

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
May 5, 2010**

**Presiding:** Mayor Melody Thompson.

**Council Present:** Richard Ares, John Henri, Jason Padden, Walt Daniels, and Brian Hodson. Councilor Robert Bitter was absent.

**Staff Present:** Greg Ellis, City Administrator; John Kelley, City Attorney; Beth Saul, Special Projects Manager; Eric Laitinen, Aquatic Program Manager; and Kim Scheafer, City Recorder.

**Others Present:** Bob Cornelius, Matt Michel, Patricia House, Carlie Hillner, Paul Savas, Robert Root, Irene Breshears, Lee Wiegand, John Dewar, John Peterson, and Bev Doolittle.

**CALL TO ORDER:** Mayor Thompson called the Regular Meeting to order at 6:05 p.m. in the City Hall Conference Room.

**\*\*Councilor Ares moved to go into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations, ORS 192.660(2)(f) Exempt Public Records, and ORS 192.660(2)(h) Pending Litigation. Motion was seconded by Councilor Hodson and passed 5-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 6:06 p.m.

**OPENING CEREMONIES:** Mayor Thompson reconvened the Regular Meeting at 7:33 p.m. in the Council Chambers followed by the opening ceremonies.

NALC National Food Drive Day Proclamation – Mayor Thompson read a proclamation proclaiming May 8, 2010 as NALC National Food Drive Day and presented it to John Dewar. Mr. Dewar said the food drive had been going on for 18 years and he shared statistics about the need for food and how many pounds had been collected in the past.

Poppy Days in Canby Proclamation – Mayor Thompson read a proclamation proclaiming the month of May 2010 as Poppy Month and May 23-29, 2010 as Poppy Days in Canby. She presented it to Pat House. Ms. House announced where poppies could be purchased.

Water Safety Month Proclamation – Mayor Thompson read a proclamation proclaiming May 2010 as Water Safety Month and presented it to Eric Laitinen.

Eric Laitinen, Aquatic Program Manager, said the Swim Center would have a Water Safety Day for school children. The Canby Gator Triathlon would be held on May 8.

Presentation on Water Rate Increase – Matt Michel, Assistant General Manager of Canby Utility, reported on the proposed water rate increase. The Utility Board was proposing an 11.2% revenue increase for the water utility. This reflected spending for capital projects. The second component was a conservation rate structure to make more efficient use of the water during peak times. A schedule of the upcoming rates would be published in the *Canby Herald* prior to the rate hearing on May 25 at 7:30 p.m. in the Canby Utility Board Room.

Councilor Henri asked when the last rate increase was.

Mr. Michel said that three years ago there was a 7.52% increase. June 1 was the proposed implementation of the new rate.

There was further discussion regarding the impacts of the rate increase and conservation rate.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Paul Savas, Clackamas County Commissioner candidate, spoke about the different boards that he had served on. He had an awareness of the challenges in infrastructure and growth. His priorities were to implement a financial analysis and strategy for dealing with growth and smarter growth management.

Lee Wiegand of First Baptist Church said the first Thursday in May was the National Day of Prayer. The Mayor's Prayer Breakfast would be held on May 6 at 6:30 a.m. Their church prayed for the Mayor and Council every Wednesday.

**MAYOR'S BUSINESS:** Mayor Thompson said she would bring back information from the C-4 meeting.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Ares said the Canby Adult Center had asked for an electronic copy of the Interagency Agreement so they could make some suggestions for changes. He welcomed Greg Ellis as the new City Administrator.

Councilor Henri said the C-4 meeting would be Thursday and they hoped to discuss services provided to the Urban Growth Boundary additions and to the outlying cities.

Councilor Padden said the Canby Lions Club would be holding a plant sale on May 8.

Councilor Daniels said the Historical Society would be meeting on May 18 at 7 p.m. The Veterans Memorial Committee was working on raising money for the "Hero's Prayer" statue. They would be having can and bottle drives every fourth Saturday from May through September. Boy Scouts and other community volunteers would be picking them up.

Councilor Hodson thanked the Rotary for the park clean up a few weeks ago. The Chamber's Shred-It Day was successful and they were hoping to hold another one in October.

**CONSENT AGENDA:** **\*\*Councilor Daniels moved to approve the minutes of the April 21, 2010 City Council Regular Meeting and an amendment to the Employment Contract with the Municipal Court Judge. Motion was seconded by Councilor Henri and passed 5-0.**

**RESOLUTIONS & ORDINANCES:** Ordinance 1327 - **\*\*Councilor Padden moved to approve Ordinance 1327, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE (CMC) CHAPTERS 3.20.070 AND 4.12.030 BY REMOVING AMOUNTS FOR FEES AND SETTING THEM BY RESOLUTION; AMENDING SECTION 5.04.210 BY REQUIRING A FEE FOR THE TRANSFER OR ASSIGNMENT OF BUSINESS LICENSE; AMENDING SECTION 5.16.030 BY REMOVING AMOUNTS FOR FEES AND SETTING THEM BY RESOLUTION; ADDING SECTION 6.04.060 REQUIRING A**

**SPECIAL ANIMAL PERMIT FEE; AMENDING CHAPTERS 6.08.070, 8.20.040, AND 8.20.070 BY REMOVING AMOUNTS FOR FEES AND SETTING THEM BY RESOLUTION; ADDING SECTION 8.20.105 SETTING FEES BY RESOLUTION; AND AMENDING CHAPTERS 9.08.030, 10.04.090, 10.04.095, 10.12.010, 10.12.020, AND 15.08.060 BY REMOVING AMOUNTS FOR FEES AND SETTING THEM BY RESOLUTION** to come up for second reading on May 19, 2010. **Motion was seconded by Councilor Daniels and passed 5-0 on first reading.**

**NEW BUSINESS:** Adoption of City Council Goals for 2010-2011 – Kim Scheafer, City Recorder, said the Council had met with a facilitator on February 20 to develop City Council goals for 2010-2011. This document was the result and was before the Council for adoption.

Councilor Ares said the new goals were in bullet points and brief in wordage. They were broken into four categories: economic and community development, public services and safety, fiscal responsibility, and communications and customer service. The intent was to be a roadmap for staff to develop budgets, work plans, and objectives to implement the goals.

**\*\*Councilor Ares moved to adopt the City Council Goals for 2010-2011. Motion was seconded by Councilor Hodson and passed 5-0.**

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Greg Ellis, City Administrator, handed out a Customer Complaint/Inquiry Form and explained the process. He thought it was a good program. The Council would begin receiving minutes in their packets from the weekly Management Team Meeting.

There had been concern about an article that appeared in the *Canby Herald* regarding plans for new development downtown. He would be working on having a representative from the media present at meetings.

He and Mayor Thompson met with County Commissioner Austin regarding a County Vehicle Registration Fee.

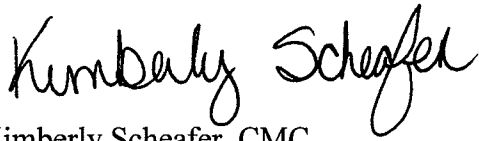
**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Approved Ordinance 1327 to come up for second reading on May 19, 2010.
3. Adopted the City Council Goals for 2010-2011.

There was no Executive Session.

Mayor Thompson adjourned the Regular Meeting at 8:46 p.m.

Handwritten signature of Kimberly Scheafer in black ink.

Kimberly Scheafer, CMC  
City Recorder

Handwritten signature of Melody Thompson in black ink.

Melody Thompson  
Mayor

Assisted with Preparation of Minutes - Susan Wood