

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
November 21, 2012**

Presiding: Mayor Randy Carson

Council Present: Traci Hensley, Brian Hodson, Walt Daniels, Greg Parker, and Tim Dale.
Councilor Rich Ares was absent.

Staff Present: Greg Ellis, City Administrator; Joseph Lindsay, City Attorney; Sue Ryan, Deputy City Recorder; and Matilda Deas, Senior Planner.

Others Present: Bev Doolittle, Bob Cornelius, Rick Williams, and Andrey Chernishov.

CALL TO ORDER: Mayor Carson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Bev Doolittle, Executive Director of the Chamber of Commerce, had received phone calls about the City going out of town to purchase nursery stock. She said the City should have purchased its nursery stock from Canby rather than Wilsonville. The City had been asked to buy local when they started this project. She asked that the next job utilize the businesses that were here.

Greg Ellis, City Administrator, said when the City bid a project, under State Statute they could not dictate where the contractor bought their materials.

Ms. Doolittle said they should have asked Canby Excavating to buy local. She was voicing the concerns of the nursery companies.

Councilor Parker suggested a Work Session discussion on changing legislature for buying local.

MAYOR'S BUSINESS: None.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Hensley attended the Community Visioning meeting and encouraged everyone to come to Small Business Saturday on November 24.

Councilor Hodson said there was one vacancy on the Planning Commission. The Light the Night event would be held December 7-13. The TV show "Gold Rush" would be in town on December 14. He thanked Canby High School Drama for their great performances of "Our Town." He requested citizens not rake leaves into the street.

Councilor Daniels said the Historical Society held their annual meeting and reelected officers. A display had been put up with Christmas ads from businesses in years past. He said CAT ridership had dropped 14% following the implementation of the fare. The Transit Advisory Committee had good representation at the Visioning meeting. The next Visioning meeting would be held on December 11.

Councilor Parker said the Visioning meeting went well and he appreciated the efforts. The Main Street Committee was meeting and active. He was thankful for City staff and gave kudos to Dan Mickelsen for saving the City money and Eric Laitinen for the Canby Swim Center marketing materials in Spanish. He asked that the dip in the pavement in front of Wallflowers be filled in.

Councilor Dale had learned a lot about land use from the group he was working with on the Community Visioning program. He encouraged people to contribute to the Share the Warmth campaign with Canby Utility. The Knights Bridge Substation was still in the permitting process. BPA had announced their rate increase and CUB would be holding public hearings on it.

Councilor Daniels said a young person on the Transit Advisory Committee had been a great help with translating phone messages into Spanish.

CONSENT AGENDA: **Councilor Daniels moved to appoint Andrey Chernishov to the Parks and Recreation Advisory Board for a term to end on June 30, 2013. Motion was seconded by Councilor Hodson and passed 5-0.

PUBLIC HEARING: Downtown Parking Study

Mayor Carson opened the public hearing at 7:53 p.m.

STAFF REPORT: Matilda Deas, Senior Planner, presented the staff report. She said the purchase of the downtown parking lot from the Railroad prompted the study. She said the Oregon Transportation and Growth Management Program had provided financial assistance to help with a strategy for short and long term parking downtown.

Rick Williams, Rick Williams Consulting, said his firm did the original Downtown Parking Management Plan in 2001. He explained the analysis that was done in the 2001 study was not as detailed as this current study. Stakeholder meetings had been held to discuss why it was important to manage parking and to get recommendations for parking solutions. He said the group felt there needed to be more structure and consistency in the system, there needed to be enforcement, there needed to be dedicated employee parking, there was lack of consistent communication in parking expectations, and there was a need for communication during this project. Near term solutions included a random enforcement program, on-pavement stall striping in all "commercial" parking areas, uniform time stay signage, common signage "brand," and dedicated employee parking areas. He then reviewed the recommended layout for parking downtown. He recommended a work group be formed to begin working on the implementation and enforcement of the plan. He also recommended a website be created that attached to the City's website for ongoing information about events and parking and within six to nine months after the 1st Avenue reconstruction, the baseline should be reset and continued to be reviewed every two years. He then reviewed the long term options including a comprehensive wayfinding system, downtown circulator system, residential mitigation, and new supply.

There was discussion regarding the costs related to the study's recommendations, 10 hour stalls for employee parking, striping of parking stalls, enforcement, and the format of the signs.

PUBLIC COMMENT:

Ms. Doolittle requested when the work group was put together to look at the dynamics of who would be on the committee as different downtown businesses had different parking needs and all of those opinions needed to be included.

Mayor Carson closed the public hearing at 8:52 p.m.

RESOLUTIONS & ORDINANCES: Resolution 1145 – ****Councilor Daniels moved to adopt Resolution 1145, A RESOLUTION ADOPTING A DOCUMENT ENTITLED CANBY DOWNTOWN PARKING MANAGEMENT RECOMMENDATIONS REPORT. Motion was seconded by Councilor Parker and passed 5-0.**

Councilor Hodson requested staff create a timeline for implementation of the plan.

Ordinance 1366 – ****Councilor Hensley moved to adopt Ordinance 1366, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE SECTION 09.24.060 REGARDING DRINKING IN PUBLIC PLACES. Motion was seconded by Councilor Parker and passed 5-0 by roll call vote.**

NEW BUSINESS: None.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Ellis announced the next set of Visioning meetings on December 3, 4, 10, and 11. The final Visioning meeting would be January 9 where action plans would be put together. He announced the reopening of 1st Avenue ceremonies on Saturday.

CITIZEN INPUT: None.

ACTION REVIEW:

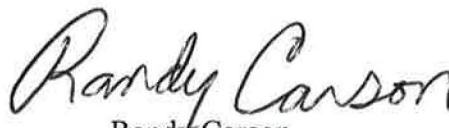
1. Approved the Consent Agenda.
2. Adopted Resolution 1145.
3. Adopted Ordinance 1366.

There was no Executive Session.

Mayor Carson adjourned the Regular Meeting at 9:01 p.m.



Sue Ryan, CMC
Deputy City Recorder



Randy Carson
Mayor

Assisted with Preparation of Minutes - Susan Wood