

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
March 7, 2012**

**Presiding:** Mayor Randy Carson

**Council Present:** Rich Ares, Traci Hensley, Brian Hodson, Walt Daniels, Greg Parker, and Tim Dale.

**Staff Present:** Greg Ellis, City Administrator; John Kelley, City Attorney; Nathan Templeman, Aquatic Program Coordinator; Dan Drentlaw, Urban Renewal Project Manager; Sol Jacobsen, City Arborist; Bryan Brown, Planning Director; Suzan Duffy, Office Specialist; Renate Mengelberg, Economic Development Director; and Kim Scheafer, City Recorder.

**Others Present:** Stephanie Boyce, Tom Vandehey, John & Sheryl Masek, Paul Carlson, Greg Mitchell, Michael Cerbone, Annie Tran, Bev Doolittle, Joseph Lindsay, Roger Harris, Barry Lucas, Bob Cornelius, Teresa & Scott Sasse, Pete Deutsch, Jody Hale, Norman Kenagy, Mack Woods, Kevin Batridge, Howard Wurdinger, and Sheri Ferrigno.

**CALL TO ORDER:** Mayor Carson called the Regular Meeting to order at 6:45 p.m. in the City Hall Conference Room.

**\*\*Councilor Daniels moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property. Motion was seconded by Councilor Ares and passed 5-0.**

**OPENING CEREMONIES:** Mayor Carson reconvened the Regular Meeting at 7:30 in the City Council Chambers followed by the flag salute.

Certificates of Valor – Mayor Carson presented Paul Carlson and Nathan Templeman, Aquatic Program Coordinator, with Certificates of Valor for a recent incident at the Canby Swim Center in which a person was in distress. Mr. Carlson thanked Nathan Templeman, Eric Laitinen, David Biskar, and Kayla Scheafer for their quick action.

First Avenue Redevelopment Presentation – Mayor Carson read a statement that the City Council would not be making any decisions on the First Avenue project that night. This was an informational presentation only.

Michael Cerbone, Cardno, gave a PowerPoint presentation about the work and public involvement process that had been done so far regarding the First Avenue Redevelopment project. He discussed several community meetings where the design of the project was discussed, including street trees and utility design. Once the City went through the public bidding process there would be another community meeting to meet the contractor, introduce the preliminary construction schedule, and answer questions. A preconstruction meeting was scheduled for March 14.

There was discussion regarding project completion before the Christmas season, width of the sidewalks, fencing, landscaping, parking, tree scape, and bump outs.

Tom Vandehey, business owner, had a concern with the corners not being rounded along the curb so the street cleaner could clean. If the pavilions were made from modular components instead of having them built from scratch they would be less expensive.

Stephanie Boyce, resident of Canby, was glad the tree issue had been addressed, as putting in 60 trees would not allow for the visualization of the businesses. She also had concern regarding a loading zone not being in the plan. She thought Grant Street should be modified and not have a bump out placed there. She also thought more depth could be put in the parking spaces in the parking lot. All the changes requested by citizens would be in the best interest of the City.

Kevin Batridge, Bike and Pedestrian Advisory Committee member, said as a Canby resident and committee member, he was excited about the pedestrian access proposed, 12 foot sidewalks, and bump outs. He thanked the City for the community input opportunities.

Norman Kenagy, resident of Canby, was a building contractor and did not think this project would meet parking codes or that the City was taking a good look at the downtown. It should be the ultimate goal to create optimum parking. He thought the street width proposed was too narrow due to landscaping.

Barry Lucas, resident of Canby, was concerned about parking. Businesses depended upon traffic and parking and he thought businesses would go out of business or move due to lack of parking. He was an American Legion Board Member and they had plans to remodel the building to rent the upstairs, but there would be no place to park and people could not see it due to the trees. He did not think the bump outs and 12 foot sidewalks were a good idea. He was also concerned about construction. He thought the contractor should be told what the City wanted. The large canopy trees would block the businesses, and those businesses survived off of people seeing them.

Mack Woods was a business broker who lived outside of Canby. He said if the Council didn't listen to the business owners in town they were shooting themselves in the foot. Taking out parking affected the businesses. Three things made a business: location, product, and management. If people could not get to the business to buy the product, the business would be dead.

Teresa Sasse, owner of Pudding River Chocolates and Wine Bar, said they stood to lose employees and businesses if this was not done right. She asked that the Council consider the day to day commerce of the downtown businesses.

John Masek, owner of two businesses on First Avenue, said the Council needed to remember that his livelihood was in the Council's hands. He wanted to know that people cared about his businesses and wanted them to succeed.

Mayor Carson stated this would be discussed next Wednesday at the Urban Renewal Agency meeting. No one on the Council wanted businesses to go out of business and wanted to work with the business owners to mitigate these issues.

Pete Deutsch, resident of Canby, said his understanding was the RFP for this project was going out on Friday. He thought the bid process should be postponed based on the testimony that night until after the Urban Renewal meeting.

Mr. Cerbone said it would not be going out for bid on Friday.

Sheri Ferrigno, resident of Canby, stated there was no need to put in a vegetation walkway as it was taking up valuable parking. The big bump outs were difficult to navigate. She would like to

see the vegetation walkway disappear and add parking instead. She was also concerned about the cost of all of the recent City projects.

Mayor Carson recessed the meeting at 9:10 p.m. for a short break and reconvened it at 9:17 p.m.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** None.

**MAYOR'S BUSINESS:** Mayor Carson reported on a First Avenue Meeting, Iwo Jima Flag Raising, Canby Pioneer Industrial Park business meeting, ribbon cutting for Mt. View Veterinary Clinic, Clackamas Cities Dinner hosted by the City of Gladstone, Baker Prairie Middle School Nobel Peace Forum, CA meeting, and General Canby Day coronation of Mike and Dixie Harms.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Hensley attended the Iwo Jima Flag Raising and the second 1776 discussion group. The next one would be on April 3. The High School was having a District Speech and Debate Tournament on Friday and Saturday and was looking for volunteer judges. She also reported on the Dr. Seuss birthday party at Cutsforth's Town Hall.

Councilor Hodson also attended the Iwo Jima Flag Raising and Baker Prairie presentation. C4 was continuing conversations on transportation issues, especially the issue of County roads within City limits.

Councilor Daniels said the Depot Museum opened on March 1. There would be a program on logging on March 20 and a Flea Market on March 24. Canby Area Transit purchased two new buses. There was a monthly electronic newsletter and citizens could call City Hall to receive the email.

Councilor Parker reported on the Bike and Pedestrian Advisory Committee meeting where bicycle tourism routes were discussed. He also discussed the Highway 99E corridor meeting and Main Street Banner Project.

Councilor Dale said in the minutes from the last meeting, he stated Canby Utility had joined the Molalla River Alliance, and their concern was protecting the Willamette River watershed. It should have been the Molalla River watershed. He also attended the Iwo Jima Flag Raising, Clackamas Cities Dinner, Canby Industrial Park forum, Baker Prairie presentation, Winter Showcase at Canby High School, spoke with a County Commissioner on the continued operation of the Canby Ferry, and attended the Canby Utility Board meeting.

**CONSENT AGENDA:** **\*\*Councilor Daniels moved to adopt the minutes of the February 15, 2012 City Council Work Session and Regular Meeting; minutes of the February 22, 2012 City Council Special Meeting as corrected; and appointment of Michael Hemelstrand to the Bike and Pedestrian Committee for a term to expire on June 30, 2015. Motion was seconded by Councilor Hodson and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** Resolution 1121 – Greg Ellis, City Administrator, said Sue Engels, Finance Director, had presented the Supplemental Budget at the Budget Committee meeting in January. He explained the proposed adjustments within the funds. Councilor Parker could not support this as the Finance Director was not present at the meeting.

Councilor Ares wanted to know the impact of the Library cash carry over difference since it had been estimated too high.

Suzan Duffy, Office Specialist, said it would affect next year's budget as the contingency would be reduced that amount for next year unless additional savings were found in the library fund. She was unclear how the error occurred.

Councilor Dale stated an error of this magnitude should have an operational plan for how to deal with the loss along with the supplemental budget.

Ms. Duffy said there was no impact in this budget year, but it would have to be solved in the budget for next year.

Mr. Ellis stated since 67% of the year was gone and 67% of the money had already been spent, staff needed to see if there was a way to adjust what was being done now with one third of the year left to make up the difference.

**\*\*Councilor Ares moved to adopt Resolution 1121, A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE 2011-2012 FISCAL YEAR. Motion was seconded by Councilor Hensley and passed 4-2 with Councilors Parker and Dale opposed.**

**NEW BUSINESS:** Request from OCTS for Additional \$5,000 for 2011-12 FY – Councilor Daniels explained OCTS was requesting \$5,000 to cover the cost of recording Urban Renewal meetings.

Councilor Hodson said the City budgeted for four meetings a month, and the City was averaging less than that due to many Planning Commission meetings being canceled. He thought they were getting what was contracted and paid for.

Councilor Parker did not want to set a precedent for allocating funds to community groups if they did not come to the meeting. He thought they should be present to explain the request.

Councilor Ares did not think there was enough money left in contingency.

The Council consensus was to not move forward with the request.

City Administrator Evaluation Forms – Mr. Ellis handed out examples of City Administrator evaluations.

Councilor Ares asked that a copy of the evaluation form used last year be sent to all of the Council. He thought they should use that form if all agreed. He also asked that staff who directly reported to Mr. Ellis submit an evaluation form like they did last year and Mr. Ellis submit a self-evaluation.

The Council would hold a Special Meeting next Wednesday to decide on the form for the evaluation and whether or not to accept anonymous staff evaluations.

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Visioning Plan – Mr. Ellis said next Tuesday he would be meeting with Jennifer Allen, Associate Professor at Portland State University in Public Administration and Interim Director of the Institute for Sustainability Solutions to discuss a community wide visioning plan for Canby.

The Council wanted to look at past visioning plans before starting a new process.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Resolution 1121.
3. Staff would schedule a City Council Special Meeting for March 14.

There was no Executive Session.

Mayor Carson adjourned the Regular Meeting at 10:16 p.m.



Kimberly Scheafer, MMC  
City Recorder



Randy Carson  
Mayor

Assisted with Preparation of Minutes - Susan Wood