

**CANBY CITY COUNCIL  
WORK SESSION MINUTES  
July 11, 2007**

**Presiding:** Mayor Melody Thompson

**Council Present:** Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, and Randy Carson. Councilor Tony Helbling was absent.

**Staff Present:** Mark Adcock, City Administrator

**Others Present:** None.

Mayor Thompson called the Work Session to order at 7:00 p.m. in the City Hall Conference Room. The purpose of the Work Session was to review City Administrator performance criteria.

The Council reviewed examples of evaluation forms and discussed items they thought were important.

A discussion took place regarding having the rating of meets expectations and exceeds expectations being put as one rating. The Council was split as to how it should be worded.

Mark Adcock, City Administrator, said he would rather have meets or exceeds expectations be one rating instead of two.

Mayor Thompson said she would talk with Councilor Helbling when he returned to see what his thoughts were.

Council consensus was to have a goal oriented evaluation form with a comment section along with a recap of ratings that would be signed by all the Council.

Mayor Thompson adjourned the Work Session at 8:15 p.m.



Kimberly Scheafer  
City Recorder Pro Tem



Melody Thompson  
Mayor