

**CANBY CITY COUNCIL
WORKSHOP MINUTES
January 25, 2005**

Presiding: Mayor Melody Thompson

Council Present: Walt Daniels, Georgia Newton, Wayne Oliver and Randy Carson.
Councilors Roger Harris and Teresa Blackwell absent.

Staff Present: City Administrator Mark Adcock, Community Development & Planning Director John Williams, Finance & Court Services Director Chaunee Seifried, Transit & General Services Director Margaret Yochem and Police Chief Ken Pagano.

Others Present: Kent Larson, Jerry Smith, Mary Jean Pedersen, Jean Tallman, Marlene Elmore, Cam Sievsand, and Mike Boonstra.

Mayor Thompson called the workshop to order at 7:00 p.m. A light dinner was served.

Mr. Kent Larson from DLR Group did a PowerPoint presentation to Council on the results of the Future Facilities Study. There were significant needs for more space now in the police, library, and administration. The Future Facilities Committee recommended to the Council to deal with the space needs immediately. Moving the Planning Department to a 3,000 square foot area (either leased or a modular) would allow space to be captured for the Court and Police Department. Leasing space would not be an immediate help for the library. He recommended proceeding with the priority fix-ups now unless the Master Plan was underway soon, then defer fix-ups. He indicated it was important to plan for space needed in the future and act on the Master Plan.

Ms. Marlene Elmore spoke regarding the needs for the Police Department. She said there were not enough holding cells, interview areas, and room for files. The officers who work out of the Outreach Center need to keep coming back to the station for records. She said the proposed band-aid fix wouldn't give them more space unless Court was moved.

Ms. Jean Tallman said that she has seen the crowding. She is convinced that the need for space in all three departments is there. She said she was speaking for herself and people she had talked to regarding their concern the Arndt Road Project was going to strip down the possibilities of increasing the City's infrastructure.

Mr. Mike Boonstra said that the library was in a crisis situation for space. The Children's Librarian shares her office with a custodian's closet. 25,000 books are processed through the library and people are running into each other. The Library Director does not have appropriate office space.

Mr. Larson suggested purchasing property now, move the Police Department to the southeast part of the city, and proceed with the Master Plan since space was needed now for the Police and Library. He said the Library was a stand-alone project, and acquiring

adjacent properties for expansion would be appropriate. The solution for City Hall space would depend on moving the Police Department up and out.

Councilor Carson questioned whether it would be better to purchase land and build the kind of Library facility we want as opposed to purchasing adjacent property and adding on. Mr. Larson stated there was a political aspect to "throwing away buildings". The advantages to keeping City Hall and the Library downtown, potential uses for the City Hall building, and seismic issues were discussed. Swapping property with CUB and keeping the City core in the City Hall block was desirable.

Mayor Thompson said there was a lot of competition for projects and asked the group what their priority would be – a transportation project, or \$1.16 million facilities project. Support of one would be at the expense of the other.

Ms. Elmore stated she was torn between both issues. Mr. Jerry Smith stated that the Mayor ought to take care of City staff first. Ms. Tallman said City Staff was the glue that holds the City together and their safety and comfort was important.


Councilor Newton said that the City was in a position to push out Arndt Rd. She thought it would be best to start on the short-term fixes and work on the projects in pieces. She perceived the public might be more concerned about Arndt Rd. than the City's working conditions. She thought there might be creative financing opportunities


Councilor Carson said the City should have been putting money away in a contingency for long-term facilities. He suggested moving police out, then moving the rest of the staff to the Police Station. Councilor Oliver saw the need for purchasing property and relocating Police. Acquiring property next to the library would enable staff to move over there.

Immediate fixes such as City Hall HVAC, City Hall Conference room, and the Library roof were discussed.

Mr. Adcock suggested showing a version of the PowerPoint presentation at the next Council Meeting for the benefit of the public.

The workshop was adjourned at 9:00 pm.


Kimberly Scheafer
City Recorder Pro Tem


Melody Thompson
Mayor

Assisted with Preparation of Minutes – Valerie Kraxberger