

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
March 3, 2010**

Presiding: Mayor Melody Thompson.

Council Present: Richard Ares, John Henri, Jason Padden, Walt Daniels, Robert Bitter, and Brian Hodson.

Staff Present: John Kelley, City Attorney; Amanda Klock, Human Resources Director/Interim City Administrator; Bryan Brown, Planning Director; Bob Godon, Building Inspector; Beth Saul, Special Projects Manager; Sue Engels, Finance Director; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Peter Hostetler, and Ken Hostetler.

CALL TO ORDER: Mayor Thompson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by the opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Sue Engels, Finance Director, gave the Council an eight month budget review report which showed the cash flow for each department and where they were currently in the budget. She was working on providing this information every month.

Mayor Thompson reported on the Clackamas Cities Association Dinner in Damascus where she saw a presentation on the future development of the area.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Daniels said the Historical Society would host a flea market on March 27. They had an extensive display regarding Boy Scouting.

CONSENT AGENDA: ****Councilor Daniels moved to approve the minutes of the February 17, 2010 City Council Regular Meeting and minutes of the February 20, 2010 City Council Special Meeting. Motion was seconded by Councilor Padden and passed 6-0.**

RESOLUTIONS & ORDINANCES:

Resolution 1054 – ****Councilor Daniels moved to Adopt Resolution 1054, A RESOLUTION ADOPTING AN INTERAGENCY AGREEMENT BETWEEN THE CITY OF CANBY AND THE CANBY SWIM CLUB, INC. Motion was seconded by Councilor Ares and passed 6-0.**

NEW BUSINESS: Updating Building Department Fees – Bob Godon, Building Inspector, said the fee increase would bring the City into line with other jurisdictions. The Council had previously directed staff to keep the fees up-to-date.

Councilor Ares asked how long the current draining of the reserve fund would last.

Mr. Godon said the funds would last through this year. They had set aside another reserve fund for computer software. The State is working on a software program that should be available in about a year.

Bryan Brown, Planning Director, said when the economy turned around it would put the City in a good position to start rebuilding the reserve.

Mr. Godon said the new rate would be a 10 to 12% increase. The Code Council was also reducing the cost of new construction and that would decrease permit fees for the City. The valuation per square foot was going down about 2 1/2%, which would directly affect the City's fees.

There was discussion about past rate increases and how the department tried to stay in the middle range of the surrounding cities for rates. There was also discussion about the possibility of gradual rate increases because of the current economy and what steps would need to be taken if the Council decided to turn over the Building Department to Clackamas County or a contractor.

Ken Hostetler said he was a general contractor in Canby. The software programs that were being used in the Building Department were not right and they had been overcharged on permit fees and needed to be reimbursed. The City would not catch up by raising the fees in this economy and he thought the 12% increase was high. He wanted to keep the Building Department local and liked working with Mr. Godon.

Peter Hostetler said these were extreme times when there was very little building going on and to make a drastic increase of 12% did not make sense.

There was discussion about periodic rate adjustments rather than a huge rate increase every now and then.

Council consensus was to move forward with notifying the State of the proposed 10 to 12% increase and start the public hearing process.

Staff was working on a master fee schedule and would bring it to the Council in May.

Discussion Regarding Compensation for Mayor and Council – Councilor Bitter said he attended a Clackamas Cities Association Meeting where he heard a presentation regarding comparisons of other cities compensation for Mayors and Councilors. It had been many years since the compensation was changed in Canby.

Council consensus was that what the Mayor and Council currently received was adequate and did not suggest any changes to it.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.

2. Adopted Resolution 1054.
3. Staff would move forward with notifying the State regarding the Building Department fee increase and would come back with a public hearing and resolution.

****Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property. Motion was seconded by Councilor Henri and passed 6-0.**

Mayor Thompson read the Executive Session format and recessed the Regular Meeting at 8:30 p.m.

Mayor Thompson reconvened the Regular Meeting at 9:10 p.m. and immediately adjourned.



Kimberly Scheafer, CMC
City Recorder



Melody Thompson
Mayor

Assisted with Preparation of Minutes - Susan Wood