

**CANBY CITY COUNCIL  
WORK SESSION MINUTES  
April 4, 2012**

**Presiding:** Mayor Randy Carson.

**Council Present:** Rich Ares, Traci Hensley, Brian Hodson, Walt Daniels, and Tim Dale.  
Councilor Greg Parker was absent.

**Staff Present:** Greg Ellis, City Administrator; Joseph Lindsay, City Attorney; Bryan Brown, Planning Director; and Kim Scheafer, City Recorder.

**Others Present:** Jim and Eileen Dale, Roger Skoe, and John Kelley.

Mayor Carson called the Work Session to order at 6:30 p.m. in the City Hall Conference Room to discuss the Clackamas County fiber project.

Greg Ellis, City Administrator, said the County was now willing to enter into a franchise agreement with the City. The County would not have to pay anything until other providers came in that would provide data transmission and they would have to pay what those other providers paid.

There was discussion regarding options, such as creating a privilege tax or charging a price per running square foot. There was further discussion regarding different scenarios for the franchise and how it would affect the City and other telecommunications franchises.

Staff would work with Counsel Nancy Werner on developing a new model.

Mayor Carson adjourned the Work Session at 7:20 p.m.

---

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
April 4, 2012**

**Presiding:** Mayor Randy Carson

**Council Present:** Rich Ares, Traci Hensley, Brian Hodson, Walt Daniels, and Tim Dale.  
Councilor Greg Parker was absent.

**Staff Present:** Greg Ellis, City Administrator; Joseph Lindsay, City Attorney; Sue Engels, Finance Director; Penny Hummel, Library Director; and Kim Scheafer, City Recorder.

**Others Present:** Roy Rogers, Tamara Graham, Tony Helbling, Bev Doolittle, Roger Harris, Chris Nichols, Bob Cornelius, Sarah Kingsborough, Don and Pam Furlan, Terry and Joan Mize, Scott Sasse, Bob Westcott, Roger Skoe, John Gibson, and Catherine Davis.

**CALL TO ORDER:** Mayor Carson called the Regular Meeting to order at 7:30 p.m. in the City Council Chambers followed by opening ceremonies.

National Library Week Proclamation – Mayor Carson read a proclamation proclaiming April 8-14, 2012 as National Library Week and presented it to Penny Hummel, Library Director. Ms. Hummel said the Library would be celebrating with a concert on April 14.

Grange Month Proclamation – Mayor Carson read a proclamation proclaiming the month of April 2012 as Grange Month and presented it to Sara Kingsborough. Ms. Kingsborough gave a background on the grange and the services they provided in the community.

Introduction of New City Auditors – Greg Ellis, City Administrator, said that he along with Councilor Ares and Sue Engels, Finance Director, had reviewed the auditing services RFPs. Ms. Engels introduced Roy Rogers and Tamara Graham from the firm of Pauly Rogers & Co. P.C. whom were selected to receive the three year contract.

Councilor Ares said the City had been using the same auditing company for 11 years, and after review of the RFP's Pauly Rogers & Co. was the clear choice.

Mr. Rogers spoke about the firm and Ms. Graham would be in charge of the audit.

Consolidation of City Offices – Mr. Ellis said at the March 14 URA meeting he had introduced a proposal to consolidate several City departments in the lower floor of the new police facility. He had received correspondence from several citizens whom were not in favor of moving the departments. He was still in favor of consolidating, but withdrew his suggestion of moving to the new police facility.

The Council was in support of Mr. Ellis' proposal withdrawal as they thought these departments should stay downtown. They were in support of the consolidation.

Bob Cornelius, resident of Canby, supported consolidation but encouraged the Council to take time and use prudent planning.

Chris Nichols, Johnson Controls, Inc., thanked the Council for their change in position.

Tony Helbling, Wilson Construction Co., said they agreed with the City consolidation but wanted to keep it downtown.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** John Gibson, Boy Scout Troop 258, was attending the meeting for his citizenship badge.

**MAYOR'S BUSINESS:** Mayor Carson attended a tour of Product Manufacturing and John Kelley's retirement party.

#### **COUNCILOR COMMENTS & LIAISON REPORTS:**

Councilor Hensley said the last 1776 discussion group would be held on April 24. She would be attending the School Board meeting on April 5.

Councilor Hodson said the next C-4 meeting would be held on April 5 with continued discussion on transportation. He also attended the Product Manufacturing tour. The Planning Commission

finalized details for Zoar Lutheran Church's construction project. The Chamber was promoting their Shop Local program in the *Canby Herald* and there would be a ribbon cutting for a new doctor's office on April 5. Shred Day is April 19. Starbucks was collecting books for Trost Elementary School.

Mayor Carson said the *Canby Herald* had reported that Canby was now classified as an urban city according to the Census Bureau.

Councilor Daniels thanked the library for its 1776 program.

Councilor Dale thanked Chair Cornelius for cancelling the CUB meeting during spring break. He also attended Mr. Kelley's retirement. As Grange liaison he attended Clackamas County Pomona Grange's yearly award ceremony where his mother received one of the Volunteer of the Year awards.

Councilor Hodson asked staff to look into issues regarding ODOT's paving of 99E.

**CONSENT AGENDA: \*\*Councilor Daniels moved to adopt the minutes of the March 12, 2012 City Council and Planning Commission Work Session; minutes of the March 14, 2012 City Council Special Meeting; and minutes of the March 21, 2012 City Council Regular Meeting. Motion was seconded by Councilor Dale and passed 5-0.**

**RESOLUTIONS & ORDINANCES:** None.

**NEW BUSINESS:** None.

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.

There was no Executive Session.

Mayor Carson adjourned the Regular Meeting at 8:04 p.m.



Kimberly Scheafer, MMC  
City Recorder



Randy Carson  
Mayor

Assisted with Preparation of Minutes - Susan Wood