

**CANBY CITY COUNCIL
WORK SESSION MINUTES
October 17, 2012**

Presiding: Mayor Randy Carson

Council Present: Traci Hensley, Brian Hodson, Walt Daniels, and Tim Dale. Councilors Rich Ares and Greg Parker were absent.

Staff Present: Greg Ellis, City Administrator; Matilda Deas, Senior Planner; Bryan Brown, Planning Director; and Kim Scheafer, City Recorder.

Others Present: John Ghilarducci.

Mayor Carson called the Work Session to order at 6:00 p.m. in the City Hall Conference Room. It was scheduled to be a joint Work Session with the Planning Commission, but no Commissioners were present.

The Council met in a Work Session to discuss transportation and parks SDC methodologies and fee updates.

Matilda Deas, Senior Planner, introduced John Ghilarducci of SDS Consulting Group who had worked on updating the parks and transportation SDC methodology.

Mr. Ghilarducci gave a background on SDCs and explained the calculations of the reimbursement and improvement fees, adopted project list, and how the SDCs could be spent. He reviewed the proposed charges and summarized the calculations. There was a deficiency regarding the 10 acres of park land per 1,000 standard. There was a total of 204 acres for new parks needed to correct the existing deficiencies and to meet the needs for expected growth in 20 years.

There was discussion regarding the need for standards for open space and the City's current park land.

Mr. Ghilarducci stated the new Parks SDC would be \$1,739 per resident and \$400 per employee. These fees had not been updated since 2004.

There was discussion regarding the analysis for the fees per land use.

Mr. Ghilarducci said the Transportation SDCs were based on the new Transportation System Plan analysis. There were charges for 22 different land use types and pass-by trips had been taken out of the equation. He then explained the trip generation forecast. The new fees would be \$2,955 per single family residence, \$2,000 per multi family dwelling unit, \$200,000 for a shopping center, and other fees which depended on the type of commercial development. He thought the proposed charges vs. existing charges were not a great increase. There was an option to phase in increases over time.

There was discussion regarding the total SDCs charged compared to other cities.

Mayor Carson adjourned the Work Session at 7:26 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
October 17, 2012**

Presiding: Mayor Randy Carson

Council Present: Traci Hensley, Brian Hodson, Walt Daniels, and Tim Dale. Councilors Rich Ares and Greg Parker were absent.

Staff Present: Greg Ellis, City Administrator; Joseph Lindsay, Bret Smith, Chief of Police; City Attorney; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Jerry Herrmann, Ken Cox, Doug Birkeland, Pat Lundburg, Evan Lundburg, Tamara Carbaugh, Henry Carbaugh, and John Serlev.

CALL TO ORDER: Mayor Carson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Mayor Carson introduced The Oregon Trail Pitchpipers.

Doug Birkeland gave a history of the Pitchpipers and the events for which they had performed at. They had a show on February 16, 2013 at the Canby Fine Arts Building. The group performed for the audience.

Two members from Boy Scout Troup 505 introduced themselves.

Bike and Walking Month Proclamation – Mayor Carson read a proclamation proclaiming the month of October 2012 as Biking and Walking Month in the City of Canby.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Carson attended the ribbon cutting for the Habitat for Humanity ReStore, Clackamas County Coordinating Committee (C4) retreat, First Friday and Cash Mob, Booster Club meeting, Canby Herald Chili Cook Off, Chamber of Commerce Candidates Forum, Adult Center lunch, and Canby Police Department Dedication.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Hensley attended the ReStore ribbon cutting, First Friday, Chili Cook Off, Police Department Dedication, Main Street Promotions Committee meeting, and the Library Board meeting.

Councilor Hodson thanked the Chamber for hosting Shred It Day on October 4 and a networking event at Cornerstone Wealth Management. He attended the networking event hosted by the Clackamas Business Alliance and Workforce Investment Council and Police Department Dedication. On October 23 there would be an open house regarding the Sequoia Bridge at Hope Village. First Avenue redevelopment was coming to a close. He reminded business owners to not have employees park in front of their businesses. He asked about parking signs downtown.

Greg Ellis, City Administrator, said the Downtown Parking Study would be presented at the

November 21 City Council Meeting.

Councilor Hodson suggested a Council field trip to First Avenue before October 31.

Councilor Daniels encouraged people to see the new Police Station. The Transit Advisory Committee would be meeting October 18 at 5:30 p.m. in the City Hall Conference Room. He attended the OCTS Board Meeting.

Councilor Dale attended the Candidates Forum, Visioning meeting, Police Department Dedication, and ReStore ribbon cutting. Canby Utility's quarterly reliability statistics far exceeded industry standards. Attendance at the Fair this year was 125,000, which was down from last year. The junior livestock auction netted \$255,000, and Rodeo attendance was 18,000.

CONSENT AGENDA: **Councilor Daniels moved to adopt the minutes of the minutes of the October 3, 2012 City Council Regular Meeting. Motion was seconded by Councilor Dale and passed 4-0.

PUBLIC HEARING: TA12-01/ZC 12-02 Fred Meyers Stores, Inc. – Mayor Carson said this item had been moved to the November 7 City Council Meeting Agenda.

RESOLUTIONS & ORDINANCES: Resolution 1142 – Mr. Ellis said during the annual cleaning it was found that the Swim Center's heater was not working.

****Councilor Daniels moved to adopt Resolution 1142, A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FROM CONTINGENCY TO CAPITAL OUTLAY IN THE SWIM CENTER LEVY FUND. Motion was seconded by Councilor Hodson and passed 4-0.**

Ordinance 1364 – Bret Smith, Chief of Police, said these items were budgeted. The Tahoe would be used as a canine vehicle.

****Councilor Hodson moved to approve Ordinance 1364, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH HUBBARD CHEVROLET OF HUBBARD, OREGON; WILSONVILLE CHRYSLER JEEP DODGE OF WILSONVILLE, OREGON; WIRE WORKS OF SALEM, OREGON; AND FORD MOTOR CREDIT CORPORATION FOR THE LEASE / PURCHASE OF ONE (1) 2013 CHEVROLET TAHOE AND ONE (1) 2013 DODGE CHARGER WITH POLICE EQUIPMENT PACKAGES FOR THE CANBY POLICE DEPARTMENT; AND DECLARING AN EMERGENCY to come up for second reading on November 7, 2012. Motion was seconded by Councilor Hensley and passed 4-0.**

NEW BUSINESS: Chief Smith thanked the Council and the Urban Renewal Agency for the new Police Department. They had everything moved out of the old Police Department and their storage facility. An Open House of the new facility would be held on October 29 from 2-7 p.m. for the public.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Ellis said there were around 30 people who attended the last Visioning meeting. Three small group meetings would be held next week at the Police Department Community Room. November 15 would be the next

large group meeting at Cutsforths Town Hall. December 4 would be the next Transportation and Public Safety meeting.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1142.
3. Approved Ordinance 1364 to come up for second reading on November 7, 2012.

There was no Executive Session.

Mayor Carson adjourned the Regular Meeting at 8:15 p.m.



Kimberly Scheafer, MMC
City Recorder



Randy Carson
Mayor

Assisted with Preparation of Minutes - Susan Wood