Board "Preservation Award" would be named after Virginia Miller, who was also the first recipient and the owner of the Barlow House. It is on display at the Depot Museum. The owners of the William Knight House, William O. Mack House, OC&SP Railroad Station, W. H. Bair House, The First Methodist Episcopal Church, Stefani House, the Canby City Hall and Fire Station were all presented with plaques. Upon completion of all the paperwork, a certificate and the paperwork will be sent on to the Council.

Councilor Blackwell as a liaison of the General Canby Day Committee again announced the change in the location of the fireworks to Trost School. Mayor Prince hoped that the newspaper would cover all the events and changes for the Day.

Councilor Johnson asked the Mayor what the public review process for the performance evaluation of the City Administrator would be. Mayor Prince answered that the review form had been passed out tonight by Councilor Daniels and they would be filled out and the Council would go over them at the next Council meeting as Mr. Adcock had requested. Mr. Johnson stated that he had passed out a handbook from the League of Oregon Cities on evaluating a city administrator and he questioned what leadership role the Mayor would be taking in the process. Mr. Johnson requested that the Mayor send out a memo outlining the process so that it becomes an opportunity for Mr. Adcock to obtain a substantive evaluation with goals for the coming year.

Councilor Daniels thought that it should be conducted in public forum the same as if it were being held in executive session. This form can serve as a guideline for the process. After the public review, he also felt that there should be something in writing so that the goals and areas of improvement would be given to Mr. Adcock and put into his record.

Councilor Strong asked if the intent was for each of them to fill out the form and then turn in. Mr. Daniels saw the form as more of a guideline for discussion. Mayor Prince said that the form had been provided by Mr. Adcock. Mr. Adcock responded that the form had come to him from Scott Taylor. It was the form used in his last two evaluations and would be appropriate as a model for this evaluation.

Mayor Prince said that the Residential Design Standards Task Force had concluded and there was good input from the developers. Design review workshops for the public will begin probably in July so keep posted for the places and times. He thanked John Williams and Clint Chiavarini for their efforts on this process and that they had obtained another grant for rezoning.

ACTION REVIEW:

1. Approving the consent agenda.
2. City of Canby/Canby Adult Center entering into Intergovernmental Agreement with Clackamas County for FY 2002-2003.
3. Approving Res. 793.
4. Approving Res. 794.
5. Approving Res. 795.
6. Approving Ord. 1095.
7. Approving Ord. 1097 for second reading on June 19, 2002.
8. Approving Ord. 1098 for second reading on June 19, 2002.
9. Approving Ord. 1099 for second reading on June 19, 2002.
10. Granting extension of parking on N. Holly for Cruise-In on June 27, 2002.
11. Scheduling a Council workshop with CBR for June 17, 2002 at 6:30 p.m.
12. Scheduling a Council workshop with Blue Heron, Park & Rec Committee, Planning Commission, Canby Livability Coalition, Christy Pruitt, and Canby Kids on possibly June 20 or June 25 or any other off Council meeting Wednesday.
13. Referring the Canby Livability Coalition proposal to the City Attorney to bring back necessary documents.

There was no Executive Session.

Mayor Prince adjourned the regular Council meeting at 9:20 p.m.



Chaunee F. Seifried
City Recorder pro tem



Terry L Prince
Mayor



Prepared by Marty Moretti
Office Specialist