

**CANBY CITY COUNCIL
SPECIAL MEETING MINUTES
October 22, 2007**

Presiding: Council President Walt Daniels. Mayor Melody Thompson was absent.

Council Present: Paul Carlson, Wayne Oliver, Randy Carson, and Tony Helbling. Councilor Teresa Blackwell was absent.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; John Williams, Community Development & Planning Director; Beth Saul, General Services Director; Amanda Klock, Human Resources Director; Greg Kroeplin, Chief of Police; and Kim Scheafer, City Recorder Pro-Tem.

Others Present: Buzz and Pat Weygandt, Charles Burden, Terry Tolls, Ed Trompke, and Bruce Orr.

CALL TO ORDER: Council President Daniels called the Special Meeting to order at 12:00 p.m. followed by the opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: None.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Helbling said that CBD had presented the design standards to the downtown business owners. It was well received. The next step was to bring it before the Planning Commission and then they would make a recommendation to the City Council.

CONSENT AGENDA: None.

PUBLIC HEARING: APP 07-01 JBS Estates – John Williams, Community Development & Planning Director, said the property owners had worked out an alignment. They were starting to talk about financing mechanisms. The language would provide for Walnut Street to be extended on an east/west alignment to Sequoia Parkway the way the City had been looking to achieve. It required a waiver of remonstrance from a Local Improvement District to be set up which was what the Planning Commission was looking for. The language amended two of the conditions that the Planning Commission placed on the subdivision. They recommended Council approval.

****Councilor Helbling moved to approve APP 07-01 by amending Conditions 12 and 13 of the Planning Commission's decision on SUB 07-01 as detailed in Exhibit B, replacing the road alignment map with that shown in Exhibit C, and directing staff to return with a written order and Findings of Fact at the November 7 City Council meeting. Motion was seconded by Councilor Carson and passed 5-0.**

RESOLUTIONS & ORDINANCES:

Resolution 960 – ****Councilor Carson moved to adopt Resolution 960, A RESOLUTION TO RATIFY THE CONTRACT BETWEEN THE CITY OF CANBY (CITY) AND THE LOCAL 350-6 AFSCME COUNCIL 75 AFL-CIO (UNION) FOR THE PERIOD FROM JULY 1, 2007 THROUGH JUNE 30, 2010. Motion was seconded by Councilor Helbling and passed 5-0.**

Resolution 961 – ****Councilor Carson moved to adopt Resolution 961, A RESOLUTION TRANSFERRING \$135,337 APPROPRIATION FROM THE SEWER COMBINED FUND SDC RESERVED FUTURE PROJECTS LINE ITEM TO THE SEWER COMBINED FUND SDC REPLACEMENT SE 2ND AVENUE LINE ITEM. Motion was seconded by Councilor Carlson and passed 5-0.**

Resolution 962 – ****Councilor Carlson moved to adopt Resolution 962, A RESOLUTION AFFIRMING THE CITY'S INTENTION TO CONSTRUCT S. BERG PARKWAY AND S. SEQUOIA PARKWAY STAGES 5 AND 6 INCLUDING RELATED IMPROVEMENTS TO S. TOWNSHIP ROAD. Motion was seconded by Councilor Carlson and passed 5-0.**

Ordinance 1256 - ****Councilor Carlson moved to adopt Ordinance 1256, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH BRUCE CHEVROLET OF HILLSBORO, OREGON FOR THE PURCHASE OF ONE 2008 CHEVROLET SILVERADO 1500 PICK-UP TRUCK FOR THE CANBY CODE ENFORCEMENT OFFICER; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Carlson and passed 5-0 by roll call vote.**

Ordinance 1257 - ****Councilor Carlson moved to adopt Ordinance 1257, AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY FORD OF CANBY, OREGON FOR THE PURCHASE OF ONE (1) 2008 FORD EXPLORER XLT POLICE VEHICLE WITH POLICE EQUIPMENT PACKAGE FOR THE CANBY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Helbling and passed 5-0 by roll call vote.**

Ordinance 1258 – ****Councilor Carlson moved to approve Ordinance 1258, AN ORDINANCE AUTHORIZING PAYMENT OF \$135,336.72 FROM THE SANITARY SEWER SYSTEM DEVELOPMENT CHARGE FUND TO CLACKAMAS COUNTY FOR THE SE 2ND AVENUE STREET AND SEWER IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY to come up for second reading on November 7, 2007. Motion was seconded by Councilor Carlson and passed 5-0 on first reading.**

Ordinance 1259 – ****Councilor Carlson moved to approve Ordinance 1259, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MIG, INC., ARCHITECTS, FOR PROJECT MANAGEMENT SERVICES RELATED TO LEGACY PARK DEVELOPMENT FOR**

THE CITY OF CANBY; AND DECLARING AN EMERGENCY to come up for second reading on November 7, 2007. **Motion was seconded by Councilor Carlson and passed 5-0 on first reading.**

Ordinance 1260 – ****Councilor Carson moved to approve Ordinance 1260, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A LEASE/PURCHASE CONTRACT WITH STERTIL-KONI USA, INC. OF STEVENSVILLE, MARYLAND FOR THE LEASE/PURCHASE OF ONE SET OF FOUR MOBILE LIFTS FOR CITY OF CANBY FLEET SERVICES MAINTENANCE OF HEAVY EQUIPMENT; AND DECLARING AN EMERGENCY** to come up for second reading on November 7, 2007. **Motion was seconded by Councilor Oliver and passed 5-0 on first reading.**

NEW BUSINESS: Cost Increase on N Baker Storm Drainage Project – Mark Adcock, City Administrator, said they estimated the project to be just over \$20,000. As the project proceeded, there were a number of things that arose that added to the cost of the project.

****Councilor Carlson moved to approve an additional \$18,277.21 in funding for the N. Baker storm sewer extension project. Motion was seconded by Councilor Carson and passed 5-0.**

Approving Council President to Sign Letter to OECDD for Increase in Loan – Mr. Williams said it was getting more competitive to get loans from the State of Oregon. The cost of the Sequoia Parkway extension project had gone up from the initial estimates from a year ago. The project had grown in scope as work on Township Road had been added and the length of the construction had risen on Sequoia Parkway south of Township Road. The total loan amount they were requesting from the State was about 2.72 million dollars. The project was in final design and would go out to bid in about a month.

****Councilor Carson moved to approve Council President to sign a letter to the OECDD for an Increase in the Special Public Works Loan. Motion was seconded by Councilor Oliver.**

Councilor Helbling asked if they discussed URD funding because it was the source of funding for repayment of the loan.

Mr. Williams said when they got the loan applications finalized they would be going before the Urban Renewal Agency and City Council to discuss the Urban Renewal budget.

Councilor Helbling said in previous Urban Renewal meetings they had decided not to use urban renewal dollars for improvements on Township. They would be the responsibility of the developer and landowner.

Mr. Williams said American Steel was paying for their entire frontage and they were talking about improvements needed on the north side and the intersection.

Councilor Helbling asked to see the definition before it was approved of where it started and stopped.

Mr. Williams said there were improvements required to Township in order for the County to approve the Sequoia Parkway extension. The Planning Commission had required that American Steel pay on half the street. There were improvements required on the north side and that is what they were putting in the Urban Renewal side of the project.

Councilor Helbling said it would be good to know what the funding commitments were.

Mr. Williams said they were not approving Township any farther than they had to and it was mostly the intersection. In order to build the project, they needed to meet Clackamas County's requirements for the intersection.

Councilor Helbling said since the letter did not commit them, he was fine with the letter being sent.

Motion passed 5-0.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.


CITIZEN INPUT: None.


ACTION REVIEW:

1. Approved the consent agenda.
2. Approved APP 07-01 as amended.
3. Adopted Resolution 960.
4. Adopted Resolution 961.
5. Adopted Resolution 962.
6. Adopted Ordinance 1256 on second reading.
7. Adopted Ordinance 1257 on second reading.
8. Approved Ordinance 1258 to come up for second reading on November 7, 2007.
9. Approved Ordinance 1259 to come up for second reading on November 7, 2007.
10. Approved Ordinance 1260 to come up for second reading on November 7, 2007.
11. Approved the cost increase for the N Baker project.
12. Authorized Council President to sign the letter to OECD.

There was no Executive Session.

Councilor Daniels adjourned the Special Meeting at 12:29 p.m.


Kimberly Scheafer, CMC
City Recorder Pro Tem


Walt Daniels
Council President

Assisted with preparation of minutes – Susan Wood.