

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
March 21, 2007**

Presiding: Mayor Melody Thompson

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson, and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; John Williams, Community Development & Planning Director; Chaunee Seifried, Finance & Court Services Director; Amanda Klock, Human Resources Director; Judi Christiansen, Office Specialist; Joe Witt, Senior Mechanic; Cynthia Thompson, Interim Transit Director; and Kim Scheafer, City Recorder Pro-Tem.

Others Present: Morgan Christiansen, Bev Doolittle, Catherine Comer, Lila Gottman, Tom Olson, Diane Downs, Rex Hagans, Lee Whitcomb, and Bob Westcott.

CALL TO ORDER: Mayor Thompson called the Regular Meeting to order at 7:30 p.m. followed by the opening ceremonies.

Employee of the Month Presentation February 2005- Mayor Thompson said this item was moved to the April 4 meeting.

Pickle Award Recipient – Mr. Adcock presented Judi Christiansen, City Hall Office Specialist, with the City of Canby Pickle Award for her outstanding customer service skills.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Bev Doolittle, Executive Director for the Chamber of Commerce, said the Community Tourism Action Plan had been updated and would be forwarded to the City Council for a letter of support. The County had earmarked \$30,000 for projects. The flowers had been planted in the flower baskets and would be put out the second week in May. A new banner would be going up on the Wait Park gazebo that would say "Welcome to Canby the Garden Spot." The Chamber Board met with the City's Departmental Directors on Tuesday to discuss issues that the business community needed to be made aware of.

Tom Olson, a Stand for Children volunteer, said they were a bipartisan group of child advocates. He encouraged the Council to endorse SB 366, which Senator Schrader had endorsed, and which dealt with the impact of growth on their schools. Canby was one of the fastest growing cities in the state. The bill allowed the local community to decide to assess a reasonable impact fee on new residential construction. The County would collect the fee and the school district would determine the level of the fee with a cap. This would provide a solution to the school facilities problem and required accountability. The Council would discuss this at their next meeting.

Diane Downs, a Stand for Children volunteer, said that instead of creating an impact fee, SB 45 would create a joint capped schools and parks system development charge which linked parks and schools together. They did not think this bill was logical or constructive to make parks and schools argue for the same amount of money.

Mayor Thompson said the Council had already sent a letter against SB 45.

MAYOR'S BUSINESS: Mayor Thompson said she had participated in Meals on Wheels earlier that day. Mayors were participating to highlight the benefits of this program.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Carlson said he had attended the Adult Center Board meeting. They were currently searching for a director as Ms. Philips would soon be retiring. They had also appointed a new board member.

Councilor Blackwell said she had attended the Library Board meeting. She had also attended a meeting with General Canby Days, Inc.

Councilor Daniels said the Canby Concert Association would be hosting four concerts in the fall.

Councilor Carson said he had attended the Canby Utility Board Meeting. They were proceeding with increasing the development of the water treatment plant. The Bike & Pedestrian Committee met and discussed the need for more bike lanes and crosswalks.

Councilor Helbling said the meeting for the downtown and Highway 99E business design was March 22 at the Adult Center at 5:30 p.m.

CONSENT AGENDA: **Councilor Daniels moved to approve the Accounts Payable of \$364,459.65; minutes of the March 7, 2007 City Council Meeting; appointment of Rick Gamble to the Planning Commission for a term to expire on December 31, 2009; and appointment of Jean Tallman to the Transit Advisory Committee for a term to expire on March 31, 2009. Motion was seconded by Councilor Carson and passed 6-0.

PUBLIC HEARING: ROW 07-01 (Corder) –

Mayor Thompson opened the Public Hearing at 7:58 p.m.

****Councilor Daniels moved to continue ROW 07-01 to the second regularly scheduled City Council meeting in April, which would be held on April 18, 2007 in the City Council Chambers. Motion was seconded by Councilor Carson and passed 6-0.**

RESOLUTIONS & ORDINANCES:

Ordinance 1232 – City Administrator Adcock said the current Berg Parkway extension contract was for \$43,900 and the addition would be \$7,300. This was required based on the scope of work for the project.

****Councilor Carson moved to approve Ordinance 1232, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT FOR ENGINEERING SERVICES WITH CURRAN-McLEOD, INC. CONSULTING ENGINEERS FOR DESIGN AND CONSTRUCTION ENGINEERING OF SOUTH BERG PARKWAY EXTENSION; AND DECLARING AN EMERGENCY to come up for second reading on April 4, 2007. Motion was seconded by Councilor Carlson and passed 6-0 on first reading.**

Ordinance 1233 – ****Councilor Daniels moved to approve Ordinance 1233, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH KENNEDY/JENKS CONSULTANTS FOR ENGINEERING SERVICES; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1234 – ****Councilor Helbling moved to approve Ordinance 1234, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH LONG PAINTING COMPANY FOR THE WASTEWATER TREATMENT PLANT PRIMARY CLARIFIER COATING REPAIRS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Carson and passed 6-0 by roll call vote.**

Ordinance 1237 – John Williams, Community Development & Planning Director, said this was a routine update that needed to be done every few years. The Planning Commission had a Work Session and went through every page of the document and recommended approval unanimously. The Planning Commission opted to remove the requirement for garages or carports for manufactured homes on single family lots in neighborhoods. Currently, outbuildings could be built 22 feet high within three feet of a neighbor's property line. In response to concerns, they opted for a step up standard, where the further they went from the property line, the higher it could be. Also prohibition on off-premises signs had been removed.

****Councilor Blackwell moved to approve Ordinance 1237, AN ORDINANCE AMENDING TITLE 16 OF THE CANBY MUNICIPAL CODE, ADOPTING TEXT AMENDMENT 07-01, AND ADOPTING THE PLANNING COMMISSION'S FINDINGS OF FACT to come up for second reading on April 4, 2007. Motion was seconded by Councilor Daniels and passed 6-0 on first reading.**

NEW BUSINESS: Update on Transit Master Plan – Cynthia Thompson, Interim Transit Director, said that the staff had been wonderful to work with. Grant and quarterly reports had been completed. A significant amount of transit funds came from grants. She was impressed with the customer service that Canby Area Transit provided. They had also worked on the Transit Budget. As of the end of February, CAT had provided 145,000 rides. The Transit Advisory Committee would be working on the Transit Master Plan.

Councilor Blackwell said she thought the recommendations for proposed involvement of the Council was good and doable.

The consensus of the Council was to follow the proposed involvement.

Councilor Daniels invited citizens to attend meetings and participate in the Transit Master Plan. The biggest increase in ridership was between Canby and Woodburn. Ridership had increased each month. Half of the riders were seniors and youth.

Discussion Regarding Council Liaisons – The Council reviewed the current Committee Liaison list. Councilor Carlson said he could possibly assume the liaison position for the Urban Renewal Advisory Committee. Councilor Carson said he would be the liaison for the Clackamas County Coordinating Committee. Councilor Carlson said he would be the alternate for the Canby Adult Center meetings.

Recommendation by Planning Commission Regarding N. Baker Street – this item was moved to the April 4 City Council Meeting.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the consent agenda.
2. Continued ROW 07-01 public hearing to the April 18, 2007 meeting.
3. Approved Ordinance 1232 to come up for second reading on April 4, 2007
4. Approved Ordinance 1233 on second reading.
5. Approved Ordinance 1234 on second reading.
6. Approved Ordinance 1237 to come up for second reading on April 4, 2007.
7. Approved Transit Master Plan proposed Council involvement.
8. Mr. Adcock said he would check with the League of Oregon Cities regarding SB 366.

****Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property and ORS 192.660(3) Labor Negotiations. Motion was seconded by Councilor Carson and passed 6-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 8:40 p.m.

Mayor Thompson reconvened the Regular Meeting at 9:55 p.m. and immediately adjourned.

**CANBY CITY COUNCIL
EXECUTIVE SESSION
March 21, 2007**

Presiding: Mayor Melody Thompson

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; John Williams, Community Development & Planning Director; Chaunee Seifried, Finance & Court Services Director; and Amanda Klock, Human Resources Director.

Others Present:

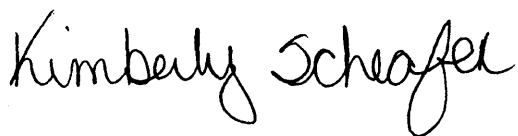
Mayor Thompson called the Executive Session to order at 8:47 p.m. in the City Hall Conference Room.

John Williams and Amanda Klock, representatives for the management level staff, requested an Executive Session to discuss labor negotiations. Council agreed to hold negotiations in Executive Session.

ORS 192.660(2)(e) Real Property – The Council discussed the sale of City owned property.

ORS 192.660(3) Labor Negotiations – The Council discussed labor negotiations regarding management level staff.

Mayor Thompson adjourned the Executive Session at 9:55 p.m.



Kimberly Scheafer
City Recorder Pro Tem



Melody Thompson
Mayor

Assisted with Preparation of Minutes – Susan Wood