

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
July 20, 2011**

Presiding: Mayor Randy Carson.

Council Present: Rich Ares, Traci Hensley, Brian Hodson, Walt Daniels, Greg Parker, and Tim Dale.

Staff Present: Greg Ellis, City Administrator; John Kelley, City Attorney; Amanda Klock, Assist. City Administrator/HR Director; Eric Laitinen, Aquatic Program Manager; Rod Grafe, Municipal Court Judge; and Kim Scheafer, City Recorder.

Others Present: Matt Michel, Bob Cornelius, Lila Gottman, Roger Skoe, Deb Dale, Danica Dale, and Dana Dale.

CALL TO ORDER: Mayor Carson called the Regular Meeting to order at 6:00 p.m. in the City Hall Conference Room.

****Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(h) Pending Litigation. Motion was seconded by Councilor Hensley and passed 5-0**

OPENING CEREMONIES: Mayor Carson reconvened the Regular Meeting at 7:30 p.m. in the City Council Chambers followed by the opening ceremonies.

Swearing in of New City Councilor – Rod Grafe, Municipal Court Judge, swore in Tim Dale as a new City Councilor.

Geography Awareness Week Proclamation – Mayor Carson read a proclamation proclaiming August 1-7, 2011 as Geography Awareness Week.

COMMUNICATIONS: Greg Ellis, City Administrator, read an email he received from Don Peterson that was addressed to the Urban Renewal Agency. Mr. Peterson appreciated the way the Agency handled the issue regarding the solar panels.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Lila Gottman, General Canby Day Chair, said the event was awesome and there had been no reported complaints or medical or police incidents. She gave the highlights of the event and explained the issues that would be addressed for next year. They would be having a meeting on the first Friday in September at 7 p.m. at the Adult Center.

MAYOR'S BUSINESS: Mayor Carson attended the Canby Utility Board meeting on July 12. CUB passed a resolution to increase the rates of hookup fees to meet the cost of putting the units and meters in. He also attended the Canby Center Health Fair.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Ares went to the Canby Adult Center Board meeting along with former City Councilor Paul Carlson but it had been cancelled. He attended the Parks and Recreation Advisory Board meeting. Dr. Perman had

given his proposal regarding the street acquisition. The Board did not feel they had enough information to make a decision and to have City staff take the lead on it. The Board also discussed a disc golf course and authorized money to be spent to develop the course. They also saw engineer drawings on the Wait Park street layout and discussed the pool levy. There was a concern addressed by a Board member regarding the overhead charge for the pool. The annual 3 on 3 Basketball Tournament would be held on July 30.

Councilor Hensley wished Councilor Dale a happy birthday.

Councilor Hodson said the Chamber had their golf tournament last Friday. It had been very successful. The Planning Commission held a public hearing for an annexation for the Hope Village expansion. He asked to see the proposed design for Wait Park and triangle around the Fairgrounds. He also attended the ground breaking for the Pioneer Pump expansion.

Councilor Daniels had attended the ground breaking as well. He thanked staff for putting the signs out for the streets that were paved with the Street Maintenance Fee. He reported on a field trip to Merrywood Farm. He explained the changes to the Transit service and routes due to the Business Energy Tax Credit reduction.

Councilor Parker attended a Main Street Conference in McMinnville focused on economic development for small communities. Three Canby businesses had also attended the conference. He announced expanding and new businesses in town.

Councilor Dale thanked the Council for their confidence in bringing him on board and staff for their help.

Councilor Ares suggested the Wait Park design be put on the City's website.

CONSENT AGENDA: **Councilor Daniels moved to adopt the minutes of the July 6, 2011 City Council Regular Meeting and reappointment of Ron Berg to the City Budget Committee for a term to expire on June 30, 2014. Motion was seconded by Councilor Hodson and passed 6-0.

RESOLUTIONS & ORDINANCES: Resolution 1110 – Mayor Carson said the Council had discussed this in Executive Session prior to the Council meeting.

****Councilor Ares moved to adopt Resolution 1110, A RESOLUTION TO RATIFY THE CONTRACT BETWEEN THE CITY OF CANBY (CITY) AND THE LOCAL 350-6 AFSCME COUNCIL 75 AFL-CIO (UNION) FOR THE PERIOD FROM JULY 1, 2011 THROUGH JUNE 30, 2014. Motion was seconded by Councilor Hensley and passed 6-0.**

Ordinance 1346 – **Councilor Daniels moved to adopt Ordinance 1346, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT EXTENSION WITH JULIE WEHLING OF JWL CONSULTING, LLC FOR PROFESSIONAL SERVICES FOR MANAGEMENT OF CANBY AREA TRANSIT SERVICE; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Hodson and passed 6-0 by roll call vote.

Ordinance 1347 – Mayor Carson said this ordinance would be brought back to the August 3,

2011 City Council meeting.

Ordinance 1348 – Mr. Ellis stated this was budgeted item for the purpose of having a camera to view and map the sewer lines.

****Councilor Daniels moved to adopt Ordinance 1348, AN ORDINANCE AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ENVIROSIGHT, LLC OF RANDOLPH, NEW JERSEY FOR THE PURCHASE OF SEWER CAMERA EQUIPMENT WITH OWEN EQUIPMENT OF PORTLAND OREGON ACTING AS THE LOCAL SALES REPRESENTATIVE FOR THE EQUIPMENT; AND DECLARING AN EMERGENCY to come up for second reading on August 3, 2011. Motion was seconded by Councilor Hodson and passed 6-0 on first reading.**

NEW BUSINESS: Discussion Regarding Swimming Pool Operating Levy Rate – Councilor Ares said the Parks and Recreation Board encouraged the Council to put the levy on the ballot. They were not able to comment on the rate because it was unknown at the time of their meeting.

Eric Laitinen, Aquatic Program Manager, explained the rate increase would be to maintain the current level of service. The Canby Area Parks and Recreation Levy that did not pass would have had twice as many people paying for it, raised twice as much money, and half would have gone to the pool and half to future development. Maintenance of the pool would be done as it had been in the past. The infrastructure of the facility was up-to-date.

Councilor Ares said it was a good functional facility that would last for years if it continued to be maintained. There was not money in the general fund that could support the pool if the levy did not pass.

Councilor Parker thought the wording of the levy regarding the increase needed to be clarified. The Council agreed to a rewording.

Discussion Regarding Council Liaison Assignments – The Mayor and Council selected their liaison assignments.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.


CITIZEN INPUT: None.


ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1110.
3. Adopted Ordinance 1346.
4. Ordinance 1347 would be brought back at the August 3, 2011 meeting for second reading.
5. Approved Ordinance 1348 to come up for second reading on August 3, 2011.
6. Staff would clarify the swim levy ballot title language.
7. Approved new committee liaison assignments.

There was no Executive Session.

Mayor Carson adjourned the Regular Meeting at 8:40 p.m.


Kimberly Scheafer, CMC
City Recorder


Randy Carson
Mayor

Assisted with Preparation of Minutes - Susan Wood