

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
December 17, 2008**

**Presiding:** Mayor Melody Thompson.

**Council Present:** Paul Carlson, Teresa Blackwell, Wayne Oliver, Walt Daniels, Randy Carson and Tony Helbling.

**Staff Present:** Mark Adcock, City Administrator; John Kelley, City Attorney; Dwayne Barnes, Public Works Director; and Kim Scheafer, City Recorder Pro-Tem.

**Others Present:** Jason Padden, John Henri, Robert Bitter, Owen Smith, Judy Smith, Brandon Smith, Dan Liechty, and Trevor Stewart.

**CALL TO ORDER:** Mayor Thompson called the Regular Meeting to order at 7:30 p.m. followed by the opening ceremonies.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Mayor Thompson welcomed Boy Scout Troop 503.

**MAYOR'S BUSINESS:** None.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Carlson said the Chamber of Commerce supported the tree lighting at Wait Park. They funded it through donations. It cost \$6,100 to keep the tradition going. The Chamber was asking for the Council to consider being a partner with the Chamber in the future years and cover \$2,500 for this year's invoice.

Council consensus was to discuss it under New Business.

Councilor Daniels wished the three councilors going off much success.

Councilor Carson said he and Councilor Daniels attended the Historical Society's Christmas party.

Councilor Helbling said there would be an opening on the Planning Commission in January. A neighborhood meeting regarding the theater project had been held and the City Engineer was working with citizens that had concerns. The new Canby Pioneer Industrial Park sign was now up and the lights were on. He thanked the Public Works crew for their work the last few days to keep people safe during the inclement weather.

**CONSENT AGENDA:** **\*\*Councilor Daniels moved to approve the minutes of the December 3, 2008 City Council Regular Meeting. Motion was seconded by Councilor Carson and passed 6-0.**

**RESOLUTIONS & ORDINANCES:**

Resolution 1012 – Kim Scheafer, City Recorder Pro-Tem, said this was to codify the supplemental pages in the Municipal Code to bring everything up-to-date. The last time they codified was July 2007.

**\*\*Councilor Daniels moved to adopt Resolution 1012, A RESOLUTION CODIFYING AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES FOR THE CITY OF CANBY. Motion was seconded by Councilor Blackwell and passed 6-0.**

Ordinance 1299 – **\*\*Councilor Carlson moved to adopt Ordinance 1299, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTERS 16.04, 16.35, 16.42, 16.52, 16.53, AND 16.89 FOR THE PURPOSE OF AMENDING SIGN REGULATIONS. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Ordinance 1300 – **\*\*Councilor Daniels moved to adopt Ordinance 1300, AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SIGHTLINES PARK AND PLAYGROUND PRODUCTS TO PURCHASE REPLACEMENT BLEACHERS FOR MAPLE STREET PARK AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Carson and passed 6-0 by roll call vote.**

Ordinance 1301 – **\*\*Councilor Carson moved to adopt Ordinance 1301, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT FOR THE PURCHASE OF THIRTY-FOUR AND ONE-HALF (34.5) ACRES OF REAL PROPERTY FOR FUTURE EXPANSION OF THE WASTEWATER TREATMENT FACILITY AND FUTURE PARK LAND; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Blackwell and passed 6-0 by roll call vote.**

Councilor Carson thanked Catherine Davis, Doris Creedon, and Esther Nelson for working with the City. He thought it would be a good thing for the Parks Department and the sewer and storm water systems. The City had received information on the environmental study and things looked fine.

**NEW BUSINESS:** Request from Chamber of Commerce for Wait Park Tree Lighting Funds – Mayor Thompson said she thought some sort of partnership would be valuable.

Councilor Carlson said it was a fun activity for the Chamber and due to cutbacks the donations had been light this year. It was a great event for the community as a whole. They might be able to use the Public Works crew to help with the lights to cut the cost.

Councilor Daniels said he was concerned with the tight budget and he would like them to put in an application for next year's budget.

Mark Adcock, City Administrator, said Council could direct him to take money from the General Fund Contingency and staff would bring back a transfer resolution. Staff could research and evaluate the budget for next year.

Councilor Daniels asked if the Chamber had gone over budget this year or was it that they didn't get the funding like they normally did.

Councilor Carlson said donations were down this year. He explained the costs for the lighting. They might need to go out for bids again or not light all of the trees at the park to reduce the costs.

Councilor Helbling said he was not a proponent of bailing out the Chamber. It was a discretionary expenditure of the Chamber. There were other 501(c)(3) organizations in the community and it was a dangerous precedent for them to set. His recommendation was that the Urban Renewal District paid it as part of economic development. That would be a budget item for the future and they needed to check with staff to see if it was allowable.

Councilor Carlson thanked Starbucks and Thriftway for their donations to this event.

**\*\*Councilor Carlson moved to instruct the City Administrator to authorize moving \$2,500 from Contingency to the Chamber of Commerce Light Up The Night. Motion was seconded by Councilor Carson.**

Councilor Blackwell said this was just a one time bail out and they would look into it in the budgetary process for the future.

**Motion passed 4-2 with Councilors Daniels and Helbling opposed.**

**\*\*Councilor Helbling moved to instruct City staff to enter into a discussion with the Canby Chamber of Commerce to partner with the Light Up the Night program. Motion was seconded by Councilor Blackwell.**

There was discussion regarding the need to make a motion about this discussion.

**Councilor Helbling withdrew his motion.**

Councilor Daniels said he wanted the Chamber to take the leadership in meeting with staff.

**Council consensus was to proceed with the process as discussed.**

Mayor Thompson said the State of the City address would be held on January 6 at Custforth's Old Town Hall.

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** None.

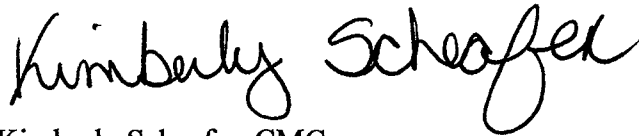
**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Resolution 1012.
3. Adopted Ordinance 1299 on second reading.
4. Adopted Ordinance 1300 on second reading.
5. Adopted Ordinance 1301 on second reading.
6. Transfer \$2,500 out of Contingency to assist the Chamber with this year's lights.
7. Staff would work with the Chamber regarding proposals for next year.

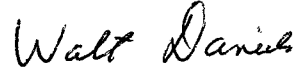
**\*\*Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(h) Pending Litigation. Motion was seconded by Councilor Carson and passed 6-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 8:03 p.m.

Mayor Thompson reconvened the Regular Meeting at 8:31 p.m. and immediately adjourned.



Kimberly Scheafer, CMC  
City Recorder Pro-Tem



Walt Daniels  
Council President

Assisted with Preparation of Minutes – Susan Wood