

**CANBY CITY COUNCIL
WORK SESSION MINUTES
May 20, 2009**

Presiding: Mayor Melody Thompson.

Council Present: Wayne Oliver, John Henri, Jason Padden, Walt Daniels, Robert Bitter, and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; Catherine Comer, Economic Development Manager; Bryan Brown, Planning Director; and Melissa York, Deputy City Recorder.

Others Present: Jamie Johnk and Bev Doolittle.

Council President Daniels called the Work Session to order at 6:15 p.m. in the City Hall Conference Room. The Council met to discuss the Main Street Program.

Catherine Comer, Economic Development Manager, introduced Jamie Johnk, Clackamas County Main Street Coordinator. Ms. Johnk provided handouts and gave a PowerPoint presentation detailing the Clackamas County Main Street Program. She discussed why downtowns were so important and how they were being revitalized. This was a self-help program and would only be as successful as the community, businesses, and partnerships were willing to invest in the program. Their overall goal was to provide high quality, livable, and sustainable communities to grow Clackamas County's economy. They would also have training and workshops at no cost. They would identify historic properties, provide retail market analysis, design and architectural assistance, technical assistance, business retention, recruitment strategies, community assessment and response team, and a national main street list serve. They were planning to form a committee to focus on downtown revitalization.

Councilor Oliver arrived at 6:35 p.m.

Ms. Comer discussed the funding of the effort and how they would make it happen in Canby. This was one of the biggest challenges and took a commitment and all the players working together. They were proposing to start by using Urban Renewal dollars. They would hire a coordinator that would work with the Economic Development Department and the Chamber of Commerce membership. She discussed the proposed work plan. They would promote Canby as the "Garden Spot." This would be a three year plan. She asked Council for feedback on what they needed to focus on regarding this program.

Mayor Thompson arrived at 6:43 p.m. and Councilor Helbling arrived at 6:56 p.m.

There was discussion regarding the need to hire a coordinator and how they could promote downtown. Ms. Comer explained the roles of the Council, Urban Renewal Agency, coordinator, and advisory board. The area would include the inner commercial including Highway 99E and historic downtown.

Ms. Comer said one problem was they would have to decide where Main Street in Canby was. They would bring this back to the Urban Renewal Agency on July 1 to adopt the plan.

Mayor Thompson adjourned the Work Session at 7:25 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
May 20, 2009**

Presiding: Mayor Melody Thompson.

Council Present: Walt Daniels, John Henri, Jason Padden, Walt Daniels, Robert Bitter, and Tony Helbling.

Staff Present: Mark Adcock, City Administrator; John Kelley, City Attorney; Beth Saul, Special Projects Manager; and Melissa York, Deputy City Recorder.

Others Present: Bob Cornelius.

CALL TO ORDER: Mayor Thompson called the Regular Meeting to order at 7:35 p.m. followed by the opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: None.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden said he attended the Clackamas Healthy Communities Conference last weekend and they talked about automated polling and held group discussions on what made a healthy community.

Councilor Daniels congratulated Mayor Thompson for receiving the "Employee of the Year" honor at her work. He had attended the Historical Society meeting and discussed the upcoming burial service for Bertha Lee. He also appreciated the diligent work of the Budget Committee and staff.

Councilor Bitter said there were two more days to submit letters of interest for the Citizens' Advisory Search Committee for the Police Chief.

Mayor Thompson said that the preliminary measure results for the Charter Election were pretty clear except for the term limits for the Utility Board.

CONSENT AGENDA: **Councilor Daniels moved to approve the minutes of the May 6 City Council Work Session and Regular Meeting and reappointment of Gary Potter to the City Budget Committee for a term to expire on June 30, 2012. Motion was seconded by Councilor Helbling and passed 6-0.

RESOLUTIONS & ORDINANCES: Resolution 1024 – Beth Saul, Special Projects Manager, said in order to implement the new Clackamas County Library District as of July 1, 2009, a Cooperative Intergovernmental Agreement was proposed between the new district and each member City. The agreement would govern how they would operate, receive their money, and what services they needed to provide. Their portion of the funding would be \$700,000.

****Councilor Padden moved to adopt Resolution 1024, A RESOLUTION ADOPTING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF CANBY (CITY) AND CLACKAMAS COUNTY LIBRARY DISTRICT AND MEMBER CITIES FOR THE PURPOSE OF SUPPORTING AND PROVIDING LIBRARY SERVICES TO THEIR RESIDENTS. Motion was seconded by Councilor Oliver and passed 6-0.**

Ordinance 1306 – ****Councilor Daniels moved to adopt Ordinance 1306, AN ORDINANCE AUTHORIZING REIMBURSEMENT OF FUNDS NOT TO EXCEED \$23,060.00 FROM THE PARK DEVELOPMENT FUND TO CANBY UTILITY FOR SYSTEM DEVELOPMENT CHARGES FOR WATER SERVICE EXTENDED TO NORTHWOODS PARK PHASE I. Motion was seconded by Councilor Henri and passed 6-0 by roll call vote.**

Ordinance 1308 – ****Councilor Daniels moved to adopt Ordinance 1308, AN ORDINANCE AUTHORIZING PAYMENT OF PERSONAL SERVICE CONTRACTS WITH DAN KELLY INVESTIGATIONS LLC OF BEAVERTON, OREGON AND ALAN CORSON & ASSOCIATES OF TUALATIN, OREGON FOR ADMINISTRATIVE PERSONNEL INVESTIGATION SERVICES PROVIDED TO THE CITY OF CANBY; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Helbling and passed 6-0 by roll call vote.**

Ordinance 1309 – ****Councilor Padden moved to adopt Ordinance 1309, AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EAGLE-ELSNER, INC. FOR THE DARCY ESTATES ASPHALTIC CONCRETE PAVING; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Daniels and passed 6-0 by roll call vote.**

NEW BUSINESS: Councilor Padden said he had attended a recent training session with the Planning Commission and some of the members made a recommendation to improve the audio and visual effects in the Council Chambers, such as speakers installed and/or mounting a screen for the people in the audience.

CITY ADMINISTRATOR’S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1024.
3. Adopted Ordinance 1306.
4. Adopted Ordinance 1308.
5. Adopted Ordinance 1309.

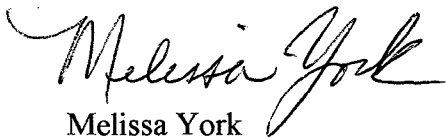
There was not an Executive Session.

Mayor Thompson adjourned the Regular Meeting at 7:58 p.m.

Mayor Thompson re-opened the Regular Meeting at 7:59 p.m. to address a change of location liquor license application for Rite Aid #5325 that was missed under the Consent Agenda.

****Councilor Daniels moved to approve the change of location liquor license application for Rite Aid #5325. Motion was seconded by Councilor Padden and passed 6-0.**

Mayor Thompson adjourned the Regular Meeting at 8:02 p.m.



Melissa York
Deputy City Recorder



Melody Thompson
Mayor

Assisted with Preparation of Minutes – Susan Wood