

**CANBY CITY COUNCIL  
WORK SESSION MINUTES  
December 2, 2009**

**Presiding:** Mayor Melody Thompson.

**Council Present:** Richard Ares, John Henri, Jason Padden, Walt Daniels, Robert Bitter, and Brian Hodson.

**Staff Present:** Catherine Comer, Economic Development Manager; Penny Hummel, Library Director; Bryan Brown, Planning Director; Amanda Klock, Human Resources Director/Interim City Administrator; and Kim Scheafer, City Recorder.

**Others Present:** None.

Mayor Thompson called the Work Session to order at 6:00 p.m. in the City Hall Conference Room. The Council met to receive information about the Economic Development Department and the Library Department.

Penny Hummel, Library Director, discussed the general priorities for the library. They were working to connect with the Hispanic population and needed to develop a plan for a new library.

Catherine Comer, Economic Development Manager, gave her overall impressions of the projects for the Industrial Park and downtown. The small businesses were suffering greatly in this economy. She thought they should step up the facade and mural projects. She discussed a possible hotel in the Industrial Park, the hotel feasibility study, and the different points of view on bringing a hotel to Canby. There was discussion about the best place for a hotel.

Mayor Thompson thought the downtown issue was separate from the hotel issue because the problem was they needed more stable businesses downtown.

Councilor Bitter thought they should review the downtown master plan.

Mayor Thompson suggested having another Work Session regarding economic development.

Ms. Comer thought residential development should be included in the downtown plan.

Ms. Hummel said the current library was not adequate. She explained the next steps for exploring the idea of a new library. The Council had to decide how the project would fit into the context of other needs within the community. They would likely need to go for a bond to fund a new library. There was discussion whether the Council would pursue master planning on a grander scale that included a city complex or a library specific analysis.

Mayor Thompson adjourned the Work Session at 7:26 p.m.

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**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
December 2, 2009**

**Presiding:** Mayor Melody Thompson.

**Council Present:** Richard Ares, John Henri, Jason Padden, Walt Daniels, Robert Bitter, and Brian Hodson.

**Staff Present:** John Kelley, City Attorney; Amanda Klock, Human Resources Director/Interim City Administrator; Catherine Comer, Economic Development Manager; Matilda Deas, Project Planner; Bryan Brown, Planning Director; and Kim Scheafer, City Recorder.

**Others Present:** Bev Doolittle, Bob Austin, Milo Meacham, Sharon Schneider, Lisa Schneider, and Bob Cornelius.

**CALL TO ORDER:** Mayor Thompson called the Regular Meeting to order at 7:33 p.m. in the Council Chambers followed by the opening ceremonies.

Canby Community Food & Toy Drive Sponsored by Canby Kiwanis Proclamation – Mayor Thompson presented Sharon Schneider with a proclamation proclaiming December 13 – 19 as Canby Community Food & Toy Drive Week sponsored by Canby Kiwanis.

Sharon Schneider, Chair of the Food Drive, said they were expecting a 30% increase in need.

Update on Projects by Clackamas County Commissioner Bob Austin – Clackamas County Commissioner Bob Austin said the County was in the process of selecting a new County Administrator. They were having an open house on December 4 with the candidates. The County had saved half a million dollars by going to a four day work week for about half of the employees. They were hoping to get more economic stimulus money for a full range of programs. He also discussed the Sunrise Corridor project, draft tree ordinance, groundwater limited ordinance, and five-year strategic plan. Along with the consolidation of the Sheriff's office in the Sunnybrook Service Center, the jail would be upgraded by adding more beds.

John Kelley, City Attorney, voiced his concerns regarding the jail not being adequate currently.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Bev Doolittle, Chamber of Commerce Executive Director, said the Light up the Night Parade would be held on December 5 along with the lighting of Wait Park. The parade would start at 5:30 p.m. Canned food items would also be collected that night.

**MAYOR'S BUSINESS:** Mayor Thompson said she was contacted by the Department of Aviation and would be participating on an advisory committee that would be working on the Aurora State Airport master planning.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Ares said he attended a joint meeting with the Parks & Recreation Advisory Board and CAPRD. A report on the feasibility of a recreation center, facilities, and funding for the district should be finalized in a month. He supported Hannah Geiger being appointed to the Parks & Recreation Advisory Board.

Councilor Padden said the Canby Lions Club Christmas tree lot was up and running.

Councilor Daniels said the Historical Society calendar was out. He encouraged citizens to contribute to oral history interviews.

**CONSENT AGENDA: \*\*Councilor Daniels moved to approve the minutes of the November 18, 2009 City Council Regular Meeting; appointment of Hannah Gieger to the Parks & Recreation Advisory Board for a term to expire on June 30, 2012; and reappointment of Dan Ewert to the Planning Commission for a term to expire on December 31, 2012. Motion was seconded by Councilor Padden and passed 6-0.**

**RESOLUTIONS & ORDINANCES: Ordinance 1322 – \*\*Councilor Bitter moved to adopt Ordinance 1322, AN ORDINANCE AUTHORIZING THE CANBY URBAN RENEWAL AGENCY TO EXECUTE A CONTRACT WITH GROUND HAWG ENVIRONMENTAL, INC. FOR SOUTH WALNUT STREET LID IMPROVEMENTS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Ares and passed 6-0 by roll call vote.**

**NEW BUSINESS:** None.

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Presentation on BioEnergy Facility Project – Catherine Comer, Economic Development Manager, said an inquiry had been received from Lane County Council of Governments regarding building a BioEnergy facility in Canby.

Milo Meacham, Planning Services Program Manager, said this project started a few years ago with an investigation regarding the energy potential in grass straw when combined with food waste. They wanted to produce electricity through methane gas. They needed to find a site to move forward and Canby rose to the top as food waste could come from Metro and grass straw from Aurora. Their Board had requested an acknowledgement that the Council understood and was in favor of the project.

Mayor Thompson said this was simply a courtesy and they would go through the proper process with the Planning Department.

Councilor Ares asked who would build the facility and run it.

Mr. Meacham said it was the Lane County Council's intention to invest time and resources to get it through the approval process and then private investors would bring it in.

Councilor Ares confirmed that Canby would not be expected to contribute financially.

Mr. Meacham described how they were planning to get funding and long term advantages for Canby.

Council consensus was to have the Interim City Administrator sign a letter acknowledging the Council received the information.

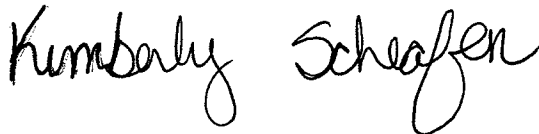
**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1322 on second reading.
3. Authorized the Interim City Administrator to sign an acknowledgement letter.

There was no Executive Session.

Mayor Thompson adjourned the Regular Meeting at 8:38 p.m.



Kimberly Scheafer, CMC  
City Recorder



Melody Thompson  
Mayor

Assisted with Preparation of Minutes - Susan Wood