

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
January 16, 2008**

**Presiding:** Mayor Melody Thompson

**Council Present:** Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson and Tony Helbling.

**Staff Present:** Mark Adcock, City Administrator; John Kelley, City Attorney; Beth Saul, General Services Director; Chaunee Seifried, Finance & Court Services Director; Frank Schoenfeld, Police Sergeant; Dwayne Barnes, Public Works Director; and Kim Scheafer, City Recorder Pro-Tem.

**Others Present:** John Williams, Bill Harper, Jeff Humphries, Brett Hanson, Leonard Walker, Buzz & Pat Weygandt, Bill Milne, Jason Padden, Wilton Roberts, Jarret Hamstreet, and Bob Cornelius.

**CALL TO ORDER:** Mayor Thompson called the Regular Meeting to order at 7:34 p.m. followed by the opening ceremonies.

Award of Appreciation to John Williams – Mark Adcock, City Administrator, presented John Williams with a plaque for his nine years of service with the City. Mayor Thompson spoke about the different projects that Mr. Williams had worked on over the past nine years.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Paul Romain, Oregon Petroleum Association, said that it was very refreshing to see the close relationship between the Council and staff. A gas tax referendum had been filed and they would be turning in signatures the following week. He asked to have the street maintenance fee put on the May ballot.

**MAYOR'S BUSINESS:** Mayor Thompson said she attended a Neighboring Cities meeting at Metro last week to discuss Senate Bill 1011, establishing land reserves. She also attended a fundraiser for KOLO, Keep Our Library Open, and they answered questions about the County funding crisis. They would discuss this topic tomorrow at the Clackamas County Mayors and Managers meeting.

She invited citizens to a Stand for Children meeting on January 20 at 7 p.m. at Canby United Methodist Church.

She encouraged citizens to look at the State of the City speech that was on the City's web page.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Carson said he was on the Clackamas County task force regarding a County road fee. A forum had been held with the State legislators to discuss several issues. He got the feeling that most of them did not expect a gas tax to be brought on line in 2009.

Councilor Helbling said there were still two openings on the Planning Commission. The Design Standards were almost finished. This was the time for citizens to give input on it. A sign standard would be completed soon as well.

**CONSENT AGENDA: \*\*Councilor Daniels moved to approve the minutes of the January 2, 2008 City Council Regular Meeting and a contract with the Municipal Court Judge. Motion was seconded by Councilor Carson and passed 6-0.**

#### **RESOLUTIONS & ORDINANCES:**

Ordinance 1262 – **\*\*Councilor Helbling moved to adopt Ordinance 1262, AN ORDINANCE AMENDING THE CANBY MUNICIPAL CODE BY ADDING A NEW CHAPTER 3.30, "STREET MAINTENANCE PROGRAM," AND REQUIRING PAYMENT OF A STREET MAINTENANCE FEE. Motion was seconded by Councilor Oliver and passed 4-2 by roll call vote with Councilors Carlson and Blackwell opposed.**

Ordinance 1264 – **\*\*Councilor Daniels moved to adopt Ordinance 1264, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES ON THE RECONSTRUCTION OF APPROXIMATELY 2,500 LINEAL FEET OF KNIGHTS BRIDGE ROAD. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1265 – **\*\*Councilor Carson moved to adopt Ordinance 1265, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PARKER NORTHWEST PAVING COMPANY FOR CONSTRUCTION OF SEQUOIA PARKWAY STAGES 5 & 6 AND TOWNSHIP ROAD STREET IMPROVEMENTS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Daniels and passed 6-0 by roll call vote.**

Ordinance 1266 – **\*\*Councilor Daniels moved to adopt Ordinance 1266, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY SAND & GRAVEL/SOUTH COUNTY ASPHALT FOR SUPPLYING ROCK PRODUCT; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1268 – **\*\*Councilor Carson moved to adopt Ordinance 1268, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY SAND & GRAVEL/SOUTH COUNTY ASPHALT FOR SUPPLYING HOT MIX ASPHALTIC CONCRETE MATERIALS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1269 – **\*\*Councilor Oliver moved to adopt Ordinance 1269, AN ORDINANCE RATIFYING A CONTRACT WITH PETERSON EQUIPMENT SERVICES LLC OF CANBY, OREGON FOR THE PURCHASE OF A MIXING SCREW CONVEYOR FOR THE WASTE WATER TREATMENT FACILITY OF THE CITY; AND DECLARING**



**AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1270 – Mr. Adcock said this Ordinance would authorize a contract for architectural services related to the new police facility. They purchased 6.1 acres of land in July 2006 and this was part of the process. This was not for the full design of the facility; it would be conceptual drawings to show citizens.

Bill Harper, Project Manager, introduced Jeff Humphries and Brett Hanson from Group Mackenzie. Mr. Harper said the next step was to determine the size of the facility.

Mayor Thompson said when they got to the public process, citizens would be able to view the designs and understand what the issues were.

Mr. Harper said they discussed holding forums in public places where people would walk by and see the drawings.

**\*\*Councilor Helbling moved to approve Ordinance 1270, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH GROUP MACKENZIE, INC., OF PORTLAND, OREGON FOR ARCHITECTURAL SERVICES RELATING TO THE NEW POLICE AND COURT FACILITY FOR THE CITY OF CANBY; AND DECLARING AN EMERGENCY to come up for second reading on February 2, 2008. Motion was seconded by Councilor Blackwell and passed 6-0.**

**NEW BUSINESS:** Update on Park Planning – Beth Saul, General Services Director, said that Canby Area Parks & Recreation District was the lead agency on this planning project. There had been two different stake holder meetings representing both public and private. There was an amazing amount of agreement as to what the challenges and solutions were. A report would be coming from the consultant summarizing the results of those meetings and making recommendations on future steps. The group was unanimous about developing a proposal within the first couple months of 2008. They had been looking at some partnership that would involve public, private, and different streams of money, but there would likely be some form of a public funding to get things going.

Councilor Blackwell suggested they have a work session with the Canby Area Parks & Recreation District once they received the information from the consultant.

Status of Marshall Property – John Kelley, City Attorney, said the property had been surveyed and broken down into three buildable lots to maximize the value of the property. The existing house on the property was in a position where it could remain. The next step was partitioning the property and having an appraisal done of the property. There was a question if the house had any value as it was not in great shape. The appraisal should be done around the middle of February. He did not know how long it would take to go through the Planning Commission once the application for partition was filed. The property could be listed with a realtor or sold by a sealed bid.

Councilor Carson asked if they were better off staying with three lots rather than going with four.

Mr. Kelley said the property would have to be rezoned to get four units there.

Mayor Thompson said this was a piece of property north of Maple Street Park and had an older home on it that was purchased when the property became available.

Mr. Kelley said the neighbor to the north said she was also interested in selling her property so they would make potential developers aware of that in the process.

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the consent agenda.
2. Adopted Contract with Municipal Court Judge.
3. Adopted Ordinance 1262 on second reading.
4. Adopted Ordinance 1264 on second reading.
5. Adopted Ordinance 1265 on second reading.
6. Adopted Ordinance 1266 on second reading.
7. Adopted Ordinance 1268 on second reading.
8. Adopted Ordinance 1269 on second reading.
9. Approved Ordinance 1270 to come up for second reading on February 6, 2008.

There was no Executive Session.

Mayor Thompson adjourned the Regular Meeting at 8:25 p.m.



Kimberly Scheafer, CMC  
City Recorder Pro Tem



Melody Thompson  
Mayor

Assisted with preparation of minutes – Susan Wood