

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
December 7, 2011**

Presiding: Mayor Randy Carson

Council Present: Rich Ares, Traci Hensley, Brian Hodson, Greg Parker, and Tim Dale. Councilor Walt Daniels was absent.

Staff Present: Greg Ellis, City Administrator; John Kelley, City Attorney; Julie Wehling, Transit Director; Jerry Nelzen, Public Works Lead; Bryan Brown, Planning Director; and Kim Scheafer, City Recorder.

Others Present: Bob Hill, Bob Cornelius, Greg Perez, Richard Davies, and Roger Skoe.

CALL TO ORDER: Mayor Carson called the Regular Meeting to order at 7:30 p.m. in the City Council Chambers followed by the opening ceremonies.

Canby Community Food & Toy Drive Proclamation – Mayor Carson presented Bob Hill with a proclamation proclaiming December 11 – 17 as Canby Community Food & Toy Drive Week sponsored by Canby Kiwanis.

Mr. Hill thanked the community for their generosity and support. Last year they were able to help 450 families and anticipated helping the same number this year.

Measure 3-384 Proclamation – Mayor Carson read the certification of the November 8, 2011 Special Election regarding Measure 3-384. The official count of votes from Clackamas County was: Yes – 2,696, No – 923, Blank – 1, Over Votes – 0, and Under Votes – 63.

Measure 3-385 Proclamation – Mayor Carson read the certification of the November 8, 2011 Special Election regarding Measure 3-385. The official count of votes from Clackamas County was: Yes – 2,081, No – 1,557, Blank – 1, Over Votes – 0, and Under Votes – 44.

Pickle Award Presentation –Greg Ellis, City Administrator, presented Jerry Nelzen, Public Works Lead, with the Customer Service Pickle Award.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Richard Davies, resident of Canby, gave thanks for the completion of the paving project on Grant Street. Canby Excavating had been great to work with. The load of gravel down the alley was much appreciated as well as the level of concern from the Council. This project was a good example of why local contractors should be hired for local projects.

Greg Perez, resident of Canby, thanked those who were involved in completing the NE 3rd & 4th Avenue project. He wanted to know the status of the remainder of the street and sidewalk project which would run to the front of Canby Plumbing and the Fairgrounds. Had funding been established and what other parties needed to be

involved to move forward? Was there a projected date in mind?

Mayor Carson said they had tried to extend the project, but found there were right of way issues with a fire hydrant and power lines on that corner. They were working with the County and Fairgrounds to resolve the matter.

Mr. Ellis stated the project might be completed next year and described the funding sources available.

Mr. Perez's said his main concern was safety.

MAYOR'S BUSINESS: Mayor Carson reported on a preliminary budget meeting on November 30. The next City Budget Committee Meeting would be held on January 25, 2012. He also reported on First Friday and Light Up the Night events. He did a story time at OCTS for some five year olds. The Library had a volunteer appreciation dinner at The Place to Be.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Ares announced the Urban Renewal Agency meeting on December 14 was cancelled.

Councilor Hensley said Polya Basargin was the volunteer of the year at the Library and Coralie MacWilliams was the employee of the year. She attended a tour of the Wastewater Treatment Plant and the Operation Snuggle event where several blankets were made.

Councilor Hodson said there would be a public hearing on the redevelopment of First Avenue at the Planning Commission meeting on December 12. The Chamber held their holiday luncheon on December 6 at the Fairgrounds. An Our Child Hero recognition would be held on December 17 at Starbucks.

Councilor Parker reported on the Bike and Pedestrian Committee meeting. He also attended a Regional Solutions Initiative meeting and LOC joint meeting last week.

Councilor Dale said the CUB meeting had been cancelled.

CONSENT AGENDA: ****Councilor Hodson moved to adopt the minutes of the November 16, 2011 City Council Regular Meeting. Motion was seconded by Councilor Hensley and passed 5-0.**

RESOLUTIONS & ORDINANCES: Resolution 1118 – ****Councilor Ares moved to adopt Resolution 1118, A RESOLUTION ACCEPTING THE RESULTS OF NOVEMBER 8, 2011 ELECTION, PROCLAIMING ANNEXATION INTO THE CITY OF 4 ACRES DESCRIBED AS TAX LOTS 900 and 1000 OF TAX MAP 4-1E-4D LOCATED ADJACENT TO AND EAST OF THE 1600 BLOCK OF S. FIR STREET AND SETTING THE BOUNDARIES OF THE PROPERTY TO BE INCLUDED WITHIN THE CITY LIMITS. Motion was seconded by Councilor Hodson and passed 5-0.**

Resolution 1119 – Mr. Ellis said Scott Caufield, Director of the County Building Department, met with the Council to discuss the option of the County taking over the City's building permitting duties. Staff recommended approval of the IGA. This would take effect on December 19.

****Councilor Hensley moved to adopt Resolution 1119, A RESOLUTION OF THE CITY OF CANBY, (CITY) OREGON APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH CLACKAMAS COUNTY BUILDING CODES DIVISION TO PROVIDE GRADING, BUILDING INSPECTION, PLAN REVIEW AND PERMITTING SERVICES FOR THE CITY OF CANBY. Motion was seconded by Councilor Dale and passed 5-0.**

Ordinance 1353 – Julie Wehling, Transit Director, said there had been a change on Exhibit "A" as she found a better price for graphics on the outside of the bus. The purchase of the buses would come from federal grant funding and the match would come from the sale of old buses. The purchase would be made utilizing the State Purchasing Program. They could not use the grant for anything other than purchasing equipment.

****Councilor Hodson moved to approve Ordinance 1353, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO PURCHASE TWO (2) VEHICLES FOR CANBY AREA TRANSIT FROM EMMETT KOELSCH COACHES, INC. DBA EK COACHES OF CANBY, OREGON; AND DECLARING AN EMERGENCY to come up for second reading on January 4, 2012. Motion was seconded by Councilor Hensley and passed 5-0 on first reading.**

NEW BUSINESS: Cancellation of December 21, 2011 City Council Meeting - ****Councilor Ares moved to cancel the December 21, 2011 City Council Meeting. Motion was seconded by Councilor Dale and passed 5-0.**

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: Bob Cornelius, resident of Canby, thanked the Mayor, Council, and City employees for outstanding service to the City and citizens and wished them all a Merry Christmas and Happy New Year.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1118.
3. Adopted Resolution 1119.
4. Approved Ordinance 1353 to come up for second reading on January 4, 2012.
5. Cancelled the December 21, 2011 City Council Meeting.

****Councilor Hensley moved to go into Executive Session pursuant to ORS 192.660(2)(h) Pending Litigation. Motion was seconded by Councilor Hodson and passed 5-0.**

Mayor Carson recessed the Regular Meeting at 8:30 p.m.

Mayor Carson reconvened the Regular Meeting at 9:15 and immediately adjourned.



Kimberly Scheafer, MMC
City Recorder



Randy Carson
Mayor

Assisted with Preparation of Minutes - Susan Wood