

**CANBY CITY COUNCIL
WORKSHOP MINUTES
July 12, 2005**

Presiding: Mayor Melody Thompson

Council Present: Roger Harris, Georgia Newton, Wayne Oliver, Teresa Blackwell, and Randy Carson. Councilor Walt Daniels was absent.

Staff Present: Mark Adcock, City Administrator; Chaunee Seifried, Finance & Court Services Director; John Williams, Community Development & Planning Director; Ken Pagano, Police Chief; Beth Saul, Library & Parks Director; Dan Mickelsen, Public Works Leadman; Scott Cunningham, Police Officer; and Nate CiCenzo, Police Officer.

Others Present: Ron Berg, Paul Carlson, and Sandra Fields.

Mayor Thompson called the workshop to order at 7:00 p.m. in the Conference Room at City Hall.

Chaunee Seifried, Finance & Court Services Director did a PowerPoint presentation on the City's financial forecast.

Mark Adcock, City Administrator said that in the year 2007-8 they would be in an operating deficit mode in the general fund. It would get progressively worse in the out years, assuming that all of the assumptions hold true on the revenue side, as well as the expenditures. A discussion took place about the possible effects that decreased revenues will have on the City over the next few years.

Mayor Thompson said staff was looking for direction to develop a reduction in force plan, based upon these assumptions. It would be extremely important to have consistent financial updates.

Mr. Adcock recommended that staff develop a plan and then have Council do a goal setting as part of their evaluation of that plan. The community perceptions survey and what the Council wanted to do with the feedback did not take into consideration reducing the organization as charged with implementing the goals.

Mr. Ron Berg suggested that Mayor Thompson write the articles when this information is shared with the general public. He thought it should be authored by one person.

Councilor Harris said he would like to see a proposal from staff on how manpower is distributed in the Police Department.

Mayor Thompson said that when the Police Department rehires for the current open position, the candidate should know about the current financial forecast. Staff should proceed in preparation of a reduction in force plan to bring back to the Council.

Mayor Thompson said that the management cost of living information will be on the July 27 Special City Council Meeting Agenda.

The workshop was adjourned at 9:20 p.m.

Handwritten signature of Kimberly Scheafer in cursive script.

Kimberly Scheafer
City Recorder Pro Tem

Handwritten signature of Melody Thompson in cursive script.

Melody Thompson
Mayor