

**CANBY CITY COUNCIL
WORK SESSION MINUTES
March 11, 2009**

Presiding: Mayor Melody Thompson.

Council Present: Wayne Oliver, John Henri, Walt Daniels, Robert Bitter and Tony Helbling. Councilor Jason Padden was absent.

Staff Present: Mark Adcock, City Administrator; Sue Engels, Finance Director; Beth Saul, Special Projects Manager; Catherine Comer, Economic Development Manager; Dwayne Barnes, Public Works Director; Matilda Deas, Project Planner; Jorge Tro, Acting Police Chief; Julie Wehling, Transit Consultant; Amanda Klock, Human Resources Director; and Kim Scheafer, City Recorder Pro-Tem.

Others Present: None.

Mayor Thompson called the Work Session to order at 6:30 p.m. in the City Hall Conference Room to discuss City Council Goals.

The Council reviewed the current City Council Goals document. The following changes were recommended:

Goal 1 – Add an action step regarding advising City Council on training sessions available. The Mayor asked for a separate line item to be included in the next year's budget specifically for Council training.

Goal 2 – Add an action step to create a Main Street Program. They would identify revitalization projects as part of that program. Council agreed to take off projects that had been completed, but use them for a summary of what they accomplished for the year.

Goal 3 – Goal should be reworded to be broader. Staff would determine all the plans that needed to be reviewed and implementation milestones. An action step would be added regarding the updating of the Comprehensive Plan. There was discussion about doing an urban reserve or buildable land study in the future.

Goal 4 – Councilor Helbling asked to have the last sentence of the State of Need removed. Regarding identifying projects and programs, they wanted to discuss what to do with Urban Renewal. They discussed the Council's role in redeveloping downtown.

Goal 5 – Mark Adcock, City Administrator, suggested in lieu of specific projects, staff would create a five year Capital Improvement Plan to include a facility plan update, pursuing stable funding for parks and recreation and possible community center, add phase one development and planning for Northwood, Transit Master Plan, and new library building. There was discussion regarding Canby Utility looking to purchase land for a service facility and what that would mean for the City as far as opening up facilities. The Council decided to hold a work session regarding the City water system in April.

Goal 6 – Add an action step to develop strategies to improve relations between the Police Department and community. There was discussion regarding postponing a new police facility and doing a needs assessment for the existing police facility.

Goal 7 – This had been completed and would be deleted.

Goal 8 – This goal would be renumbered to Goal 7. An action step would be added regarding continual updating of financial software. There was discussion regarding financial reporting requirements.

Goal 9 – Goal would be renumbered to Goal 8. An action step regarding attending French Prairie development meetings once a month would be added.

Goal 10 – Goal would be renumbered to Goal 9. An action step regarding City Administrator holding regular quarterly meetings with Canby Utility, Chamber, and School District to discuss topics of mutual concern would be added.

Mayor Thompson adjourned the Work Session at 8:45 p.m.



Kimberly Scheafer, CMC
City Recorder Pro-Tem



Melody Thompson
Mayor

Assisted with Preparation of Minutes – Susan Wood.