

**CANBY CITY COUNCIL
WORK SESSION MINUTES
October 3, 2007**

Presiding: Mayor Melody Thompson

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson, and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; Beth Saul, General Services Director; and Kim Scheafer, City Recorder Pro-Tem.

Others Present: Martha Schrader, Clackamas County Commissioner; Lynn Peterson, Clackamas County Commissioner; Bill Kennemer, Clackamas County Commissioner; Mike Bondi, Clackamas County Extension Services Staff Chair; Jonathan Mantay, Clackamas County Administrator; Steve Wheeler, Deputy County Administrator; Dan Zinzer, NCPRD Director; and John Baker.

Mayor Thompson called the Work Session to order at 6:05 p.m. in the City Hall Conference Room. A light dinner was served. The Council met with the Clackamas County Board of Commissioners to discuss park and library funding as well as the possibility of a new tax funding source for the operation of an extension service district.

Martha Schrader, Clackamas County Commissioner, said they were meeting with many cities and school districts for new recreational opportunities. If the County could help run a district, it would hopefully free up other revenues and re-allocate dollars. They were talking about putting a library district and extension service district on the 2008 ballot.

Dan Zinzer, NCPRD Director, said the advantage to annexing into the North Clackamas Park and Recreation District was they could get the \$.53 per 1,000 tax rate. They could identify what the community wanted for park and recreation services and develop a master plan. They met with the Canby Area Parks and Recreation District Board about a month ago and asked if they would talk to the Parks and Recreation Advisory Committee. The annexation process would be a merger into a park and recreation district. In a merger election, they would want the City to sign a resolution. It was being proposed to change the name of the district from the North Clackamas Park and Recreation District to the Clackamas Park and Recreation District. Mr. Zinzer reviewed the projects that had been completed in the district and how they worked closely with the cities and school districts. If they wanted to move forward, they could put everything together for public outreach.

Lynn Peterson, Clackamas County Commissioner, said there was efficiency gained and would allow the City to get what they needed, but for a lot less.

Mr. Zinzer said they would need to decide who would serve on the board. It had to be worked out with the proximity and appropriate representation.

Mayor Thompson asked about equity issues with the projects.

Commissioner Peterson said the money from the rate when it came from a City was spent there.

Mr. Zinzer said they would have the scope of the projects already worked out before the merger. They would do a five year operating capital budget plan that would show where all the money was going, what facilities were expected to be built, and what was going to be maintained and at what level. It worked well to go into the School District as the service area verses just the City because they got the broader base and community users. They also had to work on how they were going to staff this once it was created. They needed to decide before it went to an election.

Beth Saul, General Services Director, said they partnered with the Canby Area Parks and Recreation District, which was the district that encompassed their school district, but it did not have funding. There was a lot of interest, but also fear for what would happen if it went on a ballot. They were going to have a meeting next week so they would make sure everyone involved in parks and recreation had a chance to weigh in and build a consensus around whatever idea that would be supported. They should have a recommendation around December. They were interested, but they had to do their local due diligence.

Mr. Zinzer passed out a draft of an IGA template for a countywide Library District. The general fund that went into the library allocations for the network were going to be dwindling starting in 2009-2010 because of the shrinking resources of the County. The County had to use the money for public safety. They would maintain systems operations, but in terms of direct service delivery, it would not happen. They were trying to come up with a countywide district. They would try to get them to a threshold level that was adequate across the board in the County and then each city could put in additional resources. To meet the threshold level, it took \$.39 per 1,000 countywide with everyone participating. The distribution formula was that they identified the assessed value for each city and every city got that back. They identified the service area around the city and the city was allocated the assessed value of the service area in addition to the city. This was dire if it did not pass. They also planned to make a capital fund, which was money from the decelerating fund for five years. A resolution adopting the IGA would need to be in place by January 2008. The next piece was support for this politically. There would be an educational campaign reminding people about the importance of libraries. County staff could not do anything regarding advocacy, they could only educate. There needed to be some legal clarification of what the Friends of the Library and other people could do, such as being part of a PAC.

Mike Bondi, Clackamas County Extension Services Chair, talked about the extension district formation. They had been in the County since 1917 and traditional programs were in agriculture, family, community development, and youth development. One of their goals was to change people's behavior through education. Regarding livable communities, extension was a big part of that future. They wanted to create a special district for extension in Clackamas County that would be a countywide district and provide a permanent tax base to support the programs. They were proposing a \$.05 per \$1,000 assessment. They wanted approval of a resolution to allow voters to voice their opinion on the proposal. It would be placed on the November 2008 ballot. He gave the reasons why he thought this was important.

Commissioner Schrader said Clackamas County was most known for its agriculture and they were trying to sustain that by having an extension district, which would help promote and educate to maintain these economies, which would be more critical in the future.

Mr. Bondi said they had three way funding, federal, state, and local.

Mayor Thompson said she had questions regarding the resolution and would contact Mr. Bondi directly.

Councilor Carson said they needed to get the word out on the funding and why citizens needed it.

Mayor Thompson adjourned the Work Session at 7:25 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
October 3, 2007**

Presiding: Mayor Melody Thompson

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson, and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; John Williams, Community Development & Planning Director; Beth Saul, General Services Director; Greg Kroeplin, Chief of Police; Amanda Klock, Human Resources Director; and Kim Scheafer, City Recorder Pro-Tem

Others Present: Roger Reif, Charles Burden, John Baker, Kelli and Kirk Fleischmann, Bob Cornelius, and Bruce Orr.

CALL TO ORDER: Mayor Thompson called the Regular Meeting to order at 7:33 p.m. followed by the opening ceremonies.

Pickle Award Presentation – Beth Saul, General Services Director, said that David Biskar, Maintenance Supervisor at the Swim Center, had a family emergency and was unable to attend the meeting to accept his Pickle Award. Mr. Biskar was nominated for his customer service in opening the pool one week early from its yearly maintenance for the senior swimmers.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Thompson said the Council held a Work Session prior to the Council Meeting with the Clackamas County Board of Commissioners to discuss park and library funding issues and the possibility of a new tax funding source for the operation of an extension service district that the County was considering. She also had the honor of speaking to

the first grade class at Carus Elementary School and a third grade classes at Lee Elementary. She talked to them about being Mayor and answered their questions.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Carlson said the Canby Area Chamber of Commerce would be having a Shred-it-Day at the Canby Fire Department from 1-6 p.m. on October 4. He had been contacted by several citizens regarding their frustration and concerns regarding gang activity. They wanted a town hall meeting to inform people about what the City was doing.

Councilor Blackwell said the Canby Adult Center had four new board members.

Councilor Oliver said he had noticed several positive things in the community including the opening of Berg Parkway, expansion of 13th Street from Redwood to the Logging Road, the bathrooms were almost done at the parks, and he wanted to give special kudos to the people who ran the benefit for the Kittel family.

Councilor Daniels said that KB Recycling was furnishing the truck for the shredding. The Canby Area Transit Advisory Committee would be meeting next Wednesday. They had a meeting with Hope Village and had a great turn out and a lot of feedback.

Councilor Carson said that American Steel had started developing their property.

Councilor Helbling said that the Canby Business Development Board decided to allow Canby Business Development to fold and they decided not to renew the Economic Improvement District. It would be dissolved as of April 2008. The service that was being provided by Canby Business Development had been a joint service with the Canby Planning Department and Chamber of Commerce. Catherine Comer would now work for the City. There were several projects they would still be working on, especially the downtown design program. The draft product would be presented to the downtown business owners at the Adult Center on October 11 at 5:30 p.m. The Canby Herald Chili Cook-off would be this weekend.

Mayor Thompson reassured citizens that the City's commitment to economic development was not waning with the dissolution of CBD. It reached the stage where the City could afford to fund that important function and position.

CONSENT AGENDA: ****Councilor Daniels moved to approve the minutes of the September 19, 2007 Regular Meeting; a new outlet Liquor License Application for Canby Rounders LLC; appointment of Liz Mead to the Parks & Recreation Advisory Board for a term to expire on June 30, 2010; and appointment of Robbie Wilson to the Parks & Recreation Advisory Board for a term to expire on June 30, 2009. Motion was seconded by Councilor Carson and passed 6-0.**

PUBLIC HEARING: APP 07-01 JBS Estates – John Kelley, City Attorney, said the appellant and other property owners had gotten together and were working on a solution. The City had received a request to continue the public hearing and a waiver of the 120-day rule for an additional two weeks to October 17.

Mayor Thompson opened the public hearing at 7:50 p.m.

****Councilor Carson moved to continue the public hearing APP 07-01 to October 17, 2007. Motion was seconded by Councilor Blackwell and passed 6-0.**

Mayor Thompson closed the public hearing at 7:51 p.m.

Councilor Helbling appreciated that the participants were working together.

RESOLUTIONS & ORDINANCES:

Ordinance 1256 - ****Councilor Helbling moved to approve Ordinance 1256, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH BRUCE CHEVROLET OF HILLSBORO, OREGON FOR THE PURCHASE OF ONE 2008 CHEVROLET SILVERADO 1500 PICK-UP TRUCK FOR THE CANBY CODE ENFORCEMENT OFFICER; AND DECLARING AN EMERGENCY to come up for second reading on October 17, 2007. Motion was seconded by Councilor Carson and passed 6-0 on first reading.**

Ordinance 1257 - ****Councilor Carlson moved to approve Ordinance 1257, AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY FORD OF CANBY, OREGON FOR THE PURCHASE OF ONE (1) 2008 FORD EXPLORER XLT POLICE VEHICLE WITH POLICE EQUIPMENT PACKAGE FOR THE CANBY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY to come up for second reading on October 17, 2007. Motion was seconded by Councilor Blackwell and passed 6-0 on first reading.**

NEW BUSINESS: Gang Activity in Canby – Councilor Carlson said he had been approached by several people who wondered if Canby had a bigger problem than other communities.

Councilor Oliver said he liked the way they were handling it now. If someone had questions, they could call Mr. Adcock or the Chief and they would talk to them. He liked that better than having a specific meeting where one did not know if people would attend. His wife was a teacher and one of the parents of a child in her class was a deputy sheriff. She asked him about the drug problem and the deputy sheriff had nothing but the highest comments regarding Officer DiCenzo and the job he was doing.

Councilor Daniels said he agreed with Councilor Oliver to have small meetings. There were enough groups in town that could have staff come to talk with them.

Mr. Kelley said there had not been a lot of visual gang activity they normally got during the end of the summer. In the past couple of months, they had five gang members that the Immigration and Customs Enforcement Office had taken.

Mayor Thompson said if someone had a question, contact City Hall and they could have a discussion with the City Administrator and Police Chief. Councilor Helbling said they could not

tell the public everything they were doing because it gave away tactical advantage, there was a lot more going on than what was apparent to the community at large.

There was Council consensus to direct inquiries to City Hall.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Update on Street Maintenance Funding – John Williams, Community Development & Planning Director, said the Street Maintenance Committee met last week. Public meetings would be held in October and November, some on the south and some on the north sides of town. There would be information in the paper and web site, meetings with businesses as well as citizens, and they would send a direct mail piece to get the information out. Ordinances would be brought to the Council at the second meeting in November. The committee was recommending a \$.03 local gas tax and a street maintenance fee assessed on every household or business in Canby. This system was being looked at or used in most of the neighboring cities. The fee was based on usage of the road system generated from average formulas that were contained in engineering tables. The funding proposal was a moderate one but was a solution that made forward progress.

Councilor Carlson asked if the public meetings were for input and change or just informational.

Mr. Williams said changes could be made, nothing was done until the Council approved it. They were reviewing the recommendations the task force put together. They would be trying to focus on the problem and try to educate people.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the consent agenda.
2. Approved Ordinance 1256 to come up for second reading on October 17, 2007.
3. Approved Ordinance 1257 to come up for second reading on October 17, 2007.
4. Continued public hearing APP 07-01 to October 17, 2007.

****Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations. Motion was seconded by Councilor Carson and passed 6-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 8:15 p.m.

Mayor Thompson reconvened the Regular Meeting at 8:35 p.m. and immediately adjourned.

**CANBY CITY COUNCIL
EXECUTIVE SESSION
October 3, 2007**

Presiding: Mayor Melody Thompson

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson, and Tony Helbling.

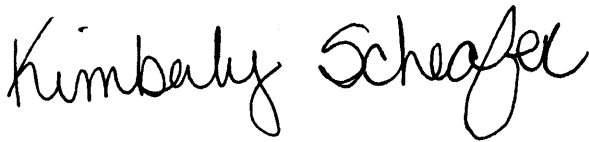
Staff Present: Mark Adcock, City Administrator and Amanda Klock, Human Resources Director

Others Present: None.

Mayor Thompson called the Executive Session to order at 8:20 p.m. in the City Hall Conference Room.

ORS 192.660(2)(d) Labor Negotiations – The Council discussed AFSCME labor negotiations.

Mayor Thompson adjourned the Executive Session as 8:35 p.m.



Kimberly Scheafer
City Recorder Pro Tem



Melody Thompson
Mayor

Assisted with preparation of minutes – Susan Wood.