

**CANBY CITY COUNCIL
WORKSHOP MINUTES
March 31, 2005**

Presiding: Mayor Melody Thompson

Council Present: Roger Harris, Walt Daniels, Georgia Newton, Teresa Blackwell and Randy Carson. Councilor Wayne Oliver was absent.

Staff Present: City Administrator Mark Adcock, Community Development & Planning Director John Williams, Finance & Court Services Director Chaunee Seifried, Library & Parks Director Beth Saul, Transit & General Services Director Margaret Yochem, Police Chief Ken Pagano, and City Recorder Pro Tem Kim Scheafer.

Others Present: None.

Mayor Thompson called the workshop to order at 7:06 p.m. in the City Hall Conference Room.

City Administrator Adcock presented Council with an overview of the budget and said that there would be a shortfall of \$84,600. He said that six years ago they had stopped using cash carryover for day-to-day operations and had considered it a reserve instead of a revenue stream. Mr. Adcock presented two options in which to handle the shortfall. The first option was to lay off the Police Records Clerk and reduce Fleet transfers to the General Fund. The second option was to use cash carryover to cover the general fund deficit and apply the remainder of the cash carryover, which would be approximately \$40,000, to the library to help with staffing.

Mr. Adcock said this was a short-term one year avoidance of the aggravation that goes along with losing positions.

Library and Parks Director Beth Saul said that the Friends of the Library were campaigning to raise money for the library.

Mayor Thompson said for her, it was non-negotiable to close the Police Department. It looks bad to have your public safety department closed in a town. When they get to a place next year when they see what the scope of the cuts would be, she would like to plan discussions earlier on.

Councilor Blackwell said she had a strong aversion to closing the Police Department. She thought it should be a policy of the Council not to close the service parts of the City. She thought it was important to use the fund to take care of business for a year. This would give the opportunity to see how it could be changed.

Councilor Carson said he thought as a policy decision from the Council, the Police Department needed to be kept open.

Councilor Daniels said he would hate to see them make cuts and then have things turn around next year.

Finance & Court Services Director Chaunee Seifried said she had projected salaries for 2006-07 and 2007-08 and she thought that property taxes would only pay for half of them. The next two years would only be half of what the increases were.

Mr. Adcock said that they would be clear in the budget narratives that some goals would not be met this year. He had told staff that if they could not accomplish something that had been set before them as goal due to not having the resources, either financial or staff, they needed to tell him.

Mayor Thompson said they would need the opportunity as a group to help make the decisions based on the expertise from staff.

Councilor Newton said citizens were more concerned about maintaining services than building reserves. She encouraged the Friends of the Library to continue fund raising efforts.

The consensus of the Council was to use cash carryover to cover the general fund deficit. A one-time match of up to \$40,000.00 would also be given to the library.

The workshop was adjourned at 8:24 pm.

Kimberly Scheafer

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City Recorder Pro Tem

Melody Thompson

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Mayor

Assisted with Preparation of Minutes – Valerie Kraxberger

See minutes of 4-20-05
for Amendment to minutes
Kim J Scheafer