

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
September 3, 2008**

Presiding: Mayor Melody Thompson.

Council Present: Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; Dwayne Barnes, Public Works Director; Catherine Comer, Economic Development Manager; Matilda Deas, Project Planner; Jorge Tro, Police Lieutenant; and Kim Scheafer, City Recorder Pro-Tem.

Others Present: Charles Burden, Roger Reif, Curt McLeod, John Henri, Bob Cornelius, Leonard Walker, Jan Milne, Jason Padden, and Carol Luce.

CALL TO ORDER: Mayor Thompson called the Regular Meeting to order at 7:30 p.m. followed by the opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Thompson said the Urban Renewal Agency often held meetings prior to the Council meetings in the City Hall Conference Room. The Council also served as the Agency.

The Aurora Airport was in the process of updating their master plan including a proposed safety tower. She had recently attended a tour of the businesses with PAAM, a group of business and property owners in the airport that banded together to form a public relations, informational, and business advancement approach towards the airport.

She also stated the French Prairie group, who were devoted to preservation of the historical French Prairie area, was discussing a potential sale of the Langdon Farms site and there was controversy over the possible development of a casino.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Daniels announced the next Community Concert would be Monday. The Concert Committee had selected the four concerts for the next year.

Councilor Carson said the Urban and Rural Reserves Committee meetings were on hold for September to let County staff do some ground work they had been discussing. He was also on the French Prairie Committee. There had been a request from Wilsonville and Marion County regarding the construction of a French Prairie Bike and Pedestrian Emergency Bridge. They were asking for other cities to sign a letter stating the bridge would be a good idea for routes across the Boones Ferry crossing area for bicyclists, pedestrians, and emergency vehicles.

Councilor Helbling said they had one more opening on the Planning Commission and they had an applicant to interview soon.

CONSENT AGENDA: **Councilor Daniels moved to approve the minutes of the August 20, 2008 City Council Regular Meeting and a Greater Privilege Liquor License Application for Mike's Place. Motion was seconded by Councilor Carson and passed 6-0.

RESOLUTIONS & ORDINANCES:

Ordinance 1292 – ****Councilor Carson moved to adopt Ordinance 1292, AN ORDINANCE AMENDING CHAPTER 13 OF THE CANBY MUNICIPAL CODE BY REPEALING AND REPLACING ORDINANCE NO. 1153, ENACTED DECEMBER 15, 2004, REGULATING THE DISCHARGE OF WASTES TO THE CITY OF CANBY SANITARY AND STORM SEWER SYSTEMS, LIMITING SUCH DISCHARGES ONLY TO THOSE OF ACCEPTABLE TYPES, CHARACTERISTICS, OR CONCENTRATIONS; ESTABLISHING A SYSTEM OF WASTE DISCHARGE PERMITS AND USER FEES; PROVIDING FOR ENFORCEMENT; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Oliver and passed 6-0 by roll call vote.**

Ordinance 1294 – ****Councilor Daniels moved to approve Ordinance 1294, AN ORDINANCE AMENDING TITLE 16 OF THE CANBY MUNICIPAL CODE CONCERNING ANNEXATION CRITERIA to come up for second reading on September 17, 2008. Motion was seconded by Councilor Blackwell and passed 6-0 on first reading.**

Ordinance 1295 – Jorge Tro, Police Lieutenant, said they had just found out that a Panasonic laptop was on the state bid. They would be checking to make sure it was a similar model and less expensive than the bids they received. If so, they would not do a second reading of the ordinance.

****Councilor Daniels moved to approve Ordinance 1295, AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH FEENEY WIRELESS OF EUGENE, OREGON FOR TEN (10) LAPTOP COMPUTERS AND ASSOCIATED EQUIPMENT INCLUDING HARDWARE AND SOFTWARE FOR THE CANBY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY to come up for second reading on September 17, 2008. Motion was seconded by Councilor Carlson and passed 6-0 on first reading.**

NEW BUSINESS: Update on Walnut Street LID and Consideration of Engineer's Report – Catherine Comer, Economic Development Manager, gave a background on the Walnut Street LID. This would give them an additional access road and open up properties for them to market.

Curt McLeod, City Engineer, explained the engineer's report for creating the LID. They prepared two options, the first was to develop Walnut Street as it laid on the ground today and the second was with the realignment. The goal was to direct industrial traffic to the main part of Sequoia Parkway. Walnut needed to be realigned to Sequoia in order to do that. He gave them the cost assessments for each option. He was recommending that the Council endorse Option 2. The scope of the work under both options was to construct a 32 foot roadway, extending from Sequoia Parkway in Option 2 or Fourth Avenue in Option 1, up to and excluding the northern two properties on Walnut. Two property owners opted to do the project on their own. The project would include sewer line, water line, storm drainage facilities, and all the private utilities. The method for allocating cost was to share 50% of the cost based on area and 50% based on

frontage. They would give property owners \$5 per square foot for every square foot of right of way they needed to buy and a credit of \$5 per square foot they were giving up.

Councilor Carson said this put the infrastructure in the ground so they would have more acres of saleable property in the Industrial Park.

Councilor Carlson asked about congestion and visibility issues to the potential police station site. Mr. McLeod said the entrances would be at the furthest ends of the police property so it should not interfere with that intersection.

****Councilor Carson moved to accept the South Walnut Street Local Improvement District Preliminary Engineer's Report and move forward in forming the LID by providing the required notice, conducting remonstrance hearings and direct staff to continue discussions with property owners to obtain continued support in forming the District and adding \$30,000 into Option 2. Motion was seconded by Councilor Blackwell and passed 5-1 with Councilor Carlson opposed.**

Status Report on Legacy Report and 13th Avenue – Dwayne Barnes, Public Works Director, said that Legacy Park was essentially done, but some of the turf was not seeded enough to allow people to walk on it. They were going to move the temporary fencing around to allow people to use the bathroom and play area while still protecting the turf. It would be open by September 25. They were in the process of pouring footings for the Legacy Park Picnic Shelter.

He had received concerns regarding the traffic calming on 13th Avenue. They had poured several sidewalks and curbing for the islands. There would be no parking on the south side which would allow for bike lanes. The funding came from City SDC's and Federal Fund Exchange. The radiuses were checked by the Canby Area Transit buses.

Mr. Barnes said the pump station on Knights Bridge Road would be a Spring project.

Design Standards – Councilor Helbling said they needed to decide if they wanted to make a public hearing for the design standards or accept the Planning Commission's findings. He thought they should accept the findings.

Council consensus was to have a public hearing for discussion among themselves but not have public testimony.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the consent agenda.
2. Adopted Ordinance 1292 on second reading.
3. Approved Ordinance 1294 to come up for second reading on September 17, 2008.
4. Approved Ordinance 1295 to come up for second reading on September 17, 2008.
5. Accepted the Engineer's Report on the Walnut Street LID.

****Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(3) Labor Negotiations. Motion was seconded by Councilor Carson and passed 6-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 8:30 p.m.

Mayor Thompson reconvened the Regular Meeting at 9:44 p.m.

****Councilor Oliver moved to grant the City Administrator a 6.7% increase. Motion was seconded by Councilor Helbling and passed 6-0.**

Mayor Thompson adjourned the Regular Meeting at 9:45 p.m.



Kimberly Scheafer, CMC
City Recorder Pro Tem



Melody Thompson
Mayor

Assisted with preparation of minutes – Susan Wood