

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
July 20, 2005**

**Presiding:** Council President Teresa Blackwell

**Council Present:** Roger Harris, Walt Daniels, Georgia Newton, Wayne Oliver, and Randy Carson.

**Staff Present:** John Kelley, City Attorney; John Williams, Community Development & Planning Director; Beth Saul, Library & Parks Director; Kim Scheafer, City Recorder Pro Tem; Roy Hester, Public Works Supervisor; and Craig Pottratz, Utility Maintenance Worker.

**Others Present:** Bob & Sheila Tice, Marc Inness, Darryl Krupica, and Steve St. Amand.

**CALL TO ORDER:** Council President Blackwell called the regular meeting to order at 7:30 p.m. in the Council Chambers, followed by the opening ceremonies. Council President Blackwell said that Mayor Thompson was unable to attend the meeting that evening.

Canby Fire District #62 "Fill-the-Boot" Day Proclamation – Council President Blackwell read a proclamation proclaiming July 30 as Canby Fire District #62 "Fill-the-Boot" Day for the City of Canby and presented it to Daryl Krupica and Marc Inness.

Employee of the Month – John Williams, Community Development & Planning Director said that he appreciated the street crew and all they had done lately. Roy Hester, Public Works Supervisor presented Craig Pottratz with an employee of the month certificate for June.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** None.

**MAYOR'S BUSINESS:** None.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Daniels said that NE 4<sup>th</sup> Street was a great improvement. He was happy to see that Ivy Street would be getting done to 10<sup>th</sup> Street.

Councilor Oliver commended Beth Saul, Library & Parks Director for taking care of watering the plants on the corners.

Ms. Saul said that Mark Adcock, City Administrator was ill and she was filling in for him that evening.

Councilor Carson said that the Maple Street Park walking path was completed. He had heard from several people that had been using it and enjoying it. It was going to be a good all weather walking path that could be used all year around.

**CONSENT AGENDA: \*\*Councilor Carson moved to approve Accounts Payable of \$522,839.49 and reappointment of Ron Berg to the Budget Committee for a term to expire on June 30, 2008. Motion was seconded by Councilor Daniels and passed 6-0.**

**RESOLUTIONS & ORDINANCES:**

**Ordinance 1181 – \*\*Councilor Daniels moved to approve Ordinance 1181, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CHANGE ORDER NUMBER 7 WITH PARKER NORTHWEST PAVING COMPANY FOR CONSTRUCTION OF SEQUOIA PARKWAY ROADWAY IMPROVEMENTS STAGE III; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Harris and passed 6-0 by roll call vote.**

Councilor Daniels said that they were getting a unit price on work that was done on Sequoia Parkway that could be carried over to use on Ivy from 6<sup>th</sup> to 10<sup>th</sup> Street.

**Ordinance 1182 – \*\*Councilor Harris moved to approve Ordinance 1182, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT FOR THE ACQUISITION OF A PRE-FABRICATED GAZEBO FOR THE CANBY TRANSIT SYSTEM. Motion was seconded by Councilor Carson and passed 6-0 by roll call vote.**

**NEW BUSINESS: Canby Livability Coalition Contract Extension Proposal** – Ms. Saul said that the Canby Livability Coalition was a volunteer group that had formed a non-profit in order to work on the development of an art park on the corner of Holly and Territorial Streets. The Park & Recreation Advisory Board and the City Council had agreed three years ago to let them pursue trying to raise half of the cost of that lot and pay it back into the City's development fund.

Mr. Bob Tice said that he was the President of the Canby Livability Coalition. They were asking for an extension of their contract with the City to repay half of the cost of the lot. To become a non-profit 501(c)(3) tax-exempt organization had taken a lot more time and energy than they believed they would have to put into it. Their plan to raise money was multifaceted. They had set up and were sponsoring a grant writing class. Several foundations had been identified that seemed to fit along the lines of things they were trying to do. They had been advised because of their group's uniqueness that they should be well accepted by the foundations. They were in the process of putting together information to comply with the requirements of each foundation's grant request. A one-year extension to the agreement was being asked for.

Councilor Harris asked if they had fundraisers besides the grants. Mr. Tice said they had several fundraisers, had participated in the Hope Village auction, and held garage sales. They were in the process of sending out letters to everyone on the mailing list for the Canby Chamber of Commerce. An insert would be put in the August Chamber newsletter, along with ads in the paper.

**\*\*Councilor Harris moved to allow an extension of one year to the Canby Livability Coalition Contract. Motion was seconded by Councilor Oliver.**

Councilor Daniels asked if they had a timeline for construction work Mr. Tice said they had put together a brick-selling program that had the potential to raise a fair amount of money. The grants they will be writing will lay the groundwork to extend additional grants for improvements in the property. They did not expect the City to supply funds to improve it and they would be taking over a lot of the improvements in the future.

Ms. Saul said that one of the things that had convinced the Parks Department this was worth pursuing was that they had showed in their original proposal plans for on-going maintenance and for a low-maintenance design. The City's expectation was that it would have a minimal impact as it built out on park maintenance staffing.

Mr. Tice said they were contracting with a landscaping company that was mowing it at least once a month.

Ms. Saul said an important foundational philosophy of this was that as it was developed there would be continuous contact with the Parks Department to make sure whatever is put in place would be easy to maintain and meet their standards.

**Motion passed 6-0.**

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approving the consent agenda.
2. Reappointment of Ron Berg to the Budget Committee.
3. Approving Ordinance 1181 on second reading.
4. Approving Ordinance 1182 on second reading.
5. Extending the contract with the Canby Livability Coalition for one year.

**\*\*Councilor Carson moved to go into Executive Session pursuant to ORS 192.660(2)(e) real property. Motion was seconded by Councilor Harris and passed 6-0.**

Council President Blackwell read the Executive Session format and recessed the regular session at 7:50 p.m.

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**CANBY CITY COUNCIL  
EXECUTIVE SESSION  
July 20, 2005**

**Presiding:** Council President Teresa Blackwell

**Council Present:** Roger Harris, Walt Daniels, Georgia Newton, Wayne Oliver, Randy Carson.


**Staff Present:** John Kelley, City Attorney; John Williams, Community Development & Planning Director; and Beth Saul, Library & Parks Director.

**Others Present:** None.

Council President Blackwell called the session to order at 8:00 p.m.

ORS 192.660(2)(e) real property – The Council discussed the purchase of a lot from John & Patti Shmilenko and right-of-way property from Fred Kahut.

Council President Blackwell adjourned the Executive Session at 8:20 p.m. and immediately adjourned the regular session.

  
Kimberly Scheafer  
City Recorder Pro Tem

  
Teresa Blackwell  
Council President



OFFICE OF THE MAYOR

# Proclamation

## Canby Fire District #62 "Fill-the-Boot" Day

WHEREAS, Canby Fire District #62 has been working with the Muscular Dystrophy Association (MDA) in their fight against neuromuscular disease; and

WHEREAS, "Fill-the-Boot" is an opportunity for Oregon firefighters to ask community members to drop donations into their fire boots to help local families served by MDA in the state. This year marks the 51<sup>st</sup> anniversary of the partnership between firefighters and MDA in the fight against muscle wasting diseases; and

WHEREAS, Canby Fire District #62 has spent many hours collecting money on the streets for this campaign; and

WHEREAS, firefighters, locally and nationally, are the largest contributors to the MDA, collecting more than \$200 million dollars over 50 years to help in the fight against the 43 neuromuscular diseases associated with the MDA.

NOW, THEREFORE, I, Teresa Blackwell, Council President of the City of Canby do hereby proclaim Saturday, July 30, 2005 as

## Canby Fire District #62 "Fill-the-Boot" Day for the City of Canby

Given unto my hand this 20<sup>th</sup> day of July, 2005.

Teresa Blackwell  
City Council President