

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
May 18, 2005**

Presiding: Mayor Melody Thompson

Council Present: Roger Harris, Walt Daniels, Georgia Newton, Wayne Oliver, Teresa Blackwell and Randy Carson.

Staff Present: City Administrator Mark Adcock, City Attorney John Kelley, Community Development & Planning Director John Williams, Library & Parks Director Beth Saul, and City Recorder Pro Tem Kim Scheafer.

Others Present: Steve St. Amand

CALL TO ORDER: Mayor Thompson called the regular meeting to order at 7:30 p.m., followed by the opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Steve St. Amand, new Editor of the *Canby Herald*, introduced himself to the Council.

MAYOR'S BUSINESS: Mayor Thompson said they had wrapped up the budget meetings.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Harris complimented City staff on repainting the underpass on the Logging Road Bridge by Shimadzu. The overpass had been hit with graffiti and had already been repainted. This seemed to be a perpetual place that they were hitting. Mr. Adcock said that the Parks Department was taking care of that.

Councilor Harris also said that last week at the Canby Fire Department they had a mock disaster of a 6.8 earthquake. Several City staff members had attended. It was a great training exercise. During a disaster there would be a core of volunteers to show up in certain places and handle whatever crisis developed. He complimented the Fire Department, Police Department, and management staff of the City for a very active and worthwhile participation.

Councilor Daniels said that the budget was approved, balanced, and would be coming before the Council. The Budget Committee was made up of the Mayor, Council, and four citizens. Staff had done an excellent job at holding down expenses.

Mayor Thompson said there was some information in the newspaper that needed to be corrected, the statement or perception that they had used four million dollars of cash reserves in order to balance the operating budgets. Numbers appeared in plentiful supply when they were doing a budget. It was easy sometimes to get some of those things mixed up with where they actually came from.

Mr. Adcock said it was \$100,000 in cash carryover as opposed to four million. They referred to cash carryover and in some cities they call it ending fund balance and starting fund balance. They were happy and willing to answer any questions in what citizens read in the budget message or what they heard at a Council Meeting regarding the technical aspects.

Mayor Thompson said they were proud of the staff for being able to do this with \$100,000 in cash carryover. Councilor Daniels said there were articles in the *Oregonian* about other cities having financial problems. He complimented Mr. Adcock on seeing trends a couple of years ago when they laid off people and kept expenses down. It really made a difference. Councilor Carson said the \$100,000 they used was to keep a Police Records Clerk on so that the office was open in the Police Department all the time.

Councilor Newton said that not all the money had gone to the Police Department and a portion had been allocated to the Library. They were inspired by the diligent effort that the Library had made over the last couple of years to get services and circulations up. The Friends of the Library, when they knew that the levy did not pass, had stepped forward and started helping with money. The Council was able to infuse some money in. Thanks to the Friends of the Library, they would not be seeing the cuts and shortfalls that they had anticipated.

Councilor Newton also said the Parks Department had been busy. The planters up and down 2nd Street had been planted and looked lovely. She wanted to thank all the businesses that had made contributions to help with that. She had an opportunity to attend the Oregon Downtown Development Association in Bend on June 3. She was hoping to bring back a lot of good information to the Council on what other communities were doing for downtown redevelopment and community building.

Councilor Oliver said the infields were done at Maple Street Park and the paving had yet to be done. The first tournament would be held that weekend. Councilor Newton said they would like the Council to attend the first game and throw out the first ball. She volunteered Councilor Oliver to do that.

Councilor Blackwell said that she had participated on the County side of the disaster drill. It was exciting to see so many people from different agencies participating. The #3 line band "Frontline" would be participating in the General Canby Day parade.

Councilor Carson said that they had taken a tour of the intake facility and the water treatment plant at the last Canby Utility Board meeting. They were upgrading the clear well, a three million gallon holding tank.

Mayor Thompson said the City had a meeting with ODOT and County officials. They were reassessing the Berg Parkway project.

Councilor Blackwell said she had been asked about the moat on Ivy Street. Community Development and Planning Director John Williams said they were waiting for five days of good weather to do the paving.

CONSENT AGENDA: **Councilor Blackwell moved to approve Accounts Payable of \$485,572.56; Minutes of the April 20, 2005 City Council Workshop, Regular Meeting and Executive Session; Minutes of the April 27, 2005 City Council Special Meeting; Minutes of the May 4, 2005 City Council Workshop and Regular Meeting; and appointment of Jack Pendleton to the Bike & Pedestrian Committee for a term to expire on June 30, 2007. Motion was seconded by Councilor Carson and passed 6-0.

RESOLUTIONS & ORDINANCES:

Ordinance 1175 – ****Councilor Harris moved to approve Ordinance 1175, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH RON ROBINSON HOMEBUILDER, OF CANBY, OREGON FOR IMPROVEMENTS TO THE MANGUS BUILDING FOR THE PLANNING AND BUILDING DEPARTMENT; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1176 – Administrator Adcock said the next three ordinances were all related to road projects that would be happening at the start of the fiscal year. They would be for street maintenance purposes.

****Councilor Harris moved to approve Ordinance 1176, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY SAND & GRAVEL/SOUTH COUNTY ASPHALT FOR SUPPLYING ASPHALTIC CONCRETE MATERIALS; AND DECLARING AN EMERGENCY to come up for second reading on June 1, 2005. Motion was seconded by Councilor Carson and passed 6-0.**

Ordinance 1177 – ****Councilor Harris moved to approve Ordinance 1177, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY SAND & GRAVEL/SOUTH COUNTY ASPHALT FOR SUPPLYING CRUSHED ROCK MATERIALS; AND DECLARING AN EMERGENCY to come up for second reading on June 1, 2005. Motion was seconded by Councilor Daniels and passed 6-0.**

Ordinance 1178 – ****Councilor Harris moved to approve Ordinance 1178, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PACIFIC ROCK PRODUCTS, LLC dba RINKER MATERIALS FOR SUPPLYING READY-MIXED CONCRETE MATERIALS; AND DECLARING AN EMERGENCY to come up for second reading on June 1, 2005. Motion was seconded by Councilor Oliver and passed 6-0.**

Ordinance 1179 – Councilor Harris thought it would be good to have this project summarized. Mr. Williams said this project was an extension of a sanitary sewer trunk line across 99E at Territorial. ODOT would be signalizing the intersection of 99E and Territorial in 2006. They had proposed to do this project in conjunction with ODOT, but ODOT wanted it done before they started. They would spend \$305,000 using SDC money.

****Councilor Carson moved to approve Ordinance 1179, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH KERR CONTRACTORS, INC. FOR CONSTRUCTION OF NE TERRITORIAL ROAD SANITARY SEWER EXTENSION; AND DECLARING AN EMERGENCY to come up for second reading on June 1, 2005. Motion was seconded by Councilor Blackwell and passed 6-0.**

NEW BUSINESS: Extraterritorial Sewer Connection on Territorial Road – Mr. Williams said these types of connections were discretionary by the Council. They felt that the property met the conditions. The septic tank outside the home was failing. The owner was exchanging a dedication of right-of-way. The house would probably stay, even if the area was developed. It was outside the City limits, but was immediately adjacent to properties within the City limits. The applicant would pay for the System Development Charge to connect.

****Councilor Blackwell moved that the City Council allow one sanitary sewer connection to tax lot 3-1E-27DB 800 in exchange for dedication of needed right-of-way and easements and direct the Mayor to sign a letter requesting Clackamas County's concurrence with this decision. Motion was seconded by Councilor Harris and passed 6-0.**

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

Mayor Thompson asked if a letter had been written in response to the telecom fee and tax preemption bill. Administrator Adcock said one had already been written.


ACTION REVIEW:

1. Approving the consent agenda.
2. Approving Ordinance 1175 on second reading.
3. Approving Ordinance 1176 to come up for second reading on June 1, 2005.
4. Approving Ordinance 1177 to come up for second reading on June 1, 2005.
5. Approving Ordinance 1178 to come up for second reading on June 1, 2005.
6. Approving Ordinance 1179 to come up for second reading on June 1, 2005.
7. Approving the extraterritorial sewer connection on Territorial Road.

There was no Executive Session.

Mayor Thompson adjourned the regular session at 8:07 p.m.


Kimberly Scheafer
City Recorder Pro Tem


Melody Thompson
Mayor

Assisted in Preparation of Minutes – Valerie Kraxberger & Susan Wood